

UCSD

**INTERFRATERNITY
COUNCIL**

CONSTITUTION & BYLAWS

CONSTITUTION INTERFRATERNITY COUNCIL
The University of California, San Diego
La Jolla, California

ARTICLE I

Name

The organization shall be called the Interfraternity Council at UCSD. This may be abbreviated as IFC or the IFC

ARTICLE II

Statement of Purpose

The purpose of the IFC shall be to serve as the governing body of all fraternities. It will provide resources, guidance and educational opportunities for its members. The IFC will maintain standards and ideals in compliance with University regulations and will act as a liaison between the Greek system, the University, and surrounding community. It will preserve academic and social integrity while serving the individual chapters to the best of its ability and promoting mutual cooperation.

The IFC is a non-profit student organization, and though it is a registered student organization at UCSD, it is not a part of the University itself. Furthermore, IFC understands that the University does not assume legal liability for the actions of the organization.

ARTICLE III

Nonprofit Statement

The Interfraternity Council at UCSD is a non-profit student organization.

ARTICLE IV

Membership

Section 1: Membership Limitations

Membership and participation in the IFC shall be free from discrimination based on race, religion, ethnic group, sexual orientation, national origin, or disability

Section 2: Requirements to Become a Member Fraternity

To become a member, a fraternity:

- A. Must be recognized by the University as a student organization and be in good standing with the University
- B. Must receive a 2/3 vote of the Presidents Council in a Regular Session by written ballot to affirm membership
- C. Must have been approved for expansion by the President's Council at least two full quarters prior to beginning recruitment of potential new members

Section 3: Privileges of a Member Fraternity

A Member Fraternity shall, when allowed by the Constitution and Bylaws:

- A. Have all privileges and rights under this Constitution and Bylaws, limited by actions of the Judicial Board or the University
- B. Receive coverage on a par with any Member Fraternity in all IFC publications that list or describe Member Fraternities
- C. Be given the option to participate in all IFC sports tournaments
- D. Be able vote at meetings of this Presidents Council
- E. Be allowed to have its members, as they are eligible, run for elective and appointive offices in the IFC

Section 4: Duties of a Member Fraternity

A Member Fraternity shall:

- A. Pay all dues and fees owed to the IFC.
- B. Abide by this Constitution and Bylaws and all regulations adopted by the Presidents Council.
- C. Cooperate in any proceedings of the Judicial Board with which it may be involved and abide by all Judicial Board affecting it.
- D. Cooperate with all administrative actions of the Executive Board.
- E. Maintain an updated list of all of its officers, standing committee members, advisors with the Greek Life Office and IFC Executive Board.
- F. Maintain an updated list of its current members with the Greek Life Office.
- G. File with the Greek Life Office the name of each new member, and update the new member's status when there is a change in that status.
- H. Maintain an updated file of grade release forms with the Greek Life Office.
- I. Maintain at least a 2.70 quarterly GPA.
- J. Abide by all University regulations and policies.
- K. Encourage a spirit of cooperation with the University community and the city.

ARTICLE V

Frequency of Organization Meetings

- A. The Presidents of all IFC Member Fraternities will meet once per week in a meeting hereafter referred to as Presidents' Council Meeting.
- B. Presidents' Council meetings will be held the Monday night of Week 1 to Week 9 of every academic quarter.
- C. Presidents' Council meetings will begin promptly at 8pm.

ARTICLE VI

Qualifications for Holding Office and Methods of Selection and Replacing Officers

Only registered UCSD students may hold office in the organization. Only registered UCSD student may vote in elections for the selection of the organization's officers.

Section 1: Composition of the Nominating Committee

The Nominating Committee is composed of:

- A. The Executive Board members, excluding those that are candidates for any IFC office.
- B. The IFC President shall be Chairman of the Nominating Committee, providing that he is not a candidate for any IFC office.

- C. If the President is a candidate for any IFC office, then the Nominating Committee shall select its own chairman by a majority vote.

Section 2: Procedure for Slating Nominees

- A. The Nominating Committee shall prepare a completed slate consisting of at most, two nominees for each office, selected only from individuals who have submitted a petition for that office and have interviewed with the Nominating Committee for that office.
- B. The Nominating Committee shall present its completed slate to the Presidents Council at a regular meeting at least one week prior to the election meeting.
- C. The Chairman of the Nominating Committee shall inform all slated candidates of their position on the slate and of the date of the election meeting.
- D. At the election meeting, before voting begins and after the Nominating Committee reads its slate, a member of the Presidents Council may nominate a candidate from the floor for a specific office if he is qualified under these Bylaws and if he submitted a petition to the Nominating Committee for that office before the first time it presented a completed slate to the Presidents Council.

Section 3: Officers Elected

The Presidents' Council shall elect members for all offices with at least one qualified candidate at the election meeting.

Section 4: Date for the Election Meeting:

The election meeting shall be held annually in Week 8 of the Fall Quarter.

Section 5: Procedure of the Election Meeting:

- A. The Presidents' Council may conduct no business other than the election at the election meeting.
- B. The Chairman of the Nominating Committee shall preside over the election meeting.
- C. The Presidents' Council shall vote on each office one at a time in the following order:
 - a. President
 - b. Vice President of Administration
 - c. Vice President of Finance
 - d. Vice President of External Relations
 - e. Vice President of Marketing
 - f. Vice President of Service
 - g. Vice President of Educational Development
 - h. Vice President of Recruitment
 - i. Vice President of Athletics
- D. Each nominee for office shall present his qualifications and goals for the office he seeks within five minutes.
- E. The Presidents Council may then question a candidate for up to five minutes.

Section 6: Method of Voting

- A. Voting shall be conducted by a written ballot.
- B. If on the first vote, no candidate has received a majority the candidate receiving the lowest number of votes shall be dropped from consideration and re-vote among the remaining candidates shall be taken. This process may be repeated until one candidate achieves a majority.
- C. The Chairman of the Nominating Committee:
 - a. Has the ability to break a tie
 - b. Shall count the ballots.
 - c. Shall announce the outcome of the vote.

Section 7: Filling Positions

If no candidate is selected for a position, then the newly elected IFC President can appoint any eligible candidate from a Member Fraternity other than his own, subject to a majority approval of the entire voting membership of the Presidents Council.

Section 8: Term of Office

Each member of the Executive Board shall assume office Week 1 of Winter Quarter.

Section 9: Removal from or Forfeiture of Office

A member of the Executive Board or member of the Judicial Committee shall forfeit his office:

- A. If he becomes president of his own fraternity.
- B. If his grades fall below any requirement specified in the Constitution or Bylaws.
- C. If the Presidents Council, by a 2/3 vote of the entire membership, chooses to remove the officer from office for failing to fulfill the duties of his office as specified in the Constitution and Bylaws.
 - a. Any motion to remove an officer must provide a 1-week notice

Section 10: Filling a Vacancy

- A. The Executive Board shall receive nominations interested in filling an unexpired term.
- B. If an elected office, except that of President, becomes vacant during the middle of a term, the Executive Board shall act as a Nominating Committee and slate a maximum of two candidates.
 - a. The Presidents' Council shall receive and vote on the slated candidate at its next Regular Session after the office becomes vacant.

ARTICLE VII

Risk Management

- A. The Interfraternity Council at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.
- B. The Interfraternity Council at UCSD understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VIII

Community Advisor

- A. The IFC Advisor is appointed by the Center for Student Involvement.
- B. The IFC Advisor may attend all sessions of the Presidents Council and Executive Board and shall remain informed of IFC business.
- C. Adjunct advisors to assist with special operations may be appointed by the Executive Board.

ARTICLE IX

Standing

Section 1: Good Standing

A Member Fraternity that satisfies the conditions of this Constitution and Bylaws is in good standing with the IFC.

Section 2: Loss of Good Standing

A Member Fraternity may lose its good standing with the IFC if it is found responsible of violating any part of this Constitution and Bylaws.

Section 3: Consequences of Loss of Good Standing

In accordance with the Judicial Board Bylaws, a Member Fraternity that loses its good standing could be expelled from IFC or could lose some or all of its privileges as granted by this Constitution and Bylaws.

ARTICLE X

Presidents Council

Section 1: Duties

The legislative powers of the IFC lie in the Presidents Council, which shall:

- A. Formulate all regulations that are necessary to maintain and execute the purposes of the IFC.
- B. Receive and conduct all business appropriately before it under this Constitution and Bylaws
- C. Meet weekly in Regular Session during the Fall, Winter, and Spring quarters unless determined otherwise by the IFC President and meet in Special Session upon the vote or written request of a majority of its members.
- D. Meet annually in an election meeting to elect the members of the Executive Board.
- E. Receive and vote on the IFC operating budget as submitted by the Vice President of Finance and approved by the Executive Board, with majority vote necessary for its adoption.
- F. Set all regulations concerning fraternity recruitment.

Section 2: Composition

The Presidents Council shall be composed of the President of each Member Fraternity.

Section 3: Obligations

The Presidents Council may:

- A. Amend this Constitution and Bylaws.

- B. Recall any administrative action of the IFC President or Executive Board by a 2/3 vote.

Section 4: Duties of Members of Presidents Council

A member of Presidents Council shall:

- A. Attend each Regular Session and each election meeting.
- B. Abide by this Constitution and Bylaws and all regulations adopted by the Presidents Council.
- C. Cooperate in any proceeding of the Judicial Board with which he may be involved and abide by all Judicial Board rulings affecting his fraternity.
- D. Cooperate with all administrative actions of the Executive Board.
- E. Be allowed only one absence from a Regular Session or election meeting per quarter before incurring fines as detailed in Article VII of the Bylaws.

ARTICLE XI

Executive Board

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers.

Section 1: Authority and Duties

The administrative powers of the IFC lie in the Executive Board, which shall execute this Constitution and Bylaws and the regulations of the Presidents Council and shall:

- A. By administrative action not contrary to the authority granted to the Presidents Council or to the Judicial Board, facilitate on a daily basis the smooth operations of the IFC in accordance with its purpose.
- B. Oversee the function of any committee placed into its custody by the Presidents Council
- C. Cooperate with the Panhellenic Council, the Multicultural Greek Council, and any other member of the University community for the advancement of the purposes of the IFC.
- D. Meet in regular Executive Board meetings at least twice a month during each full month of the Fall, Winter, Spring quarters and in special board meetings at the request of the IFC President or the IFC Advisor.
- E. Hear requests for an appeal of a Judicial Board ruling.

Section 2: Composition

The Executive Board is composed, in order of rank, of a:

- A. President
- B. Vice President of Administration
- C. Vice President of Finance
- D. Vice President of External Relations
- E. Vice President of Educational Development
- F. Vice President of Recruitment
- G. Vice President of Service
- H. Vice President of Marketing
- I. Vice President of Athletics

Section 3: Duties of a member of the Executive Board

An IFC officer shall throughout the term for which he is elected:

- A. Attend each regular and special Executive Board meeting.
- B. Attend each regular and special Presidents Council meeting.
- C. Maintain at least a 2.50 cumulative GPA.
- D. Maintain accurate records of all activities and programs for which he is responsible.
- E. Not serve as President or Delegate for his own fraternity.
- F. Remain a member of a Member Fraternity in good standing.
- G. Remain registered with the University as an undergraduate student.
- H. Prepare a transition manual for his successor.

ARTICLE XII

Judicial Board

- A. The power to decide disputes between member fraternities, to adjudicate infractions of regulations of administrative action, to adjudicate violations of this Constitution and Bylaws, and to interpret this Constitution and Bylaws lies in the Interfraternity Judicial Board.
- B. The procedures of the Interfraternity Judicial Board are outlined within the Bylaws.

ARTICLE XIV

Standing Committees

Section 1: Duties of the Standing Committees

The Standing Committees shall meet at least once per quarter to assist the Executive Board in planning and improving the activities and procedures of Member Fraternities and the IFC.

Section 2: The Composition of the Standing Committees

The Standing Committees shall each be chaired by a member of the Executive Board and shall consist of the following:

- A. The IFC Recruitment Committee
- B. The IFC Finance Committee
- C. The IFC Scholarship Committee
- D. The IFC Philanthropy Committee
- E. The IFC Judicial Committee
- F. The IFC Athletics Committee
- G. The IFC Marketing Committee
- H. The IFC Summerfest Committee

ARTICLE XV

Winter Recruitment

- A. Only chapters whose number of members is less than $\frac{3}{4}$ the average chapter size are permitted to participate in Winter Recruitment. The calculation of this threshold shall be made using the chapter rosters that are on file at the deadline for roster updates during the previous Fall Quarter.

- B. Chapters participating in Winter Recruitment must inform the incoming Vice President of Recruitment in writing before the end of Fall Quarter.
- C. The Winter Recruitment Period will last from the Sunday before Week 2 to the Friday of Week 2.
- D. Chapters participating in Winter Recruitment must follow all other recruitment regulations, including Alcohol Moratorium.

ARTICLE XVI

Discipline and Expulsion

A Member Fraternity that is found guilty of violating this Constitution and Bylaws or any regulation or administrative action may lose its good standing or may be expelled from the IFC in accordance with the Bylaws of the Interfraternity Judicial Board.

ARTICLE XVII

Meeting Order

The IFC shall be governed by parliamentary law as set forth in the latest edition of Robert's Rules of Order unless otherwise provided for in the Constitution and Bylaws.

ARTICLE XVIII

Amendments

Section 1: Right to introduce amendments

Any member of the Presidents Council or the Executive Board may introduce an amendment to the Constitution.

Section 2: Procedure for proposing amendments

After the session in which an amendment is introduced, the Presidents' Council shall:

- A. Hear one additional reading of the amendment in its next Regular Session

And:

- A. May vote on the amendment in that session or any following session within 4 weeks of the initial introduction

Section 3: Adoption

An amendment that receives the affirmative vote of at least 3/4 of the entire Presidents Council is adopted as part of this Constitution.

INTERFRATERNITY COUNCIL
The University of California, San Diego
La Jolla, California

ARTICLE I
Nominations for Office

Section 1: Composition of the Nominating Committee

The Nominating Committee is composed of:

- D. The Executive Board members, excluding those that are candidates for any IFC office.
- E. The IFC President shall be Chairman of the Nominating Committee, providing that he is not a candidate for any IFC office.
- F. If the President is a candidate for any IFC office, then the Nominating Committee shall select its own chairman by a majority vote.

Section 2: Procedure for Slating Nominees

- E. The Nominating Committee shall prepare a completed slate consisting of at most, two nominees for each office, selected only from individuals who have submitted a petition for that office and have interviewed with the Nominating Committee for that office.
- F. The Nominating Committee shall present its completed slate to the Presidents Council at a regular meeting at least one week prior to the election meeting.
- G. The Chairman of the Nominating Committee shall inform all slated candidates of their position on the slate and of the date of the election meeting.
- H. At the election meeting, before voting begins and after the Nominating Committee reads its slate, a member of the Presidents Council may nominate a candidate from the floor for a specific office if he is qualified under these Bylaws and if he submitted a petition to the Nominating Committee for that office before the first time it presented a completed slate to the Presidents Council.

ARTICLE II
Election Procedures

Section 1: Officers Elected

The Presidents' Council shall elect members for all offices with at least one qualified candidate at the election meeting.

Section 2: Date for the Election Meeting:

The election meeting shall be held annually in Week 8 of the Fall Quarter.

Section 3: Procedure of the Election Meeting:

- F. The Presidents' Council may conduct no business other than the election at the election meeting.

- G. The Chairman of the Nominating Committee shall preside over the election meeting.
- H. The Presidents' Council shall vote on each office one at a time in the following order:

- a. President
 - b. Vice President of Administration
 - c. Vice President of Finance
 - d. Vice President of External Relations
 - e. Vice President of Marketing
 - f. Vice President of Service
 - g. Vice President of Educational Development
 - h. Vice President of Recruitment
 - i. Vice President of Athletics
- I. Each nominee for office shall present his qualifications and goals for the office he seeks within five minutes.
- J. The Presidents Council may then question a candidate for up to five minutes.

Section 4: Method of Voting

- D. Voting shall be conducted by a written ballot.
- E. If on the first vote, no candidate has received a majority the candidate receiving the lowest number of votes shall be dropped from consideration and re-vote among the remaining candidates shall be taken. This process may be repeated until one candidate achieves a majority.
- F. The Chairman of the Nominating Committee:
 - a. Has the ability to break a tie
 - b. Shall count the ballots.
 - c. Shall announce the outcome of the vote.

Section 5: Filling Positions

If no candidate is selected for a position, then the newly elected IFC President can appoint any eligible candidate from a Member Fraternity other than his own, subject to a majority approval of the entire voting membership of the Presidents Council.

ARTICLE III

Term of Office

Each member of the Executive Board shall assume office Week 1 of Winter Quarter.

ARTICLE IV

Removal from or Forfeiture of Office

A member of the Executive Board or member of the Judicial Committee shall forfeit his office:

- D. If he becomes president of his own fraternity.
- E. If his grades fall below any requirement specified in the Constitution or Bylaws.
- F. If the Presidents Council, by a 2/3 vote of the entire membership, chooses to remove the officer from office for failing to fulfill the duties of his office as specified in the Constitution and Bylaws.

- a. Any motion to remove an officer must provide a 1-week notice

ARTICLE V

Filling a Vacancy

- C. The Executive Board shall receive nominations interested in filling an unexpired term.
- D. If an elected office, except that of President, becomes vacant during the middle of a term, the Executive Board shall act as a Nominating Committee and slate a maximum of two candidates.
 - a. The Presidents' Council shall receive and vote on the slated candidate at its next Regular Session after the office becomes vacant.

ARTICLE VI

Duties of Executive Officers

Section 1: President

The President is chiefly responsible for the overall operation of IFC and shall:

- A. Preside over all sessions of the Presidents Council and meetings of the Executive Board.
- B. Serve on or represent the IFC on any University or student committee as necessary.
- C. Maintain close contact with all the work of the IFC.
- D. Coordinate and expedite projects and business of the IFC.
- E. Bring business to the Presidents Council when necessary and appropriate.
- F. Appoint and disband special committees.
- G. Work with the Presidents of the Panhellenic Council and Multicultural Greek Council as necessary to advance IFC's interests and improve Greek relations and visibility.
- H. Prepare the agenda for each Presidents Council session.
- I. Co-sign checks as necessary with the Vice President of Finance,
- J. May vote to break a Presidents Council tie.
- K. Have the power to veto any majority approved legislation of the Presidents Council, subject to a 2/3 overrule by the Presidents Council.
- L. Serve as an ex-officio member of all IFC committees.
- M. Organize and plan the EXCEL Leadership Conference.

Section 2: Vice President of Administration

The Vice President of Administration shall:

- A. Preside at meetings of the Judicial Board and serve as Chief Judicial Officer.
- B. Serve as President should that office become permanently vacant.
- C. In the President's temporary absence, perform the duties of that office.
- D. Record and distribute meeting notes to the Presidents Council within 3 days of Regular Meetings.
- E. Make reservations for facilities and equipment needed by the Executive Board or Presidents Council.
- F. Disseminate information to all member fraternities as ordered by the Executive Board.
- G. Review and interpret the contents of the Constitution and Bylaws.
- H. Enforce meeting order.

- I. Serve as Chair of the IFC Judicial Committee.
- J. Serve as one of three representatives from the IFC Executive Board to be a member of the 'Spirit Squad' or any other student-sponsored NCAA athletics committee.
- K. Represent IFC in any matters concerning risk management.
- L. Collaborate with the UCSD Office of Student Conduct to construct a training program designed to prepare IFC Delegates for their role as judicial committee justices.
- M. Keep accurate judicial records as they pertain to IFC and its member fraternities.
- N. Organize the Associate Vice President Board selection process.
- O. Serve as the advisor to the Associate Vice Presidents Board.
 - 1. Disseminate information between the IFC Executive Board and AVP Board.
 - 2. Supervise the AVP Board budget.

Section 3: Vice President of Recruitment

The Vice President of Recruitment shall:

- A. Coordinate all system-wide recruitment programs.
- B. Run IFC Info Night at the beginning of the Fall and Spring recruitment periods.
- C. Make himself available to aid Member Fraternities with their own recruitment programs.
- D. Print, distribute, and collect bid cards.
- E. Coordinate any efforts at fraternity expansion and chair the Expansion Committee.
- F. Serve as Chair of the IFC Recruitment Committee.
- G. Serve as a member of the IFC Summerfest Committee.
- H. Enforce the fulfillment of the New Member Data Sheet during Bid Card signing each quarter.

Section 4: Vice President of Finance

The Vice President of Finance shall:

- A. Prepare a budget in consultation with the Executive Board to submit to the Presidents Council on a quarterly basis.
- B. Regulate the finances of IFC in strict line with the budget.
- C. Collect all payments owed to IFC and notify the IFC President when a Member Fraternity is in arrears.
- D. Pay all bills owed by IFC.
- E. Make necessary arrangements for any annual conferences attended by the IFC Executive Board.
- F. Present weekly updates for the Executive Board of all financial situations of the IFC.
- G. Levy and collect all necessary fines on Member Fraternities.
- H. Serve as Chair of the IFC Finance Committee.

Section 5: Vice President of External Relations

The Vice President of External Relations shall:

- A. Attend all Associated Students Meetings as the IFC Representative and report necessary information back to the Presidents Council.

- B. Actively encourage Greeks to participate in the AS Spring General Election and any special election that may be called.
- C. Serve as the IFC's delegate to the Panhellenic Council and Multicultural Greek Council
- D. Assist Member Fraternities in getting AS funding as necessary for events, publicity, and office supplies.
- E. Serve as the IFC liaison to the Equity, Diversity, & Inclusion Peer Educator Program.
- F. Serve as Chair of the IFC Summerfest Committee.

Section 6: Vice President of Marketing

The Vice President of Marketing shall:

- A. Arrange for the publicity for all programs and activities of the IFC.
- B. Coordinate IFC marketing efforts on Triton Day.
- C. Run all IFC social media accounts.
- D. Serve as a member of the Greek Council Marketing Committee.
- E. Serve as Chair of the IFC Marketing Committee.
- F. Serve as one of three representatives from the IFC Executive Board to be a member of the 'Spirit Squad' or any other student-sponsored NCAA athletics committee.
- G. Serve as a member of the IFC Summerfest Committee.

Section 7: Vice President of Educational Development

The Vice President of Educational Development shall:

- A. Establish and maintain programs that will improve the scholastic achievements of Member Fraternities.
- B. Compile and distribute Member Fraternities scholastic rankings; separated by new members, actives, and overall.
- C. Reserve study rooms for IFC Member Fraternities as necessary.
- D. Plan the yearly Greek Awards ceremony and oversee the awards process.
- E. Update new member info from bid cards by the end of Week 3 of each quarter.
- F. Provide the VP of Athletics with updated rosters as necessary.
- G. Serve as Chair of the IFC Scholarship Committee.

Section 8: Vice President of Athletics

The Vice President of Athletics shall:

- A. Organize and promote all IFC sponsored athletic competitions.
- B. Utilize chapter rosters to determine the eligibility of athletic participants.
- C. Maintain standings for yearly Sports Banner competition.
- D. Maintain a close working relationship with the Intramural Department at UCSD and UCSD athletics department.
- E. Serve as Chair of the IFC Athletics Committee.
- F. Serve as one of three representatives from the IFC Executive Board to be a member of the 'Spirit Squad' or any other student-sponsored NCAA athletics committee.

Section 9: Vice President of Service

The Vice President of Service shall:

- A. Oversee and plan quarterly all-campus Greek events including fundraising projects and philanthropic events.
- B. Plan all events pertaining to Greek Week and oversee the Greek Week chairs.
- C. Be responsible for coordinating and obtaining sponsorships for IFC related events.
- D. Serve as Chair of the IFC Philanthropy Committee.

ARTICLE VII

Financial Obligations

Section 1: Financial Obligations of Member Fraternities

- A. The Executive Board shall assess dues on every Member Fraternity on a per capita basis.
- B. The Vice President of Finance shall base this assessment on the number of current members no later than midnight on Wednesday of Week 5 of each academic quarter and the number of bid cards turned in, minus any new members that the Greek Advisor is notified to remove from the roster no later than Regular Session of the Presidents' Council Week 6.
- C. Member Fraternities shall be presented with an invoice detailing total dues owed no later than Regular Session of Week 6.
- D. A Member Fraternity shall pay its dues no later than Friday of Week 7.
- E. The Vice President of Finance shall fine a Member Fraternity that fails to pay its assessment when due 10% of the total and \$1.00 per day until the assessment is paid.
- F. The amount of dues shall be \$7 per member per Member Fraternity.
- G. The IFC shall have the power and authority to collect additional funds uniformly from Member Fraternities with a 3/4 vote of the Presidents Council.
- H. All Member Fraternities planning on participating in IFC sports must pay an additional \$350 at the Week 4 Regular Session of Fall Quarter.
- I. Member Fraternities shall be assessed a \$15 fine for not providing an appropriate representative for any meeting of the Presidents Council, Judicial Committee, or Standing Committees.

Section 2: Financial Obligations of the Executive Board

- A. The Vice President of Finance shall present a quarterly budget to the Presidents Council by Week 3 for approval, and shall send out the budget to the Presidents Council in a non-editable document after approval.
- B. Individual reimbursements for purchases made for IFC purposes must be presented within 30 days of purchase with the original receipt.
- C. All checks for more than \$300 must be co-signed by the Vice President of Finance and either the President or the Vice President of Administration.
- D. The IFC shall not, under any circumstances, loan or give funds to any chapter or individual, for any purpose, whatsoever, regardless of any intent to or contract of repayment.

ARTICLE VIII

Scholarship

- A. Member Fraternities must maintain a minimum quarterly GPA of 2.70 to remain in good standing.

- B. Quarterly GPAs will be calculated on the basis of units taken.
- C. Quarterly GPAs will be calculated based on the roster submitted by midnight on Wednesday of Week 1 of the following quarter

ARTICLE IX

Expansion

Section 1: Eligibility for Membership

Membership in the IFC is open only to nationally or internationally affiliated social men's fraternities that intend to become chartered Greek chapters.

Section 2: Expansion Limitation

No more than one new chapter shall be established every two years.

Section 3: The Expansion Committee

The IFC President will chair the Expansion Committee and will appoint the rest of the committee, consisting of:

- A. The Vice President of Recruitment.
- B. The Greek Life Advisor.
- C. The President of the newest Member Fraternity.
- D. The President of the largest Member Fraternity.
- E. The President of the smallest Member Fraternity.
- F. The President of a Member Fraternity chosen at random.

Section 4: Expansion Schedule

- A. The Expansion Committee will review campus readiness every two years beginning Week 5 of Winter Quarter. Campus readiness will be brought to the Presidents' Council no later than Monday of Week 4 Spring Quarter.
 - a. The Expansion Committee will not review campus readiness during years when a new chapter has joined UCSD's campus.
 - b. The Expansion Committee will not review campus readiness during years a new chapter slated to join UCSD's campus the following year.
- B. The Expansion Committee will determine campus readiness based on the criteria outlined in Article IX Section 5.
- C. If the Expansion Committee determines UCSD's campus is ready for expansion, the Expansion Committee will seek approval to begin the expansion process from the Presidents' Council.
 - a. If expansion is approved by a $\frac{3}{4}$ vote of Member Fraternity Presidents, the Expansion Process will begin as outlined in Article IX, Section 6.
 - b. If expansion is not approved by $\frac{3}{4}$ of Member Fraternity presidents, campus readiness will be reviewed again in two years.

Section 5: Campus Readiness

- A. The Expansion Committee will conduct a study to determine campus readiness.
- B. The following criteria must be met in order to continue the study:

- a. Number of total bids signed for IFC each academic year must have increased continuously over the course of the previous three years.
 - b. Average chapter size may not have decreased at any point in previous three years.
- C. If the aforementioned criteria are met, then the Expansion Committee will continue the study. The study will include, but is not limited to, an assessment of the following:
 - a. Retention rates of chapter members
 - b. Student experiences
 - c. Impact to campus facilities
 - d. Enrollment trends
 - e. Number of students involved with the Greek Life community
 - f. Number of fraternity organizations expressing interest
 - g. IFC Advisor Support

Section 6: The Expansion Process

If the Expansion Process is approved by a $\frac{3}{4}$ vote of Member Fraternity Presidents, the Expansion Process will begin.

- A. The Expansion Committee will contact the NIC and inform the NIC that the Committee is accepting letters of intent. Letters of intent will be accepted until Monday of Week 8 of the same Spring Quarter.
- B. The Expansion Committee will then review Letters of Intent until Week 10 of the same Spring Quarter.
- C. The Expansion Committee will then select chapters from whom they would like to receive applications. The Expansion Committee will then invite those chapters to apply.
 - a. Formal applications from prospective fraternities are due by the Monday of Week 1 of Fall Quarter.
- D. The Expansion Committee will review applications during Weeks 1, 2, and 3 of Fall Quarter.
- E. The Expansion Committee will invite no more than 3 candidates to present to the Presidents' Council during Weeks 5, 6, and 7 of Fall Quarter.
 - a. There will be a maximum of one presentation per week.
- F. The Presidents' Council will then vote on which candidate to invite to campus. The candidate must receive a simple majority vote in order to receive an invitation to campus.
- G. The formal invitation to campus will be extended by the Expansion Committee no later than Monday of Week 9 Fall Quarter.

Section 7: Expansion Materials

- A. Formal letter of intent to expand
 - a. Inter/National Organizations' letter of intent sent to the IFC Advisor in the Office of Center for Student Involvement should include:
 - i. Providing a summary of why the organization should be on the UC San Diego campus
 - ii. How this organization can contribute to the larger UC San Diego campus community
 - iii. Appropriate contact information for follow-up

B. Expansion Packet Application

- a. The IFC Expansion Committee will review and narrow down the organization pool and request Expansion Packets from organizations. Expansion Packets must include:
 - i. History of the organization
 - ii. Information on inter/national strength
 - iii. Ongoing support via headquarters regionally
 - iv. Membership policies and requirements including financial costs
 - v. New Member Education plan
 - vi. Alumni information
 - vii. Risk Management policies and insurance credentials
 - viii. Proposed expansion plan that should include-
 - 1. Membership selection and size requirements
 - 2. Supervision and continuing assistance information
 - 3. Academic/Educational programming for members
 - 4. Academic requirements and expectations
 - 5. Leadership development for officers

C. On-Campus Expansion Presentation

- a. The Expansion Committee will determine which organizations will be invited to the campus to formally present their expansion proposal. No more than three organizations will be invited on campus to present. The IFC Advisor and IFC Vice President of Administration will help to coordinate all campus arrangements related to the presentations. Expansion presentations should include:
 - i. The chapter should be able to demonstrate prior expansion success.
 - 1. Specifically, expansion success on campuses utilizing the quarter system structure. Presentations should also include expansion success at other University of California campuses, if applicable.
 - ii. Details of how the chapter plans to recruit new members at UC San Diego.
 - iii. Information on the fraternity's Risk management policies.
 - iv. An explanation of the fraternity's values contributes to the IFC community.
 - v. A brief description of the New Member Process.
- b. Presentations will be made to the following groups:
 - i. IFC Expansion Committee
 - ii. IFC Presidents' Council
 - iii. Greek Life community open forum

Section 8: The Expansion Period

- A. New Member Fraternities may begin recruiting members beginning in Winter Quarter following the one in which they receive their formal invitation to campus.
- B. No recruitment of members is permitted prior to the beginning of said Winter Quarter.
- C. Bid cards may be submitted at any time outside of the Official Recruitment Period, beginning Week 1 of Winter Quarter and lasting until the end of Spring Quarter of the same academic year.

- D. The chapter may participate in the Official Recruitment Period, but also must observe standard recruitment procedures during this time.
- E. Using alcohol, drugs, or women, as a recruitment tool in any form is prohibited.

Section 9: Acceptance of Invite to Expand

- A. An organization accepting an invitation for expansion at UCSD, must abide by the following expectations:
 - a. Must achieve full chapter status within two years of establishment at UC San Diego.
 - b. During the first two years, the average chapter cumulative GPA must meet or exceed the All Greek Average.
 - c. Active representation and participation within the IFC operations.
 - d. Identify a community advisor.
 - e. Establish positive relationships with the Center for Student Involvement.
 - f. Demonstrate campus involvement beyond their chapter.
 - g. Complete all requirements in the Center for Student Involvement Statement of Expectations and Center for Student Involvement student organization recognition requirements.
- B. Failure to meet the aforementioned expectations and/or not be awarded chapter status within two years by national organization, may lead the new organization to lose their expansion status and invite.

Section 10: Rechartering

- A. In order for a chapter seeking recharter to join the University of California, San Diego campus after previous removal from campus, the chapter must receive approval to submit expansion materials during the Expansion Process from both the Interfraternity Council Executive Board and the CSI Office. The chapter seeking recharter must submit the following information to the Interfraternity Council Executive Board and the CSI Office for review:
 - a. Demonstrate that the chapter took steps to address the problem which caused them to be removed from the campus previously including, but not limited to, successful completion of all applicable conduct sanctions.
 - b. Demonstrate that the chapter has made the necessary changes to ensure that the previous instances will not occur again.
 - c. Description of current national Risk Management policies.
 - d. Demonstrate support from inter/national headquarters for the chapter to be re-chartered.
- B. If the chapter seeking recharter receives approval to submit expansion materials during the Expansion Process from both the Interfraternity Council Executive Board and the CSI Office, then said chapter will participate in the Expansion Process as outlined by the Constitution and Bylaws.
 - a. If the chapter seeking recharter is deemed eligible to apply to the IFC Expansion Process, they will be eligible to apply during the upcoming expansion cycle.

- b. If the chapter seeking recharter is deemed ineligible to apply to the IFC Expansion Process, then said chapter must wait two calendar years before seeking approval to submit expansion materials to the Expansion Process again.

ARTICLE X

Athletic Programming

Section 1: Objective of IFC Sports

The primary objective of the IFC Sports program is the implementation of a competitive sports program that encourages positive social interaction and the fun of playing sports among all IFC members and participants.

Section 2: Schedule of Sporting Events

There will be 10 sporting events throughout the year that will count towards the IFC Sports Banner:

- A. Fall Quarter
 - a. Volleyball
 - b. Ultimate Frisbee
 - c. Football
 - d. Spike Ball
- B. Winter Quarter
 - a. Dodgeball
 - b. Soccer
 - c. Basketball
 - d. Tennis
- C. Spring Quarter
 - e. Swimming
 - f. Innertube Water Polo
 - g. Softball

Section 3: Points

- A. Banner points are awarded to each fraternity according to their finish in each sport.
- B. Points carry over until the last tournament is completed.
- C. The fraternity with the most points at the end of the year wins the IFC Sports Banner.

The sports will be divided into three categories:

- A. Category 1 Sports will include:
 - a. Football
 - b. Soccer
 - c. Basketball
 - d. Softball
- B. Category 2 Sports will include:
 - a. Volleyball
 - b. ultimate frisbee

- c. Dodgeball
 - d. Innertube water polo
- C. Category 3 Sports will include:
 - a. Tennis
 - b. Swimming
 - c. Spike Ball

Points will be awarded as follows:

- A. Category 1 Sports
 - a. 1st place: 100
 - b. 2nd place: 80
 - c. 3rd place: 60
 - d. 4th place: 40
 - e. 5th-8th place: 20
 - f. 9th place or above: 10
 - g. DQ or No Show: 0
- B. Category 2 Sports:
 - a. 1st place: 50
 - b. 2nd place: 40
 - c. 3rd place: 30
 - d. 4th place: 20
 - e. 5th-8th place: 10
 - f. 9th place or above: 5
 - g. DQ or No Show: 0
- C. Category 3 Sports:
 - a. 1st place: 50
 - b. 2nd place: 40
 - c. 3rd place: 30
 - d. 4th place: 20
 - e. 5th-8th place: 10
 - f. 9th place or above: 5
 - g. DQ or No Show: 0
 - h. Places for Category 3 sports will be established by totaling individual points for all participants, as assessed by the same scale as the overall team placements

[All wording remained the same but formatting was rearranged for organizational purposes]

Section 4: Ties

Ties will be decided in the following manner:

- A. When two or more fraternities tie for a given sequence of places, then the point value of the highest place will be given to those fraternities.
- B. In the case of a tie for 1st place in the Sports Banner competition at the end of the year, the fraternities will be deemed co-winners or be given the option to schedule a tie-breaking match in any of the sports listed in Section 2.

Section 5: Seeding

Seeding will be determined as follows:

- A. Teams in Category 1 sports will be seeded based on the results of the season; with the top two teams in each division being assessed the top 4 seeds. The team with the best overall record will be given the No. 1 seed, and the second place team in that division will be given the No. 3 seed. Ties will be decided by head-to-head matchup, point differential, and coin flip, in descending order.
- B. Teams in Category 2 and 3 sports will be seeded based on their competitive finish of the year previous and will be placed in the single elimination bracket accordingly.
- C. The No. 1 seeded fraternity (previous year's champion in that particular sport) will be placed at the top half of the upper bracket. The No. 2 seeded fraternity (previous year's runnerup) will be placed at the top of the lower bracket.
- D. The No. 3 seeded fraternity will be placed at the bottom of the lower bracket and the No. 4 seed will be at the bottom of the upper bracket.
- E. All unseeded fraternities will enter a random draw and will be placed in unfilled positions in the tournament bracket. If first round byes are to be given due to the number of teams entered, byes will be given initially to the No. 1 seeded team first and so on down to the No. 4 seeded team.

Section 6: Eligibility

- A. All Member Fraternities in good standing and not in breach of this Constitution and Bylaws are eligible for IFC Athletic Competition.
- B. Member Fraternities must begin participating in Fall to be eligible for any sports throughout the year.
- C. Member Fraternity rosters can include any active members listed on the chapter roster by the Wednesday of Week 2 or new members listed by Monday of Week 3 and must be submitted to the IFC Athletics Chair at least 24 hours before the first match of an athletic competition.
- D. NCAA and club athletes are eligible to compete in IFC sports, provided they meet the other requirements listed in this Constitution and Bylaws.

Section 7: Disqualification

Member Fraternities can be barred from participating in sports for the current quarter and the following one for any conduct deemed severely inappropriate by the Intramural Department or at the discretion of the Vice President of Athletics. The Intramural Department has the ability to levy any other sanctions to players or teams. Member Fraternities can be barred from participating in the next sport for the following offenses:

- A. Failing to send a representative to any meeting of the IFC Athletics Committee.
- B. Failing to submit a roster to the Vice President of Athletics at least 24 hours before a given event.
- C. Forfeiting a contest without giving at least 24 hours notice to the Vice President of Athletics.
- D. Attempting to use ineligible players.
- E. Disregarding a decision made by the Vice President of Athletics.

- F. Any other conduct deemed inappropriate by the Intramural Department, Athletics Department, or IFC Judicial Board.

Section 8: Spectator Conduct

- A. The use of alcohol or any other spectator misconduct at oncampus events by IFC participants and spectators will not be tolerated at any IFC Sports event.
 - a. Violations will result in the immediate suspension of play of the event in progress.
 - b. An immediate review of the incident will be held the next day by the IFC VP of Athletic Programming and the Intramural Sports Staff.
 - c. Appropriate recommendations and/or actions dispensed to the respective fraternity or fraternities at fault.

Section 9: Rules

- A. All games will be governed by the Official Intramural Rules, which can be found at the IM website: recreation.ucsd.edu.
- B. Protests will not be heard regarding official's judgments, only rule interpretations.

ARTICLE XI

Standing Committees

The Standing Committees shall meet at least once a quarter and as further deemed necessary by the committee chair. Members of Standing Committees must attend all meetings of the Standing Committees or substitute with a member of their chapter's Executive Board or incur a fine as detailed in Article VII of the Bylaws

Section 1: The IFC Recruitment Committee

The IFC Recruitment Committee shall:

- A. Familiarize members with IFC recruitment policies
- B. Facilitate open discussion regarding potential changes in recruitment policies and practices
- C. Be chaired by the IFC Vice President of Recruitment
- D. Consist of the Recruitment Chair of each Member Fraternity

Section 2: The IFC Finance Committee

The IFC Finance Committee shall:

- A. Familiarize members with IFC financial policies
- B. Facilitate open discussion regarding potential changes in financial policies and practices
- C. Be chaired by the IFC Vice President of Finance
- D. Consist of the Treasurer of each Member Fraternity

Section 3: The IFC Scholarship Committee

The IFC Scholarship Committee shall:

- A. Familiarize members with IFC scholarship policies
- B. Facilitate open discussion regarding potential changes in scholarship policies and practices
- C. Be chaired by the IFC Vice President of Educational Development
- D. Consist of the Scholarship Chair of each Member Fraternity

Section 4: The IFC Philanthropy Committee

The IFC Philanthropy Committee shall:

- A. Familiarize members with the upcoming Greek philanthropy calendar
- B. Facilitate open discussion regarding potential changes in philanthropy practices
- C. Be chaired by the IFC Vice President of Service
- D. Consist of the Philanthropy Chair of each Member Fraternity

Section 5: The IFC Judicial Committee

The IFC Judicial Committee shall:

- A. Familiarize members with any amendments and updates regarding the IFC Bylaws and Constitution
- B. Provide training for all members to participate in Judicial Board Hearings
- C. Facilitate discussion regarding any improvements to the IFC judicial process or the role of IFC delegates
- D. Be chaired by the Vice President of Administration
- E. Consist of the IFC delegate of each member fraternity

Section 6: The IFC Athletics Committee

The IFC Athletics Committee shall:

- A. Familiarize members with IFC athletics policies
- B. Facilitate open discussion regarding potential changes in athletics policies and practices
- C. Set the quarterly sports brackets
- D. Be chaired by the IFC Vice President of Athletics
- E. Consist of the Athletics Chair of each Member Fraternity

Section 7: The IFC Marketing Committee

The IFC Marketing Committee shall:

- A. Familiarize members with IFC marketing practices
- B. Facilitate open discussion regarding potential changes in marketing practices
- C. Be chaired by the IFC Vice President of Marketing
- D. Consist of the Marketing Chair of each Member Fraternity

Section 8: The IFC Summerfest Committee

The IFC Summerfest Committee shall:

- A. Work in conjunction with the Panhellenic Council and the Multicultural Greek Council to create Summerfest each year.
- B. Facilitate discussions about the food, games, sports, and performers that will be present at the event.

ARTICLE XII

Associate Vice Presidents

Each IFC Executive Member may have two Associate Vice President (AVP) assist them in the performance of their duties and in any other special projects as necessary. The Vice President of Athletics is permitted to maintain up to 3 AVPs at a given time.

Section 1: Eligibility of AVPs

AVPs must, for the duration of their term:

- A. Remain a member of a Member Fraternity in good standing
- B. Maintain a cumulative GPA of 2.5
- C. Attend at least 1/2 of Regular Sessions of the Presidents Council
- D. Not become President of their own fraternity

Section 2: Appointment and Removal of AVPs

- A. The IFC Executive Board can appoint AVPs at any time during their term, requiring a 2/3 confirmation from the Presidents Council.
- B. The IFC Executive Board can remove an AVP from their position at any time.
- C. AVP terms conclude at the end of Fall Quarter.

Section 3: The AVP Board

- A. The AVP Board will function as an independent organization, under the supervision of the Vice President of Administration.
- B. The appointed AVPs will form the AVP Board, which will mimic the IFC Executive Board
- C. The primary goal of the AVP Board will be to strengthen interfraternity bonds.
- D. The AVP Board budget will be allotted from the Vice President of Administration's budget.
- E. The AVP Board will plan one interfraternal event each academic quarter.
 - a. The AVP Board will propose the event no later than Week 2 of the previous academic quarter.
 - b. The event must be approved by a $\frac{3}{4}$ s vote from the IFC Delegates.
- F. The IFC Delegates will serve as the voting party, mimicking the role of the Presidents.

ARTICLE XIII

Recruitment

Section 1: Official Recruitment Periods

- A. IFC will host an Official Recruitment Period during the Fall and Spring quarters.
- B. All Member Fraternities hosting recruitment events during these Periods are required to adhere to policies outlined in the UCSD Student Code of Conduct.
- C. The IFC is responsible for conducting an information session at the beginning of each Official Recruitment Period.
- D. The Official Recruitment Period lasts from the beginning of the IFC Information Session until the chapter has submitted its last bid card.

Section 2: Continuous Open Bidding

- A. Chapters participating in a given recruitment period who sign fewer bid cards than the median amount during that recruitment period plus seven are eligible for Continuous Open Bidding (COB).
- B. Any chapters who are eligible for COB and want to participate must inform IFC in writing before the next IFC meeting.
- C. These chapters are allowed to have PNMs sign bid cards in front of IFC every Monday.
- D. The maximum amount of bids allowed to be signed during COB is the median number of signed bids plus seven minus the amount that the chapter signed during the standard recruitment period.
- E. COB shall extend no longer than Week 6, although chapters can inform IFC before then that they are done participating.
- F. Chapters participating in COB are subject to alcohol moratorium for the duration of COB

Section 3: Recruitment Plans

- A. All recruitment designs and events must be submitted to the Vice President of Recruitment for and approved by the Vice President of Recruitment and the IFC President before the beginning of the Official Recruitment Period.
- B. No Member Fraternity may schedule an event during an IFC sponsored recruitment event and no chapter or member of any IFC Member Fraternity may hinder or otherwise discourage potential new member attendance at IFC sponsored events.
- C. No Member Fraternity may publicize recruitment events held outside of the Official Recruitment Period.
- D. No Member Fraternity may end recruitment prematurely from what is scheduled on their published recruitment schedule.
- E. The IFC Executive Board will attend and observe at least one recruitment event for each Member Fraternity in order to ensure that recruitment policies are being followed.

Section 4: Eligibility for Bids

- A. Member Fraternities may not offer a bid to any members currently on the IFC roster of another Member Fraternity.
- B. Members who have been initiated by a Member Fraternity are not eligible to join another fraternity without written permission from the president of the original fraternity. Members that are found to have violated this will be immediately removed from the chapter roster.

Section 5: Bid Cards

- A. The IFC Vice President of Recruitment will distribute official Bid Cards to chapters before Wednesday of the Recruitment Period.
- B. Each chapter will be provided no more than 50 Bid Cards from IFC. Chapters are responsible for informing new members that they are able to receive multiple bids but are only allowed to sign one card.
- C. Chapters will be allowed to create their own Bid Cards as long as they fulfill all of the information requirements listed on the Official IFC Bid Card. If a chapter chooses to create its own Bid Card, the IFC Vice President of Recruitment must approve the Bid Card prior to the beginning of the Official Recruitment Period.
- D. Member chapters may not offer or promise a bid to a potential new member prior to 8 PM on the Wednesday of the Recruitment Period. If a chapter breaks this rule, they will be fined \$500 and the IFC President shall submit a complaint to the Judicial Board.
- E. Acceptance of a bid is defined by the signature of the potential new member on a Bid Card indicating intent to join the Member Fraternity.
- F. All Bid Cards must be signed in front of at least two members of the IFC Executive Board on the Friday of the Official Recruitment Period, with at least one of those Executive Board members being from a fraternity other than the one the potential new member is joining. No active member of a Member Fraternity that is not on the IFC Executive Board may be present for the signing of a bid card.
- G. If a potential new member cannot be present for the assigned Bid Card signing period, he must inform the IFC Vice President of Recruitment in writing of his intent to sign with a specific chapter by 5 PM on Friday. The potential new member shall then be allowed to sign his Bid Card at the next Regular Session of the Presidents Council, pending a majority vote.

Section 6: Recruiting Violations

- A. Recruiting through the use or promotion of alcohol or other drugs is prohibited.
- B. Recruiting through the portrayal of women is prohibited.

- C. No IFC Member Fraternity will host a philanthropic event during the five days before Rush Week of Fall Quarter and Spring Quarter of every academic year.

Section 7: Complaints

- A. All complaints of recruiting violations must be submitted in writing to the IFC Vice President of Recruitment, along with the name and phone number of the person submitting the complaint.
- B. Complaints can also be filed through the standard Judicial process.

ARTICLE XIV Alcohol Moratorium

Section 1: Moratorium Timeframe

- A. There shall be a moratorium on alcohol for all Member Fraternities participating in recruitment, beginning the Saturday before the first day of classes for the quarter and ending when the Member Fraternity has submitted its last bid card, or 5 PM on Friday.

Section 2: Prohibited Activities

- A. No IFC Member Fraternity or individual fraternity member may host or attend an event or gathering where potential new members are in the presence of alcohol or alcohol paraphernalia

ARTICLE XV Judicial Board Policies

Section 1: Judicial Powers and Responsibilities

The Judicial Committee who shall have jurisdiction over cases involving alleged member fraternity violations of IFC policy, including but not limited to the Constitution, Bylaws, the rules and regulations of the University and the general values-based conduct of fraternity men.

Section 2: Due Process

In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed “due process.” Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;

- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right against double jeopardy.

Section 3: Filing of Complaints

- A. Any individual or group may file a complaint against a Member Fraternity, specifying in writing the particular alleged acts of the accused. Claims must be submitted in writing to the Vice President of Administration and must be signed by the person submitting the complaint, who must also identify their name and chapter affiliation, if applicable. The IFC Vice President of Administration shall promptly review and investigate the allegation.
- B. Upon determination that an allegation has merit, the IFC Vice President of Administration may charge a Member Fraternity with a violation.

Section 4: Notification of Charges

Once the IFC Vice President of Administration has determined the filed complaint has merit, the Member Fraternity is to be provided written notification of the charges at least one week in advance of the hearing. This written notification shall include the following:

- A. Date, time and location of their informal judicial hearing;
- B. Description of the alleged violation; and
- C. Due Process Rights.

Section 5: Investigatory Evidence

All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Formal Judicial Board Hearing. All evidence shall be directly related to the complaint(s) alleged against the Member Fraternity and shall be approved by the IFC Vice President of Administration prior to circulation.

Section 6: Informal Judicial Hearing

- A. Upon a finding of the IFC Vice President of Administration that a filed complaint has merit, he shall offer the charged Member Fraternity the opportunity to participate in an Informal Judicial Hearing.
- B. In cases in which the charged Member Fraternity accepts an Informal Judicial Hearing, the IFC Vice President of Administration shall meet with a representative of the charged Member Fraternity to discuss the allegations of the complaint. Within 3 business days of the Informal Judicial Hearing, the IFC Vice President of Administration may dismiss the complaint with a finding of no violations or provide the charged Member Fraternity with his finding of violations and recommendation for a resolution through disciplinary

sanctions. The charged Member Fraternity has 3 business days to accept or reject the terms of resolution. If the charged Member Fraternity accepts the resolution, the charged Member Fraternity waives all rights of appeal and the outcome is final.

- C. If the charged Member Fraternity rejects the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

Section 7: Prohibited Sanctions for Informal Judicial Hearings

The IFC Vice President of Administration shall not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the IFC Vice President of Administration believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board Hearing.

Section 8: Formal IFC Judicial Board Hearing

If:

- A. the charged Member Fraternity rejects having an Informal Judicial Hearing;
- B. the charged Member Fraternity rejects the Informal Judicial Hearing recommendation for resolution; or
- C. the IFC Vice President of Administration determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition;
- D. then the IFC Vice President of Administration shall convene a Formal IFC Judicial Board Hearing.
- E. The IFC Vice President of Administration will select 7 Judicial Committee justices, as predetermined by an alphabetical rotation of the Member Fraternities, to hear the case. In the event the IFC Judicial Committee rotation for service on a Judicial Board hearing falls upon an IFC Justice whose Member Fraternity is involved in the alleged violation, the rotation will skip to the next Member Fraternity in the alphabetical rotation.
- F. The IFC Vice President of Administration shall serve as a non-voting Chief Justice and the procedural officer for all Judicial Board hearings.

Section 9: Formal IFC Judicial Board Hearing Proceedings

For all IFC Judicial Board hearings, the following procedures shall be followed:

Participants: Attendance at all IFC Judicial Board hearings shall be limited to the Member Fraternities involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, the IFC Advisor, and the IFC Vice President of Administration. Additionally, the charged Member Fraternity may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the Member Fraternity.

Confidentiality: All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:

- A. Any individuals, Member Fraternities, or IFC Justices involved.
- B. Details of the proceedings
- C. Witness testimony.

Hearing Process:

- A. Initiation of the Hearing: The IFC Vice President of Administration shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged Member Fraternity of the formality of the hearing and the necessity of all parties to be truthful.
- B. Overview of Judicial Hearing Process: The IFC Vice President of Administration shall outline the process for the remainder of the hearing as follows:
 - 1. Presentation of alleged charges, violations, and investigatory evidence against the charged Member Fraternity shall be presented by the IFC Vice President of Administration:
 - a. Charged Member Fraternity may ask questions;
 - b. IFC Justices may ask questions;
 - 2. Presentation of charged Member Fraternity:
 - a. IFC Justices may ask questions;
 - 3. Calling of Witnesses
 - a. Charged Member Fraternity may ask questions;
 - b. IFC Justices may ask questions;
 - 4. Charged Member Fraternity may give final statement;
 - 5. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanctions.

Section 10: Conflicts of Interest

In the event the IFC Vice President of Administration's Member Fraternity is involved in the alleged violation, the highest-ranking IFC Executive Board officer, starting with the IFC President, as listed in Article VI, Section II of the Constitution, shall serve in his stead.

Section 11: Discouragement of Recruitment Sanctions

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the Bylaws, but should limit sanctions that inhibit a Member Fraternity's ability to recruit.

Section 12: Non-Status Sanctions

The following are sanctions that may be imposed by the Judicial Board and/or IFC Vice President of Administration (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for Greek Awards
- I. Censure

Section 13: Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

- A. Suspension: Loss of IFC voting rights, removal from Good Standing status, and any additional sanctions listed in Non-Status Sanctions.
- B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

Section 14: Duration of Sanctions

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the Member Fraternity has fulfilled the requirements of the sanctions imposed, the Member Fraternity shall return to good standing. In the event the Member Fraternity does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Administration shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

Section 15: Notification of Findings

Within 3 business days of any Informal or Formal Judicial Hearing, the IFC Vice President of Administration shall communicate in writing to the charged Member Fraternity, its inter/national headquarters, and its chapter advisor, as well as any relevant University administrators, the alleged violation, the findings of the hearing, and any sanctions imposed.

The IFC Vice President of Administration shall notify the IFC General Body of any sanctions imposed upon a Member Fraternity through any Informal or Formal Judicial Hearing.

Section 16: Appeals

The IFC Judicial Board's decision is subject to appeal by a Member Fraternity within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds:

- A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

Section 17: Non-Status Sanctions Appeals

The IFC Executive Board shall hear appeals for Non-Status Sanctions. The Vice President of Administration shall first present the Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the Judicial Board's actions. Any individual from the appealing Member Fraternity serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charges with no sanctions or to alter the sanctions imposed by a 2/3 vote. The decision of the Executive Board shall be final for Non-Status Sanctions.

Section 18: Status Sanctions Appeals

The Presidents Council shall hear appeals for Status Sanctions. The Vice President of Administration shall first present the Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the Member Fraternity appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the Member Fraternity's representatives in the Presidents Council

The Presidents Council shall first vote on whether to uphold the status sanction, which shall require a 2/3 vote. In the event the Presidents Council fails to uphold the decision, the Presidents Council shall determine by a two-thirds 2/3 vote to either dismiss the charges with no sanctions or to alter the sanctions imposed.

The decision of the IFC General Body shall be final with no further appeal rights.

ARTICLE XVI

IFC Delegates

Each member fraternity will be required to select one of its members to attend weekly IFC meetings to serve as that chapter's delegate. From time to time the delegate may report on the

activities of his chapter, and shall be allowed to participate in discussions brought up during Regular Sessions of the Presidents Council.

Section 1: Judicial Responsibilities

- A. Upon assuming his position, each delegate shall be required to participate in a training process to prepare him for the responsibilities of the Judicial Board. The IFC Vice President of Administration will be responsible for organizing such training.
- B. The delegate shall serve as each chapter's Judicial Committee justice, provided that he has completed Judicial Board training. In the event that a delegate is selected for a judicial hearing prior to completing training, the most recent member of his fraternity to have completed the training shall replace him as justice.

Section 2: Attendance

Attendance at Regular Sessions of the President Council, except when excused by the IFC President, is mandatory.

In addition, delegates are required to attend quarterly meetings of the IFC Judicial Committee, which will be scheduled by the IFC Vice President of Administration.

Section 3: Eligibility of IFC Delegates

Delegates must, for the duration of their term:

- A. Be an active member of their Member Fraternity
- B. Maintain good academic standing with the University
- C. Not be a current member of the Presidents Council or IFC Executive Board

ARTICLE XVII

Meeting Order

Regular Sessions of the Presidents Council shall follow this order:

Section 1: Call to Order

- A. The Presiding Officer shall be the IFC President. In the event of his absence, the Presiding Officer will be the Vice President of Administration or whoever the next available officer is, following the rank outlined in Article VI, Section 2 of the Constitution
- B. Regular Sessions are closed to the public, and the Presiding Officer has the power to remove people as he sees necessary
- C. Decisions to remove can be overturned by a majority vote of the Presidents Council

Section 2: Roll Call

- A. Attendance for Chapter Presidents, Chapter Delegates, and Executive Board Members is noted.
- B. Delegates shall:
 - a. Be an active member or new member of their Member Fraternity.
 - b. Maintain good academic standing with the University.
 - c. Not be a current member of the IFC Executive Board, IFC Judicial Board, or be the current President of their fraternity.
- C. Delegates may vote in the absence of their chapter President.
- D. All votes take into account the full voting membership, not just those present.

Section 3: Approval of Meeting Minutes

- A. Meeting minutes are approved provided there are no objections.
- B. If objections are heard, the minutes must be approved by majority vote.

Section 4: Special Presentations

- A. The Presiding Officer will allow presentations by guest speakers approved by him at least 24 hours before the meeting.

Section 5: Reports of Executive Officers

Section 6: Greek Advisor Report

Section 7: Chapter Reports

- A. Presidents may present any relevant information regarding their chapter.

Section 8: Old Business

- A. Any topics brought up in a previous Regular Session can be brought up for discussion and can be voted on with a proper motion.
- B. The Presiding Officer has the sole ability to set the agenda for this section.

Section 9: New Business

- A. Any topics that haven't been brought up in previous Regular Session can be brought up for discussion and can be voted on with a proper motion.
- B. The Presiding Officer has the sole ability to set the agenda for this section.

Section 10: Forum

- A. All topics must have been approved by the Presiding Officer at least 24 hours in advance, but new items can be added to the agenda with a majority vote of the Presidents Council.
- B. Votes can occur in this section with a proper motion.

Section 11: Call to Adjourn

ARTICLE XVIII Suspension of the Bylaws

The Bylaws may be temporarily suspended with a 3/4 vote of the Presidents Council

ARTICLE XIX Amendments

Section 1: Right to introduce amendments

Any member of the Presidents Council or the Executive Board may introduce an amendment to the Bylaws.

Section 2: Procedure for proposing amendments

After the session in which an amendment is introduced, the Presidents Council shall hear one additional reading of the amendment in its next Regular Session and may vote on the amendment in that session or any following session within four weeks of the initial introduction.

Section 3: Adoption

An amendment that receives the affirmative vote of at least 2/3 of the entire Presidents Council is adopted as part of the Bylaws.

OFFICIAL LOG OF AMENDMENTS

4/18/16

- Made approval of meeting minutes automatic with no objections

5/2/16

- Added provision for late bids
- Added end time of 5 PM for moratorium
- Added seeding policy for sports with seasons
- Added mandatory participation in all three quarters for sports
- Added seeding policy for top 4 seeds in all sports

5/30/16

- Increased threshold for Winter Rush participation from 2/3 to $\frac{3}{4}$

11/21/16

- Added Continuous Open Bidding recruitment bylaws

1/30/17

- Deleted phrase that restricted delegates from participating in the Judicial Board

3/6/17

- Added responsibility to Admin, Athletics, and Marketing to serve as representatives to the Spirit Squad

4/24/17

- Added article outlining the responsibilities of the IFC delegates
- Changed responsibilities of the VP Admin to include judicial committee responsibilities and record keeping
- Changed the IFC Risk Management committee to Judicial Committee
- Struck the responsibilities of the risk management committee and created responsibilities for the judicial committee

5/1/17

- Made constitutional the section regarding winter recruitment that only allows chapters below $\frac{3}{4}$ of the average chapter size to recruit

11/6/17

- Amended duties of executive board members to require that they maintain a 2.5 cumulative GPA rather than a 2.7

11/13/17

- Added a requirement to the Winter Recruitment article to determine when the threshold for winter recruitment would be calculated
- Amended the eligibility of AVPs to maintain a 2.5 GPA rather than a 2.7

11/28/17

- Amended the Financial Obligations timeline so that roster updates are submitted no later than week 6 and dues are paid no later than week 7 of each academic quarter

05/07/18

- Amended the Recruitment Violations to consider a philanthropic event held before rush as a recruitment violation

06/04/18

- Expansion bylaws are updated to explain the exact procedures for a new fraternity coming to campus