

## **ASL CLUB AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR**

### **ARTICLE I. NAME OF ORGANIZATION**

The organization shall be called **ASL Club** at UC San Diego.

### **ARTICLE II. STATEMENT OF PURPOSE**

The ASL Club at UC San Diego strives to promote the use of American Sign Language while also spreading awareness of the culture of the Deaf and Hard-of-Hearing community. Our goal is to create a safe space for new and existing signers to expand their knowledge of ASL/Deaf culture and connect with other students who seek to advance in the language and understanding of the culture. Throughout the upcoming quarters, we plan to host weekly meetings, social events, activities off-campus, and more all conducted in ASL.

### **ARTICLE III. NONPROFIT STATEMENT**

ASL Club at UC San Diego is a non-profit student organization.

### **ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP**

All currently registered UC San Diego students may be members of the ASL Club. There are no restrictions for students to become members so long as they abide by the Student Code of Conduct. In order to become a member, students must attend at least two meetings and/or events per quarter. After meeting and maintaining this requirement, students will be considered active members. There are no fees required for membership.

### **ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS**

#### *Section 1. Principal members*

All principal members will meet bi-weekly, either online or in person unless an external situation preventing a meeting should arise. Each meeting will discuss pertinent information pertaining to the club as a whole. Minutes will be recorded, and in-formal summaries will be taken for these social meetings. Any crucial information discussed in the meetings will be shared with general members.

#### *Section 2. General members*

Each quarter, the ASL Club will hold meetings amongst club members bi-weekly on Monday at 6 PM. Special club events will also be held periodically throughout the quarter. All meetings and events will be conducted in ASL. Availability will be discerned at the start of each quarter and is subject to change. Attendance for events and meetings is not mandatory but is highly encouraged. All vital information will be sent to members through email, social media posts, and the discord channel as a reminder for each of the events.

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### ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

#### *Section 1. Roles of Principle Members*

- President: Responsible for the organization in its entirety and thus as the following duties
  - Determines the direction of the club while heeding advice from principal and general members
  - Sets day/time for principal member meetings
  - Leads the club meetings
  - Resolves conflicts among principal or general members
  - Creates principal member meeting agenda
  - Ensures principal members are fulfilling their duties
  - Manages communication between the club and CSI
- Vice President: Responsible for assisting the president and other principal members in their club duties. They have the following responsibilities.
  - Point of contact for club faculty liaison
  - Assists the Secretary and Social Media Manager if needed
  - Manages club email
  - Ensures any materials for events or meetings are submitted before a deadline
  - Helps lead the club meetings
  - Designates meeting location(s) for weekly club meetings
  - Assists in the resolution of conflicts for principal or general members
- Secretary:

Responsible for the internal organization of the club as a whole. They have the following responsibilities.

- Handles the club's Google account
  - Takes meeting minutes during principal member meetings
  - Writes up in-formal meeting summaries
  - Sends surveys to general members
  - Assists in organizing club events
  - Manages sign-in list for club meetings
- Social Media Manager: Responsible for the external organization of the club and publicity of all events. They have the following responsibilities
    - Manages all social media accounts
    - Manages club website
    - In charge of in-class club promotion
    - Creates posters for meetings and events
    - Handles any merch for the club
    - Assists in organizing club events

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### *Section 2. Selection*

Only current ASL club members are eligible to vote for the organization's officers. Principal member positions will open in the middle of Spring. Newly appointed principal members will begin leadership the following year. Students (if they meet eligibility requirements) must be nominated by other club members for organization officer positions. Current principal members will then interview the nominees and choose the new principal members based on a majority vote (3/4).

### *Section 3. Replacement and/or Removal*

If at any time a principal member is not successfully fulfilling their duties, is not behaving in a respectable manner, or causing harm to the integrity of the ASL club, they can be subject to removal. Removal of a principal member due to any of these reasons must be supported by all other current principal members and also have the support of the club's community advisor (faculty liaison). If a removal should occur, their duties will be distributed amongst other principal members until the role can be filled.

## **ARTICLE VII. RISK MANAGEMENT**

ASL Club at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

ASL Club at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

## **ARTICLE VIII. HAZING PREVENTION**

The ASL club at UC San Diego has a strict non-hazing policy. The ASL Club at UC San Diego does not participate in any sort of hazing, harassment, or acts of violence

## **ARTICLE IX. COMMUNITY MENTOR**

The community mentor (faculty liaison) will have communication with principal members throughout the quarters to discuss club plans and/or event ideas. Special or emergency meetings may be held if needed. They will serve as a connection to the department faculty and any external resources that may provide valuable opportunities to the ASL Club. They will serve until they decide to opt out.