

Constitution of Nueva Herencia de UC San Diego

By Laws

Article I. The Organization

Section 1. Name

- A. The organization shall be called Nueva Herencia de UC San Diego at UC San Diego.
- B. The official abbreviation of the organization is NH de UC San Diego.

Section 2. Purpose

- A. Our mission is to unite Latinx individuals who assist and promote an inclusive community to fight against cultural stereotypes, embrace diverse cultures, and support students overcoming adversities in higher education. Built on the foundation of community, we strive for all members to become “La Nueva Persona” through our three pillars; Academic Excellence, Community Service, and Social Networking.

Section 3. Non-Profit Statement

- A. Nueva Herencia de UC San Diego at UC San Diego is a non-profit student organization.

Article II. General Membership

Section 1. Membership in the organization shall be accessible to every enrolled student at the University of California, San Diego, who expresses interest. Ensuring that every student has the same opportunities, membership shall not be denied due to factors such as race, ethnicity, gender, national origin, citizenship, religion, marital status, sexual orientation, and disability.

Clause 1. Nueva Herencia de UC San Diego shall be a safe space, where there is a welcoming atmosphere. If a member disrupts this safe space it shall be handled by the board of Nueva Herencia de UC San Diego.

Clause 2. **The official channel of communication between the Board and the membership shall at all times be maintained as a constructive and respectful forum. Contributions should foster an environment in which all members feel comfortable and**

included. Humor, playful banter, and informal conversation are welcome as part of the organization's culture, provided they do not cause discomfort, cross into harassment or discrimination, or become disruptive to the community. Personal matters, sensitive, and/or otherwise inappropriate topics deemed by both co-shairs are prohibited in public forums, including but not limited to group chats accessible to the general membership. Such matters shall be addressed exclusively in private communication between the individual member and the Board.

2a. Any violation of this policy shall be subject to review by the Board and may result in disciplinary action as outlined in this Constitution.

Clause 3. For members' inquiries outside the scope of board members positions, any member of board should forward the inquiry to the correct channels and provide resources to professional help. Such examples include academic help, mental health, and physical health.

3a. Persistent failure to adhere to the designated channels of communication may result in corrective action as determined by the Board, up to and including suspension of access to organizational forums.

Section 2. To obtain official "active" membership within Nueva Herencia, members must satisfy the subsequent requirements on a quarterly basis.

- 1.** A minimum of 30 Academic Study Hours per quarter.
 - a. 15 Hours maximum can be completed via the Study Buddy Form
- 2.** A minimum of 8 Community Service Hours per quarter.
 - a. 3 Hours maximum can be completed via the External Form
- 3.** Pay membership dues.

Section 3. Voting membership for general body members is satisfied by the following requirements.

1. Have achieved active membership by the time of the election.

2. Have achieved active membership at least one quarter prior to elections i.e. Fall or Winter quarter.
3. Have made full payment of dues for the academic year.
4. Voting Membership gives members the privilege to both nominate candidates for elections and participate in the voting process during elections.

Section 4. All members are encouraged to attend and engage in the weekly general body meetings (GBMs), along with other events organized by the Nueva Herencia Board to foster connection.

Selection 5. While acting as a representative of the organization, all members are prohibited from consuming alcoholic beverages and/or being under the influence of drugs. This includes wearing Nueva Herencia affiliated attire, attending a Nueva Herencia activity, or promoting through Nueva Herencia's official social media.

Section 6. Any member/chair may face suspension or expulsion from the organization due to any of the following reasons:

1. If the member/official is dismissed from the University of California, San Diego
2. If the member/chair violates Section 5 of this article.
 - a. Following the submission of the offense to the Nueva Herencia Board, the member in question is entitled to receive a 24-hour notice for a hearing before their membership is revoked. The offending member may be suspended or expelled by a **2/3** vote.
3. If a situation arises that causes discomfort among the members due to inappropriate conduct.
 - a. If said members use inappropriate language, actions, and/or display any behavior that elicits discomfort among fellow members of the Nueva Herencia organization.

- b. Violating member/chair may be revoked membership by $\frac{2}{3}$ votes by Nueva Herencia Board

Section 7. Membership dues are to be paid on a quarterly basis by both the general body and Nueva Herencia board members. Funds will be allocated to NH activities, as determined by the discretion of the board.

- I.** New member dues shall be waived for their first quarter

Section 8. Members may face suspension in the event that their consistent disruption during weekly general body meetings and NH activities is observed. The duration of the suspension will be determined on a case-by-case basis by the co-chairs. Members may also be temporarily removed or muted from online official communication for negative, harmful, or uncomfortable messaging.

Article III. Chairs

Solely enrolled students at UC San Diego are eligible to assume office within the organization. To remain in position, every board member must remain in good standing and have a cumulative GPA above 2.5. Board members will receive a warning after one quarter and dismissed thereafter. Additionally, only registered UC San Diego students in line with Article II Sec. 3 (Voting membership) possess the right to cast votes during elections aimed at choosing the organization's chairs.

Section 1. The elected chairs of Nueva Herencia de UC San Diego shall be the two Co-Chairs, Academic Chair, Community Service Chair, Social Networking Chair, Treasurer, Secretary, Historian, Fundraising Chair, and Alumni Chair.

Section 2. Co-Chairs

The Co-Chairs shall serve as the primary ambassadors for Nueva Herencia de UC San Diego. Embodying a positive self-image that fosters continuous inspiration among the members of Nueva Herencia throughout the year. Creating a more substantial connection among all members.

1. Co-Chairs will oversee projects, lead meetings, and offer guidance.
2. Co-Chairs will ensure the effective functioning of committees and promptly address issues/conflicts with other chairs through effective communication.
3. Co-Chairs reserve the command to decline any proposed Nueva Herencia planning that will not be advantageous to the organization, and retain final decision authority.
4. Co-Chairs must attend the general body retreats and the transitioning retreat each academic year.

Section 3. Academic Chair

The Academic Chair shall ensure a steady balance between Nueva Herencia and their academic as well as professional endeavors at the University of California, San Diego.

1. The Academic Chair will aid members in maintaining equilibrium between Nueva Herencia and their academic as well as professional pursuits at the University of California San Diego.
2. The Academic Chair is responsible for organizing and establishing designated study hours per quarter throughout the academic year
3. The Academic Chair will maintain an accurate and current record of the academic hours completed by every member.
4. The Academic Chair should gather information about scholarships, internships, and campus resources that can benefit a member's academic progress.
5. The Academic Chair can organize academic field trips to enhance the scope of classroom learning.
6. The Academic Chair should conduct at least two academic and/or professional workshops every quarter

Section 4. Community Service Chair

The Community Service Chair will encourage and organize community service projects at least four times a quarter.

1. The Community Service Chair is responsible for organizing and providing community service events that help members acquire a stronger connection to their community.
2. The Community Service Chair will actively seek and coordinate community service events that will be announced every General Body Meetings unless conflicts arise.
3. The Community Service Chair will collaborate and reach out to various organizations on campus, off-campus, or virtually to expand the types of community service events provided to members.
4. The Community Service Chair will record and maintain community service hours for all members of the club through a master spreadsheet and ensure members are completing their required hours for active membership.

Section 5. Social Networking Chair

The Social Networking Chair will ensure that Nueva Herencia de UC San Diego maintains a strong comunidad.

1. The Social Chair will organize and coordinate social events that promote meaningful social interactions with the purpose of creating a strong community.
2. The Social Chair will ensure the organization prioritizes the academic and community service pillars.
3. The Social Chair will create and direct committees that help plan and execute social events, as needed. These events will promote interactions between internal members as well as interactions with other organizations.
4. The Social Chair will actively work on creating purposeful relationships with other organizations.

Section 6. Treasurer

The Treasurer will maintain a steady and healthy budget for Nueva Herencia de UC San Diego throughout the academic year.

1. The role of the Treasurer holds a range of tasks including financial management, budget creation, supervision of group funds, and allocation of funds during events.
2. The Treasurer will inform the board with monthly financial updates.
3. The Treasurer will collect dues, and donations from members or external donors and budget the funds to benefit the organization. Maintaining receipts, organizing records, recording weekly expenses, brainstorming, and facilitating changes in bank accounts.
4. The Treasurer will ensure all records are available in physical form and made available for review when requested.
5. The Treasurer will work closely with the Fundraising chair in order to have seamless donation and fundraising collection from events.
6. The Treasurer will be accountable for the collection of Active Membership fees, along with creating a welcoming financial environment to be able to accommodate financial needs.

Section 7. Fundraising Chair

The fundraising chair will coordinate funding events for Nueva Herencia de UC San Diego throughout the academic year

1. The Fundraising Chair is responsible for establishing fundraising targets and objectives.
2. The Fundraiser will host, organize, and set up fundraising events to support Nueva Herencia.
3. The fundraiser will be required to reach out, establish, and maintain relationships with donors and organizations.
4. The fundraiser will be responsible for collecting donations.
5. The fundraiser will be responsible for reforming fundraising ideas and approaches based on Nueva Herencias' mission.
6. The fundraiser will collaborate and with the Treasurer chair to establish financial stability within the organization

Section 8. Alumni Chair

The Alumni Chair will serve as a bridge between current Nueva Herencia de UC San Diego members, Nueva Herencia de UC San Diego alumni, and other alumni.

1. The Alumni Chair will be responsible for compiling a list of names, phone numbers, and/or emails of each alumni for potential contact.
2. The Alumni Chair will keep Nueva Herencia at UC San Diego Alumni informed of any internal/external organization events. An alumni newsletter may or may not be created to satisfy the requirement.
3. The Alumni Chair will be responsible for running and maintaining any social media platforms (Instagram, LinkedIn, Linktree, etc.), showcasing Alumni, and promoting any organization events and achievements.
 - a. Also allowing a form of communication for alumni to reach the board of Nueva Herencia de UC San Diego
4. The Alumni Chair will create events in which both the alumni and general body can network and foster comunidad. Events include but are not limited to invitations to general body meetings, Alumni panels, Alumni day(s), etc.
5. The Alumni Chair will assist in any fundraising involving the position, such as fundraising for Alumni events or graduation sashes.
6. The Alumni Chair will be in charge of collecting applications, determining eligibility, and placing the order for graduation sashes (with approval of the board), following eligibility requirements set by the organization
 - a. Must complete a minimum of 3 quarters of active membership within their academic tenure, doesn't have to be sequential

Section 9. Secretary

The Secretary will take minutes of general and Nueva Herencia Board meetings. As well as keeping a calendar for members and the board to follow.

1. The Secretary will provide support in creating, managing, or assisting with legal and official documents related to the organization, ensuring that each steering member has everything they need.
2. The Secretary will oversee scheduling matters, ensuring that events and activities are appropriately arranged.

3. The Secretary will keep Co-Chairs informed about event updates and changes as necessary.
4. The Secretary will regularly communicate with all involved parties to ensure adherence to the established schedule.
5. The Secretary will handle email and message correspondence with the Historian ensuring all mail goes to the appropriate steering member.
6. The Secretary will act as a mediator in conflict resolution matters, fostering a harmonious environment within the organization with the support of the Co-Chairs.
7. The Secretary will record comprehensive meeting notes, capturing essential discussions and decisions.
8. The Secretary will maintain an up-to-date record of active members within the organization.
9. The Secretary will maintain a reliable list of communication channels for members, potentially utilizing the sign-in sheet.
10. The Secretary will also be in charge of creating a weekly newsletter and distributing it to all members
11. The Secretary will safeguard and uphold the organization's bylaws, ensuring they are adhered to and implemented appropriately.

Section 10. Historian

The Historian is responsible for running the Nueva Herencia Social Media and making sure our name is out there and available to everyone.

1. Photographing and recording events in addition to meetings in order to preserve the history and traditions of the org at UC San Diego
2. Create a scrapbook of all achievements accomplished by la herencia at UC San Diego
3. Is responsible for creating design projects, including infographics, flyers, brochures, and apparel
4. The historian is also responsible for managing all social media alongside the Co-Chairs accounts that represent the organization and ensuring communication with other student organizations at UC San Diego

Section 11. Qualifications for Holding Office

1. Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers
2. Chairs must uphold a minimum of 2.5 grade point average for each term.
 - a. Failure to do so will result in probation of the chair
 - b. Failure to do so more than once will result in the chair having to step down from their position and focus on academics
1. During their time in office, undergraduate chairs are to complete 12 units per term. Graduate students must earn three-quarter units per term while holding office

Article IV. Vacancies/Resignation/Impeachment

Section 1. A vacancy occurs when a chair is unable to serve the full term due to absence, resignation, impeachment, or non-UC San Diego student status. There will be a "Special Election" held when a vacancy occurs as stated in Article IX.

Section 2. Resignation.

1. The resigning chair must present a formal letter of resignation to the Nueva Herencia Board, in which the chair explains the reason(s) for their resignation.
2. There will be a turn period of a maximum of two school weeks from receiving the resigning chair's letter to nominate and elect a new chair for the vacant position.
3. Exception to the resignation procedure is stated in Article V.

Section 3. Impeachment shall occur when a chair is not fulfilling the position's duties, prohibiting the Nueva Herencia Board from planning, violating a section of the constitution, and/or concern is brought upon the board that requires immediate action. The impeachment process is as follows:

1. The member is brought before the Nueva Herencia Board and given an explanation of the impeachment request from the rest of the board. The request shall be in letter form signed by the impeached individual as well as the entire board.
2. The chair(s) subject to impeachment shall have a 24-hour notice of the impeachment voting at the next general body meeting.
 - a. The chair subject to impeachment shall receive the opportunity to speak on their behalf, responding to the impeachment request.
 - b. The chair shall not be present during discussion and voting.
 - c. A **two-thirds** vote shall be required to remove the chair from the Nueva Herencia Board, where voting shall be anonymous and in writing.
3. Impeachment shall take place at least halfway through the general body meeting with active members.
4. If the chair is impeached, there will be a maximum turn period of two school weeks to nominate and elect a new chair—section 4. The chair, whether through resignation or impeachment, will turn over all chair-related material to the Nueva Herencia Board by the end of the week—section 5. Any chair position vacant after “Special Elections” shall have the duties relieved by the rest of the Nueva Herencia Board Committee.

Article V. Advisors

Section 1. Any non-auxiliary employee on a minimum half-time basis employed by the University of California, San Diego can serve as an advisor for this organization.

Section 2. The advisor(s) will serve a term of one academic year and be selected at the same time as the chairs of the organization.

Section 3. The advisor(s) may be removed by a **2/3** vote of the membership at a regularly scheduled organization meeting.

Section 4. A staff member from the Dean of Students Office or a School Assistant Dean may be assigned to work with the organization to assist the faculty advisor(s) and the organization.

Article VI: General Body Meetings

Section 1. Regular meetings are scheduled at least once a week during the academic year; however, meetings will not be held the week of finals of each quarter. Meetings will also be a minimum of one hour in length.

Section 2. During the meetings, there will be discussions (known as **Platicas**) about current events or specific topics that may affect the members of the organization. An academic workshop may replace a platica. Other replacements for platicas can be any multicultural, professional, and Latinx presentations. Platicas should take place at least once every other week.

- A. Ex: Fun interactive/social GBM and the following week has to be platica unless the Nueva Herencia Board votes otherwise.

Section 3. Both Co-Chairs shall facilitate the general body meetings and all members of the Nueva Herencia Board are expected to attend the meetings. If a Nueva Herencia Board member has an announcement or slide to present they are expected to share this information to the general body. No other board member shall present their information unless that board member is not present.

- A. If one or both Co-Chairs cannot be present to facilitate, then a member from the Secretary can be assigned to fill in.
 - a. The only acceptable excuses for missing a general body meeting as a Nueva Herencia Board member are: having class, taking a quiz or test, or having an illness during the time of the general body meeting.

Section 4. General body meetings shall be a place where the members of Nueva Herencia de UC San Diego can learn and grow effectively as individuals who are academically successful, socially conscious, and professional. The meetings shall have a welcoming opening vibe & safe space.

Section 5. A majority of general members, 50% +1, must be present to start the general body meeting unless running late, in which case you start with respect to everyone's time.

Section 6. All general body meetings shall conclude with the tradition of “Props”, with a snap added to the end of each shoutout.

Article VII. Nueva Herencia Board Meetings

Section 1. Regular board meetings are scheduled at least once a week during the academic year at the discretion of the Co-Chairs.

Section 2. The meeting cannot begin unless the majority of the Nueva Herencia Board is present for the meeting 50%+1.

Section 3. There shall be open space for all chairs to discuss ideas freely and plan.

Section 4. Nueva Herencia Board members are expected to attend all board meetings. Reasoning must be provided on absence and the absent member is responsible for updating their section of the notes with updates as well as catching up with anything missed that was discussed by the rest of the Nueva Herencia Board.

Section 5. The agenda for the weekly general body meetings shall be created during Nueva Herencia Board meetings.

Article VIII. Nueva Herencia Elections

Section 1. Elections are to be held towards the end of each academic year for the following year’s term around mid-to-late May or early June. With enough time to announce before the banquet. The full event timeline must be decided before the start of Spring Quarter, having the board agree upon the dates for announcing elections, nominations, and elections.

Section 2. At least one week’s notice will be provided for any general body meeting at which an election will be held. Elections must occur over two days. Three weeks before the election,

nominations for each chair position will take place. All running candidates must be present both days unless they give the Co-Chairs 72 hours notice ahead of time.

Section 3. In the event of low active membership and anticipated low voter turnout, the board has creative freedom to adjust the requirements to allow greater participation from voters. Must have a unanimous vote from the board being 6/10. The altered election procedure and requirements must be decided before nominations take place.

Section 3. In order to be nominated for Co-chair, the member must have been active in Nueva Herencia de UC San Diego and have been a part of the Nueva Herencia Board for at least one academic year. Official membership is defined in **Article II, Section 2.**

Clause 1. Co-Chair Exception. If there is an individual who does not meet the requirements as stated above in **Section 3** and would like to run for co-chair, the member must present a letter to the Nueva Herencia Board.

- A. The individual must have 3/4 or all academic and community service hours completed at the time.
- B. The letter is to answer the question of why and how the individual is qualified to run for co-chair.
- C. The Nueva Herencia Board has a one-week period to vote on the letter with a 50% + 1 affirmative vote. Approval will place the individual on the ballot for elections.

Section 4. The Nueva Herencia Board nomination procedure is as follows:

- A. Any member of Nueva Herencia de UC San Diego can be nominated for a position and the nomination must be seconded by another member. If the nomination is not seconded, then the member is automatically disqualified for the position.
- B. A member cannot be nominated for a previously held position. A period of one academic year from the previous Nueva Herencia Board elections must have passed to be allowed.
- C. Members wishing to be nominated must be physically present; otherwise, the nomination is automatically declined.
- D. At the time of the nomination, the member can accept, defer, or decline the nomination.

- a. Deferring nominations allows members to think about accepting or declining but must get a final response a week after the nomination takes place. If the Co-Chairs do not hear a response from the nominees, then it will be considered as declining the nominations.
- E. Elections can be attended by all UC San Diego students, however participation in the election process shall be limited to Voting members as defined in **Article II Section 3**.
- F. During the nomination process if a member is found to be disruptive to the process they shall receive a warning. A second warning shall result in being asked to leave the room. If there is sufficient cause as determined by the co-chairs a disruptive member may also face suspension from the group. (see **Article II section 8**)
- G. After all nominees have confirmed their running status, the Co-Chairs will review their academic standing to determine their eligibility to run. If a nominee does not meet the requirement, they may write an appeal to plea their case. The appeal must be approved by 50% +1 of the Nueva Herencia de UC San Diego board.

Section 5. Election procedure

- A. Candidates have three minutes (five minutes for co-chair candidates) to conduct their speeches.
- B. Other candidates for the respective chair shall leave the room until the Co-Chairs gather them.
- C. The candidates' speeches shall be a representation of their abilities to fulfill the responsibility of the position, the goal of the organization, and the philosophy of Nueva Herencia.
- D. After the speech, a single fundamental question for every position workshopped by that current board member and Co-chairs will be asked. The question may be delivered by the respective board member or Co-Chairs, if a conflict of interest is not present . After the fundamental question, general body members may ask their own questions in the remaining time. Each candidate has thirty seconds to respond to each question. A limit will be set after a reasonable time has been spent on questions.
- E. Deliberations will be held after everyone from one position has delivered their speech. There will be 2 minutes per person added to the total deliberation time.

- F. The chair ballot will be passed out and the vote will be private.
- G. A candidate must receive the majority of the votes present to be elected and be part of the upcoming Nueva Herencia Board. If there is ever a tie, the ballot keeper will immediately announce it and make everyone vote again. If there is still another tie after this, the current Nueva Herencia Board shall elect the candidate.
- H. The candidate is automatically disqualified if not physically present during elections, unless they give the Co-Chairs 72 hours notice ahead of time.
- I. During the election process if a member is found to be disruptive to the process they shall receive a warning. A second warning shall result in being asked to leave the room. If there is sufficient cause as determined by the co-chairs a disruptive member may also face suspension from the group. (see **Article II section 8**)

Section 6. Votes will be cast and counted by the official ballot keepers (Co-Chairs). The ballot keepers will distribute ballots to members after the last chair nominee finishes their speech. Ballots will be collected for that position after 2 minutes.

Section 7. Leaving before the completion of the current chair election will result in the ballot being disposed of by the ballot keepers.

Section 8. All members wishing to vote must arrive on time. Members arriving after the set time for elections to begin shall not receive ballots.

Section 9. There shall be an official timekeeper. The timekeeper shall time speeches, as well as question and answer sessions. The timekeeper shall stop the nominee if the time limit is reached.

Section 10. Election results shall be revealed at the end-of-the-year banquet, which is held anytime between weeks 6 - 9 of the end of the spring quarter.

Section 11. The term of office shall be one academic year. The academic year shall begin July 1st through June 30th. Transition periods between the previous and newly elected Steering Committee shall take place during June.

Section 12. Elections can be attended by any UC San Diego student however participation in the election process shall be limited to Voting members as defined in **Article II Section 3**.

Article IX. Special Elections

Section 1. Special elections shall occur when an officer resigns, is impeached, or when positions are not filled during Nueva Herencia Board elections at the end of the academic year.

Section 2. Positions in which the officer resigned or was impeached shall occur within two weeks of the resignation or impeachment.

Section 3. Co-Chairs have full creative direction of special elections with 50% + 1 board approval on any decision.

Section 5. A member from the current Nueva Herencia Board can be nominated for a vacant chair, however, the member must immediately resign (verbally) from the current position in order to proceed with the nomination. This is an exception to the resignation procedure.

Section 6. There may not be an option to abstain during a special election; abstaining may only occur during end of year normal elections.

Article X. Finances

Section 1. All finances for events require authorization from the Treasurer. Bypassing the Treasurer's authorization shall result in a consequence set by the chair and dealt with by the rest of the Nueva Herencia Board.

Section 2. In order to receive funds for an event, the respective chair must submit a potential budget to the Treasurer. The Treasurer may lower or increase the budget if there are appropriate funds.

Section 3. The budget for major events, such as an annual retreat, banquet, etc. shall be determined by the entire Nueva Herencia Board and not just the treasurer.

Section 4. Funds gained from fundraisers shall be deposited into the Nueva Herencia de UC San Diego account.

Section 5. Dues collected shall be used to fund Nueva Herencia activities, not limited to the yearly retreat, end-of-the-year banquet, socials, apparel, etc., at the discretion of the Nueva Herencia Board.

Section 6. Under no circumstances shall Nueva Herencia funds be used to purchase alcohol, drugs or illegal substances.

Article XI. Code of Conduct

Section 1. General body members of Nueva Herencia de UC San Diego shall be considerate of others' opinions, thoughts, religious beliefs, etc.

Section 2. Members shall not be disruptive during weekly meetings.

Section 3. Be professional during the weekly meetings, such as limiting technological use (laptops, cell phones, etc.) and disturbance.

Section 4 Hazing Prevention. Nueva Herencia de UC San Diego is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

Article XII. Risk Management

Nueva Herencia de UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Nueva Herencia de UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Section 1. Nueva Herencia de UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu> . Nueva Herencia de UC San Diego will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

Article XIII. Traditions

Section 1. Traditions shall include the “Props” session at the end of all weekly general body meetings, as well as platicas. Platicas are discussions about events or specific topics that may either affect the members of the organization, or the community surrounding them.

Section 2. Other traditions include a minimum of one general body retreat. Board retreats shall take place during summer and winter. Both retreats are at the discretion of the Nueva Herencia Board.

Section 3. End-of-the-year banquet, where election results will be revealed.

Section 4. Nueva Herencia Logo. The official logo for Nueva Herencia shall include at least one puma and one jaguar present with the NH letters being the main focus.

Section 5. Nueva Herencia Colors. The colors for Nueva Herencia shall be navy and creme.

Section 6. The Historian and Secretary shall be the keeper of the end of the year farewell video and all previous farewell videos.

Section 7. The Nueva Herencia Board shall maintain and sign the official handmade Nueva Herencia de UC San Diego banner, journal, and NH letter before passing it on to the newly-elected Nueva Herencia Board.

1. The Nueva Herencia Banner and NH letters will be kept track of and maintained by the newly elected Nueva Herencia Co-Chairs.
2. The Nueva Herencia Journal will be kept track of and maintained by the newly elected Nueva Herencia Historian and Secretary.

Section 8. Nueva Herencia de UC San Diego shall participate in at least one sport through UCSD Intramurals per quarter

Article XIV. Method to Amend the By-laws

Section 1. A proposal to change the Nueva Herencia de UC San Diego by-laws/constitution must be submitted and presented to the Nueva Herencia Board during their meeting time by the member proposing the change. A **2/3** vote from the Nueva Herencia Board must occur in order for the proposal to continue to the general body.

Section 2. Changes to the constitution must be submitted and voted on within the first full month of the quarter.

Section 3. A copy of the constitution/by-laws and/or amendments to the by-laws must be filed in the Dean of Students Office at the University of California, San Diego every 2 years or within 90 days after any substantive change or amendment.

Section 4. All members of the Nueva Herencia Board must be present when a copy of the bylaws is filed in the Dean of Students Office at the University of California, San Diego.

Article XV. Disbursal of Organization Assets

Section 1. In the event that Nueva Herencia de UC San Diego should become defunct, all assets will be split up evenly between the current Nueva Herencia Board in office.

Article XVI. Rules of Order

Section 1. Nueva Herencia de UC San Diego accepts “Robert’s Rules of Order” as its Rules of Order.

Section 2. Any issues not directly written in this document will be resolved by referring to the Rules of Order.