

**kunFUSION at UCSD Constitution**  
*2019-2020 Academic Year*

**Article I. Name of Student Organization**

The organization shall be called kunFUSION at UCSD.

**Article II. Statement of Purpose**

The purpose of kunFUSION is to provide an all-inclusive, safe, and positive environment for anyone to experience and explore dance. In accordance to this goal, kunFUSION offers dance training and performance opportunities to any individual regardless of previous dance experience. Members will also be able to take part in leadership for kunFUSION on a voluntary basis and develop their professional and personal skills that include but are not limited to choreographing, teamwork, teaching, and event planning. Most importantly, kunFUSION strives to create a family atmosphere that fosters individual growth and wholesome interactions with others.

**Article III. Nonprofit Statement**

kunFUSION at UCSD is a non-profit student organization.

**Article IV. Requirements for Membership**

kunFUSION at UCSD does not require any form of membership fees or dues. Membership for kunFUSION is open to any individual who is interested in and willing to attend kunFUSION events and activities. Participation in all kunFUSION activities, events, and leadership positions as well as any potential costs they may incur (e.g. performance uniform costs) are completely voluntary in nature.

**Article V. Frequency of Organization Meetings**

Weekly meetings, dance workshops, and/or training sessions are mandatory for kunFUSION members in leadership (henceforth referred to as KFC which stands for kunFUSION Choreographers). The kunFUSION Coordinators in leadership have the right to dictate the frequency, times, and locations of meetings during their term. In addition, pre-performance practices are mandatory for all members who have voluntarily signed up for the team. Meeting minutes are to be taken at every leadership (KFC) meeting and as necessary at other events for documentation of important information for future reference.

## **Article VI. Qualifications for Holding Office and Methods of Selecting and Replacing Officers**

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers.

Leadership in kunFUSION at UCSD consists of (preferably) two kunFUSION Coordinators and a team of kunFUSION Choreographers.

The duties and powers of the kunFUSION Coordinators are as follows:

- The kunFUSION Coordinators are responsible for leading the team and overseeing all administrative, logistical, and creative aspects related to all kunFUSION activities, events, practices, and performances.
- The kunFUSION Coordinators currently in active leadership are responsible for selecting and announcing the succeeding coordinators before the end of their term.
- The kunFUSION Coordinators are responsible for recruiting, training, and leading the team of kunFUSION Choreographers (KFC).
- The kunFUSION Coordinators are responsible for creating and/or teaching dance choreography along with the kunFUSION Choreographers.

The duties and powers of the kunFUSION Choreographers (KFC) are as follows:

- General duties (applicable to every KFC): creating and teaching dance choreography, helping with pre-performance preparation and practices, and facilitating positive interactions with new and returning members.
- Specific job roles (applicable to KFC holding the specific role only):
  - Finance Chair (1)
    - Assist the kunFUSION Coordinators in handling all financial aspects of the team. Help submit funding requests, plan/run fundraisers, and update finance/inventory logs.
  - Media Chair (1)
    - Provide videography and photography support as necessary at all kunFUSION events. Organize collected media and manage the creation, editing, and publishing of videos as necessary.
  - Graphics Chair (1)
    - Create graphics for publicity and presentation purposes.
  - Social Media Chair (1-2)
    - Maintain kunFUSION's social media accounts including Facebook, Instagram, and SnapChat for publicity and interactive purposes.
  - Public Relations Chairs (2)
    - Represent kunFUSION in the UCSD dance community and the general public. Assist the kunFUSION Coordinators in connecting and communicating with various dance teams, organizations, and individuals within various communities for the sake of possible collaborations.

- Secretary/Scribe (1)
  - Take and organize meeting minutes.

Officer eligibility and appointment procedures are as follows:

- kunFUSION Coordinator
  - Applicants are required to have been a kunFUSION Choreographer for at least one quarter.
  - Applicants are required to go through a formal interview with both kunFUSION Coordinators currently in active leadership.
  - The kunFUSION Coordinators currently in active leadership hold the authority and responsibility to choose their successor(s).
  - Selection and appointment of the new kunFUSION Coordinators will occur in mid-spring quarter of the academic year (around mid-April).
- kunFUSION Choreographer (KFC)
  - Recruitment for the KFC team is solely handled by the kunFUSION Coordinators but is entirely voluntary and does not require any formal application. Any member who are willing to commit to the required training and duties of being a KFC are allowed to participate after communicating to the kunFUSION Coordinators their intentions to do so.
  - Participation in the KFC team is determined on a quarterly basis. The number of members in the KFC team is under the discretion of the kunFUSION Coordinators.
  - KFCs may choose to hold specific roles during their term including but not limited to: Finance Chair, Media Chair, Public Relations Chairs, Graphics Chair, Social Media Chairs, and Secretary (Scribe). KFCs interested in attaining a specific role are selected by the kunFUSION Coordinators on a voluntary basis and are responsible for working closely with the Coordinators as necessary.

Removal from official position:

- kunFUSION Coordinators
  - If either or both kunFUSION Coordinators fail to perform his/her/their duties, is charged with misconduct, or violates any rules as laid out in the Constitution, an emergency meeting shall be called with the current KFCs to discuss and vote on the removal of the coordinator(s).
- kunFUSION Choreographers
  - If any individual KFC fails to perform his/her/their duties, is charged with misconduct, or violates any rules as laid out in the Constitution, the kunFUSION Coordinators are responsible for personally communicating with the KFC(s) and reiterating their responsibilities.
  - In the case where the KFC(s) do not change their behavior after multiple attempts of communication, the kunFUSION Coordinators shall call an emergency meeting with the other KFCs and discuss/vote on the removal of the KFC(s).
    - A majority vote within the KFC team (excluding the officer charged with removal) shall be required before removal is implemented.

- The kunFUSION Coordinators have the authority to appoint a replacement or make other arrangements upon the removal of the incumbent in question.

## **Article VII. Risk Management**

kunFUSION at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

kunFUSION at UCSD understands that the University does not assume legal liability for the actions of the organization.

Potential injuries include, but are not limited to: fatigue, dehydration, bruises, scratches/scrapes, sprains, pulled muscles, muscle cramps, etc.

To prevent such injuries and other bodily harm, kunFUSION strives to ensure the well-being and safety of its members through the following measures:

- We will practice on campus on flat surfaces and in open, well-lit areas devoid of dangerous obstructions. We will utilize campus dance rooms according to necessity and accessibility.
- We will lead members through proper stretches before every practice and educate them on how to learn dance moves safely.
- We will provide adequate breaks during practices and remind members to hydrate, rest, and obtain necessary nutrition.
- We will responsibly oversee all activities and discourage risky behavior.
- We will have a first aid kit on hand and call for professional medical assistance in the case of emergencies.

## **Article VII. Section 1. In Case of Interaction with Minors and/or the Elderly**

kunFUSION at UCSD is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). kunFUSION will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

## **Article IX. Financial Management**

All financial duties will be handled by the kunFUSION Coordinators and the Finance Chair. Detailed transaction and inventory logs will be kept to ensure the proper use of finances. kunFUSION will follow through with proper funding request procedures to finance its activities through A.S. Funding. In addition, kunFUSION will organize self-funded fundraisers to supplant the organization's finances.