

CHI DELTA THETA

WHAT IT MEANS TO BE A SIBLING OF CHI DELTA THETA

The Chi Delta Theta Crest

The Chi Delta Theta Crest originated in the spring of 1991 and was researched and created by our siblings, Keriko Nelson and Ie Lim. The actual drawing of the crest was made by Oliver Galace and was computerized by Gary Yasuda. Our sibling Louella Navallo revised it in the fall of 1993. Created to symbolize the various virtues that the Chi Delta Theta Sorority and its members stand for, it has since been a tradition of pride and honor for the siblings. Each item on our crest formulates the different reasons why Chi Delta Theta exists.

The crest can be placed on any visible sight such as clothing, memorabilia, or flyers. However, its meaning must remain secret to only the active siblings of Chi Delta Theta. No other persons shall know of its meaning and no active shall relay the meaning to anyone except the members of Chi Delta Theta which include alumni, active members from any chapter, and advisors. This is a tradition of Chi Delta Theta.

To begin with, our crest is divided into four quadrants by **two bamboos**. Not only are bamboo recognized and grown in many Asian cultures throughout the world, they also contain specific symbols. One bamboo symbolizes **family loyalty**. As the other bamboo grows, it is radiated from one parent stem. As siblings of Chi Delta Theta, we will take this meaning and instill it in our family of siblings showing that we all have one similar origin. This is why our sorority brings us together and we will be loyal to it. The second bamboo symbolizes **resilience**. If the bamboo becomes bent, that plant has the ability of straightening itself out. As a sorority, we will know that if we come across hardships we will have the ability, as siblings, to see through the hardships and face it together. Together, the two-crossed bamboo represents **happiness**. With our siblings, we want to focus on having a happy disposition, both for ourselves and the sorority as a whole. Combined, both bamboos will have a total of seventeen notches. Not including the founding members, each notch will represent a member of the founding class.

Located on both sides of our crest are **two keys**, one each in the second and third quadrants. These keys represent our founding members, Alison Suto Stripling and Joanne Yamaoka Kato, who founded our sorority on October 13, 1989. The first key on the left, symbolizes **authority** and **secrecy**. As the two founding members, they worked hard in creating the sorority to what it is today by placing their authority over it. At the same time, much of what we do and what we stand for must always remain a secret to only those members of Chi Delta Theta. The second key on the right symbolizes **scholarship**. Our sorority was founded to aid the women of the university academically. With the formation of our scholarship fund, the key will always be a reminder for the siblings of the importance of education through scholarship and knowledge which Alison Suto Stripling and Joanne Yamaoka Kato founded our sorority with.

In the first quadrant, located at the top of the crest, are **five burning candles**. Each of the candles represents one of our first five founding officers. The flame and each candle symbolize a specific meaning that each sibling holds to their heart. The first candle symbolizes **life**. The second candle symbolizes **increasing knowledge**. The third candle symbolizes **hope**. The fourth candle symbolizes **learning**. The fifth candle symbolizes **festivity**. The flame on each candle symbolizes the **love** we share between siblings. It is on our crest to remind the siblings of what we stand for and believe. Whenever the candle is used in a ceremony and the flame is passed, we are giving to those being passed the flame, each symbol of the candle as well as our love, from our hearts to theirs.

The **anchor combined with a heart and a cross**, is located in the fourth quadrant of our crest. When seeing this symbol, we are reminded of what we, siblings must do for ourselves. This means

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anchoring the soul faith and love. We should always remember that aside from helping our fellow siblings, we should also look out for our own well-being. That way, we can share ourselves with our siblings, our family, and our community, as well as balance our virtues.

Located at the top of our crest is a **crown with five pearl points**. Each pearl point represents one of the five points that Chi Delta Theta strives for. The first pearl point stands for ***community services*** and symbolizes ***self-sacrifice***. The second pearl point stands for ***cultural awareness*** and symbolizes the ***human soul***. The third pearl point stands for ***education*** and symbolizes ***wisdom***. The fourth pearl point stands for ***social activity*** and symbolizes ***humility***. The fifth pearl point stands for ***siblinghood*** and symbolizes ***innocence***.

Flowing on both sides of the crest are **algae**. This symbolizes ***long life*** for both the sorority and the siblings. It is present in many in Asian countries in the sea.

The Chi Delta Theta Flower

The first flower chosen to represent Chi Delta Theta was the **cherry blossom** in the spring of 1991 to symbolize a ***woman's outstanding beauty***. Because of the lack of familiarity of the cherry blossom and its low accessibility, in 1993, the flower was changed to the **orchid**. The orchid symbolizes ***purity*** and ***feminine charm***. The orchid flower can be used in any event as corsages or centerpieces. It can be given to anyone from Chi Delta Theta, so long as the meaning is kept secret.

The Chi Delta Theta Symbol

Suggested by our siblings from San Luis Obispo, the **fan** has been a general symbol of our sorority since the spring of 1993. The fan was chosen because it symbolizes ***femininity*** and ***imagination***. It can be placed in any visible sight and can be used as a decoration or can be given as gifts. It can be viewed open or closed, and in any color. It should never be dishonored or used in a manner that is harmful, since it is a representation of our sorority. The fan was chosen for its beautiful meaning and for its presence in almost every Asian culture. It can be observed in various dances of various Asian folk dances.

The Chi Delta Theta Colors

Chi Delta Theta has two colors that represent our sorority. They were chosen by our founding members for their meanings. The color **pink** symbolizes ***sweetness*** and ***charm*** while **silver** symbolizes ***faith*** and ***truth***.

The Chi Delta Theta Definition

The Greek letters of our sorority Chi Delta Theta were chosen based upon what we believe. The "C" in Chi stands for community, which is active service to the community. The "D" in Delta stands for diversity which is different ethnicities coming together as one. And lastly, the "T" in Theta stands for togetherness, what we strive for in our bond of siblinghood.

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CREED

We, the members of the Chi Delta Theta Sorority, promise to promote friendship, communication, cultural awareness, and social activity among university women. Being siblings of Chi Delta Theta signifies that we are culturally aware, morally conscious, and spiritually sincere. We ordain that the siblings of Chi Delta Theta strive to further these goals both academically and socially.

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SORORITY SONG

PASS IT ON

It only takes a spark to get a fire going
And soon all those around can warm up in its glowing.
That's how it is with Chi Delt's love,

once you've experienced it
You'll spread your love to everyone,
you'll want to pass it on.

What a wondrous time is Spring
when all the trees are budding
The birds begin to sing
the flowers start their blooming.
That's how it is with Chi Delt's love,
once you've experienced it

You'll want to sing, it's fresh like Spring
you'll want to pass it on.
My wish for you my friends, this happiness that I've found
You can depend on this,
it matters not where you're bound

I'll shout it from the mountain top, (CHI DELTS!)
I want the world to know, that Chi Delt's love has come to me,
I want to pass it on.

I'll shout it from the mountain top, (CHI DELTS!)
I want the world to know, that Chi Delt's love has come to me,
I want to pass it on.

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CHI DELTA THETA CONDUCT AND ETHICS CODE

This proposal is necessary as a guideline for present and future members of Chi Delta Theta. It protects the individual rights of the members, sorority, and school. The focus of this proposal, overall, is to present moral and responsible members to each other and our community. These guidelines exemplify moderation, decency and respect for others. This proposal is formed to meet the moral standards of our members. Please remember, these guidelines can/will be discussed and amended to coincide with the opinions of our members.

Dress Code:

The dress of Chi Delta Theta members must present decency.

Promiscuity:

During Chi Delta Theta functions, please refrain from any sexual activity, including inappropriate behavior such as necking, groping, intercourse, and making out. This behavior does not reflect well on our sorority and its members. If you wish to pursue relations with other members at the functions, please do it outside of Chi Delta Theta functions. Our purpose is to represent Chi Delta Theta in a positive manner. Remember, please do not leave or go off by yourself during Chi Delta Theta functions. Keep in mind your personal actions can be seen as a reflection of our organization as a whole. Inappropriate behavior will be brought before the sorority for conduct review.

Drugs:

Any illegal substances will not be tolerated or permitted at any Chi Delta Theta function. Any member found in possession or under will be brought before the sorority for conduct review.

Criminal Activity:

Chi Delta Theta will not tolerate any criminal activity

Speech:

Please think you before you speak. Slander against the sorority, individuals or any other subjects do not reflect well on yourself or our organization. Please try to refrain from using foul language **Respect:** Please remember to respect each other. We are all entitled to our opinions and our actions. However, when it infringes on other people's rights, it is unacceptable. These guidelines are enforced to help our members remember the rights and feelings of other. Respect the phone list and member privacy. The private information (ie Contact info) for members of Chi Delta Theta is only for the members, no outside parties. Different phone lists will be issued for public use. Please respect property, rights, and feelings of other members.

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OATHS

The following oaths are used for the different ceremonies performed. The initiation oath is performed when the rushee is initiated into the sorority as a new member. The activation oath is performed when the new member is activated into the sorority. The officer's oath is performed at Installs for new incoming officers. The chapter oath is performed when a probationary group becomes a full chapter of Chi Delta Theta.

Initiation Oath

I, (state your name individually), recognize that initiation into Chi Delta Theta means that I have a responsibility to my sorority, my fellow siblings and myself. I will strive to fulfill all the duties and expectations of being a new member. I will be loyal to the siblings of Chi Delta Theta in friendship.

By reciting these words, you understand and agree to uphold these commitments. Do you accept this oath?

Yes, I do.

Activation Oath

I, (state your name individually), recognize that activation into Chi Delta Theta means that I have a

responsibility to my sorority, my fellow siblings and myself. I will strive to fulfill all the duties and expectations of being an Active. I will be loyal to the siblings of Chi Delta Theta in friendship.

By reciting these words, you understand and agree to uphold these commitments. Do you accept this oath?

Yes, I do.

Officer's Oath

I, (state your name individually), recognize that installation into Chi Delta Theta Executive Cabinet means that I have a responsibility to my sorority, my fellow officers and siblings and myself. I will strive to fulfill all the duties and expectations of being an officer. I will be loyal to the siblings of Chi Delta Theta in friendship.

By reciting these words, you understand and agree to uphold these commitments. Do you accept this oath?

Yes, I do.

Chapter Oath

I, (state your name individually), recognize that initiation into Chi Delta Theta means that we have a responsibility to our sorority, our fellow siblings and myself. We will strive to fulfill all the duties and expectations of being a chapter. We, the chapter, will be loyal to the siblings of Chi Delta Theta in friendship.

By reciting these words, you understand and agree to uphold these commitments. Do you accept this oath?

Yes, I do.

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DEFINITIONS

Active – someone who has completed their new member education and is activated into the sorority

Bid – an acceptance to join the sorority.

Bid Nite – a function for fraternities where they present their new members to the public.

Exchange – social gathering between a fraternity and a sorority. There are also exchanges involving many fraternities and sororities.

Formals – a function for sororities where they present their newest Actives to the public.

Informals – a function for sororities where they present their new members to the

public.

Installs – ceremony held at the end of the school year to honor out-going officers, welcome and installation of incoming officers, and recognizing graduating seniors. If a winter or spring rush is held, then new members will be presented.

Neophyte – the period after new member education but before activation.

I. Neophyte Status

a. Conditions

- i. Failure to meet the minimum GPA requirement of 2.3 after completing the New member education process
- ii. Extenuating circumstances shall be discussed by membership. A 2/3 vote of approval will be required

b. Privileged and Restrictions

- i. Not able to vote
- ii. Not able to attend Chi Delta Theta exclusive events such as bid selections and I-night, excluding rush, formals, and installs.
- iii. A unanimous vote of approval is required to be reinstated as a neophyte.

c. Things which they MAY attend:

- i. siblinghood events

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ii. Rush events

iii. Study hours

iv. Fundraisers

v. Community service events

vi. Informal presents for pinning

vii. BSR

viii. I-Night Dance ONLY

d. Things which they MAY NOT attend:

- i. Any kind of social event/gathering where Chi Delta Theta is represented (money that comes from the budget)

ii. Any new member event

iii. Meetings

- iv. Presents of any kind, including Chi Delta Theta Presents and non-Chi Delta presents

v. Bid selections/Interviews

e. Other guidelines

- i. They are not representatives of Chi Delta Theta

- ii. They may not say/mention that they are a part of Chi Delta Theta

- iii. They are not to be addressed

- iv. They cannot give points of any kind

- v. They should not know private businesses of Chi Delta Theta (ie voting procedures, what goes on during meetings, etc)

New Member – someone who has accepted a bid.

Rushee – someone who attends Rush with the intention of pledging the sorority.

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NOMINATIONS and ELECTIONS

Nominations for the next academic year will be held late winter quarter or early spring quarter. Elections *Chi*

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will be held spring quarter in a timely manner so as to give current Installs Chairs ample time to prepare for the Installation Banquet. Anyone can nominate any sibling via text, email, or in person to the President.

REQUIREMENTS FOR ALL NOMINEES

- One must talk to the current chair, at least one past chair, and at least one chair from another Chi Delta Theta chapter
- One must talk to the President
- One must attend a Core meeting prior to elections
- One must have at least a 2.6 GPA and be in good academic standing with UCSD
- One must prepare a speech by the elections for that chair

Since each office is important to the sorority, the following list entails the responsibilities and requirements each officer has. I hope this list will give you some idea of each office. I also hope that you will read this thoroughly when deciding when office you would like to run for or when deciding who to nominate. It is also very important to note that this may not be a perfect detailed account of the responsibilities for each officer, therefore meeting with the present officer is very important.

PRESIDENT

- must be informed of all events
- make sure every officer is up to date and keep in close contact

- oversee all committees
- represent the sorority at all public functions (welcoming and congratulation speeches)
- active handbook
- begin and end all general and core meetings
- call for emergency meetings
- agendas
- evaluations for core and sorority
- in charge of elections
- keep in close contact with all Presidents
- keep in close contact with advisor
- serves in the absence of the chair person during an event
- counting votes
- DOES NOT VOTE WHEN HOLDING THE MEETING
- Making sure everything runs smoothly and if a chair position is not filled, the President must take it on or delegate it

FIRST VICE-PRESIDENT/Siblinghood

- Shall serve in the absence of the President
 - Shall be in charge of all siblinghood events
 - Keep in accordance with all other chapters (ie members attending installs, formals, etc) ●
- Shall be in charge of the annual summer retreat with other chapters
- Responsible for a minimum of 3 siblinghood bonding events per quarter (ie field trips, retreats, lock ins, dinner, end of the year dinner/awards)

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- For all events, must set up location, rides, and directions
- Count anonymous votes when delegated by the President

SECOND VICE-PRESIDENT/New Member Educator

- Education of the New Members
- Responsible for conducting the selection of new members
- CANNOT VOTE DURING BID SELECTION
- Supply acceptance and non-acceptance bids after selection
- Prepare new member books
- Scheduling new member and new member committee meetings
- Prepare Big Little Reveal week schedule of events (ie NEXUS ads for new members)
- Prepare Activation ceremony
- Responsible for presentation of new actives ceremony at Formals and Installs
- Speech at every new member event
- New Member evaluations
- Responsible for new members and active pins
- Chi Delt cousins
- Selection of Big and Lils
- Store candles

- Store candelabra
- Making sure new members are on track
- Responsible for disks
- Shall be in charge when the President and First Vice-President are absent (see President and First Vice-President responsibilities)
- In charge of callbacks

HISTORIAN

- Newly crossed class presentation for Formals and Installs
 - Slideshow/video presentation for Formals/Installs/Rush
 - Responsible for taking pictures at all Chi Delt events
 - Make an annual photo album to submit to the sorority at the end of their term ●
- Keep all Chi Delt historical items (albums, unification projects, etc)
- Keep all record of pictures in order (ie disks, cds, etc)
 - Properly handle the ordering of reprints
 - Bring all historical items to any event needed (ie Rush, Formals, Installs)
 - UCSB yearbook – beginning of Fall quarter
 - In charge of public relations if office not filled
 - In charge of composite

SOCIAL

- In charge of all social functions

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- Plan a maximum of 3 exchanges per quarter with other fraternities or sororities
- For all events, must set up location, rides, and directions
- Gifts for presents and exchanges
- IM teams
- Up to date with social activities of other clubs
- Calendar of events
- NAISA and NEXUS calendar
- Responsible for registering events of 30 people or more with OSL and IV Foot Patrol 2 weeks prior to event
- Correspondence with clubs/organizations on/off campus
- In charge of Rush party
- In charge of inviting organizations to events

CULTURAL

- Representative for API month (starts meeting in Winter)
 - Asian Charity Ball (starts mtg in Winter)
 - Lantern Festival (in charge of making a lantern – spring)
 - Hold an event for API month
- A minimum of 3 cultural events per quarter
- In charge of cultural pamphlets

- Announce all cultural events, weekly (club meetings, arts and lectures, club dances, fundraisers, etc)
- In charge of cultural outfits
 - Collecting, storing, and keeping them in good condition
 - Bringing outfits to events if needed (ie Rush)

COMMUNITY SERVICE

- Responsible for 3 community service events per quarter
- Responsible for turning in quarterly community service hours at OSL
- Check events at CAB office and let siblings know of events
- Responsible for making sure each member fulfilled 6 hours of community service every quarter

ACADEMIC

- Storing and organizing the test file
- Continuously collecting old tests from anyone
- Presenting a quarterly (or as often as necessary) a printout listing all tests on file
- Being on the lookout for all job fairs or workshops on campus and informing the siblings
- Visiting Career Services periodically and distribute any information of interest
- Organizing study hours

FUNDRAISER

- A minimum of 3 fundraiser events per quarter

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- Must attain approval of budget by the Treasurer before proceeding with any fundraiser
- Must submit all money earned to the Treasurer promptly
- Must submit a report after every fundraising event to the President

PUBLIC RELATIONS

- In charge of storing poster paper, paints, brushes, etc
- Must reorder all materials as stated above, when deemed necessary
- In charge of publicizing all needed events (posters, flyers, signing guestbooks, corresponding with other organizations)
- In charge of delegating all publicity work to all members of the sorority
 - Hanging up posters
 - Making posters
 - Distributing flyers
 - Info tables (in front of UCen or Arbor)
 - Announcements to other clubs/organizations (during meetings)
- In charge of inviting organizations to events (ie informal and formal presentation of new member classes, rush events, unity games, etc)

UFSC REPRESENTATIVE

- Attend UFSC meetings
- Give updates to the sorority of any UFSC organization event
- Update UFSC of our sorority events for support

ALUMNI

- Distributing an introduction letter at the beginning of summer
 - Introduce your officers
 - Announce all new officers
 - Invite them to any planned events (ie summer retreat, alumni weekend)
- Inviting alumnus to all events (letters, phone calls, or email) no later than one month prior to an event
 - Mailing all formals/installs invites
- In charge of Founders' Day celebrations, Oct 13
 - Location, rides, speakers if any (ie speech by a founding member), mementos for alumnus who attend (ie fan, lei)
- In charge of the production of quarterly newsletter
- Sending out all newsletters, promptly
- Making and updating the alumni roster (Fall quarter and when needed)
- Distributing alumni rosters as needed
- Sending out letter including self addressed stamped post cards asking if they would like to continue to be on our mailing list (done early Fall quarter)

BUDDY

- Making and distributing phone/address rosters

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- Making/distributing birthday lists
- 2 activities per quarter (can include inviting buddies to community service, fundraising)
- Fall quarter in charge of Buddy Rush (including sign ups and revealing)
- Spring quarter – thank you get together
- Making official buddy certificates and distributing them
- In charge of gag gifts/awards presentation during Spring Quarter
- Makes sure Chi Delts keep in touch with buddies
- Graduation card distribution Spring quarter
- Christmas cards, Birthday cards

UNITY GAMES

- In charge of organizing the event
 - Finding location/venue
 - Submit budget proposals (ie AS Board, RHA, OSL, etc)
 - Donation proposals for local businesses
 - Games
 - Food and entertainment
 - Prizes

WEB DESIGNER

- Shall keep website up to date at least once a quarter (ie sibling profiles, picture/gallery etc)
- Shall renew contract for website at the beginning of every year

FORMALS

- Scheduling Formals
- Reserving the hotel... searching begins in the summer, reserving occurs in Fall quarter
- Enforces all dress code
 - Actives – all black formal attire
 - New Members – all white formal attire
- DJ
- Pictures
- Flowers given to new members
- Speeches
- Presentation and gift given to advisor/alumnus/actives
- Enforcing that all actives give presents to new members and vice versa
- Recognition of alumnus/advisor/actives
- Program pages
- Dinner
- Decoration
- Confirming with the President in Fall Quarter of all ideas/plans
- Presenting to the sorority a scheduled agenda by the week prior to formals
- Invitations (ordering and ensuring distribution of)
- Deadlines of payments

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INSTALLS

- Hotel scheduling by late Fall quarter/early Winter
- Flowers given to new members
- Getting active and new member of the year and most dedicated active plaques engraved ● Dinner
- Pictures and DJ
- Decorations
- Invitations
- Awards ceremony
- Officer coming/going ceremonies
- Farewell to graduating seniors and stoles
- Recognition of alumnus/actives/advisor
- Souvenirs
- Deadlines for payments
- Program pages

NOTE: All officers must present to their predecessors a detailed report regarding their duties as an

officer by no later than installs of the next year.

ALL CORE officers are required to attend all weekly CORE meetings.

All chair officers are in charge of delegating their respective committees

ALL CORE members are expected to keep in touch with their corresponding officers at other

chapters. *Chi Delta Theta Sorority Incorporated Active Binder, revised August 3, 2021* 16

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Chi Delta Theta Sorority, Incorporated
Universal Constitution
(As of August 2008)

The following Constitution is written and enforced with the purpose of protecting the chapter as a whole, along with the individual rights of the members. A Chi Delta Theta member and new member has a responsibility to the sorority and should protect the individual's and the sorority's reputation at all times.

Initiation into Chi Delta Theta means that a sibling has a certain responsibility to their sorority, chapter, siblings, university, community, and herself.

Preamble We, the members of the Chi Delta Theta Sorority, Incorporated, of University of California, Santa Barbara, by the authority of the university, and in order to provide for the promotion of the students, do ordain and establish this Constitution.

Article I. Name of Sorority

Section 1. The name of this organization shall be Chi Delta Theta Sorority, Incorporated.

Article II. Statement of Purpose

Section 1. The purpose of this sorority is to promote friendship, communication, cultural awareness, and social activity among university students. Being in Chi Delta Theta proudly signifies one who is spiritually sincere, morally conscious, and financially responsible. The members of Chi Delta Theta should strive to further our goals both academically and socially.

Article III. Identification

Section 1. The Alpha Chapter of the Chi Delta Theta Sorority, Incorporated, at University of California, Santa Barbara, is affiliated with the following Chi Delta Theta chapters:

- University of California, Santa Barbara, *Alpha Chapter*
 - California Polytechnic State University, San Luis Obispo, *Beta Chapter*
 - Loyola Marymount University, *Gamma Chapter*
 - California State University, Long Beach, *Delta Chapter*
 - University of California, Davis, *Epsilon Chapter*
 - University of California, Los Angeles, *Zeta Chapter*
 - California State University, Northridge, *Eta Chapter*
- University of California, San Diego, *Theta Chapter*

Article IV. Membership

Section 1. The organization is free to choose and accept new members without regard to race, religion, national origin, disability, sexual orientation, age, or veteran status.

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Section 2. Regular membership should be limited to students at University of California, Santa Barbara. All members can be ex-officio members (faculty, staff, Alumni, honorary members) but they cannot participate in the operation of the organization.

Article V. Officers

Section 1. The elected officers of the Executive Council shall be the President, First Vice-President/Siblinghood Chair, Second Vice-President/New Member Educator, Secretary, Treasurer, Cultural Chair, Academic Chair, Alumni Chair, Community Service Chair, Expansion Chair, Formals/Installs Chair, Fundraising Chair, Historian, Parliamentarian, Public Relations Chair, Rush/Buddy Chair, Social Chair, and Web Designer. (*note, some chapters may or may not have these and/or have more positions, so modify accordingly).

Article VI. Executive Council

Section 1. The elected officers shall constitute the Executive Council of the organization and shall have one vote. The Advisors shall be ex-officio, non-voting members.

Section 2. The Executive Council shall meet no less than once a month during the academic year. Meetings of the council shall be open to any member.

Section 3. Signatures by the President and the Treasurer are required for all disbursements.

Article VII. Meetings

Section 1. General meetings shall be held at least twice a month during the academic year.

Section 2. Special meetings may be called by the President. All members must be given reasonable notice set by the Executive Council.

Article VIII. Anti-Hazing Policy

Section 1. Chi Delta Theta of University of California, Santa Barbara does not allow hazing.

Section 2. The National Policy Handbook defines hazing as “any action taken or situation created, intentionally, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.”

Article IX. Fines

Section 1. Fines shall be implemented for absences, tardiness, and deadlines under specified

conditions.

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Article X. Methods to Amend the Constitution and Its Bylaws

Section 1. Amendments must be presented to the Executive Council for approval. An open discussion shall take place if necessary, by the Executive Council, and shall precede before a motion may be submitted to the organization for a vote.

Section 2. There must be a motion on the floor at a general meeting to amend the Constitution and/or its Bylaws.

Section 3. A written proposal written into Constitution form must be presented at a general meeting one week prior to voting and passed by $\frac{2}{3}$ of approval by the voting members that are present.

Section 4. Approval by the University and the Sorority is needed to change the Constitution and/or its Bylaws.

Article XI. Succession of Officers

Section 1. In the event of permanent incapacitation, resignation, or removal, of the President, the First Vice-President shall become President.

Section 2. In the event of permanent incapacitation, resignation, or removal, of any elected officer of the Executive Council (other than the President), the President shall assume the responsibilities of the vacant office until it is filled.

Section 3. Upon the vacancy of any office other than the President, a new candidate will be elected at the next regular meeting or at a special meeting.

Article XII. Advisor

Section 1. The Advisor shall be a member of the teaching or administrative faculty or staff of the University who shall be approved in advance by their respective department head and school dean.

**Bylaws for Chi Delta Theta Sorority, Inc.
University of California, Santa Barbara**

Bylaw I. Membership

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Section 1. Any interested students of the University, in good standing at the University, whose objectives correspond with the purpose of Chi Delta Theta, shall be entitled to membership after completing New Member education and receiving initiation.

Section 2. New Member Status

- A. A New Member is a person who has accepted the bid of Chi Delta Theta.
- B. They must have a minimum cumulative GPA of 2.6 for the academic term prior to Rush as well as maintain it during new member period
- C. A new member must be a student in good standing at University of California, Santa Barbara and must be registered as a full time student.
- D. A new member member must be duly voted in by Active membership.
- E. They must follow the guidelines given by the New Member Educator.
- F. Participation in all events is mandatory.

Section 3. Active Status

- A. An Active is a member who has completed New Member Education and received initiation into Chi Delta Theta.
- B. An Active member must maintain a minimum GPA of at least 2.6 to remain Active, and must be enrolled in the minimum amount of units as designated by the Executive Council.
- C. An Active member may participate in meetings.
- D. An Active member has the opportunity to be elected to office.

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- E. An Active member shall have the right to vote and debate.
- F. An Active member must attend all sorority functions, unless there is a class conflict and prior

notification is given.

G. Members allowed to receive a little sibling shall be decided by the New Member Educator.

H. An Active member must be involved in a number of committees decided upon the Executive Council.

Section 5. Alumna Status

A. Undergraduates who have been Active for four years, who are full time students, may remain Active sorority members. If they wish to assume Alumna status, a $\frac{2}{3}$ vote of approval is required.

B. Undergraduate members who return after an absence of more than one school year from the University, excluding going abroad for educational purposes, will be considered Alumna members of Chi Delta Theta unless they receive a $\frac{2}{3}$ vote of approval to become Active.

C. Members who leave school before officially graduating automatically become an Alumna provided that all debts are paid in full and they have been Active at least one academic term. If they wish to maintain Active status, a $\frac{2}{3}$ vote of approval is required. Attendance at the meeting, in which the vote will occur, is required so that the member provides their reasons for remaining Active.

D. A member who has officially graduated from the University after at least one year of Active membership automatically becomes an Alumna, provided that all debts are paid in full.

E. All debts must be paid in order to obtain Alumna status and participate in the Installation Banquet.

F. Once a member has attained Alumna status, they are unable to vote.

G. After Installation Banquet, once a member has been recognized as an officially graduating senior, they will automatically be placed on Alumna status.

Section 6. Inactive Status

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A. Members can attain Inactive status after at least one year of Active status or official senior standing and receive a $\frac{2}{3}$ vote of approval from the Active members.

- B. Members who have not been an Active for at least one year must have extenuating circumstances; this will be initially discussed by the Executive Council.
- C. The dues of an Inactive member shall be ½ the amount paid by an Active member.
- D. Inactive members are required to attend: Rush activities, Informal and Formal Presentations, the Installation Dinner, one fundraising event, and one community service event.
- E. Inactive members can attend up to two additional events other than those required. Any additional activities shall result in a nominal fee determined by the Executive Council.
- F. Attendance to meetings is not mandatory, but the Inactive member is required to keep up with all Chi Delta Theta information and deadlines.
- G. Members may remain on Inactive status for a maximum of two academic terms. Following this period, the choice must be made between the following: Active status, Associate status, or Voluntary Withdrawal.
- H. In order to return to Active status, a ⅔ vote of approval is required from the Active members.

Section 7. Associate Status

- A. Members can attain Associate status after having served two full years of Active status with official graduating senior status and having received ⅔ vote of approval from the Active members.
- B. The dues of an Associate member shall be the full amount paid by an Active member.
- C. Attendance to any sorority event, including general meetings, is optional.
- D. An Associate member is required to keep up with all Chi Delta Theta information, including deadlines.
- E. A member who holds an office in the Executive Council may not attain Associate status
- F. An Associate member's right to vote shall be up to the discretion of the majority of the Active body present.

Section 8. Co-Op Status

- A. To be eligible for Co-op status, a member must be an Active member who is going on Cooperative Education, Internship, or Study Abroad.
- B. The member must request the status with a formal written letter presented to the sorority at a general meeting. The letter must include reasons for their request, the length of time requested, and any other pertinent information.

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- C. A member on Co-op Status can retain this status for a minimum of one academic term and a

maximum of two academic terms, or a maximum of one year for Study Abroad. Extraordinary situations must be brought up to the Executive Council for discussion.

D. All events are optional. If a member of this status wishes to attend events, a nominal fee will be assessed, if applicable.

E. The member does not pay dues, but is required to keep up with all Chi Delta Theta information and deadlines by correspondence with the Secretary. This is the member's responsibility. F. A $\frac{2}{3}$ vote of approval is required from the Active membership to obtain this status. For reinstatement to Active status, a letter must be presented to the sorority and a $\frac{2}{3}$ vote of approval is required by the Active membership.

G. A member on Co-op status is unable to obtain a little sibling.

Section 9. Transferring Schools

A. If any member transfers to another school because of educational reasons, they will be allowed to remain in the sorority provided that they have attained Active status.

B. If the member cannot maintain Active status, they will be placed on Inactive status and is required to abide by those guidelines.

C. If the member is unable to maintain Inactive status and has been active for one full year, then they may become an Alumna. In the event that they do not meet the one year requirement and they still wish to be a member of Chi Delta Theta, the topic shall be discussed by the Executive Council.

D. If any member transfers to another school because of academic dismissal or probation, they will be dismissed from Chi Delta Theta until their performance at the other school is satisfactory. E. A member who transfers will not have a little, unless the school to which they transfer to has a Chi Delta Theta chapter.

F. A member who transfers will not be able to run for office, unless the school to which they transfer to has a Chi Delta Theta chapter.

Section 10. Probational Status. Academic

A. Any member on Academic Probation with their school shall be placed on probation with Chi Delta Theta.

B. A member on probation shall abide by the following guidelines:

1. If they are an Active attending a university following a *quarter* system:

a. If they are an Active, they may attend a maximum of four activities per term. In the Fall quarter, two of the four activities must be Rush activities and Informals. In the winter quarter, one of the four activities must be a fundraising event. In the Spring quarter, three of the four activities must be Formals, Installs, and one fundraising event.

2. If they are an Active attending a university following a *semester* system:

a. If they are an Active, they may attend a maximum of six activities per semester. In the Fall semester, three of the six activities must be rush activities, Formals, and one

fundraising event. In the Spring semester, three of the six activities must be Formals, Installs, and one fundraising event.

3. If they are an officer, their status will be discussed by the Executive Council.
 4. If they are on probation for a second academic term, they will only be allowed to attend mandatory events (Rush activities, Formals, Installs, one fundraising event).
 5. If they are on probation for a third academic term, they will be placed on Academic Inactive Status, which follows Bylaw I, Section 6, A, B, C, and E.
 6. A member on Academic Probation is still required to pay full dues.
 7. Any member or New Member on Academic Probation will not be able to attend any social functions.
- Section 11. Probational Status, Non-Academic
- A. Any member may be placed on Probational Status, Non-Academic due to inappropriately representing the sorority or themselves.
 - B. The procedure for placing a member on Non-Academic Probation shall be as follows:
 1. Written report of complaint distributed to the chapter Executive Committee.

Non-Academic Probation may be warranted for the following offenses:

 - a. Violation of chapter Constitution and Bylaws.
 - b. Behavior, which reflects negatively on the chapter or Greek community.
 - c. Hazing of another chapter member or new member.
 - d. Alcohol or substance abuse.
 2. The Executive Committee will convene to decide if the offense merits Non-Academic Probation. The member may attend to present defense/explanation for offense.
 3. Non-Academic Probation must be passed with $\frac{2}{3}$ agreement among Executive Committee members. The member is informed in writing of their probation, reason for the action, terms of probation, and length of probation. Terms of probation may include, but not restricted to loss of privileges, including vote, voice in chapter meetings, attendance at social events, and mandatory community service hours.
 4. To assure due process, a member may appeal their probation to the entire chapter, at which time, minutes of the Executive Committee meeting will be read to the chapter and the member may state the reason for their appeal. A $\frac{2}{3}$ vote of the chapter is required to overturn the decision of the Executive Committee. The decision of the entire chapter is final.
 - C. A member on Probational Status, Non-Academic, must abide the following:
 1. If they are a new member, their activation is suspended until they are off probation and full completion of the new member education program is obtained.
 2. If they are an Active, they may not attend any Chi Delta Theta social activities. They must still participate in a minimum number of committees per year as set by the Executive Council.
 3. If they are an officer or chairperson, they will be removed from office.
 4. The sorority will decide the length of the member's probation. This probation period must be a minimum of one academic term.
 5. A member on probational status will be restricted from wearing sorority letters.
 6. Any member may be put on probational status or expelled from the organization for conduct obviously contrary to the Constitution of the organization for conduct which

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grossly impairs the rights of the members to enjoy the benefits of the organization. The offense must be in writing and submitted by a member. After the offense has been submitted to the organization, the offense member shall have the right to a hearing before the Executive Council and organization at a regular meeting.

7. After this probational period, a $\frac{3}{4}$ vote of approval must be obtained to return the member to Active status.
8. If a $\frac{3}{4}$ vote of approval is not obtained, a member is permanently separated from Chi Delta Theta.
9. The dues of Probational Status, Non-Academic shall be $\frac{1}{2}$ of the amount paid by an Active member.

Section 12. Voluntary Withdrawal

- A. Voluntary withdrawal is the permanent separation from any relationships and mutual obligations to Chi Delta Theta.
- B. The member must request withdrawal through a formal written letter presented to the sorority at a general meeting. The letter must contain reason(s) for withdrawal from Chi Delta Theta, and must be accompanied by all pins, books, and properties of Chi Delta Theta at the time of their request for withdrawal.
- C. For reinstatement, a letter must be presented to the chapters by the withdrawn member containing evidence that the reasons for withdrawal no longer exist, and a $\frac{2}{3}$ vote of approval from the Active members is required.

Section 13. Involuntary Withdrawal

- A. Involuntary Withdrawal of membership is the permanent separation from relationships and mutual obligations of Chi Delta Theta due to the actions of the members.
- B. Actions for which withdrawal is considered are:
 1. Not upholding the Constitution
 2. Misrepresentation of the sorority, chapter, siblings, university, community, or themselves
 3. Being involved in criminal action
- C. In case of Involuntary Withdrawal, the member must state their case, and there must be a $\frac{3}{4}$ vote to place the member on involuntary withdrawal.
- D. After this vote, the member is given two weeks to appeal the withdrawal.
- E. During this period, the member may not attend any sorority function or meeting, unless approved by the Executive Council.
- F. A vote of $\frac{3}{4}$ must be obtained for their appeal to be passed.
- G. If the vote is passed, they will be put on Probational Status, Non-Academic with Chi Delta Theta.

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Section 14. Dismissal

A. Any member that is dismissed from their University shall also be dismissed from Chi Delta Theta.

B. If they are admitted back to the University, a $\frac{2}{3}$ vote of approval will place them on Probational Status, Non-Academic with Chi Delta Theta for one academic term. Their membership status will then be determined by the Executive Council.

Section 15. Probational Status, Financial

A. If a member cannot follow the proposed payment given by the Treasurer due to extreme circumstances, they will be placed on Financial Probation.

B. Status of Financial Probation will be determined by the President and Treasurer. C. The member shall follow rules and regulations as inactive status plus the added following:

1. If they are a new member they will not attain Active status until the balance is paid in full. 2. If they are an Active or Inactive, they must follow a revised payment plan or all of the following: a. The member must coordinate two fundraising events with the Fundraising Chair. b. The member must raise a certain amount of money as specified by the Treasurer. c. A maximum percentage determined by the President and Treasurer of the fundraised proceeds shall be subtracted from the member's outstanding balance, as determined by the Treasurer.

d. If the member fails to plan and organize a fundraising event, the member shall follow the consequence given by the Executive Council.

Section 16. Non-Voting Members

A. Non-voting members shall consist of New Members, Inactive, Alumna, Voluntary Withdrawn members, Probational members, and Dismissed members.

Section 17. Status Change Prerequisites

A. Any Active member who wishes to attain Inactive, Associate, or Co-op Status shall have paid all debts in full prior to requesting the status at a general meeting.

B. If the member is under extraordinary financial burden, arrangements shall be made under the discretion of the Treasurer.

1. Payment arrangements shall be established at least four weeks before the status is requested.

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2. If the member does not follow their payment arrangements, they may not request a status until all debts are paid in full.

C. These requirements shall be in addition to those stated in Bylaw I, Sections 6, 7, and 8. D. Members requesting to change their status must do so within the first two general meetings of the academic term. In the event of extreme circumstances, the member must schedule a meeting with the Executive Council to discuss their status change.

Bylaw II. Officer Qualifications and Duties

Section 1. The President shall have be in an Active member of Chi Delta Theta for at least one year prior to election and shall have been on the Executive Council for at least one year.

Section 2. The First and Second Vice Presidents shall have been an Active member of Chi Delta Theta for at least one year prior to the election and shall have been on the Executive Council for at least one year.

Section 3. All other officers of the Executive Council shall be a member in good standing in Chi Delta Theta.

Section 4. All officers must be a full time student at University of California, Santa Barbara have a cumulative GPA of 2.0, and may not be on probation of any kind at the time of election and while holding the office.

Section 5. President:

- A. Shall preside over meetings of the Executive Council.
- B. Shall preside over all general meetings.
- C. Shall oversee every committee meeting.
- D. Shall represent the sorority in public functions sponsored by Chi Delta Theta.
- E. Hold officer and chapter evaluations at least once each academic term.
- F. Be in charge of elections.
- G. Keep in close contact with sibling chapters presidents, Advisor(s), other organization presidents.
- H. Meet with Advisor at least once per academic term.
- I. Serve in the absence of all chair persons during events unless otherwise specified by the chairperson.
- J. Does not vote.
- K. Shall be responsible for booking meeting rooms.

Section 6. First Vice-President/Family

- A. Shall serve in the absence of the President.
- B. Shall be responsible for planning siblinghood events.

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- C. Responsible for gifts for exchanges and presents.
- D. Distribute a calendar of events for each academic term by the second meeting of each term.

Section 7. Second Vice-President/New Member Educator

- A. Shall serve as New Member Educator.
- B. Shall fulfill all duties involving new member activities.
- C. Cannot vote during bid selections.

Section 8. Secretary:

- A. Shall be responsible for all correspondence.
- B. Shall keep record of the academic standing and status of all members.
- C. Shall record the attendance, tardies, fines, excuses, and non-excuses at all meetings/events.
- D. Shall record the minutes of all meetings.
- E. Shall prepare the minutes of all meetings for distribution at the following meetings.
- F. Shall be responsible for collection of Fall grades/schedules per academic term. G. Shall be responsible for phone communications within the Sorority.

Section 9. Treasurer:

- A. Shall be responsible for all colony and/or chapter funds.
- B. Shall compile monthly financial reports and collect dues.
- C. Shall receive all budget proposals to be approved by the Executive Council.
- D. Shall cash all checks within two weeks they were received.
- E. Shall be responsible in passing the year's financial account and all those from previous years to the next Treasurer in complete and good order on hard copy.

Section 10. Historian:

- A. Shall maintain a record of all sorority events, dates, and amendments to the Constitution.
- B. Shall maintain a Chi Delta Theta memory book with photographs.
- C. Shall be in charge of maintaining all Chi Delta Theta historical items (i.e. albums, unification projects, etc.)
- D. Shall be responsible for retyping and updating the Constitution before the first meeting of the new school year and distributing copies at that meeting to all the members.
- E. Shall be responsible for documenting, making copies of proposals in its original form, and new amendments, and handing them out at the next meeting to all members and new members.

Section 11. Fundraising Chair:

A. Shall be in charge of all sorority fundraising events.

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B. Shall schedule at least three fundraising events per academic term otherwise specified by the Executive Council.

C. Shall submit a report after every fundraising event to the President.

D. Must attain approval of budget by Treasurer before proceeding with any fundraiser.

E. Must submit all money earned to the Treasurer promptly.

Section 12. Formals/Installs Chair:

A. Shall be responsible for organizing and planning formals which includes the following:

1. Must schedule formals.
2. Must reserve hotel.
3. Must be in charge of enforcing all dress code.
4. Must book the DJ and photographer.
5. Must coordinate flowers given to new members
6. Must organize speeches.
7. Must manage presentation.
8. Must create the program and collect program pages.
9. Must select and plan dinner.
10. Must be in charge of decoration.
11. Must confirm any and all ideas or plans with the President in Fall quarter.
12. Must provide the sorority a schedules agenda by the week prior to formals.
13. Must be responsible for the ordering and distribution of invitations.
14. Must be responsible for any payment deadlines.

B. Shall be responsible to fulfill all duties involving the Installation banquet, which includes the following:

1. Must schedule hotel.
2. Must be in charge of awards. (Active of the Year, Gag Awards)
3. Must select and plan dinner.
4. Must book the DJ and photographer.
5. Must be in charge of decoration.
6. Must be responsible for the ordering and distribution of invitations.
7. Must coordinate awards ceremony.
8. Must coordinate officer initiation ceremony.
9. Must coordinate farewell ceremony to graduating seniors and stoles.
10. Must create and be in charge of souvenirs.
11. Must be responsible for any payment deadlines.
12. Must create the program and collect program pages.

Section 13. Alumni Chair:

- A. Shall be responsible for all correspondence between Alumni and Actives.
- B. Shall be responsible for distributing an introduction letter at the beginning of summer including the following:
 - 1. An Introduction of the chapters' officers

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- 2. An announcement of all new officers
 - 3. Invitation and notification of any planned events
- C. Shall be in charge of inviting Alumnus to all events by means of letters, phone calls, or email no later than one month prior to an event.
- D. In charge of Founders' Day celebration, Oct. 13, 1989.
- E. In charge of the production of quarterly newsletter and sending them out promptly. F. Shall be responsible for making and updating the Alumni roster and distributing as needed. G. Sending out letters including self-addressed stamped post cards asking if they would like to continue to be on our mailing list.

Section 14. Rush/Buddy Chair

- A. Shall be responsible for organizing Rush week and Week of Welcome.
- B. Organizing Buddy week and Buddy events are up to the discretion of the chapter.

Section 15. Community Service Chair:

- A. Shall be responsible for philanthropy on campus.
- B. Shall schedule at least two community service events per academic term if there is no present class.
- C. Shall schedule at least one community service event per academic term if a class is present.
- D. Shall incorporate one community service event with class.
- E. Shall be responsible for participating in and adopting any community service

events. Section 16. Cultural Chair:

- A. Shall be responsible for all cultural events.
- B. Shall schedule at least two cultural events per academic term if there is no present class.
- C. Shall schedule at least one cultural event per academic term if a class is present.
- D. Shall incorporate one cultural event with class.
- E. Shall be in charge of cultural pamphlets and/or reports.
- F. Shall keep up to date on any and all cultural events occurring on campus and informing others about them at meetings.

Section 17. Academic Chair:

- A. Shall be responsible for storing and organizing a test file.
- B. Shall inquire for job fairs or workshops on campus.
- C. Visit the career and counseling center periodically and distribute any information of interest.
- D. In charge of organizing study hours.
- D. Shall do a GPA check for Top 5
- E. Shall be responsible for capping number of events based on academic GPA

Section 18. Expansion Chair:

- A. Shall be responsible for all expansion meetings.
- B. Shall be responsible for all correspondence between chapters, colonies, expansion classes, and interest groups.
- C. Shall be expansion New Member Educator.
- D. Shall have a term of more than a year.
- E. Shall have been Active for at least one year prior to election.

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- F. Shall maintain and update the Constitution.

Section 19 Council Chair

- A. Shall be responsible for representing Chi Delta Theta.
- B. Shall be responsible for attending all meetings of the Greek Council.
- C. One member must have been an active in Chi Delta Theta for at least one year. The other member may be a newly Active member. Shall be responsible for relaying to the siblings any important information or obligations expected of Chi Delta Theta from the council. D. Shall inform the council of any Chi Delta theta events for support.
- E. Shall inform the siblings of any event held by any local or regional organization

Section 20. Social Chair (up to the discretion of each chapter)

- A. Shall be in charge of all social functions including exchanges, all parties and non-Chi Delta Theta presents.
- B. Shall work in conjunction with the chairs responsible for the event.
- C. Shall remain sober (including drugs, alcohol, etc.) until the event is officially over. D. Shall be responsible for all individuals for the entire duration of the event, regardless if the event is officially over or not.

Section 21. Public Relations Chair (up to the discretion of each chapter)

- A. Shall be responsible for publishing all needed events.

- B. Shall implement a system where each member produces, publicizes and maintains an equal amount of advertisement.
- C. Shall be in charge of providing the final production of advertisement to the Sorority (i.e. fliers, pamphlets, etc.)s
- D. Shall keep all Sorority publicity supplies available to members at all times.

Section 22. House Chair (2) (up to the discretion of each chapter)

- A. Shall be responsible for collecting the rent check for the chapter room, if any, from the Treasurer and turning it to the rental company.
- B. Shall keep a copy of the chapter room key.
- C. Shall report any general maintenance concerns for the house and chapter room to the rental company, or seek our private services. This excludes the maintenance of individual apartments.
- D. Shall be responsible for notifying sibilings on lease information including the rental application deadline.
- E. Shall work with the Treasurer when dealing with all financial house matters.
- F. Shall turn in all copies of bills, receipts, and monthly financial reports.

Section 23. Parliamentarian Chair (up to the discretion of each chapter)

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- a. Shall be in charge of all new member education
- b. Shall aid the New Member Educator and share all responsibilities in organizing all Inspiration Week activities.
- c. Shall serve as a substitute New Member Educator.
- d. Shall attend CORE meetings decided upon by the Executive Council (not required to attend all new member Meetings).
- e. Shall keep order at all general meetings.
- f. Shall serve a full school year term.

Section 24. The term of office for the officers of the Sorority shall be for one academic year. No officer is allowed to hold the same office for more than two consecutive terms.

Bylaw III. Committees

Section 1. Chairperson of all committees shall be elected.

Section 2. Each Active shall be a member in at least three committees.

Bylaw IV. Executive Meetings

Section 1. Executive meetings shall be held at least once a month.

Section 2. Officers are required to turn in a written report of their event within two months following.
Failure to do so constitutes a \$5.00 fine.

Bylaw V. General Meetings

Section 1. All general meetings are mandatory.

Section 2. Absences may be excused with a written notification given to the President and the Secretary one week prior to a general meeting. If there is a special circumstance and/or emergency, it will be considered by the Executive Council. Otherwise, failure to do so constitutes an unexcused absence.

Section 3. To all general meetings, attire should be appropriate as to show respect for the ideals upon which Chi Delta Theta was founded. The following will not be acceptable:

- A. Sweatpants
- B. Cut-off sweats

Section 4. Members must be recognized by the President in order to speak. The President will issue warnings to members who are disruptive. On the second offense, the member will be asked to stand and tell their reason for disrupting the meeting. If they continue to be disruptive, then they will be asked to leave.

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Section 5. Members are responsible for having paper and writing instruments. Calendars are suggested.

Section 6. Meetings do not end until adjourned by the President.

Section 7. All private businesses of Chi Delta Theta and its members must be kept confidential within the Sorority. The private business proceedings include: all meetings, initiation, New Member program, membership selection, etc.

Section 8. Proper conduct is expected at all times.

Section 9. Each member is responsible for all information given at meetings. If they are absent from a meeting, they are responsible for contacting the Secretary for information. The excuse that you did not know about an event will not be accepted.

Section 10. Committee chairpersons are required to present a report at every general meeting.

Bylaw VI. Voting and Elections

Section 1. Nominations

A. Nominations shall be from the floor.

Section 2. Procedures

A. Elections will be held once each academic year. Date of the election is to be established by the sorority.

B. At least one week's notice shall be provided for any meeting at which an election is to be held.

C. Elections shall be held by secret ballot.

D. A $\frac{2}{3}$ vote Active membership shall constitute a quorum for an election.

E. A $\frac{2}{3}$ vote cast in the election shall be necessary to elect. If no candidate receives $\frac{2}{3}$ of the vote after three run-offs, then run-off selection shall be held between the two candidates receiving the majority vote.

F. Two Active members who are not candidates for that specific office shall be chosen by the Executive Council to count the ballots.

Section 3. Quorum

A. The percentage of Active members that constitutes a quorum shall be $\frac{2}{3}$ of Active membership.

B. In voting, a majority shall consist of more than fifty percent of those voting.

C. There must be a quorum in order for any official vote or election to occur.

Bylaw VII. Grades

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Section 1. Members must turn in their official grade report and cumulative grades within the first four weeks of every term to the Secretary.

Section 2. Failure to do so will result in automatic Academic Inactive status until acceptable grades are submitted.

Bylaw VIII. Finances

Section 1. Signatures by the President and the Treasurer are required for all disbursements.

Section 2. Dues for Actives will be \$100 per term. Dues for new members will be \$150.00. A late fee of \$5.00 will be assessed after a two-week grace period.

Section 3. In the event of extreme financial burdens, the semester dues will be revised by the Executive Council as needed. A letter stating the cause and effect of the financial burden is required for consideration.

Bylaw IX. Fines

Section 1. A member is fined \$15.00 for each unexcused absence.

Section 2. A member is allowed up to three excused absences in one semester from any meeting or event. On the fourth absence, unless it is a special circumstance and/or emergency, the member will be fined \$5.00.

Section 3. The following functions are so important that, if you are unexcused, a \$15.00 fine per event will be assessed.

- A. Rush
- B. Informal
- C. Installs
- D. Formal

Section 4. Failure to show up for work responsibility will be fined \$15.00

Section 5. Tardies to a meeting or other function will be fined \$10.00 after a 10 minute grace period and another dollar for every 10 minute period until it reaches the maximum fine due to an absence for an event.

Section 6. The President will consider special cases. A member must give a written notification to the President two days prior to the meeting of the event stating why they will be absent or tardy.

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Otherwise, they will be given consequences for an absence or tardiness. Failure to turn in a written notification will constitute a fine.

Section 7. A fine of \$5.00 will be assessed by the Executive Council for not following Constitutional procedures.

Bylaw X. Dues and Deadlines for Payments:

Section 1. Failure to pay dues and/or meet a specified deadline by a given date will result in a member being fined \$5.00 after a two-week grace period.

Bylaw XI. Hazing Violation Procedure

Section 1. A letter accusing a Chi Delta Theta sibling of hazing must be given to the President for official consideration provided the President is not a hazer.

Section 2. The President will call an emergency meeting solely to review the accusations.

Section 3. If the accusations are valid, appropriate actions will be executed by the Executive Council. The most severe will result in expulsion from Chi Delta Theta.

Section 4. After accepting a bid, new members will be given the "Anti-Hazing" Statement found in the Constitution.

Bylaw XII. Appeals

Section 1. An appeal is to take steps to contest a clause stated in the Constitution or to reverse a decision determined by the Active body upon an Active member of the sorority.

Section 2. The member must present a written formal letter containing the reason(s) for the appeal at a special meeting determined by the Executive Council.

Bylaw XIII. Reimbursements

Section 1. Reimbursements will be made only to those who obtain receipts for items purchased for Chi Delta Theta.

A. Receipts must be labeled with the member's name and items purchased, and turned in to the Treasurer within two weeks of the purchase or event.

Section 2. All reimbursements will be made at the end of each term, as either a credit to a member's account or in the form of a check.

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Section 3. All reimbursements for any member with a balance over \$100 will be credited to their account.

Bylaw XIV. Account Balances

Section 1. Each member is only allowed to charge \$100 per term on their account.

Section 2. Each member's balance must be cleared at the end of the quarter.

Bylaw XV. Formals and Installation Banquet

Section 1. Deadlines for Payments

A. A member must pay at least half the bid price of Installs, or formals one month prior to the event. Remaining bid price is due two weeks prior to the event. Failure to do so will result in the member being restricted from the event.

B. A member must have consistent monthly payments as arranged with the Treasurer three months prior to the event or have a balance less than \$100.

C. This also applies to graduating seniors and big siblings.

Bylaw XVI. Parliamentary Procedures

Section 1. Source of Authority: Robert's Rules of Order.

Section 2. Source of Procedures: The ABC's of Parliamentary Procedure.

University Requirements

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Chi Delta Theta at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

We, the members of the Chi Delta Theta Sorority, promise to promote friendship, communication, cultural awareness, and social activity among university women. Being siblings of Chi Delta Theta signifies that we are culturally aware, morally conscious, and spiritually sincere. We ordain that the siblings of Chi Delta Theta strive to further these goals both academically and socially.

ARTICLE III. NONPROFIT STATEMENT

Chi Delta Theta at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Section 1. Membership in Chi Delta Theta at UC San Diego shall be open to all currently registered UC San Diego students, consistent with the University of California's Nondiscrimination Policy regarding student-related matters. Membership in this sorority may be limited by gender, as permitted under UC policy.

Section 2. To be eligible for membership, a student must:

- a. Be a full-time undergraduate student in good academic and disciplinary standing with UC San Diego.
- b. Meet the academic requirements set forth by the sorority, including maintaining the minimum GPA established by the chapter.
- c. Successfully complete the New Member education process and initiation requirements as determined by the chapter.

Section 3. Members are required to pay dues and fees as determined annually by the chapter. Failure to pay dues without an approved payment plan or exemption may result in suspension of membership privileges or removal, as outlined in the organization's bylaws.

Section 4. All members must uphold the values, policies, and responsibilities of Chi Delta Theta at UC San Diego and conduct themselves in a manner that reflects positively on the organization and the university.

ARTICLE IV. SECTION 1. HAZING PREVENTION

Chi Delta Theta is committed to maintaining a safe, inclusive, and respectful environment for all its members and does not condone hazing. Hazing, in any form, is strictly prohibited within the organization in compliance with state and federal law, Regents' policies and University regulations. Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons,

including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or ii. the person knew or should have known was likely to cause serious bodily injury. As an organization, we understand that failure to abide by hazing policies and laws will result in referral to the Center for Student Accountability, Growth, and Education (SAGE) for an organizational violation and/or individual violation(s).

ARTICLE V. MEETINGS

Section 1. The organization shall hold General Body Meetings at least twice per month during the academic year.

Section 2. The Executive Board shall meet weekly during the academic year.

Section 3. Special Meetings may be called by the President or by a majority vote of the Executive Board, with reasonable notice given to members.

Section 4. Meeting minutes shall be taken at all General Body and Executive Board Meetings. The Secretary shall be responsible for recording and maintaining minutes, which shall be made available to all active members.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

ARTICLE VI. SECTION 1. REMOVAL PROCESS

Section 1. Members and officers of the organization are expected to uphold the standards, policies, and values of Chi Delta Theta at UC San Diego. Grounds for removal include, but are not limited to: failure to fulfill responsibilities, misconduct, violation of university policies, or behavior that brings discredit to the organization. Grounds for removal must comply with university non-discrimination policies.

Section 2. Removal procedures shall follow due process:

- a. The individual will receive written notice of the reason for potential removal and the date of the hearing or vote.
- b. During the hearing, both the organization and the individual shall have the opportunity to present their perspectives, evidence, and defenses.
- c. A vote will be conducted following the hearing. Only active members in good standing may vote. Removal requires a two-thirds ($\frac{2}{3}$) majority of those present and voting.
- d. Written notice of the final decision will be provided to the individual within seven (7) days.

Section 3. Allegations of student misconduct (e.g., harassment, discrimination, or other violations of the Student Conduct Code) shall not be investigated internally but will be referred to the appropriate university departments, including the Office for the Prevention of Harassment and Discrimination

(OPHD) and Student Accountability, Growth, and Education (SAGE).

ARTICLE VII. RISK MANAGEMENT

Chi Delta Theta at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Chi Delta Theta at UC San Diego understands that the University does not assume legal liability for the actions of the organization.