

Inter-College Residents' Association at UC San Diego Constitution — 2025-2026 Academic Year

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Article I – Name of Student Organization

The name of this organization shall be called the Inter-College Residents' Association, hereinafter referred to as ICRA at UC San Diego.

Article II - Statement Of Purpose

The purpose of the Inter-College Residents' Association, hereinafter referred to as ICRA, is to serve the on-campus residents of University of California, San Diego, hereinafter referred to as UC San Diego. We accomplish this through:

- PROGRAMMING
 - Providing cultural, educational, and social events for residents across campus
 - Encouraging collaborative events between residential areas
- SUPPORT
 - Co-Sponsorship of events
 - Recommendations on enhancing programs
 - Providing avenue for Residential Councils to grow and expand
 - Sharing resources
- REPRESENTATION
 - Of UC San Diego at National and Regional conferences

Article III – Nonprofit Statement

ICRA at UC San Diego is a non-profit student organization.

Article IV – Membership

Section A - Executive Board Members

- President
- Vice President Leadership Development
- Vice President for Operations and Office Management
- National Communications Coordinator, hereinafter referred to as NCC
- Vice President of Programming
- Vice President of Administration and Marketing

Section B – Representatives from Residential Areas

The General Body consists of the Executive Board Members, Representatives from Residential Areas, Appointed Members, and members of the public. Representatives from residential areas will be appointed by the residential council of the residential area. If the residential council does not appoint a representative, it is the duty of ICRA to recruit a representative who will act in the best interest of the residential area.

Section C – Appointed members

Appointed Members of the ICRA General Body must go through the appointment process to fill any vacancies.

Section D – Members of the Public

All UC San Diego single undergraduate students who pay their annual housing payments and are listed as residents by their respective Residence Life Offices are able to attend meetings. Membership is also open to undergraduate commuter students who have actively participated as members of ICRA for at least one academic year as determined by the President.

Section E – Advisor

The ICRA Advisor is the Special Programs Coordinator employed by Residential, Retail and Supply Chain Services hereinafter referred to as RRSS.

Section F – Hazing Prevention

ICRA is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations.

Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to

Article V – ICRA Procedure

Section A – Quorum

1. A quorum is necessary to conduct any official business during an ICRA General Body meeting.
2. A quorum shall be defined as $\frac{2}{3}$ of active exec, $\frac{1}{2}$ of active Internal Positions, one advisor, or their designee.
3. The Vice President of Administration, or their designee, shall be responsible for determining whether a quorum is present at any given General Body Meeting.

Section B – Meetings

1. Executive Board Meetings

- a. The Vice Presidents and NCC on the Executive Board shall serve as voting members at Executive Board meetings. The President has the option to vote.
- b. The Executive Board shall attend regular meetings outside of the general body meeting.
- c. The Executive Board will meet weekly with the Advisor.

2. General Body Meetings

- a. The General Body shall meet to plan campus-wide, residentially-focused events.
- b. ICRA shall hold no less than one meeting per week of the academic year, except during finals week and holidays.
- c. Meetings shall consist of the ICRA executive board and interested students meeting requirements for membership
- d. Each member who has attended three of the last ten General Body meetings in the same academic year shall have one vote.
- e. A silent vote shall be held at the request of any member.
- f. In the case of a tie, if the President has voted, the vote is rejected and the voting process must be repeated. If there is a tie vote and the President has not voted, they may cast the deciding vote.

Section C – Voting

- A simple majority vote is needed to decide any issue other than those designated in this constitution or the By-Laws.
- A quorum must be present to take a binding vote, which must be so noted in the

- minutes.
- ICRA may vote by a 2/3 majority to suspend any by-law, except one that requires more than a 2/3 vote for action.
 - A General Body Member that has attended three of the last ten General Body meetings in the same academic year shall have one vote.

Article VI - Qualifications For Holding Office and Methods of Selecting and Replacing Officers

Only registered undergraduate UC San Diego students may hold office in the organization. Only registered undergraduate UC San Diego students may vote in elections for the selection of the organization's officers.

Elections are held every year, with general body members and residential area representatives selecting the elected members with a vote.

Article VII - Risk Management

ICRA at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

ICRA at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Article VIII – Affiliation

Section A – Residential, Retail and Supply Chain Services

ICRA is funded through an annual monetary allocation from UC San Diego RRSS, based upon the number of undergraduate residents living in single undergraduate housing on-campus.

Section B – Center for Student Involvement

ICRA is recognized as an official UC San Diego student organization by the Center for Student Involvement, hereinafter referred to as CSI.

Section C – Residential Area Councils

ICRA is affiliated with the residential area councils at UC San Diego as defined in the bylaws and are to be updated each year to reflect any changes.

Section D – National Residence Hall Honorary

The Sheila Ryan Chapter of the National Residence Hall Honorary, hereinafter referred to as NRHH, is a sub-organization of ICRA and shall be governed by its own constitution.

Section E – NACURH Affiliation

ICRA is a member of the Pacific Affiliate of College and University Residence Halls, hereinafter referred to as PACURH, and the NACURH Association of College and University Residence Halls, Inc.

Article IX - Programming and Special Committees

1. The President may name Programming and Special Committees as needed.
2. The Committees shall appoint their own Chair.

Article X – Financial Allocations and Budget Procedures

Section A – General Budget and Monies

1. The ICRA operating budget shall consist of the money allocated by UC San Diego RRSS . The ICRA Advisor will receive information about funding from the RRSS Financial and Budget Management team.
2. The annual budget shall be managed by the ICRA Advisor
3. ICRA will follow purchasing and financial policies of UC San Diego

Section B – Travel Monies

1. The ICRA travel budget shall consist of money allocated to ICRA.
2. A minimum of \$10,000 is needed to support ICRA travel.

Section C – ICRA Funding Request Guidelines and Procedures

1. Funding guidelines and requests will be reviewed and maintained by the ICRA Advisor
2. Funding procedures will be updated and shared on the Residential Student Leadership website before the beginning of the academic year.
3. Financial requests will be heard during specified voting meetings during the

- year.
4. Financial requests must be approved by the President and appear on the agenda for the week of the request.
 5. If the President and ICRA Advisor do not believe the event is residentially focused and/or is accessible to residents, then the funding request will not be considered by ICRA.
 6. Funding request guidelines will be defined in the “ICRA Funding Guideline” which will be updated every year to reflect any changes.
 7. The Advisor maintains all funding approvals and will process allocated funds and reimbursement requests.

Section D – NACURH Affiliation Monies

1. Membership dues for NACURH and NRHH shall be paid by ICRA.
2. As a parent organization, ICRA is responsible for approving and funding NRHH operating costs as proposed by NRHH by the fourth week of fall quarter.
3. The NRHH allocation shall be no less than \$3,000.
4. ICRA may vote to fund various additional NRHH activities.

Section E – Contracts

1. Any financial or other agreement between ICRA and an outside party must be accompanied by a written contract.
2. This contract must be signed by the ICRA Advisor, ICRA President and the agreeing party.

Article XI – Amendments

1. This constitution may be amended by a two-thirds vote of ICRA members at a regular scheduled general body meeting at which quorum is present.
2. Amendments to this constitution become effective immediately upon adoption.
3. Amendments will be kept in an organizational amendment file.
4. As of the revision of May 12, 1993, the file shall contain a copy of the previous and amended constitution.

Article XII – Enactment

This constitution shall go into effect immediately upon amendment.

Article XIII – Constitution Procedures

Section A – Supremacy

This Constitution shall be the basis for the functions and powers of ICRA and shall be superior to and work in conjunction with ICRA By-Laws.

Section B – Distribution

A current copy of this Constitution must be kept by the President of ICRA at all meetings. A current copy of the Constitution must be available to all ICRA Exec Board Members.