

**Careers in Health at UC San Diego
Constitution**

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Careers in Health at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

This organization is intended to guide Pre-Health students who are seeking opportunities to make a difference in the community. Students will also receive opportunities to gain more insight and experience in the healthcare field. We also want this to be a welcoming and diverse environment where students can build relationships with those around them who have similar interests.

ARTICLE III. NONPROFIT STATEMENT

Careers in Health at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Anyone who is interested in joining this club may join, regardless of your major! There are no fees required to join. If you would like to become a member, make sure to text @cih-ucsd to 81010 to join our Remind. Make sure to check out our Instagram, and feel free to follow if you wish. Our instagram is @careersinhealth.ucsd. If you have any questions, you can contact us through our email at careersinhealth.ucsd@gmail.com.

Membership in Careers in Health at UC San Diego shall be open to any student, consistent with the Nondiscrimination Policy Statement for University of California Publications regarding Student-Related Matters, with the exception that membership in an officially recognized sorority or fraternity may be limited by gender. (UCOP Policy on Registered Campus Organizations, Section 70.10).

- UCOP: <https://policy.ucop.edu/doc/2710522/PACAOS-20>
- UC San Diego: https://ophd.ucsd.edu/policies-procedures/nps_student.html

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Our organization will meet about twice per quarter. Attendance will be taken at meetings and events. However, it is not required to attend. The attendance will simply be used if one would like to track their hours within this club. Students will be informed of meeting location and time through our Instagram page and Remind. Meetings may also be held on Zoom.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

There will be 5 officers, and the positions include President, Vice President, Secretary, Treasurer, and Events Coordinator. However, positions may be added later on if deemed necessary by the principal members.

President:

- *Will be in charge of creating meeting dates and times*
- *Will be in charge of creating meeting slides*
- *Will be responsible for helping to answer emails that club members may have*
- *Creates application for elections*
- *Will help to run elections when the time comes*
- *Sends out Remind messages*

Vice President:

- *Will be in charge of running the social media account*
- *Will be responsible for helping to answer emails*
- *Helps make decisions for elections*
- *Sends out Remind messages*

Secretary:

- *Will be in charge of taking notes during meetings*
- *Will be in charge of taking attendance during meetings*
- *Helps make decisions for elections*
- *Sends out Remind messages*

Treasurer:

- *Will be in charge of handling financial matters*
- *Will be responsible for creating fundraisers and listing budgets for how much money an event needs*
- *Will be in charge of using the money obtained from fundraisers to fund for events*
- *Helps make decisions for elections*
- *Sends out Remind messages*

Events Coordinator:

- *Will be in charge of hosting and arranging special events such as Blood Drives, Food Drives, and professional panels, etc.*
- *Will work with officers of other clubs during joint events*
- *Helps make decisions for elections*
- *Sends out Remind messages*

Since the club is a brand new organization, for the first two years, the officers will assume their same positions. This is because it would allow for a smoother transition in beginning this club. After the first two years of the club, new officers will then be selected. Anyone in the club who is interested in becoming an officer will be given the opportunity to fill out an online form to apply to become an officer. The current officers holding positions at that time will meet to discuss who to elect for the next set of officers. This will be decided based on factors like involvement with the club (attending meetings and events) and how questions were answered in the application (things like why you want to be a club officer and what you can bring to the club). New positions may be created if officers feel they need extra help with roles. When deciding officer positions, there will be no form of discrimination involved. Anyone can run for a position regardless of background or year in college. However, if members are involved in hazing or discriminating against any other club member, they will not be allowed to run for a position. Our club does not tolerate hazing, nor do we tolerate any discrimination! Officers will be elected once a year towards the end of Spring Quarter in the month of May, but as mentioned before, the current officers will hold their position for the first two years before new officers are selected.

ARTICLE VII. RISK MANAGEMENT

Careers in Health at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Careers in Health at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Working with minors or the elderly may be involved. To minimize any risks, we will be heedful in these situations. Our organization may host blood drives, so when doing this, we will make sure to get full approval from either the Red Cross or the San Diego Blood Bank. We will ensure that everyone who wants to donate is eligible to donate and meets the requirements set by the Red Cross or the San Diego Blood Bank. Of course, donation is not required.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY

Careers in Health at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu> . [Name of the organization] will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE

In the event that Careers in Health at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors, etc.). The University does not recommend that students provide medical assistance.

ARTICLE VII. SECTION 3. IN CASE OF HANDLING OF HAZARDOUS CHEMICALS, MATERIAL, EQUIPMENT, AND/OR MACHINERY

Careers in Health at UC San Diego recognizes that all student organization activities must be conducted safely, in accordance with all applicable federal, state and local laws. Additionally, Careers in Health at UC San Diego will abide by UC San Diego requirements for students in labs, including policies for minors in UC laboratories, and ensure members receive safety training regarding the use of chemicals and/or machinery before entering the lab. Members must follow any best practices and lab safety protocols for the use of such chemicals, research equipment or machinery, including the appropriate use of Personal Protective Equipment, and should work under close supervision of those trained in the handling of chemicals/use of research equipment or machinery.

ARTICLE VIII. HAZING PREVENTION

In our first meeting, we will specify how we are a welcoming and diverse environment. We will explain what hazing is and how it will not be tolerated in our club. We, as the principal members, cannot and will not investigate hazing or discriminatory incidents on our own, rather we will be in contact with a trained staff member. If a club member chooses to participate in hazing, the organization will get in contact with a CSI advisor, and the advisor will provide us with resources and guidance on how to go about the situation.

To learn more about hazing and its preventions, please take a look at the following websites listed below by UC San Diego.

<http://hazing.ucsd.edu>

<https://adminrecords.ucsd.edu/ppm/docs/160-10.html>

<https://policy.ucop.edu/doc/2710530/PACAOS-100>

Any reports of hazing can be reported anonymously via email to hazing@ucsd.edu

ARTICLE IX. COMMUNITY MENTOR

The community member will be Dr. Nassir Azimi. Dr. Nassir Azimi is a cardiologist in La Mesa working at Sharp Grossmont Hospital. The community member will be a guiding figure who may help plan and approve events for the club. They will serve as long as they wish. Once they feel they can't mentor the club anymore, a replacement will be found by the officers.

ARTICLE X. FINANCIAL MANAGEMENT

We will not have an off-campus bank account. In the chance that we need money for certain events, we will hold fundraisers. We will accept donations through Venmo, Zelle, and GoFundMe. Our treasurer will handle financial matters. Any money that is donated from club members will be used solely for that specific event.

ARTICLE XI. AFFILIATION WITH OTHER GROUPS

If other schools around San Diego choose to open a chapter of this club, we may choose to engage with that club. For our members, all this means is we may conduct joint-events! In addition, if another club with a similar purpose wants to do a joint-event, we may do that as well.