

## **ARTICLE I. NAME OF ORGANIZATION**

The organization shall be called Trader Joe's Club at UC San Diego.

## **ARTICLE II. STATEMENT OF PURPOSE**

The purpose of this student organization is to promote healthier alternatives to grocery shopping through grocery runs at Trader Joe's, fostering more awareness about food labels and nutritional needs. Additionally, this club will create a welcoming and friendly community for those who enjoy Trader Joe's products and host community events such as Trivia Nights, give-aways, and donations to the Food Co-op with raised funds.

## **ARTICLE III. NONPROFIT STATEMENT**

Trader Joe's Club at UC San Diego is a non-profit student organization.

## **ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP**

We welcome everyone from all backgrounds who are interested in meeting other students or have an interest in Trader Joe's and healthy eating habits.

## **ARTICLE IV. SECTION 1. HAZING PREVENTION - New for 2025/26 Academic Year!**

Trader Joe's at UC San Diego is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

## **ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS**

Meetings will be held on a bi-weekly basis unless any external situations preventing such recurring meetings arise. There is no required/mandatory number of meetings a member must attend to be a part of Trader Joe's Club at UCSD. However, member attendance is recommended and encouraged to be up-to-date with general club events and activities. Minutes will be taken for official club meetings and other important events by leadership to keep members who are not present informed and updated as well as provide existing members an overview of the decision-making and topics we discussed at our meetings.

## **ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS**

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

### ***Section 1: Officer Positions***

#### 1.) President

The President shall be responsible for leading and organizing general body meetings, maintaining a professional relationship with CSI, general body members, and staff. They are also responsible for announcements and leading general body meetings such as interacting and handling disputes between members or officers. Furthermore, they will lead the student organizations annual planning including setting goals and prioritizing tasks.

#### 2.) Vice President

The Vice President shall carry out the same responsibilities as the President, assisting them when they are present, and filling in the above roles when the President is absent from their duties. Additional responsibilities include helping the President monitor club progress.

#### 3.) Secretary

The Secretary shall be responsible for keeping track of all member attendance during club meetings and events. They should also communicate with general members of important meeting information, and coordinate the meeting agenda for general body meetings. Furthermore, they will maintain an accurate membership record for all general body meetings and ensure minutes are taken during every meeting to update those who were not able to attend the previous meeting.

#### 4.) Treasurer

The Treasurer collects club dues and is in charge of all club expenditures. They are responsible for handling funds, reimbursements, and submitting a quarterly budget at the final officer meeting each quarter.

#### 5.) Event Coordinator

The Event Coordinator shall be responsible for planning events and building relationships between the club and the larger UC San Diego campus in person and through social media platforms. To add on, event coordinator shall be an outreach to club events and be responsible to reserve locations that the club is planning for. (ex. meetings, club/social events)

Leadership positions within this club will be by majority vote from all members that are not graduating the following year. This will take place sometime at the beginning of spring quarter for the next year's officer positions. The term for officer positions will be effective till the following spring quarter of next year.

### ***Section 2: Removal of Officers***

In the event that an officer(s) are not effective at their designated roles or prevent the club from achieving its purposes by failing to accomplish their responsibilities then there might be a call to remove the officer(s). To request a removal of an officer, one should bring up their concerns to the principal members. This will be brought up at the next meeting and will be a poll that is anonymous through online voting. During the hearing before voting, both parties are able to share their perspectives on the issue and the individual(s) must have an opportunity to present a defense and submit counter-evidence. If 75 percent of the members checked to "remove" the officer(s), then the officer is removed. The other officers will have to step in and share the responsibility of that position until the next election takes place to fulfill that position with a new officer.

## **ARTICLE VII. RISK MANAGEMENT**

Trader Joe's Club at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Trader Joe's Club at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Trader Joe's Club strives to create a clean and safe environment for grocery shopping and eating food on campus. Prior to any food distribution events, Trader Joe's Club Officers will keep track of any food allergies and send out a reminder of food safety guidelines including the nutrition label for food. In the case of any serious harm to the body or health condition, we will call for medical assistance.

## **ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY**

Yes, Trader Joe's at UC San Diego will work with minors and elderly. Trader Joe's Club at UC San Diego is aware that all registered student organizations that serve minors or the elderly have

access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. Trader Joe's Club at UC San Diego will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

### **ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE**

In the event that Trader Joe's Club at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors, etc.). The University does not recommend that students provide medical assistance.

### **ARTICLE X. FINANCIAL MANAGEMENT**

We will submit a budget to the A.S. financial committee quarterly. In the event that an event requires a fee beyond our stated budget, we will raise funds through fundraising and donations to cover that expense.

### **ARTICLE XI. AFFILIATION WITH OTHER GROUPS**

This club is not affiliated with any other groups.