

Constitution for Tritons for Human Rights

Amnesty International Student Group at UCSD

We the Students of the University of California, San Diego do ordain and establish this Constitution for Tritons for Human Rights, Amnesty International Student Group at University of California, San Diego.

Article I- Name and Purpose

Section 1. The name of the organization shall be Tritons for Human Rights, the official Amnesty International Chapter at the University of California, San Diego. Tritons for Human Rights is a non-profit student organization.

Section 2. The Purpose of Tritons for Human Rights shall be to bring the ideals and messages of Amnesty International to the student body of UCSD. This organization shall serve as the official representation of Amnesty International on the UCSD campus by:

- A. Disseminating the message of Amnesty International to the student body;
- B. Signing up students as supporters and volunteers for Amnesty International;
- C. Running Campaigns and making tangible efforts to local Human Rights cases

Article II- Membership

Section 1. In order to be a member of Tritons for Human Rights, one must uphold the best interests of Amnesty International in mind and satisfy the following requirements:

- A. Be an undergraduate or graduate student at the University of California, San Diego;
- B. Be listed in the official membership role with a minimum of name and email address;

Section 2. No person shall be denied membership to Tritons for Human Rights due to race, immigration status, sex, sexual orientation, gender, gender identity, ethnicity, national origin, religion, ability, age, socioeconomic status, or any other status except the requirements listed in Article II, Section 1, Subsection A.

Section 3. Members shall be considered in “good standing” if they have attended at least 2 events hosted or co-hosted by Tritons for Human Rights during the academic year, have not been censured by the club for violating the Constitution or ideals of Amnesty International. Members in good standing shall have priority in access to events with limited attendance and applications to off-campus events and retreats.

- A. Censuring shall be defined as a penalty for acting against Amnesty International and Tritons for Human Rights ideals and constitution, levied by a majority vote of the Executive Board of Tritons for Human Rights and can be revoked by a majority vote of the Executive Board or membership in good standing
- B. Members shall be subject to censure if they violate the following standards of conduct:
 - I. A member shall conduct themselves with civility and respect towards all other members and Amnesty International officials and guests of the club while a member of Tritons for Human Rights

- II. Members shall not denigrate a campaign or ideal of Amnesty International
- III. A member shall not create an intimidating, offensive, hostile, and/or abusive environment for other members
- IV. A member shall not engage in any actions detrimental to the purpose of Tritons for Human Rights at UCSD

Article III- Officers

Section 1. The Officers shall be representatives of the membership of Tritons for Human Rights. Elected and appointed officers must remain active in all of the Tritons for Human Rights' activities, volunteer events, and endeavors to the best of their ability. Each officer shall focus on fulfilling their assigned duties as specified by Section 2; should they require assistance, they can turn to the other members of the Tritons for Human Rights' Executive Board, or form committees with the general membership with the permission of the Group Coordinator.

Section 2. The voting membership of the Executive Board will consist of the Group Coordinator, Urgent Action Coordinator, Publicity & Outreach Coordinators, Campaign Coordinators, Secretary, Chief of Staff, the Directors, and the Club Advisors:

- A. The Group Coordinator shall lead Tritons for Human Rights and ensure the organization actively aims to fulfill the purpose outlined in Article I. Specifically, the Group Coordinator shall: Lauryn - Fran
 - I. Be duly elected for a one year term by the general membership of the Tritons for Human Rights in the Spring Quarter of the preceding academic year;
 - II. Be the Chief Executive Officer of Tritons for Human Rights;
 - III. With the Tritons for Human Rights Executive Board's input, establish goals and projects for the club and appoint committee leaders to achieve them as necessary;
 - IV. Organize and preside over all Executive Board and general body meetings;
 - V. Re-register the organization with the Center for Student Involvement before the start of each academic year;
 - VI. Carry out the policies and directives of the Tritons for Human Rights' Executive Board;
 - VII. Create or dismiss positions for temporary officers whose terms shall expire upon the beginning of the next constitutional convention;
 - VIII. Represent the club to outside entities: i.e. the school, Amnesty International USA, etc... unless otherwise delegated;
 - IX. Be responsible for club merchandise, or delegation thereof;
 - X. If the position is filled, the Chief-of-Staff shall:
 - A. Be appointed for a one year term by the Group Coordinator;
 - B. Manage emails on behalf of the club and forward them to appropriate officers;
 - C. Manage Facebook messages and other social media correspondence on behalf of the club or forward them to appropriate officers;

- D. Collect reports from officers and put together agendas for Executive Board meetings;
- E. Allow access to said reports from officers to the Group Coordinator;
- F. Assist and manage director level positions;
- G. Take on responsibilities of the Director(s) if necessary.

B. The Urgent Action Coordinator is responsible for receiving Urgent Actions and bringing them to the group - Gianna

- I. Be duly elected for a one year by the general membership of the Tritons for Human Rights in the Spring Quarter of the preceding academic year;
- II. Manage internal responsibilities by ensuring that all officers and appointees accomplish the goals of their position, as set forth by the Constitution, as well as the Group Coordinator's goals and projects;
- III. Act as Group Coordinator when the Group Coordinator is unable to perform their duties;
- IV. Assume the office of the Group Coordinator upon the Group Coordinator's death, resignation, removal, or inability to perform duties;
- V. Facilitate communication amongst members of the Amnesty International Clubs' Executive Board through email and/or other social media;
- VI. Receive Urgent Actions and bring them to the general body;
- VII. Provide reports to the Chief of Staff upon request;

C. The Publicity and Outreach Coordinators shall promote the group on campus using fliers, student newspapers, social media and other outlets. They announce meetings, invite new members and advertise events and actions **(membership) Jose and Madeline**

Madeline

- I. Be appointed for a one year term by a majority vote of the elected officers at the beginning of Fall Quarter;
- II. Will coordinate with Campus Affairs to publish Op-Eds on a quarterly basis in campus publications;
- III. Manage the club's calendar;
- IV. The Coordinator will perform several functions;
 - i. Actively maintain and update the Amnesty International accounts on Instagram, Twitter, Facebook, and other forms of social media;
 - iii. Create events on social media and coordinate publicity with the Secretary
- VI. Coordinate social media messaging with the Secretary to ensure the members of Tritons for Human Rights are fully aware of upcoming events and meetings;
- VII. Provide quarterly reports for the club's achievements, summary of events, and other activities.

D. The Secretary takes notes at meetings, sends out email updates and reminders, and supports group logistics. Specifically, the Secretary shall: (Madeline)

- I. Be duly elected for a one year term by the general membership of the Tritons for Human Rights in the Spring Quarter of the preceding academic year;
- II. Attend events to the best of their opportunity;

- III. At said events taking note of relevant information;
- IV. With said information they shall keep minutes, which shall be available online;
- V. Working with the Publicity and Outreach Coordinators to document events;
- VI. Leads the writing of press statements with the assistance of the board;
- VII. Coordinate social media messaging with the Publicity and Outreach Coordinators to ensure the members of Tritons for Human Rights are fully aware of upcoming events and meetings;
- VIII. Manage the membership list;
- IX. Be responsible for the attainment of rooms/materials/food from the school or outside through working with the Director of Finances if the position be occupied;
- E. The Campus Affairs Coordinator shall ensure Tritons for Human Rights is active on campus and shall organize campus events to meet that objective. Gianna
 - I. Be Duly elected for a one year term by the general membership of the Tritons for Human Rights in the spring quarter of the preceding academic year
 - II. Shall work with the Secretary for the attainment of rooms/materials/food/ and funds within the school's resources
 - III. Shall establish connections with other clubs around the campus to get more members, to work on possible events together, and to insure relevance of Amnesty International at UCSD
- F. Treasurer - TBD
 - I. The Club advisors shall...
 - I. Be appointed by the Group Coordinator from a pool of former board members with a preference towards former Group Coordinators and Urgent Action Coordinators
 - II. Shall advise the club on all things and assist wherever needed within the club

Section 3. Be it necessary to collapse the board, the positions shall collapse like so:

- A. Treasurer role shall come under the jurisdiction of the Group Coordinator
- B. Director of Membership shall come under the jurisdiction of the Urgent Action Coordinator
- C. The Campaign Coordinators can be held by any other member of board with approval, with preference towards the secretary

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POSITIONS FROM THE GETTING STARTED GUIDE

- Group Coordinators / Co-Coordinators are responsible for organizing, leading and maintaining the group. Group Coordinators are the primary liaison between the group, the school, and AIUSA.
- Urgent Action Coordinators are responsible for receiving Urgent Actions and bringing them to the group.
- Treasurers manage the group's finances, apply for funding, and spearhead fundraisers for the group.
- Secretaries take notes at meetings, send out email updates and reminders, and support group logistics.

- Publicity & Outreach Coordinators promote the group on campus using fliers, student newspapers, social media and other outlets. They announce meetings, invite new members and advertise events and actions.
 - Campaign Coordinators focus on an AIUSA campaign or issue. They educate the group about the role and coordinate actions. This role could be ongoing or short-term.
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Article IV- Elections

SECTION 1. The present membership in good standing shall elect the Group Coordinator, Urgent Action Coordinator, the Secretary, and the Campus Affairs Coordinator.

SECTION 2. Elections shall be held during Spring Quarter and be announced at least two weeks prior to the actual election date. Elected officers shall maintain their positions until the end of Spring Quarter.

A. Candidates for office and all voters shall be members in good standing.

B. Candidates must be undergraduates.

C. Every voting member has one vote per race.

D. Votes shall be cast by secret ballot in contested elections.

E. Voting will be behind closed doors.

F. No person shall be able to enter the voting room after the commencement and before the conclusion of voting procedures.

G. Candidates must submit their intent by email to run to Tritons for Human Rights for elected positions at least two days prior to the first ballot.

H. Before the vote, each candidate shall receive no more than two minutes to deliver a speech to the membership.

I. After each candidate has delivered their speeches, the voters will have an opportunity to ask questions for a time specified by the election moderator.

I. No candidate shall ask their opponent any question.

SECTION 3. Votes shall be counted by two election managers who are appointed by the Group Coordinator and are not running for office.

A. Any member, upon request, shall have access to the ballots after they have been counted.

SECTION 4. A successful candidate must receive a simple majority of the votes.

A. Runoff elections can and will be held in the absence of a simple majority between the top two candidates for any elected position.

I. Each candidate shall receive a two minute period for a speech.

II. The membership shall cast their votes for a second time.

B. Unsuccessful candidates may run for any remaining positions if they will be unopposed or running against another unsuccessful candidate.

I. Such an election will occur immediately following the initial voting session.

SECTION 5. Should a race between two or more candidates end in an exact tie, the following shall happen:

A. Each candidate shall receive a two minute period for a speech;

B. A two minute question and answer period shall follow each speech;

C. The membership shall cast their votes for a second time;

D. If an exact tie persists after the second vote, the elected officers shall vote, and the victor will be whoever receives a simple majority of those votes.

SECTION 6. Should any elected or appointed position be vacated or void for any reason, including impeachment, a special election shall be held two weeks after the

vacant position originates.

SECTION 7. If a new Executive Board has not been successfully elected by the end of the Spring Quarter, the outgoing Executive Board shall appoint a transition team of officers to take on administrative duties and organize meetings until elections can be held in the Fall Quarter.

SECTION 8. The outgoing members of the Executive Board subsequent to the elections shall prepare the Executive Board-elect through a transition process running until the assumption of office by the new Executive Board.

Article V- Tritons for Human Rights Executive Board

SECTION 1. The Tritons for Human Rights will have one General Body Meeting a week, subject to the determination of Executive Board.

A. The General Body Meeting times will be decided at the discretion of the Executive Board.

I. The officers are required to be present in the General Body Meeting, and their schedules must be accommodated.

II. If not all officers can make any time, the time during which the most officers and the Group Coordinator and Vice Group Coordinator can attend shall be selected.

B. The Tritons for Human Rights Executive Board will also decide on Executive Board meeting times at the Executive Board meeting during week 8 of the previous quarter.

I. The officers are required to be present in the Executive Board Meeting, and their schedules must be accommodated.

II. If not all officers can make any time, the time during which the most officers and the Group Coordinator, Urgent Action Coordinator, and the Publicity and Outreach Coordinators can attend shall be selected.

C. The Tritons for Human Rights Executive Board shall select an officer or member to establish and manage the website.

I. In the event that no suitable webmaster is found, the Group Coordinator shall contact the Computer Science and Engineering Society for assistance with finding an appropriately skilled individual.

SECTION 2. The following are attendance requirements for every Officer. Failure to meet them will be considered grounds for removal:

A. Each Officer shall attend all regular functions of the Tritons for Human Rights at UCSD;

I. Absences may be approved by a majority of the Executive Board.

B. In the event that an officer or committee leader is consistently lacking in attendance, even in the case of legitimate scheduling conflicts, they may be removed by either their own will or that of the other officers.

SECTION 3. Should an officer be found lacking in their duties, they may be impeached by the Tritons for Human Rights Executive Board.

A. Any member of the Executive Board may bring an impeachment against another officer. This impeachment must be announced.

B. The impeachment shall pass if receiving a majority vote from the Executive Board members present, but shall be invalid if less than $\frac{3}{4}$ of Executive Board members are in attendance at this meeting.

C. Any impeached Executive Board member shall be automatically and simultaneously censured, as defined Article II Section 3.

SECTION 4. An officer shall be removed due to an inability to perform duties outlined in Article III of this Constitution.

A. Any elected officer may propose to remove another officer one week prior to the official vote.

B. Removal requires a simple majority vote of the present officers.

C. A special election shall be held two weeks after removal proceedings.

Article VI- Risk Management

Tritons for Human Rights is a registered student organization at the University of California, San Diego, but not part of the University itself.

Tritons for Human Rights at UCSD understands that the University itself does not assume legal liability for the actions of the organization.

Article VII- Amendments to the Constitution

SECTION 1. Amendments to the Tritons for Human Rights Constitution shall proposed in Spring Quarter at the end of each academic year by a $\frac{2}{3}$ vote of the executive board, and subsequently approved by a $\frac{2}{3}$ vote of the present membership in good standing at a general body meeting.

SECTION 2. The Tritons for Human Rights Constitution shall be amended by a $\frac{2}{3}$ vote from the present membership at the Constitutional Convention. A. Any member in good standing or elected officer may propose an amendment to the Constitution.