

Iraqi Student Association AT UC San Diego CONSTITUTION – 2024-2025 ACADEMIC YEAR

ARTICLE I. NAME OF STUDENT ORGANIZATION

The organization shall be called the Iraqi Student Association at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The Iraqi Student Association at UC San Diego serves as a home for all students to connect and share the rich heritage of Iraq. Our mission is to foster a unified, inclusive environment that celebrates the beauty and diversity of Iraqi culture. By educating the UC San Diego community about Iraq's history and traditions, and commemorating significant national events, we aim to showcase the strength and vibrancy of our heritage. Through this, we seek to build bridges, foster understanding, and present a bright and authentic portrayal of Iraq.

ARTICLE III. NONPROFIT STATEMENT

Iraqi Student Association at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Section 1. Non-discriminatory policy

All University of California, San Diego undergraduate students are eligible for membership of the Iraqi Student Association regardless of race, religion, sex, sexual orientation, gender identity, nationality, citizenship status, disability, age, political views, or any other unlisted and protected factors.

Section 2. General membership requirements

A general member of this organization must attend at least two events hosted by the organization per quarter.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Section 1. Board meeting.

1.1 The board members must meet at least once every two weeks. The meeting can either be in-person or virtually.

1.2 Actions requiring a vote only happen when a quorum is present. A quorum shall exist where at least 4 voting members are in attendance. The Secretary shall record the votes and announce the outcome. They shall also maintain records related to the vote including procedures for voting and the vote count.

1.3 No meeting shall be called with the intent to exclude any one Member or any portion of the Membership.

Section 2. Quarterly events.

2.1 There shall be at least two events per quarter.

2.2 All board members must assist in the planning and execution of these events.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

1. Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Section 2. The Iraqi Student Association Board shall consist of:

2.1 **President** - Will monitor club meetings and progress as well as overlook ideas proposed. President will ensure safety among the club members and handle conflicts within scheduling, individuals, etc. President will also be in charge of reaching out to members for scheduling and task organization. If any board member or club member has concerns, the President should be available to assist in handling the situation.

2.2 **Internal Vice President** - Will oversee and assist in all organizational meetings, draft/edit proposals, take part in any necessary venue reservations, assist president in scheduling and

any conflicts that may arise, and be responsible for the recruitment of incoming members and new officer applications.

2.3 External Vice President - Work with the president to ensure that the organization meets UC San Diego rules and regulations, identify any projects that require the assistance of the university, and maintain links with external organizations.

2.4 General Secretary - Responsible for monitoring meeting minutes and member attendance. Will maintain records and important organization documents. Must aptly create an organized head schedule/calendar.

2.5 Director of Finance - Will be in charge of handling funding for events, fundraisers, and anything involving finances. Will be responsible for coordinating with the event's organizers to ensure proper funding is available for events.

2.6 Director of Events - Responsible for organizing club events. Duties consist of conceptualizing themed events, reserving venues, reserving supplies, supervising events.

2.7 Director of Media - Responsible for monitoring social media platforms and properly advertising for club events, meetings, and fundraisers. All social media marketing must be approved by the President before publication. The Director shall, at the discretion of the President, be responsible for designing and coding an organizational website.

2.8 Director of Marketing- Responsible for potential sponsors. Duties consist of establishing contacts, working with the Director of Events to organize sponsorships, working with the Director of Events to organize events that meet sponsor demands, and working with the Director of Social Media to promote the sponsors.

Section 3. Accountability

3.1 If the board feels that a board member is failing to perform his/her required duties for reasons not deemed as appropriate, upon review and further evaluation, the accused board member will be issued either a warning or an immediate dismissal.

Section 4. Eligibility and Board Selection Process

4.1 All undergraduate students, provided they are willing to abide by the constitution and code of conduct, are eligible to run for the board.

4.2 All undergraduate students who are current members of the board, and who served on the board during the previous academic year, provided they are willing to abide by the constitution and code of conduct, are eligible to run for president.

4.3 Board applications will be released before the beginning of the academic year, with the exact date to be set forth by the board. Applications shall be due by the Friday of Week 0.

Section 5. Presidential Selection Process

5.1 The president shall be elected by an absolute majority of board members, besides the president and vice president, and the candidate shall be unable to vote for the president if they are a member of the board. If no candidate receives an absolute majority, then a further round of voting shall take place, with the candidate receiving the fewest number of votes being removed from consideration, and this shall be repeated until one candidate holds an absolute majority.

Section 6. Absence of the President

6.1 If the president is not present, then either the external or internal vice president shall take on the duties of the president, and the General Secretary shall choose between the two if they cannot agree amongst themselves.

ARTICLE VII. INTERVIEWING AND SELECTION COMMITTEE

1. The Interviewing and Selection Committee shall be formed from all current board members, and the board members shall be permitted to choose whether to participate in the Interviewing and Selection Committee.
2. The Interviewing and Selection Committee shall be tasked with interviewing potential board members, determining whether potential board members meet the qualifications for participation on the board, and selecting potential board members to participate on the board.

ARTICLE VIII. RISK MANAGEMENT

1. Iraqi Student Association at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.
2. Iraqi Student Association at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

3. Our board members will have an understanding of how to identify a medical emergency and will know how to call 911 and mediate the situation. Our members will NOT be required to provide medical interventions and will instead focus on calming the situation and getting medical help.
4. If a member's physical and/or mental wellbeing is compromised due to actions made by one or more individuals of the organization in relation to racist ideologies, board members will identify the situation and work on removing the hazard within the club and ensuring further wellbeing of the affected individual(s) while in the club's supervision.