

Wushu Club at UC San Diego Constitution

2024-2025 Academic Year

Article I. Name of Student Organization

The organization shall be called Wushu Club at UC San Diego.

Article II. Statement of Purpose

By being a part of Wushu Club at UC San Diego, members will develop strength and technique through practice of the Chinese performance-based martial art, wushu, and develop interpersonal relationships with other members through organization-held social events outside of practice sessions. The primary purpose is to provide individuals with the opportunity to learn and practice wushu in a safe and friendly environment. The secondary purpose of the organization is to prepare dedicated members for intercollegiate competitions such as the Annual Collegiate Wushu Tournament.

Article III. Non-Profit Statement

Wushu Club at UC San Diego is a non-profit student organization.

Article IV. Requirements for Membership

Registered UC San Diego students interested in Chinese martial arts are eligible for membership. Members are identified via the class roster and via their participation in club activities. Members of the Wushu Club at UC San Diego are required to enroll in at least one paid wushu class and participate in at least one club activity per quarter, including but not limited to the following: socials, fundraisers, tabling, performances, etc.

Article V. Club Member Privileges

Club members of Wushu Club at UC San Diego will have access to the following privileges: equipment orders, team merchandise, end-of-year activities, practice at external wushu facilities, intercollegiate practice sessions, team competitions, etc.

Article VI. Competition

Additional requirements must be met in order to represent Wushu Club at UC San Diego at a team competition. Competing members must attend the necessary competition practices as directed by a coach. Members who are also a part of group competition events must attend all group competition-specific practices unless otherwise excused by a coach. If such requirements are not met, it may lead to the withdrawal of privileges such as competition reimbursement.

Article VII. Frequency of Organization Meetings

Members of Wushu Club at UC San Diego will meet at predetermined times for practicing wushu.

Officers of Wushu Club at UC San Diego, also known as Cabinet, will hold weekly meetings during the academic school year to address new developments within the club. Meeting minutes will be recorded by the secretary. Meetings will be held at the discretion of Cabinet. There will also be a mid-year meeting to check in on the direction of the club and how Cabinet as a whole is doing.

Article VIII. Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Only registered UC San Diego students may hold office and vote in elections for the selection of the organization's officers. The organization will have a minimum of five officers. There will be eight officer positions for the 2024-2025 school year. The duty of the officers is to promote wushu and create a safe learning environment for all members. All duties, assigned amongst Cabinet, may be shared among officers with consent of the majority of the officers. The Cabinet of Wushu Club at UC San Diego will include the following positions and their corresponding duties, not limited to:

- President
 - Assist all Cabinet officers in their respective duties
 - Represent organization at school and community functions including inter-club meetings, performances, etc.
 - Oversee all club-related activities
 - Call and coordinate general body meetings and Cabinet meetings
 - Announce important information to members through social media pages and at classes
- Vice President
 - Assist President and other officers in their respective duties
 - Oversee club when President is not present
 - Maintain organization and efficiency throughout club activities
 - Manage the ordering and distributing of club merchandise such as t-shirts, jackets, equipment, etc.
- Secretary
 - Manage the club email inbox and bring important emails to the attention of Cabinet
 - Facilitate correspondences between the organization and the community
 - Coordinate paperwork and logistics as needed (including demos)
 - Oversee scheduling for events and room reservations
 - Maintain up-to-date meeting minutes
- Treasurer
 - Act as a liaison between UC San Diego and the club regarding matters of club dues, donations, etc.
 - Manage the club financial assets

- Maintain up-to-date records on all financial transactions
- Request and distribute reimbursements for club activities and competition finances
- External Chair
 - Manage Facebook and Instagram pages
 - Design marketing materials needed to promote the club and club activities
 - Communicate with other groups/orgs regarding collaborations
- Internal Chair
 - Maintain a positive, supportive community atmosphere within the club
 - Organize and plan social events for club members throughout the year
 - Manage and resolve interpersonal relationships/membership logistics
- Historian
 - Document club activities through photos and videos
 - Manage video production of club performances
 - Manage club Youtube page
- Demo Coordinator
 - Oversee demo-related activities which include recruiting performers, scheduling practices, etc.
 - Choreographing demos

Election Process

Cabinet will be nominated by the Cabinet of the previous year except in special circumstances to be determined by the presiding officers. All officers are automatically re-elected annually.

Eligibility for office includes the following:

- Prior membership for at least a year
- Evidence of competence in carrying the responsibilities of managing Wushu Club at UC San Diego

Members interested in joining Cabinet, or interested in a different position within Cabinet, are required to go through an interview process with the current Cabinet. The fulfillment of eligibility for office will be evaluated under the discretion of the residing Cabinet in a private interview between the member and officers. In the event multiple people are vying for the same position and compromises cannot be reached, or there is contention within the general body regarding a nominee, a vote will be held by an anonymous ballot. This process will occur during the last quarter of the academic year, or when called unanimously by the officers. The date of election is to be selected by the presiding Cabinet.

Voting Process

Cabinet members will often be asked to vote in order to make decisions about certain topics or issues at hand. Active participation in voting is expected and part of the duties of a cabinet member. In the case of sensitive/emotionally distressing topics, cabinet members can choose to opt-out of the discussion by informing the president. Should a cabinet member choose to opt-out of the discussion, they will also waive their right to vote on the topic in order to maintain an informed voting process.

Recall Process

Any Cabinet officer may be removed from office by a two-thirds majority vote by the other officers. The vote is done by the current Cabinet with the exception of the officer in question. Should an elected club position become vacant before the expiration of the term, the remaining Cabinet officers are empowered to nominate and elect someone to fill the vacancy. Any extenuating circumstances that occur in regards to cabinet membership will be handled at the discretion of Cabinet.

Article IX. Risk Management

Wushu Club at UC San Diego is a registered student organization at University of California San Diego, but not part of the University itself. Wushu Club at UC San Diego understands that the University does not assume legal liability for the actions of the organization. All official practices will take place off campus.

Section 1- In Case of Practice Injury

Members of Wushu Club at UC San Diego will sign a liability waiver when they enroll in at least one wushu class organized by the club. This liability waiver will account for possible injuries during practices, and will exempt Wushu Club at UC San Diego from responsibility. To minimize the risk of injuries during practice, Wushu Club at UC San Diego will proactively exercise caution by asserting the following at each practice:

- Every class, students will warm up before practicing wushu.
- Every class, students will stretch and cool down after practicing wushu.
- Each class will include ample breaks for water and rest, and students are encouraged to engage in proper self-care at their discretion (i.e. water hydration, stretching, etc.)
- Every class, students wielding a weapon must have earned approval by the coach to practice with weapons.

Section 2- In Case of Competition Injury

Members of Wushu Club at UC San Diego will sign a liability waiver when they register for competitions. This liability waiver will account for possible injuries during competition at the venue and will exempt Wushu Club at UC San Diego from responsibility.

Zero Tolerance Policies

Wushu Club at UC San Diego is committed to creating a practice and social environment that is safe and accessible to all members. Maintenance of such a space is an active process. If a member is deemed to have violated a part of the Zero Tolerance Policies in any capacity, Cabinet will convene to discuss possible consequences and reparative action. Consequences for violations depend on the severity of the situation and are decided at the discretion of Cabinet. All club members are required to read and sign our Zero Tolerance policies.

- Policy on Nondiscrimination

- Wushu Club at UC San Diego is dedicated to providing a safe and welcoming environment for all of its prospective and current members and has zero tolerance for any discriminatory behavior that may pertain to, but are not limited to, gender expression, gender identity, religion, race, culture, disability, etc. Consequences for discriminatory behavior depend on the severity of the situation and are decided at the discretion of Cabinet.
- Policy on Sexual Misconduct, Harassment, and Violence
 - Wushu Club at UC San Diego has zero tolerance for any behavior that may constitute sexual misconduct, harassment, violence, retaliation, etc. Consequences for these actions depend on the severity of the situation and are decided at the discretion of Cabinet.

Article X. Financial Management

The main source of revenue is to come from performances, donations, and fundraisers. All funds are held within an off-campus bank account. Current designated signers are transferred to new signers each year and are usually positions held by the current president(s) and treasurer. Meeting minutes will be utilized to signify this transfer. Officers will collectively submit an application for A.S. funding in time for competitions. All proceeds will be used for club expenditures. Wushu Club at UC San Diego's expenditures may include, but are not limited to, club merchandise, equipment, marketing materials, competition fees, competition travel expenses, etc. All spending must be for the benefit of the club and its members- never for individual expenses. The treasurer will record every transaction and use of club funds and report such activity to Cabinet in a timely manner.

Article XI. Amendment

Cabinet officers may propose amendments to this constitution at any time, which must be approved by a unanimous vote by officers before being added to the constitution.