

UNDERGRADUATE LAW REVIEW AT UC SAN DIEGO

CONSTITUTION 2025-2026

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Undergraduate Law Review at UC San Diego. The acronym for this organization is ULR at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The purpose of the Undergraduate Law Review at UC San Diego is to offer an accessible platform for students interested in legal literature and argumentation. The journal aims to publish exemplary works submitted by undergraduate students on relevant and impactful issues, with emphasis on legal scholarship. Through publication, resource encouragement will be provided to students interested in a legal or academic career.

During the Fall Quarter, members of the Undergraduate Law Review will learn how to conduct legal research. Each member will have access to the curriculum resources discussed during the general body meetings. After establishing general guidelines for legal research, members will be expected to perform a literature review in their chosen area of law. Meetings will be collaborative; members should expect to present and submit write-ups on their research to their peers.

First, based on the discretion of the Editorial Board, students will be assigned as either an Editor or a Writer. Editors will be responsible for making technical and substantive edits to their assigned articles. Editors will also be responsible for creating citations for their Writers that follow the Bluebook guidelines. On the other hand, Writers will be responsible for conducting legal research to create their article. Editors and Writers will be paired together by similar interests. Each pairing will be made intentionally to ensure that the pairs work well together. Managing Editors will be assigned to 2 Writer-Editor pairs, each with the responsibility of ensuring quality and timely completion of submissions. By the end of Fall Quarter, Writer-Editor pairs will have demonstrated sufficient literacy in their chosen area of law and will have submitted a topic proposal. Subsequent quarters will focus on developing and intensively editing a legal argument.

ARTICLE III. NONPROFIT STATEMENT

Undergraduate Law Review at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Any UC San Diego undergraduate student is eligible to apply for membership as compliant with the Nondiscrimination Policy Statement for University of California Publications applicable to Student-Related Matters. The applications for general membership typically open during fall quarter. Members are required to pay dues to retain membership unless there is financial need that has been discussed with the acting Editor-in-Chief.

All members of the Undergraduate Law Review are expected to attend the weekly general body meetings at the predetermined meeting times. Please arrive on time with the completed deliverables. Writer-Editor pairs will be expected by their Managing Editors to discuss their work. If a member appears to be having issues with attendance, they will be contacted by phone by their Managing Editor and/or members of the Editorial Board. In severe situations, their membership may be forfeited.

All members of the Undergraduate Law Review are expected to complete their assigned deliverables by the established deadlines. Members of ULR have historically had difficulty consistently making deadlines due to a number of other commitments or situations. The Editorial Board understands that members may choose to dedicate time towards schoolwork or other matters when time is tight. For this reason, it is unnecessary to detail the specific excuse as to why you are unable to meet a deadline should that situation occur. Rather, you **must** reach out to your Managing Editor with a feasible **plan** for you to get all of your work done. If you do not reach out to them, you can expect a phone call.

The Editorial Board has worked with legal scholarship before and has created a schedule of deliverables intended to create the best and most efficient working process for a law review article. Deviating significantly from the schedule is not recommended and must be justified. Should a member miss deadlines consistently, there will be one warning issued before the member will be removed from their position. Failure to adhere to these deadlines will make it very difficult for members to publish by the end of the cycle. Thus, members need to complete their deliverables on time.

Furthermore, Artificial Intelligence (AI) shall not be used by any member of the Undergraduate Law Review during their work. Should a member be caught using AI to conduct research, outline arguments, enhance writing, or assist with their paper in any way, we reserve the right to remove you immediately. The intention of this journal is to showcase the hard work of our members, so the use of AI will not be tolerated.

ARTICLE IV. SECTION 1. HAZING PREVENTION

Undergraduate Law Review at UC San Diego is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

ARTICLE V. MEETINGS

SECTION A. OFFICE HOURS AND CONTACT INFORMATION

The primary platform where the Editorial Board will communicate with members is through Google Classroom. On this platform, members will be reminded of meetings, assignments, and events. This will be linked to a member's UCSD Google account, and so they may receive emails and Google Calendar notifications at their discretion. Additionally, the meeting schedule for each quarter will be on the syllabus. Managing Editors and Writer-Editor pairs are encouraged to communicate over Microsoft Teams.

The office hours of the Editorial Board will be by appointment, either by Zoom or in person. Email the board for a meeting at undergraduatelawreviewatucsd@gmail.com.

SECTION B. EXAMPLE OF FALL MEETING SCHEDULE AND DEADLINES

Information Sessions

Tuesday, Oct 7, 2025, 5-6 pm in Warren College Room.

Thursday, Oct 9, 2025, 5-6 pm on Zoom: <https://ucsd.zoom.us/j/96372824386>

General Body Meeting 1 | Week 5

Date: October 28th, 2025

Time: 2:00-3:00 PM

Topic: Introductions and Syllabus

Location: TBD

Deliverables:

- Join Google Classroom
- All members fill out topic selection/contact info form on Google Classroom

General Body Meeting 2 | Week 6

Date: November 4th, 2025

Time: 2:00-3:00 PM

Agenda: Legal Research Curriculum/ Writer-Editor Pairs Assignment and Discussion

Location: TBD

Deliverables: Venmo Membership Fees (\$20)

General Body Meeting 3 | Week 7

Date: November 11th, 2025

Time: 2:00-3:00 PM

Agenda: Topic Selection Curriculum

Location: TBD

Deliverables: Literature Review Notes

General Body Meeting 4 | Week 8

Date: November 18th, 2025

Time: 2:00-3:00 PM

Agenda: Research and Topic Discussion

Location: TBD

Deliverables: None

NO GENERAL BODY MEETING WEEK 9, THANKSGIVING BREAK

General Body Meeting 5 | Week 10

Date: December 2nd, 2025

Time: 2:00-3:00 PM

Agenda: Topic Proposal, small group presentation

Location: TBD

Deliverables: Topic Proposal Due 5-7 pages

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND PREPARING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

The board consists of the following appointed positions: Editor-in-Chief, Managing Editor, Business Director, Business Team. The applications typically open during spring quarter.

ARTICLE VI. SECTION 1. REMOVAL PROCESS

General members and members of the board may be removed for reasons that comply with university non-discrimination policies. The member will receive a written notice of reason for potential removal through email or other medium prior to final removal. The member will also receive a written notice of the final decision.

ARTICLE VII. RISK MANAGEMENT

Undergraduate Law Review at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Undergraduate Law Review at UC San Diego understands that the University does not assume legal liability for the actions of the organization.