

Breaking Bread at UCSD Constitution- 2025- 2026 Academic year

Article I. Name of Student Organization

The organization shall be called Breaking Bread at UC San Diego.

Article II. Statement of Purpose

Breaking Bread at UC San Diego aims to donate baked goods to service members overseas, hospitals, children, and those who would otherwise be unable to access a baked good for their birthday or other special occasion. This club would also work to teach kids about nutrition and healthy cooking through easy to follow recipes and by introducing better eating habits. All in all, this club seeks to give back to the community through food. Members of this organization will have the opportunity to grow their skills in the kitchen while serving the community.

Article III. Nonprofit Statement

Breaking Bread at UC San Diego is a non-profit student organization.

Article IV. Requirements for Membership

Section 1: Eligibility and Process for Membership

Any and all UC San Diego students, faculty, and staff interested in baking, cooking, nutrition, working with kids, or giving back to the community through food are eligible for membership. Any behavior that is disruptive, disrespectful or results in the harm/ injury of any club members or organizations partnered with the club, will result in termination of club membership.

Section 2: Membership Dues

All members of Breaking Bread at UC San Diego will be required to pay dues upon joining the club of fifteen (15) dollars as is found necessary by the principal members of the organization to pay for club related activities/equipment. Students who are unable to pay the due for any reason must notify the board members. Failure to pay the dues will result in termination of club membership for that academic year.

Article IV. Section 1. Hazing Prevention Statement

Breaking Bread is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk,

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above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

Article V. Frequency of Organization Meetings

Breaking Bread will meet once at least once a week, depending on availability and scheduling . In order to be a member of the organization, students must attend three GBMs throughout each quarter. Failure to attend at least three club meetings per quarter will result in termination of club membership unless board members are notified and given justifiable reason. Minutes will be taken by a board member, and information discussed in each meeting will be logged. Reminders will be sent out towards the end of each quarter if members have not been present throughout the meetings.

Article VI. Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Anyone that is an undergraduate student at UC San Diego is eligible to hold office. The officers will be elected when the current heads of office graduate or when a position becomes available. Applications will open up at the end of spring quarter, and all members have the opportunity to apply. In order to be eligible for an executive position, members must first be interviewed by the president and one or more other executive members. They must also be a member of Breaking Bread for at least one full academic year with consistent attendance throughout the year.

Any altercations, disputes, or disagreements that arise between members must be taken up with the executive officers, but will then be taken to the faculty advisor if no solution is made. If any board member's position is to be disputed, then there must be a majority vote to replace said board member.

The Positions available for Breaking Bread will include, but are not limited to:

President: The president is responsible for organizing club meetings and events, while also overseeing all fundraising activities and club related activities. They will also be responsible for keeping track and maintaining the connections among various organizations the club will work with throughout the year.

Vice President: The vice president will act as president upon request and/or in the absence of the president. They will also work to coordinate programs with the president and other executive members.

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Director of Social Media: The director of social media will be responsible for creating all flyers, posters, and announcements on club social media accounts (ie Instagram and Discord) and presenting them during general body meetings. They will also be in charge of updating social media platforms.

Director of Education & Outreach: The director of education & outreach will be responsible for reaching out to different organizations around San Diego and within the UC San Diego community. They will build partnerships with other student organizations and departments, and work to gain new members for the organization.

Director of Membership: The membership chair will be responsible for keeping track of all club members and ensuring that emails and notifications are sent to each member. They will also keep track of attendance and log minutes at the start of each meeting, and work with the publicity officer to recruit new members.

Article VII. Risk Management

Breaking Bread at UC San Diego is a registered student organization at the University of California San Diego, but not part of the university itself.

Breaking Bread at UC San Diego understands that the university does not assume legal liability for the actions of the organization.

Members of Breaking Bread at UC San Diego will be working with minors and the elderly. All members or required to complete and show proof of their agreement and acknowledgement of the California Child Abuse and Neglect Act (CANRA) upon joining the club in order to participate in organization events, even if minors are not part of a particular event. Some other risks include, but are not limited to burns, cuts, or other small injuries that can occur when working in a kitchen/ near kitchen equipment. Breaking Bread will use current industry and government safety standards/ practices to mitigate such risks, such as those adopted by a national association. Participants must also be responsible and cautious for their own safety when traveling to an event location if needed.

Article VII. Section 1. In case of Interaction with Minors and/or Elderly

Breaking Bread at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). Breaking Bread will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measure to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others;

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limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

Article VII. Section 2. In Case of Handling of Hazardous Chemicals, Material, Equipment, and/or Machinery

Breaking Bread at UC San Diego recognizes that all student organization activities must be conducted safely, in accordance with all applicable federal, state and local laws. Additionally, Breaking Bread at UC San Diego will abide by UC San Diego requirements for students in labs, including policies for minors in UC laboratories, and ensure members receive safety training regarding the use of chemicals and/or machinery before entering the lab. Members must follow any best practices and lab safety protocols for the use of such chemicals, research equipment or machinery, including the appropriate use of Personal Protective Equipment, and should work under close supervision of those trained in the handling of chemicals/ use of research equipment or machinery.

Article VIII. Financial Management

Funding for activities like making baked goods, teaching nutrition to youth, and allocating supplies/materials will be gathered by: (a) holding bake sales/selling baked goods throughout the school year, (b) submit a budget to organizations like Associated Students (A.S.), and (c) members of Breaking Bread may be asked to fund activities as needed. All organization funds will be maintained in accordance with UC San Diego financial policies. If an off-campus bank account is used, signers will be updated annually and meeting minutes will document any changes. All organization funds will be used solely to support the mission of Breaking Bread at UC San Diego.

Article IX. Affiliation with Other Groups

Breaking Bread at UC San Diego is an independent student organization and is not affiliated with any outside local, state, national, or international group unless approved by the membership and disclosed to CSI.