

# **CHINESE UNION AT UC SAN DIEGO**

## **CONSTITUTION**

### **ARTICLE I. NAME OF ORGANIZATION**

#### **Section 1. Official Name**

The organization shall be called **Chinese Union at UC San Diego**.

#### **Section 2. Abbreviation**

The official abbreviation of the name of this organization shall be **C.U.**

### **ARTICLE II. PURPOSE; STUDENT CONTROL; NO EXTERNAL AFFILIATION**

#### **Section 1. Purpose**

Chinese Union at UC San Diego is a non-profit student organization dedicated to supporting students in their academic and social endeavors. Our goal is to encourage cultural interactions between different ethnic groups. Chinese Union has no political agenda of any kind.

#### **Section 2. Student-Controlled Organization; No External Affiliation**

1. **Chinese Union at UC San Diego is a student-controlled organization.** All governance, elections, decision-making authority, and operational control are held by currently registered UC San Diego students as described in this Constitution.
2. The organization is **not affiliated with, governed by, or under the control of** any external “headquarters,” “joint council,” alumni organization, outside nonprofit, company, or individual.
3. The organization may collaborate with outside groups for events or sponsorships consistent with UC San Diego policy; such collaboration does not create any external governance, ownership, or control over the organization.

### **ARTICLE III. REQUIREMENTS FOR MEMBERSHIP**

#### **Section 1. Membership Eligibility**

Membership is open to any UC San Diego undergraduate or graduate student. Membership shall be open to any student, consistent with the Nondiscrimination Policy Statement for University of California Publications regarding Student-Related Matters (UCOP Policy on Registered Campus Organizations, Section 70.10).

## **Section 2. Member Categories**

Members of the organization are classified as follows:

1. Regular Members
2. Staff Members
3. Associate Members (must be currently registered UC San Diego students)

## **Section 3. Dues**

Members shall have the obligation to pay dues if dues are established by the organization consistent with UC San Diego policy. Dues, if any, shall be announced to members in advance.

# **ARTICLE IV. HAZING PREVENTION**

## **Section 1. Hazing Prevention**

Chinese Union at UC San Diego is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

# **ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS**

## **Section 1. Regular Meetings**

The members' meeting of the organization shall be held at a regular time and shall be convened by the President(s). The organization will meet [insert frequency, e.g., bi-weekly / monthly] during the academic year, with additional meetings as needed.

## **Section 2. Special Meetings**

Special meetings may be called by the President(s) or upon written request of not less than one-third (1/3) of active members. Notice of special meetings shall be given in writing not less than seven (7) days prior to the meeting date and shall specify the place, time, date, and purpose of the meeting.

# **ARTICLE VI. OFFICERS: QUALIFICATIONS, SELECTION, AND REPLACEMENT**

## **Section 1. Officer Eligibility and Voting Eligibility**

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

## **Section 2. Officer Positions**

The organization shall have **two Presidents (Co-Presidents), a Secretary, and a Treasurer.**

## **Section 3. Selection of Officers**

Officers shall be elected by and from among registered UC San Diego student members in good standing. Elections shall be conducted in a fair and transparent manner, with notice provided to members in advance.

## **Section 4. Term of Office**

Officers shall serve a term of one (1) year.

## **Section 5. Vacancies**

If an officer position becomes vacant, the remaining officers may appoint an interim officer who meets the eligibility requirements until a special election is held or until the next regular election.

# **ARTICLE VII. REMOVAL PROCESS**

## **Section 1. Grounds for Removal**

Any officer or member may be removed from their position or membership for misconduct, neglect of duties, violation of organization policies, violation of UC San Diego policy, or behavior inconsistent with the values and mission of the organization.

## **Section 2. Notice and Opportunity to Respond**

The individual in question shall be notified in writing at least seven (7) days prior to a scheduled hearing or vote regarding their removal and will be given an opportunity to respond to the allegations.

## **Section 3. Vote Threshold**

A two-thirds (2/3) majority vote of the active membership present shall be required for removal.

## **Section 4. Appeal**

The removed member may appeal the decision once, within fourteen (14) days of removal, by submitting a written appeal to the Executive Board. The Board shall review the appeal and issue a final decision.

# **ARTICLE VIII. UNIVERSITY RELATIONSHIP, LIABILITY, AND RISK MANAGEMENT**

## **Section 1. University Relationship and Liability**

Chinese Union at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. Chinese Union at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

## **Section 2. In Case of Interaction with Minors and/or Elderly**

Chinese Union at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. Chinese Union at UC San Diego will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

## **Section 3. In Case of International Travel**

Chinese Union at UC San Diego recognizes that the University generally recommends against all international travel by Student Organizations due to the myriad of risks travelers face in foreign countries. Student organizations are discouraged from traveling to foreign countries due to the wide variety of risks

involved with foreign travel, and the extensive planning efforts required by the Student Organization's Members to manage those risks. Security risks and healthcare services vary widely from one country to another, so thorough research on those topics is especially important. International travelers are advised to research US State Department Travel Advisories and the CDC Travel Health site and abide by all recommended alerts and warnings, and procure travel insurance with medical coverage that covers their chosen destination because most USA Health Plans are not valid in foreign countries.

## **ARTICLE IX. ORGANIZATIONAL PROPERTY & DIGITAL ASSETS (WECHAT / SOCIAL MEDIA / ACCOUNTS)**

### **Section 1. Ownership**

All property and assets—tangible or intangible—belong to **Chinese Union at UC San Diego**, not to any individual member.

### **Section 2. Included Assets**

This includes, without limitation:

1. All funds and financial resources used for organization purposes;
2. All physical property (equipment, supplies, merchandise, banners);
3. All documents, rosters, templates, event files, photos/videos created for organization use;
4. All digital assets and accounts, including **WeChat groups**, WeChat Official Accounts (if any), other messaging groups, email accounts, cloud drives, website admin credentials, social media accounts, domains, and any two-factor authentication methods.

### **Section 3. Custody and Turnover**

Any member who administers organizational accounts or holds organizational property does so only as a temporary custodian. Upon leaving office or upon request by the organization, the custodian must transfer all access, credentials, and property to the next authorized student officers within fourteen (14) days.

### **Section 4. No External Ownership**

All WeChat groups, social media accounts, and organizational property are owned and controlled solely by Chinese Union at UC San Diego and **are not affiliated with, owned by, or controlled by any external organization.**

## **ARTICLE X. BRANDING AND NAME USE**

### **Section 1. Name Representation**

The organization shall represent itself using the name “**Chinese Union at UC San Diego**” (or “C.U.” where appropriate) and shall not represent itself as a UC San Diego department, office, or legal agent of the University.

## **Section 2. Social Media Naming**

Where required by UC San Diego branding guidance, official social media accounts and bios shall use the “**at UC San Diego**” format consistent with University policy.

## **ARTICLE XI. AMENDMENTS**

This Constitution may be amended by a two-thirds (2/3) vote of active members casting ballots at a duly noticed meeting, consistent with UC San Diego requirements.