

NU ALPHA KAPPA FRATERNITY, INC.



Men of Mind - Men of Culture - Men of Pride

LAMBDA CHAPTER

Official Constitution

2018-2019

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PREAMBLE

Nu Alpha Kappa Fraternity, Inc. (NAK) at the University of California, San Diego is a student run, non-profit organization committed to support the Latino community. As brothers of Nu Alpha Kappa Fraternity, we have been trusted with the responsibility to seek knowledge, retain our cultures, and foster eternal brotherhood. It is with great honor and pride that we defend our ideologies through various actions. We confront culture shock and all other difficulties of adjusting to UCSD's unique environment. This is achieved by fostering a family away from home through the promotion of our goals.

Our primary goals are to emphasize academic excellence, carnalismo, and Latino culture. Nu Alpha Kappa Fraternity, Inc. achieves the desired goals by emphasizing activities and services designed for the empowerment of under-represented individuals in our community. As Men of Mind, Men of Culture, and Men of Pride, we aspire to open doors for our Hermanos and Hermanas. This is to be done by presenting opportunities to grasp the idea that higher education is possible for all.

Maintaining our culture is a goal that Nu Alpha Kappa Fraternity, Inc. holds dear to its heart. We are at the forefront of an organization where Latinos can actively participate and be heard at this collegiate institution. Nu Alpha Kappa Fraternity, Inc. is a Greek organization that has been molded to accurately represent the Latino culture. Despite our strong commitment to Latino culture, Nu Alpha Kappa Fraternity, Inc. welcomes individuals of all cultures to our brotherhood.

We, Nu Alpha Kappa Fraternity, Inc. have the dedication and drive to become professional men, and always give back to nuestra gente no matter where we go.

ARTICLE I

Amendments and Additions

- I. An Amendment to the Constitution requires a 2/3 ratification vote by the Active Body.
- II. Any addition to the Articles requires a 3/4 ratification vote by the Active Body.
- III. Grammatical and structural changes, which do not change the meaning of this Constitution, do not need to be ratified by an Active Body vote.

ARTICLE II

Membership

I. This Fraternity is free to recruit and accept new members without regard to race, religion, national origin, disability or sexual orientation.

II. Membership is limited to undergraduate students of the University of California, San Diego (UCSD), unless unanimously approved by the Active Brothers of this Chapter.

III. Prospective members must meet all criteria established by this Fraternity to be eligible for membership.

IV. No brother of this Fraternity shall become a member of any other social fraternity.

ARTICLE III

Dues

- I. Membership dues are monetary amounts paid to the Chapter to obtain Active membership status. These dues must be paid in compliance with the dates assigned annually by the National Executive Board.
- II. The National Insurance Fee is \$200 per academic year.
 - i. \$50 of this fee is due by Sunday of Week 10, Spring Quarter, for all brothers who will be enrolled the next academic year
 - ii. The remaining \$150 is due by Sunday of Week 2, Fall Quarter
 - iii. This Fee may be reimbursable depending on participation in chapter activities during the year
 - a. Reimbursement to be voted upon by the Outgoing Chapter Executive Board at the conclusion of every academic year
- III. Chapter Dues are \$75 per quarter.
 - i. These monies are to be used as operational funds, at discretion of the Active Brothers of the Chapter
- IV. Each brother is responsible for paying all monetary obligations by the established deadlines and if necessary, the Chapter will go through collections.
 - i. Brothers who fail to pay these dues will be placed in Enrolled Active status for the academic quarter

ARTICLE IV

Brotherhood Status and Conduct

- I. The minimum requirements to obtain each level of membership shall be clearly defined by the Constitution. Brotherhood status is ultimately at the discretion of the Judicial Board and the Chapter Executive Board.
- II. Outstanding Brother
 - i. Outstanding Brothers are those who fulfill the following requirements:
 - a. Obtain a 3.0 (2.7 for recently initiated brothers) quarterly GPA
 - b. Enrolled in at least twelve (12) units of credit at UCSD
 - c. Participation in, and attendance of at least seventy-five percent (75%) of all mandatory events and meetings
 - d. Fulfill and exceed all requirements of an Active Brother
 - ii. Qualifying brothers will receive all benefits of an Active Brother and a reward, which shall be decided by the Chapter on a quarterly basis
- III. Active Brother
 - i. Active Brothers are those who fulfill the following requirements:
 - a. 2.5 or above quarterly GPA
 - b. Enrolled in at least eight (8) units of credit at UCSD
 - c. Participation in, and attendance of all mandatory events
 - d. Payment of all monetary obligations to the Chapter
 - e. In Good Standing with the University and the Fraternity
 - f. Knowledge of Robert's Rules of Order

- ii. Benefits of being an Active Brother are, but not limited to:
 - a. Voting rights at all meetings
 - b. Allowed to attend all NAK sponsored events
 - c. Allowed to wear and display NAK paraphernalia

IV. Alumni Brother

- i. Alumni Brothers are those who fulfill the following requirements:
 - a. Completion of a BS/BA degree or higher, at the University of California, San Diego or any accredited institution
 - b. Payment of all monetary obligations to the Chapter
- ii. Alumni Brothers will be governed under the Constitution and all other regulations set by the UCSD Alumni Association, Inc.
- iii. Alumni Brothers are allowed to attend NAK sponsored events, and wear and display NAK paraphernalia

V. Enrolled Active Brother

- i. Enrolled Active brothers are Brothers under the following circumstances:
 - a. Obtain a GPA equal to or less than 2.0
 - b. Attends less than seventy-five percent (75%) of all mandatory events and meetings regardless of GPA
 - c. Chastised by the Judicial Board for misconduct. Applicable reasons are detailed in Section VI of this Article.
- ii. Must pay National Insurance Fee regardless of circumstance

- iii. There is no minimum requirement for becoming an Enrolled Active brother
- iv. In order to voluntarily become an Enrolled Active brother, the Brother must submit an application to the Judicial Board stating reasons for becoming Enrolled Active
 - a. If there is no legitimate reason to be considered Enrolled Active, a fifty dollar (\$50) non-refundable application fee must be paid
 - b. If reason for going Enrolled Active is deemed legitimate by the Judicial Board, a twenty-five dollar (\$25) refundable application fee must be paid
 - bi. Legitimate reasons for becoming an Enrolled Active brother include, but are not limited to academic difficulty, health, and family
- iv. Promotion from Enrolled Active to Active Brother status requires the following:
 - a. Submission of a written appeal to the Judicial Board stating why they wish to obtain Active status. The role they will have as an Active Brother of the Fraternity must be specified
 - b. All previously stated requirements of an Active Brother
- v. An Active Brother who is asked to go Enrolled Active by the Chapter Executive Board for a legitimate reason will not be required to submit an application or pay the associated fees
- vi. An Active Brother who is asked to go Enrolled Active by the Chapter Executive Board for misconduct will be required to pay a twenty-five dollar (\$25) fine in addition to any application fees
 - a. This fine may be waived at the discretion of the Judicial Board

- vii. Enrolled Active brothers may not wear any NAK paraphernalia
 - a. Any Enrolled Active brother wearing NAK paraphernalia will be charged a onetime \$25 fine at the discretion of the J-board, upon reaching Active Brother status

VI. Dishonorable Brother

- i. Brothers may be fined, suspended, sanctioned, and/or demoted to Dishonorable Brother status at any time by a majority vote of the Judicial Board for any of the following reasons:
 - a. Violation of Oath, National Constitution, National Constitution, National Risk Management Manual, or Chapter Constitution
 - b. Suspension from the University for Disciplinary Action
 - c. Failure or refusal (period greater than 30 days) to pay off debts to the fraternity
 - d. Use of illegal substances
 - e. Any other reason deemed worthy of disciplinary action, at the discretion of the Judicial Board and Active members
- ii. Any Brother may receive this status through unanimous vote by the Judicial Board and a three-fourths vote by the active body
 - a. In extreme cases, a Brother may be placed on Dishonorable Brother status for an indefinite time period, through the same voting process
- iii. The consequences of Dishonorable Brother status include, but may not be limited to:
 - a. Suspension from any NAK event without written permission to attend by the Judicial Board

- b. May not wear or display any NAK paraphernalia
 - iv. Promotion to Active Brother or Enrolled Active Brother status requires but is not limited to the following:
 - a. Written appeal to the Judicial Board
 - b. Written proof of correction of the offense(s)
 - c. Completion of all implemented sanctions
- VII. Active Brother or Enrolled Active Brother status must be declared by the end of the tenth week of the previous quarter.
 - i. Without a notification, a brother will be considered Enrolled Active without valid reason and subject to all related fees
- VIII. Voting Rights
 - i. Brothers who have satisfied the minimal requirements of Active Brother status are given the privilege of a full vote
 - a. Additional voting provisions are outlined in Article V
 - ii. Enrolled Active brothers shall not have a vote
 - iii. In the case of Chapter Elections and Constitutional Amendments, a full vote will be given to all Active Brothers present during the vote
 - iv. The Chapter Advisor is given a full vote
- IX. To receive a sash and graduation dinner the brother must have no debt to the Chapter and must have been an Active Brother for a minimum of three (3) consecutive quarters.

- i. Graduating Brothers who wish to receive a sash paid by the chapter must also turn in a NAK Resume to the Chapter Executive Board a quarter prior to graduation
 - ii. The decision to award a chapter paid sash at the discretion of the Chapter Executive Board
 - iii. If a brother is denied a Chapter-paid sash, they may submit an appeal to the Judicial Board
 - iv. The Dong Exception: recently initiated brothers who will be unable to complete three consecutive Active quarters prior to walking or graduation will be eligible for a sash if they remain Active for all possible remaining quarters.
- XI. Brothers facing disciplinary action shall be notified in writing by the Judicial Board at least one week in advance. The Brother will then have the right to defend himself within one week before any action is taken.
- i. In extreme cases, the Judicial Board reserves the right to implement any sanction without a week notice
 - ii. Sanctioned Brother will have a week to appeal the Judicial Board's decision
- XII. All Brothers must conduct themselves in a professional and responsible manner at ALL times. Failure to do so may result in discharge to Dishonorable Brother status.

ARTICLE V

Judicial Board

- I. The Chapter Judicial Board shall serve as a governing authority in interpreting this Chapter Constitution.
- II. The Chapter Judicial Board shall be responsible for upholding the provisions in this Constitution.
- III. The Chapter Judicial Board shall consist of the following members:
 - i. Vice President - Internal
 - ii. One representative from each Active Brother Class
 - ii. Alumni representative
- IV. The Judicial Board shall govern under its own Constitution and governing body, independent of the Chapter Executive Board.
- V. The Judicial Board must meet a minimum of once per quarter to review statuses of Brothers based on the requirements of membership outlined by Article III.

ARTICLE VI

Chapter Executive Board

- I. The Chapter Executive Board shall consist of the President, Vice President, Secretary, Treasurer, Sergeant at Arms, Director of Intake, and New Member Educator.
- II. The Chapter Executive Board shall be responsible for the general operations of the Lambda Chapter including but not limited to:
 - i. The management of the Committee Chairmen, Emergency Protocol, Chapter Compliance and all other provisions
 - ii. Setting policy and protocol for the function of Meetings and Events
- III. President
 - i. The President shall be responsible for the following:
 - a. Chapter oversight and facilitation of Chapter Executive Board responsibilities and duties
 - b. Filling any officer's position if the officer is unavailable to attend NAK-related events
 - c. Appointing committee chairs with brothers' acceptance
 - d. Liaison to National Executive Board (NEB) and National related affairs
 - e. Official Chapter spokesperson
 - f. Attend National Leadership and Development Conference (NLDC) and all new member intake process events

- ii. Shall have veto power over the Chapter Executive Board and Chapter.
 - a. A two-thirds vote by the Judicial Board is needed to override a veto
- iii. During Chapter Executive Board votes President has no vote
 - a. The President may only vote to break a Chapter Executive Board deadlock

IV. Vice President

- i. The Vice President shall be responsible for the following:
 - a. Collaborating with the President and ensuring all Chapter functions are successfully fulfilled
 - b. Inheriting all the responsibilities and duties of the President in his absence
 - c. Judicial Board Chairman
 - d. Parliamentarian
 - e. Presenting recently initiated brothers with the latest Risk Management Manual
 - f. Managing all Risk Management Programs
 - g. Attend National Leadership and Development Conference (NLDC)
 - h. Coordinating the Adelante Latino Conference with the Sergeant at Arms
 - i. Liaison to the UCSD organizations and community members
 - j. Ensuring all NAK events and activities are properly and adequately advertised

V. Secretary

- i. The Secretary shall be responsible for the following:

- a. Recording the minutes of the general body and Chapter Executive Board meetings
- b. Working with the Sergeant at Arms and President to take photographs at all Mandatory Events
- c. Creating and maintaining Chapter templates and graphic material
- d. Maintaining an updated contact list of all members, alumni, professionals and affiliates
- e. Directing meetings in coordination with the Sergeant at Arms
- f. Facilitating all paperwork requests
- g. Facilitating all reservation requests, including but not limited to rooms and UCSD Library Walk spots
- h. Submitting REACH Documents while ensuring all assisting Brothers know the appropriate protocols of this process

VI. Treasurer

- i. The Treasurer shall be responsible for the following:
 - a. Maintaining the NAK Treasury up to date
 - b. Ensuring that the necessary steps be taken for the request of funds from AS-UCSD
 - c. Informing the Chapter Executive Board and general body of all financial expenditures
 - d. Collecting and reimbursing all dues, fines, and other payments
 - e. Keeping a soft and hard copy of all Chapter account activity, including receipts and bank account statements
- ii. Shall not deal with money owed to brothers without a receipt

VII. Sergeant at Arms

- i. The Sergeant at Arms shall be responsible for the following:
 - a. Collecting fines and dues from brothers along with the Treasurer
 - b. Keeping an updated Brother attendance sheet of all mandatory events
 - c. Turning in an updated fine listing at the beginning of each general body meeting
 - d. Mediating as necessary during meetings
 - e. Following Robert's Rules of Order to maintain order during meetings
 - f. Coordinating the Adelante Latino Conference with the Vice President
- ii. Fines will be issued during meetings and mandatory events in accordance with the fining rubric outlined in Article XII Section 2
- iii. Has the authority to implement fines and/or strikes at their discretion in accordance to Articles XII-XIII

VIII. Director of Intake Process

- i. The Director of Intake Process shall be responsible for the following:
 - a. Coordinating new member intake (Intake Process) activities and events
 - b. Present a structured Intake Process proposal at the summer retreat
 - c. Present brothers with plan for activities and events a week prior
 - d. Oversees the conduct of brothers during intake process

- e. Must attend National Leadership and Development Conference (NLDC)
- ii. Shall serve as Intake Committee Chairman
 - a. The Intake Committee shall consist of the Intake Director, New Member Educator, Vice President, and one (1) additional brother chosen by the Chapter. This committee is responsible for making personal Little Brother and Big Brother pairs.
- iii. Shall be part of the Chapter Executive Board only throughout the duration of the intake process
 - a. Director of Intake shall have absolute control with decisions involving the intake process
 - b. Any decision made by the Director of Intake may be overruled by a three-fourths vote by the active chapter
- viii. Must be certified and recognized by the National Executive Board
- ix. Must be (CPR)/First Aid certified through an accredited program
- x. Cannot pick up a personal Little Brother during the Intake Process in which he is in charge of
 - a. This rule may be exempted through a three-fourths vote by the Active Chapter
- xi. The official Lambda Chapter Crossing sweater shall consist of:
 - a. Bronze letters with a White inner outline, and a Red outer outline
 - b. Black sweater

- xii. The official Lambda Chapter Crossing T-shirt shall consist of:
 - a. Red letters with a White inner outline, and a Bronze outer outline
 - b. Black T-shirt

IX. New Member Educator

- i. The New Member Educator shall be responsible for the following:
 - a. Organizing and running Recruitment activities
 - b. Informing Intake Class of expectations, responsibilities, and rules of conduct during the intake process.
 - c. Disseminating information to Intake Class
 - d. Enhancing communication amongst Intake Class
- ii. The New Member Educator will serve as Director of Transition Process with the Vice President to present Risk Management Manuals to newly initiated Brothers.

IX. The chain of command will be as follows:

- i. President
- ii. Vice President
- iii. Secretary
- iv. Treasurer
- v. Sergeant at Arms
- vi. Director of Intake
- vii. New Member Educator

X. To hold a Chapter Executive Board position, the brother must retain Active member status during their term.

- i. Failure to do so will result in his immediate resignation, and reelection of the position
- XI. All Chapter Executive board members must maintain an active record of activities or events planned during their term.
 - i. Failure to do so will result in a one hundred dollar (\$100) fine
- XII. Any vote taken by the Chapter Executive Board must be ratified by the active general body through a majority vote.
- XIII. The Chapter Executive Board must turn in a monthly written report, due at the first general body meeting of every month.

ARTICLE VII

Committee Chairmen

- I. Chairmen shall have voting powers.
- II. Chairmen may form Committees as they see necessary to carry out the duties outlined by this Constitution
- III. Chairmen shall report directly to their respective Executive Board officer.
- IV. All Chairmen are to submit planning and budget reports for their events
 - i. Reports must be completed a by the end of Week 4 of the previous quarter
 - ii. Reports will be reviewed for approval at the end of every quarter
- V. All Committee Chairmen must maintain a record of activities and events planned during their term
 - i. Reports will be reviewed at the end of every quarter
- VI. Removal
 - i. Any Chairman may be removed by the Active Body as outlined in Article IX – Removal from Office
- VII. Vacancy
 - i. A vacancy in any Chairman position may be filled through an appointment by the President, with a two-thirds vote of the Chapter Executive Board.

VIII. Recruitment Chair

- i. The Recruitment Chair shall be responsible for the following:
 - a. Organizing and running rush activities every quarter of the year
 - b. Ensuring the participation of all Brothers in all recruitment events

IX. Historian

- i. The Historian shall be responsible for the following:
 - a. Maintaining an accurate record of the Chapter's history and activities in the form of a scrapbook, photos, slides, and videos.
 - b. Performing any other duties pertaining to Chapter history
 - c. Working with the Webmaster to update the Chapter website

X. Webmaster

- i. The Webmaster shall be responsible for the following:
 - a. Designing and developing the Chapter website
 - b. Providing monthly updates to the Chapter website
 - c. Updating the list server
- ii. The Webmaster shall be the Chairman of Social Media Committee

XI. Academic Chair

- i. The Academic Chair shall be responsible for the following:
 - a. Instituting academic plans
 - b. Keeping attendance records and logs for brothers to record study hour participation

- c. Collecting past academic material
 - d. Maintaining an archive of all notes, classes, homework, and exams donated by Brothers for use as additional study material
 - e. Organizing and coordinating weekly study sessions for brothers throughout the year, especially during exam weeks
- ii. The Academic Chair shall select the recipients of the quarterly NAK Scholar Award
 - a. Associated NAK paraphernalia to be determined by the Chapter Executive Board, with a maximum cost to the Chapter of twenty dollars (\$20)

XII. Cultural Chair

- i. The Cultural Chair shall be responsible for the following
 - a. Coordinating a minimum of one (1) cultural event per quarter
 - b. Serving as the Chapter representative for RAZA Awareness Week

XIII. Brotherhood Chair

- i. The Brotherhood Chair shall be responsible for the following:
 - a. Coordinating a minimum of two (2) brotherhood events per quarter
 - b. Coordinating a minimum of one (1) yearly road-trip unrelated to NAKfest, National Intake Summit, Winter Retreat, Summer Retreat or NLDC
 - c. Facilitating the process of selection for Brother of the Month

XIV. Community Service Chair

- i. The Community Service Chair shall be responsible for the following:

- a. Coordinating a minimum of two (2) service events per quarter, and a minimum of two (2) Bone Marrow Drives per year

XV. Social Chair

- i. The Social Chair shall be responsible for the following:
 - a. Organizing social activities with other organizations on campus
 - b. Maintaining communication between social organizations
 - c. Coordinating a minimum of two (2) activities per quarter, and a maximum of three (3)

XVI. Public Relations Chair

- i. The Public Relations Chair shall be responsible for the following:
 - a. Reviewing all NAK material before it is made public and distributed
 - b. Submitting any promotional material to National Representative for approval before distribution
 - c. Creating press releases of NAK sponsored events

XVII. Fundraising Chair

- i. The Fundraising Chair shall be responsible for the following:
 - a. Planning at least one on-campus and one off-campus fundraiser each quarter
 - b. Making contacts, and contracts with potential venues
 - c. Working on the logistics of all fundraising activities
 - d. Presenting ideas for quarterly fundraisers by Week 10 of the previous quarter, in writing

- iii. The Fundraising Chair must be accompanied by a recently initiated Brother, for training purposes

XVIII. Sponsorship Chair

- i. The Sponsorship Chair shall be responsible for the following:
 - a. Writing proposals for potential sponsors
 - b. Submitting at least one (1) sponsorship package per quarter to a potential sponsor

XIX. Regional Chapter Liaison

- i. The Regional Chapter Liaison shall be responsible for the following:
 - a. Relaying any information amongst local Chapters
 - b. Submitting a weekly report of communications

XX. UCSD Alumni Liaison

- i. The UCSD Alumni Liaison shall be responsible for the following:
 - a. Attending all UCSD Alumni Association, Inc. meetings
 - b. Assisting with the planning and coordination of all Alumni/Undergraduate events
- ii. This position may be held by either Alumni or Undergraduate Brothers

XXI. Keeper of the Letters

- i. The Keeper of the Letters shall be responsible for the following:
 - a. Maintaining all Lambda Chapter possessions including, but not limited to Lambda Chapter wooden letters, A-frames, booth, banners, first aid kit, canopy

- b. Coordinating the transportation and storage of all Lambda Chapter possessions
- c. Maintaining an online spreadsheet with the location of all Lambda Chapter possessions

XXII. Multicultural Greek Council (MGC) Representative

- i. The Multicultural Greek Council Representative shall be responsible for the following:
 - a. Serving as the second NAK representative at all MGC meetings
 - b. Attending all MGC meetings and reports
 - c. Assist with any MGC events in which NAK participates

XXIII. Risk Management Director

- i. The Risk Management Director shall be responsible for the following:
 - a. Responsible for setting up beneficial workshops for brothers
 - b. Organizing and planning risk management policies for all events
 - c. Implementing fines and/or strikes at their discretion in accordance to Articles XI-XII
- ii. This position is held by the President

XXIV. Alumni Advisor

- i. The Alumni Advisor shall be responsible for the following:
 - a. Mentoring and advising Undergraduate Brothers
 - b. Serve as a mediator during internal conflicts
 - c. Assist in registration of chapter in fall quarter
 - d. Attending general body meetings at least bi-monthly

ARTICLE VIII

Elections

I. Eligibility

- i. In order to be elected President
 - a. The Brother must have one year experience the Chapter Executive Board or two years experience as Committee Chairman
 - b. The Brother must be consecutively Active for two quarters immediately prior to elections
- ii. In order to be elected Director of Intake Process
 - a. The Brother must have one year experience in Nu Alpha Kappa Fraternity
 - b. The Brother must be Active for the two consecutive Quarters immediately prior to elections
- iii. All other positions are open to all Lambda Chapter undergraduate brothers who are active at least one quarter prior to elections.
- iv. In order for a Brother to hold a Chapter Executive Board position, he must maintain Active Brother status.
- v. Each candidate may only run for two positions.

II. Electoral Process

- i. Only Chapter Executive Board positions, New Member Educator, and Recruitment Chair are elected. All other positions are appointed by the Chapter Executive Board
- ii. Each Chapter Executive Board member position will be valid for one year, unless removal from office, resignation, or death occurs
- iii. Nominations for seats will be held during the Second and Third weeks of Spring Quarter
- iv. Elections will be held during the Fourth week of Spring Quarter
- v. After a two week shadow period, newly elected Chapter Executive Board members will take office during the Sixth Week of Spring Quarter
- vi. All Brothers with voting rights must attend the election meeting, unless excused by the Sergeant at Arms

III. Method for Elections

- i. Each Candidate must be nominated and seconded by the General Body
- ii. Candidates may accept up to two nominations

- iii. Each candidate will receive 5 minutes to present, 3 minutes to answer questions, and 2 minutes will be used for general discussion. Time may be changed as deemed appropriate.
- iv. Votes will be taken by secret ballot.

ARTICLE IX

Removal from Office

- I. The Active Body, at its discretion, may remove any Executive Officer or Chairman if found to be, but not limited to:
 - i. Failing to fulfill the required expectations as described in all relevant Articles and future Amendments of this Constitution.
 - ii. Failing to actively participate or attend mandatory events and meetings
 - iii. Continuous lack of preparation
 - iv. Defacing the Nu Alpha Kappa Fraternity name, any of its members, and/or affiliates
 - v. Health reasons preventing any of their outlined responsibilities
 - vi. Failure to remain in Good Standing within the University
- II. Process for Removal
 - i. A written report stating reason why a brother should be removed from office must be submitted to the General Body during a General Body Meeting
 - ii. Report must be discussed in person, or electronically for a period of one week after report is submitted

- iii. Motion must be made and seconded at the next General Body Meeting
 - iv. Only a 2/3 Active Vote qualifies for removal from office
- III. In the case of a Chapter Executive Board vacancy, resignation, or removal, a special election must be held.

ARTICLE X

State of Emergency

- I. If under extreme circumstances it is deemed necessary to declare a state of emergency, it must be declared by unanimous vote through the Judicial Board. Beforehand, a Motion for a State of Emergency must be made and seconded for a Judicial Board vote.
- II. If a State of Emergency is declared, then
 - a. The Chairman of the Judicial Board has the right to suspend Articles of the Constitution, with ratification by unanimous Judicial Board vote.
 - b. The Judicial Board has the power to force a Chapter Executive Board member or Committee Chairman to resign, to temporarily appoint Brothers to office, to establish an election process to vote for new Brothers, or to amend an Article.
- III. A State of Emergency may last no longer than two consecutive weeks.

ARTICLE XI

Fines and Strikes

I. The Chapter Executive Board and Committee Chairmen may suggest fines, enforced at the Sergeant at Arms' discretion, for

- i. Tardiness, absence, lack of active and productive participation,
- ii. Failure to fulfill assigned duties in a timely and acceptable manner.
- iii. If the penalty lies outside the Fining rubric, the Board may decide the appropriate monetary amount

II. Types of Misconduct

- i. Tardiness are defined as Brothers arriving to a meeting, or mandatory event, after the predestined time without a valid excuse. Brother in charge of each event should note tardiness.
- ii. Penalties will be monetary sanctions defined as the following:

a. Meetings

Late (1st offense)	0	Talking Out of Turn	1	Phone Use/Ring	5
Late (2nd offense)	0	Eating	3	Side Talk	5
Late (3rd offense)	15	Cursing	5	Laptop Misuse	10
Late (4th-6th offense)	10	No Polo	5		
Late (6th+ offense) Enrolled Active Status		Leaving	5		

b. Events

Late (1st offense)	0	Leaving Early	5
Late (2nd offense)	0	Lack of Participation	5
Late (3rd offense)	15	Improper Attire	5
Late (4th-6h offense)	10	Misconduct	10
Late (6th+ offense) Enrolled Active Status		Absence	15

c. Email

Misuse of ** in subject	5	Profanity	5
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III. Resetting Penalties

- i. Tardiness and Absences reset to zero before the start of each Quarter. If the Brother is under a penalty, he must serve the penalty to entirety before the record may be reset. All fines must be paid in full before Penalties reset to zero.

IV. Payment

- i. Monetary sanctions must be paid within two weeks. In case of nonpayment, voting privileges will be withheld until the debt is paid. A five dollar (\$5.00) charge will accrue to the balance owed on a weekly basis until the total debt is paid or a payment schedule is arranged.

- V. Six (6) or more offenses by any Brother will prompt Chapter consideration for Enrolled Active status.
- VI. The Judicial Board will have final discretion over the issue of whether the amount of a fine is appropriate or not. If deemed inappropriate, the Judicial Board may lower the amount of the fine or remove it.
- VII. Fines may be appealed in writing to the Judicial Board within one week.
 - i. The Judicial Board may remove a fine through majority vote.
 - ii. If Judicial Board decides that the fine should stay, it must be paid within two weeks.
- VIII. At least ten percent or \$5 of fines, whichever is greater, must be paid before the start of each meeting or Brother may be ejected for failure of payments.
- IX. Strikes may only be given by the President, Sergeant at Arms and Risk Management Director.
 - i. Strikes shall exist completely separate from Fines
 - ii. If a brother receives a Strike, he may appeal it within one week to the Judicial Board under the same guidelines that exist for appealing Fines
- XX. If a Brother receives three (3) Strikes in any one academic quarter, that Brother shall immediately be listed as Enrolled Active for the remainder of that quarter. The Enrolled Active period shall be no shorter than five (5) academic (quarter) weeks.

ARTICLE XII

Meetings

- I. Chapter Executive Board and General Body meetings shall be held weekly.
- II. The Chapter Executive Board meetings are open to all brothers, but it shall not be a participatory meeting. Only Chapter Executive Board members have voting rights and input in meetings, unless given permission to speak by the President.
 - i. Chapter Executive Board meetings shall be held no later than two days prior to the General Body meeting
 - ii. Additional meetings may be called by the Chapter Executive Board as deemed necessary
 - a. A three day notice needs to be given prior to such meetings
- III. It is mandatory to hold a General Body meeting at all retreats.
- IV. Topics to be voted on in meetings must be brought up one week prior to vote followed by an e-mail discussion.
 - i. Emergency votes may be allowed if the majority of the CEB considers appropriate item for vote at that time.
- V. All Brothers (Active or Alumni) attending any meetings may be fined according to the Laws of Article XI.
- VI. Meeting attire will consist of
 - i. Black, red, or white polo with the official NAK emblem on the upper left hand side

ii. Black/khaki slacks

iii. Dress shoes

ARTICLE XIII

Mandatory Events

- I. All Active and newly Initiated Brothers are required to fully attend all appropriate mandatory events listed in this Constitution. Failure to comply will result in Fines and/or Strikes.
- II. List of Mandatory Events
 - i. All Retreats
 - ii. Risk Management Certification
 - iii. Multicultural Greek Council Mixers (Fall, Winter, Spring)
 - iv. Recruitment
 - v. Fifteen (15) hours of tabling
 - vi. Three (3) evening events
 - vii. Making Strides Against Breast Cancer
 - viii. Adelante Latino Conference
 - ix. Auction
 - x. Excel Conference (Winter Quarter)
 - xi. RAZA Awareness Week
 - xii. General Body Meetings

- xiii. Relay for Life
- xiv. Be The Match Bone Marrow Drives
- xv. National Intake Summit

ARTICLE XIV

Liability

- I. Nu Alpha Kappa Fraternity, Inc. at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.
- II. Nu Alpha Kappa Fraternity, Inc. at UCSD understands the University does not assume legal liability for the actions of the organization.