

BLEEDING HEARTS POETRY COLLECTIVE CONSTITUTION - 2024-2025
ACADEMIC YEAR

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Bleeding Hearts Poetry Collective (BHPC) at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

Bleeding Hearts Poetry Collective aims to foster a community of poetry lovers who come and share their written work on paper and/or performance with their peers. No experience or poetry-writing skills are required, attend and interact with the art of your peers. It is a safe space to engage with other poems! While targeting community-building, we will create workshops to strengthen the craft and passion for poetry of the members of this student organization.

Additionally, we will provide avenues for members to actively engage with their peer's poetry to share their art and develop a deeper understanding of more art beyond their own. Through this we hope to create a suitable pathway for students to feel comfortable in an artistic community and be willing to share their art with more people. Constructive criticism and insightful suggestions are more than welcome if consented by their peers. We strive to present the opportunity for peers to engage with each other and collaborate in their artistic mediums to create amazing art when combining their talents.

Participating in our organization enables members to socialize with poetry lovers, foster an artistic community, improve their craft, and grow as an artist and/or writer.

ARTICLE III. NONPROFIT STATEMENT

Bleeding Hearts Poetry Collective at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

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Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. No dues or fees are required for membership. No experience or familiarity with poetry is required to be a member, just bring passion and a desire to create a healthy and encouraging artistic community! UCSD students are eligible for membership if they are currently UCSD undergraduate students. One can become a member by filling out our membership form and attending club meetings. Membership is maintained by consistent attendance at meetings and other events hosted by the Bleeding Hearts Poetry Collective. In essence, members must attend at least two events per quarter and all general body meetings. They are allowed to miss one general body meeting with a notification of 4 hours in advance.

Bleeding Hearts Poetry Collective adheres to federal, state, and university nondiscrimination laws and policies. We do not discriminate on the basis of race, color, national origin, religion, sex, gender identity or expression, pregnancy, disability, medical conditions, genetic information, age, sexual orientation, citizenship, marital status, or service in the uniformed services. We also prohibit harassment, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. This policy applies to admission, access, and participation in all programs and activities.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Bleeding Hearts Poetry Collective will host meetings once every week on Wednesdays from 3:30 pm-5:00 pm. Students holding the position of a Principal Member of this organization are expected to attend every meeting unless given a notification of their absence 24 hours in

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advance. Active general members will be required to attend at least two meetings per quarter, but are highly encouraged to attend all meetings. Meeting minutes will be taken and required for all meetings that take place for the Bleeding Hearts Poetry Collective; they will be documented in a Google Folder, which shall be shared with all principal members of the club. The meeting minutes will be taken by the Vice-President. To keep track of attendance, a Google form will be required of active members to fill out and sign in at each meeting, allowing us to hold our members accountable.

**ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF
SELECTING AND REPLACING OFFICERS**

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

In the Bleeding Hearts Poetry Collective (BHPC), there will be general board officers, including the President, Vice President, Secretary, and Treasurer Officer.

I. General Board Officers

A. President Responsibilities:

1. Provide overall leadership and direction to the organization.
2. Represent the organization at external events, conferences, and meetings.
3. Serve as the primary liaison between the general board and general members.
4. Oversee the coordination of all activities and events of the organization.

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5. Ensure the proper execution of activities and help develop events and projects.

B. Vice-President Responsibilities:

1. Assist the President in their duties and responsibilities.
2. Assume the duties of the President in their absence.
3. Lead the planning and execution of specific projects or initiatives as assigned by the President.
4. Nurture collaboration and communication among all members of the organization.

C. Secretary Responsibilities:

1. Maintain a list of general board officers and general member attendance.
2. Aid the President and Vice-President in any administrative work needed when planning events for the organization.
3. Collaborate with students to gather their insight into what they want to see from the organization.
4. Communicate with general members of the organization in the representation of the President.

D. Treasurer Responsibilities:

1. Maintain a record of how the organization manages its finances.
2. Suggest how the organization could best manage its budget to maximize what members get from the organization.
3. Communicate with the President about the summarization of budgeting and expenses quarterly to report back to Associated Students Department.

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E. Creative Director Responsibilities: ~ optional ~

1. Create flyers for events and General Body Meetings weekly
2. Photograph events to promote on social media pages for advertisement
3. Design merchandise for performances to promote unity and inclusion among members.

F. Communications Manager Responsibilities: ~ optional ~

1. Moderate Discord channel and any form of social media/communications
2. Promote the club and actively engage with other officers to share ideas on how to improve communication among other members
3. Communicate with the Creative Director about what information for the form of communication to include on flyers

Officers will be established as needed and will be elected by previous officers.

Candidates are only required to have been a general member of the organization for at least 1-2 quarters and demonstrate a strong passion for poetry. Then they will be interviewed by the previous officers. They will be selected based on their commitment to the club, how active they are and have been, their contributions to the club, as well as their values and character. When accepting their position, officers will commit to serving for each school year, unless conflicting circumstances arise that do not allow them to do so. Officers assume their position at the start of the next quarter. As per the replacement and/or removal of officers, it is done so if they do not attend all GBMs or board meetings unless they are excused for sickness or emergencies.

Consistent unexcused absences will result in termination.

ARTICLE VII. RISK MANAGEMENT

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Bleeding Hearts Poetry Collective at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. Bleeding Hearts Poetry Collective at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY

Bleeding Hearts Poetry Collective at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. Bleeding Hearts Poetry Collective (BHPC) will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE X. FINANCIAL MANAGEMENT

The Bleeding Hearts Poetry Collective (BHPC) will mainly finance its activities through what Associated Students (A.S.) could provide funding due to the general members being undergraduate students. We will be submitting a budget to the A.S. finance committee since we will be using funding from them. This budget will be kept track of and created by the Treasurer.

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In addition, to secure more funds for the organization, we will also conduct fundraising events. These events and the funds gathered will be managed by the Treasurer. Money that the organization earns or gathers will be handled solely by the Treasurer, and the Vice-President; other positions are not allowed to handle finance or money unless authorized to do so. Our organization does not have an off-campus bank account.