

Chapter Constitution
Of the
Pi-Xi Chapter
Of
Tau Kappa Epsilon
At
University of California San Diego

Article I. Name of Student Organization

The organization shall be called Tau Kappa Epsilon at UC San Diego.

Article II. Statement of Purpose

The Tau Kappa Epsilon vision is to create lifelong relationships that enhance educational, interpersonal, communal, and professional success. The Tau Kappa Epsilon mission is to aid men in their mental, moral, and social development for life. The Tau Kappa Epsilon purpose is to contribute to the advancement of society through the personal growth of our members and service to others.

Article III. Requirement for Membership

1. Dues are to be paid by every active member on time
 - i) Dues are \$320 per quarter, paid in one of the following manners unless noted otherwise:
 - ii) \$320 in full at the end of week 1.
 - iii) \$160 at the end of week 1 and week 5.
 - iv) \$80 at the end of weeks 1, 3, 5, and 7.
 2. Any member who has been active for nine regular quarters will pay half dues starting their 10th quarter
 3. Dues are to be paid by the 2nd meeting of every quarter or by the date of the payment plan. Unless time is granted by the treasurer.

4. UC San Diego students who sign bid cards at the end of rush week, and complete the new member process are eligible for membership.
5. Members are identified on the Tau Kappa Epsilon roster and submitted to the Interfraternity Council.
6. Any member with any charges from prior quarters will be put on social probation
7. Any member whose account is delinquent at any point during the quarter will be placed on social probation unless an exception is made by a majority vote of the paid active chapter at regular meetings
8. Financial Probation member will:
 - a. Have the right to vote suspended
 - b. Relinquish all social privileges
 - c. Fulfill all financial and fraternal obligations
 - d. Will be charged normal dues
9. All officers must maintain a zero balance in order to be in good standing. Failure to do so will mean resignation from his office.

Article IV. Frequency of Meetings

Section 1. *Regular Meetings.* Regular meetings will be held on or off campus located at a suitable site at 7:00 pm every Monday during the standard school year. The Prytanis may call Special/Emergency meetings.

1. Prior to each weekly meeting, the Prytanis and Epiprytanis must collect reports from the executive board and committee chairmen, respectively. Reports must be submitted no later than 6 hours before meeting.
2. Meeting outline shall be presented by the Prytanis.
3. Officers and Chairs give reports.
4. Open Forum according to the Prytanis.
5. Visitors and outside presentations

Section 2. *Special Meetings, How Called.* Special meetings may be called at any time by the Prytanis. The purpose of the meeting shall be clearly stated.

Section 3. *Notice of Special Meeting.* Notice of special meetings shall be given at least 24 hours in advance.

Section 4. *Quorum*. 51% of the undergraduate active chapter shall constitute a quorum for conducting business.

Article V. Risk Management

Tau Kappa Epsilon at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Tau Kappa Epsilon at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Pylortes, Hegemon, and Prytanis shall all be CPR/First-Aid certified for the duration of their term

Tau Kappa Epsilon is actively educating our members about risk management, personal responsibility, and good decision-making practices. Providing risk management and alcohol education is an extremely important aspect of helping our members make solid decisions. Tau Kappa Epsilon's approach to alcohol education is a matter of health and safety for the entire duration of a man's life. Tau Kappa Epsilon remains committed to providing current information so our members are aware of the health implications of alcohol use and training so our members will be equipped to make appropriate personal decisions. Some of the alcohol specific training include risk management visits from Nationals, GreekLifeEdu, and online risk management modules.

Article VI . Financial Management

Tau Kappa Epsilon finances all activities through dues collection from members. As a registered nonprofit organization, Tau Kappa Epsilon does not make any financial profit from fundraising events such as the annual philanthropy for St. Jude's Children's Hospital. All money is held in a chapter bank account under the USE Credit Union, as well as a chapter Venmo account. Joint ownership is of the Bank and Venmo account is held by the chapter President as well as the chapter Treasurer. The Venmo account is mainly used by the Treasurer for collecting dues from active members and reimbursing expenses. Balance from the Venmo Account is typically transferred monthly to make payments to the National Chapter of Tau Kappa Epsilon.

Even though it is unprecedented, Tau Kappa Epsilon is willing to comply and submit a budget to A.S or G.S.A finance committee if they require the chapter to do so. Tau Kappa Epsilon is also in constant communication with a Board of Advisors, composed of Chapter Alumni. The Board of Advisors meet every month with the President and Treasurer, to audit the Chapter's financial management (including the budget).

At the end of every executive year, the chapter procedure for the new signers is detailed as so: The previous Treasurer signs a pre-written letter relinquishing signing authority over the bank account. Next,

the incoming chapter President and Treasurer sign a pre-written letter stating their responsibilities to take over the bank account. Finally, the president and treasurer bring in the needed materials such as identification cards and social security cards to be approved by the bank manager.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Article VII

No chapter, emerging chapter, student or alumnus shall conduct nor condone hazing activities. Hazing activities are defined as: "Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law."