

Matcha Makers Association AT UC SAN DIEGO CONSTITUTION 2025-2026 ACADEMIC YEAR

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Matcha Makers Association at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The goal of this organization is to foster a welcoming community of students who appreciate and enjoy Matcha—not only as a beverage, but as a ritual of self-care and wellness. This organization prioritizes bringing people together, encouraging interaction, and building lasting relationships. While we highlight the benefits of Matcha and wellness, our main focus is on creating opportunities for students to bond, share experiences, and cultivate a sense of belonging.

ARTICLE III. NONPROFIT STATEMENT

Matcha Makers Association at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

To be eligible for membership, you must fill out a membership application and attend at least one event. There are no dues. Anyone can join this organization. To identify our members, we will keep an online database to record and document all official members.

ARTICLE IV. SECTION 1. HAZING PREVENTION

Matcha Makers Association is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

ARTICLE V. MEETINGS

Our organization will meet once every three weeks, and there will be an overall goal of three meetings per quarter. Minutes will be taken by the Secretary at all official meetings.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. They are elected by

applying for offered positions and go through an interview process. They are elected the preceding spring quarter, they are expected to hold the position for the rest of the academic year. They assume their position at the beginning of the fall quarter. If an officer needs to be replaced or removed during the school year, the process will occur after a board meeting and will be decided by a majority vote. Any official member is eligible to run. There will be a minimum of eight officers: President, Vice President, Secretary, Treasurer, Creative Director, Publicity Officer, and Outreach Officer

PRESIDENT (1)

- Provides overall direction and vision for the club.
- Creates agendas and organizes board meetings
- Delegates responsibilities to officers and keeps the team organized.
- Oversees board members and offers support when needed
- Serves as the primary point of contact for campus departments

VICE PRESIDENT (1)

- Acts as second-in-command, ready to step in if the President is unavailable.
- Manages internal logistics (booking rooms, filling out TAP forms)
- Supports planning and execution of events (e.g., tastings, workshops, socials).
- Coordinates officers and maintains communication
- Tracks progress on new events and partnerships

SECRETARY (1)

- Keeps records of meeting minutes, attendance, and decisions
- Manages the club Discord (announcements, questions, and member engagement)
- Tracks member attendance and participation
- Organizes chalking events to promote events (coordinate with publicity)
- Maintains club records and files

TREASURER (1)

- Creates and manages annual club budget
- Records expenses for each event and ensures reimbursement
- Oversees and collects funds from fundraising events
- Applies for club funding through UCSD programs (AS funding, CSI grants, etc)

CREATIVE DIRECTOR (1)

- Designs event themes and aesthetic details (cafe menus, signage)
- Maintains the club's brand (color, fonts, design style)
- Designs long-form promotional materials, merchandise, and creative campaigns for social media
- Collaborates with the Publicity Officer to align visuals with outreach efforts.

PUBLICITY OFFICER (2)

- Manages social media accounts and posts engaging content (Instagram, TikTok)
- Designs flyers, graphics, and other promotional materials
- Documents events through photos, videos, and recaps
- Coordinate with other organizations to promote MMA

OUTREACH OFFICER (1)

- Contacts local businesses for fundraisers and collaborations
- Maintains relationships with UCSD orgs
- Plans co-hosted events with other student organizations
- Works closely with President and VP to represent MMA externally

ARTICLE VI. SECTION 1. REMOVAL PROCESS

Members or officers, including the President, may be considered for removal on the following grounds:

1. Failure to fulfill the duties of their position as outlined in this Constitution
2. Conduct unbecoming of a member that negatively impacts the organization's reputation, operations, or mission.
3. Violation of university policies or organizational rules, including—but not limited to—financial misconduct, harassment, discrimination, or misuse of organizational resources.

Members/officers subject to removal will receive a written notice with reasons for removal and details regarding a hearing. During the hearing, the individual will be able to present their perspective, evidence, or witnesses. Both parties will be treated respectfully and allowed equal opportunity to speak. After the hearing, a vote will be taken and the 2/3 majority rule will be in effect. The 2/3 majority vote is required for removal unless otherwise specified in the organization's bylaws. The individual will receive written notice of the final decision within 3 business days.

ARTICLE VII. RISK MANAGEMENT

Matcha Makers Association at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Matcha Makers Association at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

There are little risks to consuming Matcha. If one is sensitive to matcha or the caffeine in matcha they should be cautious.