

CONSTITUTION FOR THE BLACK STUDENT UNION  
THE UNIVERSITY OF CALIFORNIA, SAN DIEGO

PREAMBLE

The BLACK STUDENT UNION has on this day November 1st, 2018 gathered to ratify the “CONSTITUTION FOR THE BLACK STUDENT UNION AT THE UNIVERSITY OF CALIFORNIA, SAN DIEGO”, originally conceived on September 1st, 1974 and previously ratified on January 11th, 2015. In conjunction with the said constitution, the BLACK STUDENT UNION is charged with four fundamental responsibilities:

- 1) Access, retention, and yield programming to inspire, to enlighten, to build unity, to challenge, and to perpetuate the ideologies of the BLACK STUDENT UNION at the University of California, San Diego, henceforth UCSD.
- 2) To support the efforts of those organizations which perpetuate the ideologies of the BLACK STUDENT UNION.
- 3) To assist in providing an environment that is conducive to academic excellence amongst the Black student population.
- 4) Finally, to be accountable through representation. This includes accountability by representing the organization’s distinguished members to: other organizations, the Associated Students of UCSD, the Academic and Administrative elements of the UCSD community, and all others deemed appropriate. It is therefore our firmest belief that these responsibilities, coupled with the guiding presence of this constitution, shall attain its goal -- unified and create this CONSTITUTION FOR THE BLACK STUDENT UNION.

ARTICLE I: NONPROFIT STATEMENT

The Black Student Union at UCSD is a non-profit student organization.

ARTICLE II: NAME AND MEMBERSHIP

SECTION A:

The name of this organization shall be the BLACK STUDENT UNION, hereafter referred to as BSU.

SECTION B:

All duly registered undergraduate students, either full or part time at UCSD may be members of BSU. Also, the BSU reserves the right to designate those outside the above criteria, as honorary members; this includes, but is not limited to, grad students, staff and faculty.

## SECTION C:

BSU General Body membership is open to all current UCSD students regardless of sex, gender, race, religion, age, marital status, sexual orientation, socioeconomic level, ability, or class standings.

## ARTICLE III: FREQUENCY OF ORGANIZATION MEETINGS

### SECTION A.

BSU general body meetings will be held once a week during the academic year and at times decided by the BLACK STUDENT UNION EXECUTIVE BOARD

## ARTICLE IV: BSU EXECUTIVE BOARD

### SECTION A:

The coordinating center of the BSU shall be the BLACK STUDENT UNION EXECUTIVE BOARD, herein after referred to as “The Board”.

### SECTION B:

The membership of the Board shall consist of undergraduate students who hold a cumulative GPA of 2.0 or above, and must be at least entering their second academic year at UCSD. The membership of the Board shall consist of the following:

- A. Chair
- B. Vice Chair –Internal
- C. Vice Chair – External
- D. Financial Coordinator
- E. Inclusion Coordinator
- F. Publicity Managers (2)
- G. Ourstorian
- H. Community Liaison
- I. Access Coordinator
- J. Retention Coordinator
- K. Kujichagulia Access (SPACES/BSU) Coordinator
- L. Kujichagulia Retention (SPACES/BSU) Coordinator
- M. Traditions Coordinators (2)
- N. Afrikan Black Coalition Representative

\*The board shall be categorized into 3 Sub-Boards

### External

- A. Vice Chair – External
- B. Access Coordinator
- C. Access Coordinator
- D. Kujichagulia Access (SPACES/BSU) Coordinator

E. Community Liaison

Internal

- A. Vice Chair –Internal
- B. Inclusion Coordinator
- C. Retention Coordinator
- D. Kujichagulia Retention (SPACES/BSU) Coordinator
- E. Traditions Coordinators (2)

Intermediate

- A. Chair
- B. Financial Coordinator
- C. Ourstorian
- D. Publicity Managers (2)
- E. Afrikan Black Coalition Representative

SECTION C:

Only registered UCSD undergraduate students may hold office in the organization. Only registered UCSD undergraduate students may vote in elections for the selection of the organization's officer as guided by BSU Membership, ELECTIONS and General Body Voting Articles.

SECTION D:

All board members shall have the power of one vote with the exception of the Chair, who shall only vote in the case of a tie.

SECTION E:

The Board shall be presided by the BSU Chair.

SECTION F:

The Board shall meet once every week or anytime at the request of the Chair or the request of one-third (1/3) of the Board members. The External, Internal and Intermediate Sub-Boards shall meet bi-weekly.

SECTION G:

The Board shall also meet every week for the General Body BSU meetings, unless stated otherwise.

SECTION H:

Simplified Parliamentary Procedure, based on the "Robert's Rule of Order", shall be the official authority on Parliamentary procedure where it does not interfere with the BSU Constitution.

SECTION I:

The Board may recess for Finals Week, Summer Quarter, Winter Break, and Spring Break, unless otherwise voted on by the Board.

## ARTICLE V: GENERAL BODY VOTING

### SECTION A:

Any general BSU member who attended at least fifty percent (50%) of the general body meetings and/or events for the academic year, is eligible to vote for the Executive Board member positions and is considered active, however, the Board reserves the right to establish an appeal process for members who are ineligible to vote.

The Chair is eligible to vote for the Executive Board member positions, but is not eligible to vote on issues, except in the case of a tie. The Chair shall, however, have the power of a “one veto per issue” veto after which the General Body can pass the issue with a two-thirds (2/3) majority vote.

### SECTION B:

The vote must pass quorum: fifty percent (50%) plus one of those eligible to vote constitute a quorum.

## ARTICLE VI: THE EXECUTIVE BOARD BYLAWS

### General Bylaws:

All members elected or appointed to the executive board shall:

1. Be elected in the Spring and serve one year or until removed from position
2. Attend meetings as called by the Chair
3. Attend board meetings on a weekly basis
4. Attend general body meetings on a weekly basis
5. Attend BSU sponsored events and programs, both traditional/annual as well as newly initiated programs
6. Attend weekly or bi-weekly project planning group meetings as coordinated by Vice Chair Internal, Vice Chair External, and Chair
7. Attend 1:1s quarterly as coordinated by the respective chair.
8. Attend all meetings and events relevant to position (which may include meeting with other campus entities, staff and/or faculty)
9. Attend board retreats, group maintenance meetings and assessment meeting as coordinated by Chair & Vice Chairs
10. BSU should be a priority when scheduling classes and other activities (although other meetings can be contingent on your class/work schedule, certain position meeting responsibilities must be scheduled around i.e. SIAPS/SIPHR meetings, SAAC Meetings, BSU board meetings & BSU GBMs)
11. Must have flexible weekends for mandatory events, retreats and other programs vital to your position as a representative of BSU.

12. A commitment to BSU board goes beyond BSU board meetings and general body meetings, one should expect to commit time for position duties and responsibilities, outside of these meetings
13. Be prepared to render a verbal report of position duties and project progress in addition to written weekly summaries pertaining to the position.
14. Be a representative and uphold the integrity of BSU.
15. All board members are subject to impeachment and/or removal from position if board responsibilities & general responsibilities are not fulfilled.
16. The board may veto an executive decision with a  $\frac{3}{4}$  vote.
17. Be a voting member of the General Body

#### SECTION A:

##### The Chair shall:

1. Be elected in the Spring of each year and serve for one year or until removed
2. Serve as the Official representative of BSU
3. Call and reside at both the Board and General Body Meetings
4. Assemble the agenda for the Board Meetings
5. Assemble the agenda for the General Body meetings with the assistance of the Board
6. Have the power of “one veto per issue” veto after which the General Body can pass the issue with a two-thirds ( $\frac{2}{3}$ ) majority vote
7. Delegate authority to members as appropriate
8. Have the right to advise the Board and General Body of intent to remove a Board member or of a Board member’s intent to resign
9. Have the power to appoint a replacement with the approval of fifty percent (50%) plus one vote by the executive board
10. Have voting power for Executive Board positions, and none of the issue up for vote, except in the case of a tie. These are the voting rights as a General Body member.
11. Secure a space for all non-regularly scheduled meetings
12. Be responsible for external affairs, which includes any matters other than the internal workings of the Executive Board, which may be, but is not limited to community organizations, campus organizations outside the purview of the BSU, faculty and staff organizations, city and state, and nationwide organizations in the event that the organization requests the Chair or the External Vice Chair position is not filled
13. Be responsible for upholding the integrity of the BSU
14. Sit on the SPACES Board of Directors as a representative of BSU
15. Sit on the Black Student Leadership Council as a representative of BSU
16. Attend bi-quarterly meetings with SAAC chair & SAAC organizations’ chairs
17. Coordinate with the Black Resource Center Director for the calendar for the Black Resource Center during the Summer or beginning of Fall Quarter
18. Meet with financial coordinator as needed
19. Meet with Vice Chair Internal and Vice Chair External weekly
20. Meet with the Black Resource Center Director at least three times a quarter
21. Make executive decisions on behalf of the organization

22. Coordinate one-to-one system for Intermediate board for check-ins and support system 3 times each quarter
23. Oversee financial affairs including the BSU Bank Account
24. Know and understand that your personal information (i.e social security number and driver's license) is linked to the account and it is your responsibility to maintain the accounts information private
25. Co-coordinate Traditional events such as BSU Transition Ceremony and Black History Month Opener

#### SECTION B:

The Vice Chair – External shall:

1. Be elected in the Spring of each year and serve for one year or until removed.
2. Work closely with Kujichagulia Access (SPACES/BSU) Coordinator and support Access Coordinator and Access Co-coordinator
3. Communicate with other student organizations that do outreach, awareness and community service projects around the Black/African Diaspora
4. Coordinate with Chair and other relevant stakeholders to write statements, press releases, and coordinate meetings with administration when incidents may occur on campus
5. Coordinate with Chair to make sure all duties are being completed by board members
6. Meet with Chair and Vice Chair Internal weekly
7. Perform the duties and exercise the power of the Chair in the event of the Chair's absence or removal and absence or removal of Internal Vice Chair
8. Assist the Chair in the execution of the Chair's duties
9. Monitoring of the External sub-board member completion of duties
10. Coordinate one-to-one system for External board for check-ins and support systems 3 times each quarter
11. Shall be responsible for coordination and oversight of External Board
12. Establish contact with local and statewide organizations and centers around the Black/African Diaspora
13. Co-coordinate Traditional events such as BSU Transition Ceremony, and Black History Month Opener
14. Assist the Chair with any external affairs, which includes any matters other than the internal workings of the Executive Board, which may be, but is not limited to community organizations, campus organizations outside the purview of the BSU, faculty and staff organizations, city, state, and nationwide organizations

#### SECTION C:

The Vice Chair – Internal Shall:

1. Be elected in the spring of each year and serve for one year or until removed.
2. Perform the duties and exercise the power of the Chair in the event of the Chair's absence or removal.

3. Assist the Chair in the execution of the Chair's duties.
4. Be responsible for the effective internal functioning of the BSU to include monitoring of the Executive Board member completion of duties
5. Give written reports to the Chair of all internal functions of the Board and General Body matters.
6. Be voting member of the General Body
7. Attend meetings as called by the Chair
8. Shall report to the Chair
9. Assemble the agenda for the Board Meetings in conjunction with Chair
10. Run elections of the upcoming board in Spring quarter, in the event that this position is not filled it is the responsibility of the Chair or External Vice Chair to complete this task
11. Work closely with Kujichagulia Retention (SPACES/BSU) Coordinator and support Retention Coordinators
12. Assist Chair in tasks and duties as assigned
13. Plan and coordinate board retreats, personal and professional growth of the group and mediate when tensions arise within board and/or larger organization
14. Coordinate one-to-one system for Internal board for check-ins and support system 3 times each quarter
15. Coordinate one-to-one system for the board
16. Meet with Chair and Vice Chair External weekly
17. Coordinate with the Chair to help create structure of support and working groups for board
18. Shall be responsible for coordination and oversight of Internal Board
19. Have power to implement mandatory academic aspect to Executive Board
20. Co-coordinate Traditional events such as BSU Transition Ceremony, and Black History Month Opener
21. In the event that the Finance Coordinator is undocumented, the Internal Vice Chair shall be named as a stakeholder on the BSU account

#### SECTION D:

##### The Finance Coordinator:

1. Be elected in the Spring of each year and serve for one year until removed
2. Know and understand that your personal information (i.e social security number and driver's license) is linked to the account and it is your responsibility to maintain the account's information privately
3. In the event that the Finance Coordinator is undocumented, the Internal Vice Chair shall be named as a stakeholder on the BSU account
4. Oversee implementation of funding guidelines of SAAC, SPACES, A.S., and other campus funding sources in conjunction with the Chair and Vice Chair(s). This includes completing the budget requests for all BSU events in conjunction with the event coordinator
5. Create and maintain a Finance Committee in order to plan and execute fundraisers

6. Keep written records on all allocations requested and received by the BSU Board via ASUCSD, SPACES, SAAC, and any other sources
7. Be prepared to present a documented financial report at each meeting, submit position and weekly summaries
8. Assist in developing budget proposals for any BSU sponsored programs and events
9. Coordinate fundraising activities for BSU
10. There should be at least one fundraiser per quarter
11. Report to the Vice-Chairs & Chair
12. Attend Chair & Vice-Chairs meetings bi-weekly, meet with Chair weekly
13. Work with Access and Retention committees to develop budget portion of the AYBPs
14. Create and coordinate a BSU annual budget with projected and actual costs/expenses and receive approval from the rest of Executive Board
15. Collaborates with Chair to maintain BSU Bank account
16. Manage BSU Cash box
17. Assist in the publication of BSU E-news, which includes the formulation of a quarterly programming calendar due the second week of each quarter.

#### SECTION E:

The Publicity Manager(s) shall:

1. Be elected in the Spring of each year and serve one year or until removed.
2. Organize and coordinate all publicity efforts on behalf of the BSU except Press Statements and Excuse Letters
3. Work with appropriate on and off campus media with the approval of the Chair and Vice Chairs
4. Work to inform the Black student population, campus resource centers and the greater San Diego community of all activities that involve BSU
5. Be prepared to render a verbal report of the specific process of publication.
6. Be aware of rules and regulations set forth by the ASUCSD regarding publicity
7. Create flyers, calendars, and other advertising means when necessary
8. Coordinate and maintain the upkeep of the BSU website and other social media with the assistance of Ourstorian
9. Send out the BSU e-news once a week or as needed in coordination with the Ourstorian
10. Coordinate and maintain BSU List Serve/Directory with the Ourstorian
11. Coordinate fiscal management of social media, and procurement and design of BSU Merchandise with approval of Board and Finance Coordinator

#### SECTION F:

The Traditions Coordinators shall:

1. Be elected in the Spring of each year and serve for one year or until removed.
2. Coordinate and organize all traditional programs pertaining to the BSU, except the High School Conference.

3. Elicit support from the general body members for the completion of programming by serving on the Traditions Committee
4. Be aware of the rules and regulations set forth by SPACES for programming.
5. Submit budget requests for approval to the Board.
6. Be prepared to adjust calendar as pertinent issues arise.
7. Act as a liaison and delegate to ensure that traditional events occur in collaboration/support of Black campus organizations
8. Traditional events include but are not limited to: Kwanzaa, the Black Fashion Show, Black Semi-Formal, BSU Overnight Program, and Black Graduation & Recognition Ceremony.
9. Recruit and establish volunteer base and trainings for traditional events. Coordinate a host and volunteer retreats, work party, and other necessary training and preparation as needed for a traditional event
10. Coordinate the phone-a-thon campaign to call admitted Black students
11. Work with Chair to write letter to Black admitted students
12. Attend SIAPS Overnight Administrative Planning meetings
13. Assist in the publication of BSU E-news, which includes the formulation of a quarterly programming calendar due the second week of each quarter.

#### SECTION G:

The Retention Coordinator shall:

1. Be elected in the Spring of each year and serve for one year or until removed.
2. Coordinate mentor/mentee program during summer and fall and manage throughout the year
3. Maintain and create awareness of campus and student resource information
4. Assist in the publication of BSU E-news, which includes the formulation of a quarterly programming calendar due the second week of each quarter
5. Oversee the Black History Month calendar, programs, and events
6. Coordinate and facilitate bi-weekly or choice of coordinators Retention committee planning meetings with Retention co-coordinator
7. Create and facilitate BSU Retention Committee. Optional positions include: Transfer Coordinator, Social Coordinator, Academic Coordinator, Leadership Development Coordinator and the Political Education & Consciousness Coordinator
8. Facilitate at least 2 study jams and 2 study breaks per quarter
9. Coordinate at least 1 field trip per quarter in San Diego community to sites of historical, cultural, or political significance to Black students (i.e. Museums, Parks, Libraries, Non-Profit orgs, etc.) with retention committee
10. Work closely with SPACES Kujichagulia Retention co-coordinator to implement all programs and assist in the completion & implementation of all programs stated in the Retention Kujichagulia Co-coordinator job card
11. Coordinate and facilitate Fall welcome week events, one must include an event in collaboration with Black Resource Center

## SECTION H:

The SPACES Kujichagulia Retention Coordinator shall:

1. Be elected in the Spring of each year and serve for one year or until removed
2. Facilitate regular meetings with the Retention Co-Coordinator to develop and strengthen retention initiatives, and serve as administrative support for Retention Co-coordinator
3. Coordinate and facilitate Fall welcome week events, one must include an event in collaboration with Black Resource Center
4. Coordinate mentor/mentee program during summer and fall and manage throughout the year
5. Maintain and create awareness of campus and student resource information
6. Facilitate at least 2 study jams and 2 study breaks per quarter
7. Coordinate at least 1 field trip per quarter in San Diego community to sites of historical, cultural, or political significance to Black students (i.e. Museums, Parks, Libraries, Non-Profit orgs, etc.) with retention committee
8. Coordinate one community service event per quarter
9. Collaborate with campus resources, including but not limited to the affiliate Campus Community Centers, Financial Aid Office, OASIS, and Career Services Center for workshops and programs such as budgeting skills, scholarships, time management, study skills, resume development, graduate studies preparation, etc.
10. Collaborate with the Black Resource Center (BRC) and Black student organizations (including but not limited to: African Student Association, National Society of Black Engineers, and Black Graduate Student Association) to plan and coordinate Black Collaborative event (ex: Black Wednesdays/Fridays) on a quarterly basis with music, food, and a community building activity
11. Collaborate with Campus Black Forum to develop programs and maintain a space for dialogue on the experiences of Black students
12. Plan annual general body retreat in conjunction with BSU Board Internal/Retention Co-Coordinators
13. Oversee the Black History Month calendar, programs, and events;
14. Attend weekly SPACES ASP Steering Committee; serve as a representative of BSU and voting member of the committee
15. Coordinate budget proposals and project proposals for Retention Council Meetings approval
16. Serve as one of the delegation leaders for the annual Afrikan Black Coalition Conference in conjunction with BSU Board ABC Representative ; which includes writing and presenting funding proposal and coordinating transportation and hotels for the UC San Diego delegation
17. Collaborate with the Black Resource Center to create a quarterly calendar
18. Develop, maintain, and reassess the BSU Kujichagulia Retention Academic Yearlong Budget Proposal
19. Collaborate with the SPACES Kujichagulia Access Coordinator on one joint program each year

20. Coordinate and facilitate Fall welcome week events, one must include an event in collaboration with Black Resource Center

#### SECTION I:

The Access Coordinator shall:

1. Be elected in the Spring and serve for one year or until removed
2. Be responsible for the High School Conference
3. Coordinate and facilitate biweekly or choice of coordinators Access committee planning meetings with Kujichagulia Access co-coordinator
4. Direct link between Kujichagulia programs & site (counselors, teachers, school administration, and other outreach/access programs at Local SD High Schools)
5. Develop workshops to do on site, involving leadership development and career development
6. Coordinate at least 1 field trip per quarter
7. Coordinate workshops for high school conference, shadow day, overnight, etc.
8. Must attend SIAPS Steering Committee Meeting weekly; which includes being a voting member of the committee and being responsible of the project proposals on behalf of BSU
9. Access Committee positions include (optional):
  - a. Academic/Tutoring Coordinator
  - b. Field Trip Coordinator
  - c. Youth Empowerment Coordinator(s)
10. Coordinate at least 1 program per quarter for elementary and middle school students

#### SECTION J:

The SPACES Kujichagulia Access Coordinator shall:

1. Collaborate with BSU Board External/Access Coordinators with access initiatives that include but are not limited to the annual high school conference, yearlong program and other access initiatives
2. Serve as main liaison between partner site, and BSU Board External/Access Coordinators
3. Lead the BSU Access Committee, a collaborative space between dedicated volunteers, mentors, tutors, and the BSU Board external/access coordinators, which meets on a weekly basis
4. Collaborate with the BSU Access Committee to develop, coordinate, and maintain the year-long program at the partner site(s)
5. Coordinate bi-weekly or monthly visits to a San Diego High School to recruit students for access programs that offer tutoring and mentoring services, and promote a college-going culture, and outreach to black student unions at high schools
6. Oversee consistency in the BSU Kujichagulia Access program

7. Work and communicate with some of the local access initiated programs (Cal-Soap, Gear up, CREATE, TRIO through either Upward Bound Classic, Math & Science and/or Educational Talent Search, etc) in conjunction with BSU
8. Facilitate regular meetings with BSU Board External/Access Coordinators to develop and strengthen access initiatives
9. Conduct own quarterly projects that pertain to the objectives of access as fit/needed
10. Option to serve as a member of the BSU Executive Board and uphold all board member duties
11. Plan and develop a UC San Diego shadow day field trip for students involved with Kujichagulia program on site(s)
12. Plan and develop a college tour outside of San Diego with students who apply and attend high school conference (i.e. Black College Expo)
13. Build and maintain connections with students, staff, and faculty members who are allies to BSU
14. Collaborate with the BSU Kujichagulia Retention Coordinator on one joint program each year;
15. Develop, maintain, and reassess the BSU Kujichagulia Access Academic Year Long Budget Proposal;
16. Collaborate with the Access Project Group to develop handbook for guidelines and requirements to be on site at high schools for workshops, presentations, tutoring, and mentoring;
17. Assist with the coordination of the SIAPS College Tour and other SIAPS programs, with the Access Project Group.

## SECTION K:

The Ourstorian shall:

1. Be elected in the Spring of each year and serve one year or until removed
2. Keep written and/or pictorial record of BSU events and activities wherein BSU participates
3. Shall maintain a record of the BSU and BSU subcommittee activities of the current academic year
4. Attend meetings as called by the Chair
5. Shall document and track the programs on stated goals of the BSU for the current year.
6. Shall maintain an archive of all minutes and supporting documents of the BSU.
7. Shall document relevant activities of BSU representatives to campus boards and committees.
8. Create a scrapbook and/or yearbook of the pictures for current year to be used for tabling the following year
9. Coordinate meetings with Publicity Manager(s)
10. Coordinate Ourstorian Committee
11. Act as the recorder of all Executive Board Meetings and General Body meetings.
12. Construct Minutes to be approved by the Board that will be sent out weekly

13. Maintain an accurate file of Agendas and Minutes, Attendance Records of all General Body and Board meetings, and other materials deemed appropriate.
14. Shall report to the Chair
15. Maintain an accurate database of membership and membership dues
16. Coordinate board email threads and upkeep BSU email account
17. Work with Publicity Managers on e-news/emails and maintenance of BSU List Serve/Directory
18. Upkeep a tabling crate with brochures, scrapbook, flyers, goodies, sign-in sheets and other marketing tools
19. Other projects as deemed necessary
20. Coordinates the BSU calendar with Publicity Manager(s)
21. Formulation of a quarterly programming calendar due the second week of each quarter

#### SECTION L:

The Community Liaison shall:

1. Be elected in the Spring of each year and serve one year or until removed.
2. Represent the BSU at all SAAC meetings.
3. Be prepared to present all updates to the board at each meeting
4. Maintain student resource information
5. Sustain close relations with campus community centers on campus
6. Attend Affiliates quarterly programs & promote to general body if needed
7. Coordinate joint GBMs with other SAAC organizations throughout the year
8. Make BSU Announcements at other GBMs
9. Coordinate events with other Black Organizations (on/off campus)
10. Assist in the publication of BSU E-news, which includes the formulation of a quarterly programming calendar due the second week of each quarter.

#### SECTION M:

The Inclusion Coordinator shall:

1. Be elected in the Spring of each year and serve one year or until removed
2. Maintain affiliations with the Cross Cultural Center, the Black Resource Center and the LGBT Resource Center
3. Serve as a liaison to the African American Studies Minor and Black Resource Center
4. Collaborate with Kujichagulia Retention Coordinator to facilitate consistent General Body Member involvement
5. Coordinate programs and workshops with campus community centers & other resources.
6. Attend Retention committee meetings regularly or as needed
7. Establish community guidelines that promote inclusivity for the organization fall quarter of each academic year
8. Promotes awareness and education via GBMs, media, or programming on the topics including, but not limited to, the following:

- a. Socio-economic class
  - b. Gender
  - c. Sexuality
  - d. Religion
  - e. Identity development
9. Coordinate the UCSD Delegation for BlaqOut Conference
  10. Coordinate at least one part of the 'Sistas' Night In' program series per quarter  
Sistas' Night In must focus on the wellness and retention of Black femmes and women at the University of California, San Diego
  11. Coordinate at least one social event for the Black Queer Collective per quarter. The Black Queer Collective is a closed space to find and foster Black queer community at the University of California, San Diego.

#### SECTION N:

The Afrikan Black Coalition Representative shall:

1. Be elected in the Spring of each year and serve one year or until removed.
2. Collaborate and incorporate the Afrikan Black Coalition Curriculum within the General Body. Collaborating these issues into GBM would include having two GBMs a quarter that would align with the ABC Curriculum for that year.
3. Collaborate with the SPACES Retention Coordinator and Chair to coordinate UCSD Delegation
  - a. Hold delegation meeting prior to the conference to make sure delegates understand everything that is expected of them
4. ABC campaign
5. Work to incorporate ABC initiatives inside BSU initiatives
6. Must be aware and knowledgeable of the ABC curriculum
7. Promote ABC Media
8. Must oversee an ABC Committee
  - a. Political Campaign Coordinator
  - b. Social Consciousness Coordinator

### ARTICLE VII: ELECTIONS

#### SECTION A:

Qualifications:

1. Must have a cumulative GPA of a least 2.0 at the time of election.
2. Must have attended more than 50% of BSU General Meetings and/or events unless approved by the board
3. Must be at least entering their second year at UCSD as registered undergraduate student

## SECTION B:

### Requirements:

1. Verification of current GPA by the Internal Vice Chair
2. Must submit a Board Application
3. At the GBM of the first week of Spring Quarter there will be elections held at the discretion of the Internal Vice Chair

## SECTION C:

### The procedure of elections shall be that:

1. Elections shall take place at the discretion of Internal Vice Chair, no later than the 3rd week of Spring Quarter
2. All duly elected BSU Board members shall concurrently perform the duties of the Board until the transition of new board
3. Board members will be elected by majority vote and in the case of no majority or opponent, current board shall vote
4. Elections process will be coordinated by Vice Chair Internal
5. In case of a tie the Chair shall make an executive decision of who will be appointed into a position

## ARTICLE VIII: REMOVAL FROM OFFICE

### SECTION A:

#### Process of removal:

1. Charges specific to the duties of the Board member(s) may be brought by a general body member or executive board member at an executive board meeting in writing
2. Any three Board members, or fifty percent (50%) of the BSU General Body the BSU General Body can present the charges in writing
3. In the event that the Chair is being charged, the Internal Vice Chair will preside over the process
4. A meeting shall occur where board member accused can plead their case at least 3 weeks after receiving the charges
5. An advisor and/or Black alumni must be present at the initial hearing

## ARTICLE IX: RISK MANAGEMENT

The Black Student Union (BSU) at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

The Black Student Union (BSU) at UCSD understands that the University does not assume legal liability for the actions of the organization.

#### SECTION A. IN CASE OF INTERACTION WITH MINORS AND/OR THE ELDERLY

The Black Student Union (BSU) at UCSD is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). BSU will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.