

Matcha Makers Association AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Matcha Makers Association at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The goal of this organization is to foster a welcoming community of students who appreciate and enjoy Matcha—not only as a beverage, but as a ritual of self-care and wellness. We want to create a space where students can engage with each other based on their shared interest in Matcha and encourage self-care practices among college students. We seek to bring awareness to the benefits of Matcha and the variety of ways to engage with it. This is a social organization that aims to bring students together and emphasize a healthier way of life.

ARTICLE III. NONPROFIT STATEMENT

Matcha Makers Association at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

To be eligible for membership, you must fill out a membership application and attend at least one event. There are no dues. Anyone can join this organization. To identify our members, we will keep an online database to record and document all official members.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Our organization will meet once every three weeks, and there will be an overall goal of three meetings per quarter. Minutes will be taken by the Secretary at all official meetings.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. They are elected by the entire club at the end of the academic year. They are elected the preceding spring quarter, they are expected to hold the position for the rest of the academic year. They assume their position at the beginning of the fall quarter. If an officer needs to be replaced or removed during the school year, this will occur after a board meeting and will be decided by a majority vote. Any official member is eligible to run. There will be a minimum of five officers: President, Vice President, Secretary, Treasurer, and Publicity. The officers will form an executive committee known as the board. There will be no other committees.

President:

Oversees the club

Plans board meetings.

Coordinates with the school and other organizations for events.

Delegates tasks to other officers.

Represents the club at student organization meetings.

Vice President:

Helps organize events and ensures club operations run efficiently.

Takes charge of special projects or initiatives (e.g., collaborations with local cafés).

Leading club meetings

Secretary:

Manages club records, including meeting notes and attendance.

Keeps track of membership lists and club documentation.

Send out emails, reminders, and newsletters to members.

Helps with scheduling events and reserving spaces.

Treasurer:

Manages club finances and budget.

Keeps track of expenses and income (e.g., membership fees, fundraising money).

Purchases supplies like matcha powder, whisks, and event materials.

Works with the school's finance office for funding and reimbursements.

Publicity:

Runs the club's social media accounts

Creates promotional posts, stories, and flyers for events.

Engages with followers and encourages club participation.

Organizes event promotion activities (chalking, flyering, etc).

ARTICLE VII. RISK MANAGEMENT

Matcha Makers Association at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Matcha Makers Association at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

There are little risks to consuming Matcha. If one is sensitive to matcha or the caffeine in matcha they should be cautious.