

Undergraduate Accounting Society at UC San Diego

2018-2019 Constitution

Article I: Name of Student Organization

- The organization shall be called the Undergraduate Accounting Society at UC San Diego.

Article II: Statement of Purpose

- The Undergraduate Accounting Society at UC San Diego strives to assist students to pursue their interests and goals with respect to the accounting industry. We seek to provide students opportunities to learn more about the accounting industry, form connections with professionals, and meet other students with interests in accounting. We hope to help students achieve a smooth transition into the professional working world by helping them with their professional development.

Article III: Nonprofit Statement

- Undergraduate Accounting Society at UC San Diego is a non-profit student organization.

Article IV: Membership

- Eligibility
 - Membership in the organization shall be open to all qualified UC San Diego students with an interest in the accounting profession, regardless of major or minor.
 - Qualified UC San Diego students are enrolled in at least 8 units in the quarter that they apply as well as not on academic probation.
 - The Undergraduate Accounting Society will in no way discriminate against gender, race, sexual orientation, or religion.
- Membership Requirements
 - Any UC San Diego student can apply to be a member of the Undergraduate Accounting Society at UC San Diego.
 - All qualified applicants will be offered an interview, and all interviewees that are considered qualified will be offered membership to the organization.

- Membership Categories
 - Active Member
 - After being offered membership to the organization, members are expected to attend a minimum number of UAS events (GBMs, Community Service, and/or Social events).
 - Provisional Member
 - If students are not offered membership or do not wish to become active members, they can still attend certain UAS events (such as public GBMs, Speaking Engagements, and Career Fairs) as provisional members.

- Dues
 - Dues will be \$50 if members join during fall quarter, and \$40 if members join during winter quarter.
 - Members who have not paid dues will be considered provisional members and not available for all rights and privileges for active members.

Article V: Frequency of Organization Meetings

- General Body Meetings will be held biweekly (every other week).
- There is not a set requirement on General Body Meetings throughout the quarter nor year. It is expected there will be 4 General Body Meetings per quarter and 12 per year, but this is not a requirement of the organization.
- Powerpoint slides and/or meeting notes will be posted as allowed by speakers and/or firms presenting.

Article VI: Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Officers:

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers.

- The officers of the organization shall be the President(s), Senior Vice President External, Senior Vice President Internal, VP Alumni Relations, VP Marketing, VP Corporate Relations, VP Philanthropy, VP Membership, and VP Finance and Operations.
- Other officer positions that may be implemented on an as-needed basis includes VP Fundraising and Senior Advisor.

Qualifications necessary to hold office in this organization are as follows:

- Must be a registered UC San Diego student with prior or current accounting coursework.
- Must be actively involved in the organization the quarter the candidate runs for office.

Powers and Duties of Officers:

President(s)

1. Oversee the advancement of the society
2. Supervise and follow-up with the executive team
3. Work with Rady School of Management, recruiters, and professionals in local community
4. Address member suggestions and concerns
5. Represent the organization
6. Collaborate with Career Center to plan Meet the Firms

Senior Vice President • External

1. Oversee organization from an external perspective while building connections outside the organization
2. Conduct bi-weekly GBMs and maintain order during meetings
3. Collaborate with Career Center and President(s) to plan Meet the Firms and Sophomore Leadership Forum

Senior Vice President • Internal

1. Oversee organization from an internal perspective while building and maintaining connections within the organization
2. Run weekly executive board meetings
3. Organize and conduct committee intern recruitment and elections

VP of Alumni Relations

1. Directs Mentorship Program
2. Connect with alumni and update them on events
3. Coordinate and plan alumni events (Socials, professional, etc)
4. Manage the Alumni Relations committee

VP of Marketing

1. Market organization events on campus and in a virtual setting
 - a. Reach out to other organizations to promote UAS events.
 - b. Market through social media
2. Manage flyering and tabling events to recruit UC San Diego students
3. Maintain Marketing committee
4. Create, manage, and update society's website
5. Develop graphics and designs for society's needs

VP of Corporate Relations

1. Create partnerships with companies of interest
2. Procure professional guest speakers
3. Manage Corporate Relations Committee

VP of Philanthropy

1. Reach out to local organizations and the community to develop a philanthropic relationship
2. Plan and oversee the annual VITA program
3. Manage Philanthropy Committee

VP of Membership

1. Create and update roster
2. Keep track of attendance at all events
3. Plan membership socials
4. Manage Membership committee

VP of Finance and Operations

Operations Duties:

1. Oversee logistics of professional/social event.
 - a. Reserve rooms for events and general body meetings
2. Record attendance and minutes during executive meetings.
 - a. Compile and send summaries / recaps of executive meetings with action items and reminders

Finance Duties:

1. Collect membership dues through cash or Venmo
2. Apply for University Funding
3. Purchase speaker gifts, parking passes, and other materials for events
4. Create income statements per quarter
5. Provide reimbursements

VP Fundraising

1. Work with VP Finance and Operations and VP Marketing to plan fundraisers.
2. Perform outreach to on-campus and nearby vendors to host various fundraising events.
3. Manage Fundraising committee

Senior Advisor

1. Provide consultation to the board

Officers May Be Removed For:

- Actions deemed inappropriate such as:
 - Consistently poor attendance at meetings and events (3 or more unexcused absences in a quarter will result in a hearing)
 - Being on academic probation
 - Illegal activities under United States and California Law
- If 1/3 of the board calls for a hearing of a certain executive member for a reason not listed above, a hearing may be granted. Impeachment must be approved by 2/3 vote of the board.

ARTICLE VII: RISK MANAGEMENT

Undergraduate Accounting Society at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

Undergraduate Accounting Society at UCSD understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VIII: COMMUNITY ADVISOR

- Any interested accounting professor may serve as community advisor.
- A community advisor will serve for the full academic year.
 - A community advisor will provide guidance and advice in order to further develop the Undergraduate Accounting society and its members.

This constitution was last updated on September 3, 2018.