

INDUSTRY PHARMACISTS ORGANIZATION (IPHO)

AT UC SAN DIEGO CONSTITUTION

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Industry Pharmacists Organization (IPhO) at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The Industry Pharmacists Organization at UC San Diego is exclusively dedicated to advancing the careers of industry pharmacists. IPhO accomplishes this by:

- Providing timely and relevant information that is vital to our members.
- Raising awareness among employers and industry executives about the role that industry pharmacists can play in drug development and appropriate medication use.
- Providing targeted resources and coaching to enhance members' continuing education and professional development.
- Creating opportunities for members to network and exchange ideas with their industry pharmacist peers. Providing access to attractive and relevant employment opportunities available in the industry.

ARTICLE III. NONPROFIT STATEMENT

Industry Pharmacists Organization at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Members of the Industry Pharmacists Organization must be registered students at the UC San Diego Skaggs School of Pharmacy and Pharmaceutical Sciences.

One may become a member by attending the Fall General Body Meeting, or by asking any member of the executive board throughout the school year.

Membership dues are \$30 annually.

Members may not remain in the organization if they do not pay dues. However, membership is not required to attend most student events.

Membership in the Industry Pharmacists Organization at UC San Diego shall be open to any pharmacy student, consistent with the Nondiscrimination Policy Statement for University of California Publications regarding Student-Related Matters. (UCOP Policy on Registered Campus Organizations, Section 70.10)

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Industry Pharmacists Organization will meet approximately 3 times each quarter for a variety of

INDUSTRY PHARMACISTS ORGANIZATION (IPHO) AT UC SAN DIEGO CONSTITUTION
- 2024-2025 ACADEMIC YEAR

professional presentations and seminars.

None of the meetings are required for membership.

Minutes will not be taken at each meeting. However, if the presenter's slides are approved for dissemination, they will be dispersed to anyone who may ask to view them.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego Skaggs School of Pharmacy and Pharmaceutical Sciences students may hold office in the organization. Only registered UC San Diego students can take part in the selection of the organization's officers.

There are 7 Officer Positions on the Executive Board (E-Board):

- President
 - Organize and coordinate all Chapter meetings and ensure the Chapter mission is fulfilled
 - Oversee actions of the E- Board Officers to ensure they fulfill their individual and collective roles
 - Responsible for the actions of the Chapter and acts as the Chapter representative
- President-Elect
 - Responsible for learning and assisting with all the duties of the President
 - Assigned to lead one or more of the chapter's participation in the VIP Case Competition
 - Act as President if the current President is absent or unable to fulfill his/her duties
- Director, National Engagement
 - Serve as the trainer to all e-board members ensuring that they are well versed on National programs, services, and resources provided by IPhO Serve as a local expert and resource to all local and national chapter members regarding all of the benefits and services IPhO provides students, as described and available on the IPhO website
 - Work closely with the chapter president to ensure that all IPhO National requests from Regional Student Officer (RSO), National Student Officer (NSO), and National Interns are completed and provided within requested timelines
- Director, Professional Programming
 - Lead identification and development of professional development activities
 - Recruit speakers for general body meetings and other creative events
 - Maintain relationships with alumni and industry professionals
- Director, Social Media and Marketing
 - Responsible for re-posting all National Facebook posts
 - Respond and report to requests made by your chapter's RSO and the NSO of Social Media and Marketing
 - Lead development and posting of key chapter activities on your local chapter Facebook Page
 - Administrate Spearhead IPhO Nationals "Register All" initiative by registering ALL local members and creating an account for each member on the IPhO website
- Director, Communications
 - Record and distribute all Chapter activities and maintain an electronic warehouse of all pertinent documents
 - Collect pertinent activities documents throughout the year for the annual reporting

INDUSTRY PHARMACISTS ORGANIZATION (IPHO) AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR

submission

- Lead the development and submission process for the annual and any midterm reports
- Assist the chapter Social Media and Marketing Director to develop and distribute email, social media, and or print communications to chapter members and institution upon request
- Set-up and maintain a chapter email account if available and or desired
- Director, Finances and Fundraising
 - Maintain a budget and updated and accurate records of all financial matters
 - Administrate any customized chapter national membership programs with National
 - Lead all chapter fundraising initiatives 8

Officers are selected by the current Executive Board during the Spring Quarter each year. Only registered UC San Diego students can take part in the selection of the organization's officers.

First and Second year members of the Industry Pharmacists Organization are encouraged to submit an application for the positions, then the top candidates are interviewed, and the best are selected to fill the position in the following school year.

President-Elect is a two-year commitment as they will become the President in their Third Year on board, there they must apply at the end of their First year. All other positions are a one year term, and can be held by Second or Third year students.

ARTICLE VII. RISK MANAGEMENT

Industry Pharmacists Organization at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Industry Pharmacists Organization at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

The events of the Industry Pharmacists Organization do not include work with minors or the elderly, medical assistance, international travel, or handling hazardous materials.

ARTICLE VIII. HAZING PREVENTION

Industry Pharmacists Organization at UC San Diego is a professional organization committed to preventing hazing and understands that registered Student Organizations that fail to abide by the UC San Diego hazing policy, and other UC policies applicable, and/or California State Law will result in referral to the Center for Student Accountability, Growth, & Education for an organizational violation and/or individual violation(s).

ARTICLE IX. COMMUNITY MENTOR

The community mentor of the Industry Pharmacists Organization at UC San Diego will be selected from the Faculty at UC San Diego Skaggs School of Pharmacy based upon interest and pharmaceutical industry experience. The term for this role is indefinite and will end when the faculty member decides they are no longer able to fulfil the duties of the role.

The role of community mentor is mainly to provide support to the organization and foster connections with

INDUSTRY PHARMACISTS ORGANIZATION (IPHO) AT UC SAN DIEGO CONSTITUTION
- 2024-2025 ACADEMIC YEAR

pharmaceutical industry professionals.

ARTICLE X. FINANCIAL MANAGEMENT

The Director of Finance and Fundraising of the Industry Pharmacists Organization at UC San Diego is charged with managing the organization's budget and funds.

The funds will be stored in a student organization bank account with the University Credit Union.

ARTICLE XI. AFFILIATION WITH OTHER GROUPS

The Industry Pharmacists Organization at UC San Diego is a Chapter of the National Industry Pharmacists Organization.

This affiliation gives local members access to national resources for student pharmacists who are interested in pursuing a career in the pharmaceutical industry.