

ARTICLE I. NAME OF ORGANIZATION

1. The organization shall be called HOSA-Future Health Professionals (HOSA-FHP) at UC San Diego.
2. HOSA-Future Health Professionals at UC San Diego is an official Chapter of HOSA-Future Health Professionals (HOSA-FHP) and affiliated with California HOSA-Future Health Professionals.

ARTICLE II. STATEMENT OF PURPOSE

The purpose of HOSA-Future Health Professionals is to “empower...future health professionals to become leaders in the global health community through education, collaboration, and experience.”

At UC San Diego, HOSA-FHP aims to provide students interested in pursuing careers in medicine with valuable networking opportunities and exposure to the healthcare field. The organization helps students gain hands-on learning experiences, build practical skills, and connect with peers, mentors, and healthcare professionals. HOSA-FHP is internationally recognized and offers a wide range of competitive medical skills events. Members may compete at the state conference, and those who place in the top three of their event advance to the international conference each year, building confidence, community, and a strong foundation for future careers in health.

ARTICLE III. NONPROFIT STATEMENT

HOSA-Future Health Professionals at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP**SECTION I**

The General Membership of HOSA-Future Health Professionals at UC San Diego shall consist of students and faculty who are affiliated with the University of California, San Diego and who are interested in pursuing a career related to the health professions.

HOSA-Future Health Professionals at UC San Diego will not deny membership on the basis of race, color, sex, religion, national or ethnic origin, sexual orientation, or physical disability. Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization’s officers.

SECTION II:

General Member: Any student who attends HOSA meetings or events. There are no prerequisites for general membership.

Affiliated (Official) Member: To be recognized as an official member with the state and national HOSA organizations, a student must meet the requirements outlined in Section 3.

To achieve and maintain "Affiliated Member" status, a student must complete the following requirements each quarter:

- Attend at least one General Body Meeting (GBM).
- Participate in at least one HOSA-sanctioned fundraiser.
- Participate in at least one service event.

- Pay the required annual affiliation dues (as detailed in Section III)

SECTION III

Official affiliation with HOSA-Future Health Professionals requires an annual fee of \$20. This fee is strictly allocated for external affiliation costs and is distributed as follows:

- \$10.00 to National HOSA.
- \$10.00 to California HOSA.

Dues must be paid by the deadline set by the Executive Board to ensure eligibility for the current academic year. If a member fails to pay the \$20 affiliation fee, they will not be registered as an affiliated member with state or national organizations. They will be ineligible to participate in HOSA-sponsored competitions, such as the State and International Leadership Conferences. However, they may still attend all on-campus meetings, workshops, and general events as a General Member.

ARTICLE IV. SECTION 1. HAZING PREVENTION - New for 2025/26 Academic Year!

HOSA-Future Health Professionals at UC San Diego is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents’ policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

ARTICLE V. MEETINGS

HOSA-Future Health Professionals at UC San Diego will host 3 General Board Meetings for all active and interested members, as well as one fundraising and service event per quarter. Active members who wish to be affiliated with HOSA-FHP at UC San Diego, California HOSA, and International HOSA-FHP are required to attend a minimum of one GBM, one fundraising event, and one service event each quarter, as well as pay the required affiliation dues, in order to obtain and maintain affiliated membership.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization’s officers.

President/Co-Presidents

- Lead and manage the officer board during meetings and GBMs.
- Serve as the main representatives in communication with California HOSA, National HOSA, and UCSD CSI.
- Responsible for the final approval of meeting agendas, funding, and club activities.
- Maintain the club constitution and ensure it is updated annually.
- Organize and oversee officer elections for the following year.
- If Co-Presidents are elected, they will share these responsibilities and work together to lead the organization.

Vice President

- Supports the President(s) and fills in for them if they are unavailable.
- Responsible for reserving rooms and lecture halls on the UCSD campus for all meetings and events.
- Works closely with the President(s) to oversee other officers and help with event planning.
- Tracks member attendance (alongside Secretary) to ensure they meet the requirements (GBM, Service Event, & Fundraiser) for official affiliation.

Secretary

- Records the minutes for all officer board and general body meetings.
- Fulfills administrative tasks during GBMs, such as taking attendance or managing sign-up forms.
- Maintains the official chapter roster and tracks member attendance to ensure they meet the requirements (GBM, Service Event, & Fundraiser) for official affiliation.
- Tracks member attendance (alongside Vice President) to ensure they meet the requirements (GBM, Service Event, & Fundraiser) for official affiliation.
- Checks the club email regularly and responds to questions from members or the university.

Treasurer

- Collects and manages the **\$20 annual affiliation dues** from members.
- Track membership payments in alignment with competition eligibility and deadlines.
- Manages payments to California HOSA and International HOSA for affiliation and competition dues.
- Submits budget forms to Associated Students (A.S.) for club funding and handles all reimbursements.
- Organizes at least one fundraising event per quarter to support the club and its members.
- Publicizes all fundraisers on campus and to the club membership.
- Reaches out to local businesses or professionals to set up fundraising proposals.

Competition Chair

- Advise members on HOSA competitive event categories and rules.
- Ideally should have personal experience with HOSA competitions to share experience with members.
- Organizes study sessions and practice workshops for the State Leadership Conference (SLC).
- Assists members with choosing events and ensures all competitors meet registration and testing

deadlines.

Professional Development Chair

- Finds and schedules guest speakers (doctors, professors, etc.) for club meetings.
- Works with the Community Mentor to help members with professional networking and career advice.
- Organizes events like medical student panels, resume workshops, or interview prep.

Service Chair

- Researches and coordinates at least one community service or volunteer event per quarter.
- Establishes relationships with other student organizations for joint service projects.
- Ensures service events are healthcare-related to help members gain relevant experience.

Publicity Chair/Historian

- Creates flyers and graphics to advertise GBMs and special events.
- Manages the club's social media accounts (Instagram, etc.) to keep members engaged.
- Takes photos and videos at all club events to keep a record of the chapter's activities.
- Helps with on-campus marketing, like flyering and chalkboarding.

Executive officers are selected through interviews and elections, and will be voted into office by the current executive board. Only affiliated members in good standing can apply for office, as well as appointed positions, through an application made by the outgoing board. The officer application process will be held in the spring quarter following the California HOSA State Leadership Conference, and those selected will serve their term during the following school year.

ARTICLE VI. SECTION 1. REMOVAL PROCESS

Members, officers, or the President may be removed for failing to meet responsibilities, violating team or UC San Diego policies, or conduct that harms the organization. All removals must comply with UC San Diego's non-discrimination rules.

I. Procedure:

1. Notice: The individual will receive written notice with reasons for removal and the hearing or vote date.
2. Hearing: Both sides may share perspectives and present evidence.
3. Vote: Eligible voters (members or officers) will vote; removal requires a [insert threshold, e.g., 2/3 majority].
4. Decision: Written notice of the outcome will be provided.

III. President Removal:

1. Requires a petition by over 50% of officers or members, followed by notice, hearing, and a vote by officers 2/3 majority.

IV. Student Misconduct:

1. Allegations of student misconduct are referred to university offices (OPHD or SAGE) and not investigated internally.

V. Support:

1. Consult your CSI Advisor for guidance during the process.

ARTICLE VII. RISK MANAGEMENT

HOSA-Future Health Professionals at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

HOSA-Future Health Professionals at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

HOSA-FHP's activities are primarily educational and professional in nature and present minimal risk to participants. Events such as meetings, workshops, guest speaker sessions, and skill based activities are conducted in controlled environments and follow all UC San Diego and HOSA safety guidelines. The organization does not engage in activities that pose significant physical or safety risks, and all events are planned with student well-being in mind.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY

HOSA-FHP at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. HOSA-FHP will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE

In the event that HOSA-FHP at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors, etc.). The University does not recommend that students provide medical assistance.

ARTICLE IX. COMMUNITY MENTOR

The Community Mentor/Advisor shall be selected based on their prior experience and dedication to HOSA as an organization. The Executive Board shall identify and reach out to potential advisors.

The Community Mentor serves as a non-voting advisor to the chapter. Their primary responsibilities include

providing guidance and support for HOSA’s competitions and the chapter’s professional development.

The Community Mentor shall serve a term of **one (1) academic year** at a time. There is no limit to the amount of consecutive terms a mentor may serve.

ARTICLE X. AFFILIATION WITH OTHER GROUPS

HOSA-Future Health Professionals at UC San Diego is formally affiliated with the following organizations:

- State: California HOSA (Cal-HOSA)
- National/International: HOSA-Future Health Professionals

Affiliation bridges the gap between HOSA-FHP at UC San Diego and the global healthcare community. For members, this affiliation provides: eligibility to compete in the California HOSA State Leadership Conference and HOSA-FHP’s International Leadership Conference; eligibility to run for State or International office positions; access to HOSA-exclusive scholarships; and access to a global network of health professionals and corporate partners.

To maintain these affiliations, the organization and its members must adhere to the aforementioned requirements:

- Members must pay the **\$20.00 annual affiliation fee** (\$10 for California HOSA; \$10 for National HOSA). These funds must be collected by the chapter and remitted to the national headquarters by the established deadline.