

The Non-Traditional Students Association at UC San Diego
Constitution
2024-2025 Academic Year

Principal Members: Kelley Freeman, Rachel Bevis, DJ Frick, Maria Jimenez, Tina Johnston

ARTICLE I. NAME OF STUDENT ORGANIZATION

The organization shall be called The Non-Traditional Student Association (NTSA) at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The Non-Traditional Student Association provides a space for both undergraduate students to connect based on unique life characteristics which have allowed us to return to school later in life. We acknowledge the unique challenges non-traditional students face and support intersectionality and inclusion across all walks of life.

Our organization focuses on bridging the gaps between our experiences and the traditional university experience, providing resources, and fostering connections.

ARTICLE III. NONPROFIT STATEMENT

The Non-Traditional Student Association at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Membership is open to all current UC San Diego students regardless of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services. The Non-Traditional Student Association prohibits any form of harassment.

There are two levels of membership:

- i. Board/Principal Members
- ii. Registered Members
- iii. General Members

All members will be required to complete a form survey upon joining to indicate their interest in the organization and what resources they are seeking to best meet the needs of our members. This will aid in further developing the organization and its outreach, and serve as recordkeeping for members seeking an Officer position or other service provided by the organization or its Principal members.

All members, regardless of registration or general status are subject to removal if any part of the non-discriminatory clause is violated. We exercise a zero-tolerance policy.

There is no membership fee required to join this student organization as a general member. Registered members who join pay an annual membership fee of 15.00 U.S. dollars which is active for the 2024-2025 academic year.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Board Members will meet twice per month or as needed during each quarter to coordinate organizational activity, at which time, minutes will be taken.

General Body Meetings will be held 1-2 times per month during each quarter at which minutes will be taken. While incentives may be provided for attendance at meetings, social events and fundraisers, there will not be a required number of attended events for any member. Membership will continue throughout the academic year on a rolling basis. Membership dues will not be prorated for joining later in the academic year.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS*

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students and Registered Members of the organization may apply to become Principal Members/ Officers of the organization.

For continuation of a current officers role in subsequent years to occur, a performance review by the current board will be conducted and an internal vote taken by the entire board.

For current officers wishing to change roles in subsequent years an application will need to be submitted for review by the current President and Vice President. The request will then be voted on by the current officers.

If an officer wishes to change positions in the current year a request will need to be made to the President and Vice President for review. Only changes to open positions will be taken into consideration.

For roles that will become vacant in subsequent years, applications will be taken starting in the 2024/2025 academic Winter/Spring quarter through the start of the next academic year. The current 2024/2025 President and Vice President will interview potential candidates and decide to

offer the position or not. Applications that are submitted after which time the 2024/2025 academic year has ended the acting 2025/2026 President and Vice President will interview potential candidates and decide to offer the position or not.

The Board Members will include:

- i. President
- ii. Vice President
- iii. Marketing/Communications Director
- iv. Secretary
- v. Member Coordinator / Treasurer
- vi. Advocacy and Outreach Director

Officers are subject to removal and/or replacement for any of the following:

- i. At the request of the member
- ii. Absences/failure to appear
- iii. Violation of organization policy
- iv. Violation of university policy

Members must be an active Registered Member to apply for an executive board member position for the following academic year and will be required to fill out a general application to obtain an executive board member position. Interviews may be required. The selected applicant will be appointed or elected into their position in the second week of spring quarter at which time there will be a transition period where both current and new members will be held responsible for officer duties. This transition period will last a period of time at the discretion of the current officer, and once this transition period is declared over, the new board member will assume full responsibility of officer duties.

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

The members of the executive board will be undergraduate students with a passion for the NTSA mission and vision. They will represent the NTSA community on and off campus and will strive to educate themselves on topics relevant to the NTSA community. Board members will serve as role models to other members. They are focused on fostering community while also carrying out their part of the NTSA's mission and goals. All board members will be responsible for the education and integration of general and registered members.

ARTICLE VII. RISK MANAGEMENT

The Non-Traditional Students Association at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

The Non-Traditional Students Association at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

ARTICLE IX. FINANCIAL MANAGEMENT

The NTSA will receive its funding from the Associated Students. The finances will be overseen and managed by the President and/or Treasurer for meetings and events during the academic year. Budgets will be submitted as required for special events requiring funding. Funds will be kept in a banking account specifically held by the organization and associated with its Federal Tax Identification number and not any officer's personal banking account.