

BY – LAWS
OF THE
UNIVERSITY OF CALIFORNIA, SAN DIEGO
CAL RHO CHAPTER
SIGMA PHI EPSILON

ARTICLE I **NAME AND OBJECTIVES**

Section 1 This chapter shall be known as the California Rho Chapter of the Sigma Phi Epsilon Fraternity.

Section 2 The objectives of this organization are:

a. To impress upon its members the true significance of fraternal relationships and to create and perpetuate friendship among all persons in the chapter.

b. To develop and strengthen the character of its members; promote the principles of Virtue, Diligence, and Brotherly Love; and preserve the ideals and principles upon which the Fraternity was founded.

c. To instill those principles which are the responsibilities of an individual as a member of society.

Section 3 This chapter shall be governed at all times by the provisions of the Constitution and Bylaws of the Grand Chapter of the Sigma Phi Epsilon Fraternity.

Section 4 Sigma Phi Epsilon at the University of California, San Diego is a non-profit student organization.

ARTICLE II **MEMBERSHIP**

Section 1 Membership in this chapter shall be subject to the provisions of California Rho Chapter and the Grand Chapter Bylaws, Article I, Sections 1 to 7 inclusive.

Section 2 A member of any other chapter of Sigma Phi Epsilon attending this University of California, San Diego shall be permitted to affiliate with this chapter in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 30.

Section 3 This chapter shall have the authority to initiate a candidate for honorary membership in accordance with the Grand Chapter Constitution, Article I, Section 2(c).

Section 4 Any member of this chapter who ceases to be a student in this institution shall be regarded as an alumnus member in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Article I, Section 2(b).

Section 5 Any member initiated by this chapter and enrolled in this institution, or a member who has been properly affiliated and is enrolled in this institution, shall be considered a student member and included in the determination of the chapter's annual deposits to the Housing Loan Fund and Chapter Investment Fund in accordance with Grand Chapter Bylaws and Administrative Policies and Procedures, Section C, Nos. 8 and 12.

Section 6 Inactive membership shall not be permitted by this chapter in accordance with Article I, Section 7, of the Grand Chapter Bylaws and Administrative Policies and Procedures.

Section 7 The Vice President of Recruitment, his sub-committee, and the Executive Council shall be responsible for selecting and bidding new members. To participate in the selection and discussion of the bidding process of Potential New Members, active members must attend and participate in as many events as recruitment sees fit. Ultimately, Executive Board reserves all final decisions.

Section 8 New members require a High School Grade Point Average of 3.5 if he is an incoming freshman, or a UC San Diego Cumulative Grade Point Average of 3.0. Members may be admitted with involvement in the Academic Success Program if they fail to meet these admission requirements, and will be subject to standards review.

Amendment 11/20/2022: If a member fails to attend a meeting with our faculty fellow as assigned through the Academic Success Program, as determined by the Vice President of the SigEp Learning Community, they will be fined \$25.

Section 9 All membership development activities performed by this chapter shall be of a constructive nature in accordance with Article I, Section 4, of the Grand Chapter Bylaws and Administrative Policies and Procedures.

Section 10 A member who is not suspended or liable for any other reason in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, Nos. 35 through 47, shall be specifically considered a member in good standing.

Section 11 All members are required to maintain a 3.0 term GPA. Members below a 3.0 are admitted into the Academic Success Program. The Academic Success Program assigns members to academically beneficial assignments to complete by the given due date. Upon completion of the assignments the member will be allowed to attend the corresponding social event. Members will not be allowed at the social event who have not completed their academic

success assignments, and will be called to standards. Members below a 2.6 GPA two terms in a row will be held for expulsion. Should expelled member believe they have a reasonable excuse for falling below academic expectations, they will be able to write a one-page appeal to the chapter counselor. The chapter counselor will be able to override the automatic expulsion, should they feel an appropriate reasoning was expressed.

Section 12 Members must always be held to the values and virtues of the California Rho and National standards of the Sigma Phi Epsilon Fraternity. Those found in violation will be held accountable to the Standards Board and subject to its decision.

Section 13 No member shall deliberately release any written fraternity materials of any kind without permission of both chapter president and alumni board president. Members not complying with this section shall be subject to immediate suspension and a standards review considering expulsion.

Section 14 If any member has any philosophical issues with the fraternity or its ritual said member should state such issues so the chapter can accommodate such beliefs. These members shall not be discriminated against by any member of the chapter.

Section 15 There shall be a quarterly Brother of the Quarter Award that will be given unto one active member for exceptional service to the chapter.

Section 16 All members are required to complete the Sigma and Phi Challenge. The Sigma challenge is to be completed within one quarter. The Phi challenge is to be completed within two quarters. Upon entering the Epsilon Challenge, every member must actively hold a position in or outside of the chapter.

Section 17 Guests of the chapter may only attend chapter events when given expressed consent by the President with at least 24 hours notice.

Section 18 Membership agreements must be signed within 14 days of distribution. Failure to do so will be grounds for expulsion from the chapter.

Section 19 Any member who is absent or late without reason for 3 chapter functions within a quarter will be sent to standards.

Any member who enlists to participate as a leader in chapter events, sports, or philanthropies is required to attend.

Members must give notice of non-attendance 24 hours in advance to VP Communications.

Failure to notify within 24 hours, yet notification was still received, will result in a LATE marking rather than ABSENT. Absences and lates will be dealt with according to attendance.

Section 20 Any member who fails to meet the minimum community service requirement of 5 hours per quarter will be sent to standards.

Section 21 All active members must attend retreat and elections, each quarter. If they are unable to attend they must inform the VP of Communication prior to sign-up deadline.

Section 22 Eligibility for membership or appointed or elected officer positions may not be limited on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, or disability and no rules or policies shall discriminate on any of these grounds.

Section 23 Any member found possessing, consuming, or distributing narcotics at an official SigEp function is subject to expulsion, pending Standards review.

Section 24 If a brother reserves a spot for an event that charges for individual attendance and is paid by chapter funds and he cannot attend, he must either find a replacement or reimburse the chapter for 1.5 times the appropriate amount.

Section 25 If a brother's actions causes an unbudgeted payment in which the chapter must pay for, that brother will be indebted to the chapter for 1.5 times that amount.

Amendment: Leave of Absence (LoA): The term "inactive" does not exist. Once you are a member of this chapter, you are a member for life. Once a member leaves, the chapter does not open its doors again. To be on LoA you will be required to pay a \$100 fee to the chapter covering the HQ and IFC fees to remain a member. For a LoA to be approved the excuse needs to be approved by Standards and the VP of Finance. AVC should be advised in the decision making process. Your request for a Leave of Absence needs to be approved. Examples: family deaths, study abroad, etc.

ARTICLE III **EXECUTIVE COMMITTEE**

Section 1 The Executive Committee shall consist of the President, Vice President of Programming, Vice President of Finance, Vice President of Member Development, Vice President of Recruitment, Vice President of Communications, and Chaplain.

Section 2 The Executive Committee shall meet the week before each chapter meeting or when called by the President.

Any Exec Member who cannot make it to weekly Chapter Meeting or Executive Meetings, needs to find a substitute to stand in and perform duties.

All Executive Committee members shall have a prepared weekly report for chapter meeting and must be prepared for meeting once meeting commences.

All Executive Committee members shall have their weekly reports and events planned, presented, and confirmed at executive board meeting, prior to chapter meeting.

Failure to do so will result in no chapter acknowledgment and dismissal of the event until it is ready to be presented at the following Executive Board meeting.

Section 3 The President shall serve as chairman of the Executive Committee and shall report to this chapter any action recommended or taken by said committee at each chapter meeting.

Section 4 It shall be the duty of this committee to plan the year's activities; establish the general overall policy and goals. A policy change may be petitioned by a two - thirds majority vote from the chapter.

Section 5 The Executive Committee shall serve to hear all grievances, and render final decision on all matters not falling under the jurisdiction of the Standards Committee; its action shall be binding unless overruled by a two-thirds vote of the chapter.

Section 6 The order of business for the Executive Committee shall be as follows:

- a. Roll call
- b. Reading of previous executive committee minutes
- c. Financial report
- d. Committee reports
- e. Notices and communications
- f. Old business
- g. New business
- h. Adjournment

Section 7 The Vice President of Communications shall keep accurate bound minutes of the Executive Committee meetings.

Section 8 The VP of Communication will develop a chapter meeting agenda from the discussion of the Executive Committee meeting and post the agenda for all members to become familiar with prior to the chapter meeting.

Section 9 There shall be a rotation of at least 2 sober executive members at every chapter function. There shall be at least two other sober brothers besides the sober executive officers at an event. One of these sober brothers must have a vehicle for emergency purposes.

Section 10 Exec Members are expected to show leadership by attending all chapter functions unless having a reasonable excuse. Exec members not attending a chapter event shall be subject to sanction by the standards committee.

Section 11 Chapter functions are to be planned and announced at least 5 days in advance for members to be held accountable.

ARTICLE IV THE CABINETS

Section 1 The cabinets shall consist of each Vice President and all standing and special committee chairmen of the chapter under each vice president's jurisdiction.

Section 2 The cabinets shall meet weekly prior to the Executive Committee meeting and/or when called by the vice presidents.

Section 3 The vice presidents shall serve as chairmen of the cabinet and shall report to the Executive Committee any action recommended or taken by said cabinets.

Section 4 It shall be the duty of the cabinets to coordinate all chapter activities, to allow all chapter leaders to analyze the chapter programs and select those best designed to achieve the desired results consistent with the principles of the Fraternity.

Section 5 The cabinets shall serve as a selective chapter sounding board for the introduction of new policies and programs and serve as a communications network from the Executive Committee to the general membership and back.

ARTICLE V OFFICERS

Section 1 Each of the officers of an undergraduate chapter shall have such powers and perform such duties as prescribed in the Bylaws and Administrative Policies and Procedures or the Ritual of the Fraternity, in the bylaws of the undergraduate chapter, or as may be directed by the Grand Chapter.

Section 2 To be eligible to hold an elected position in Sigma Phi Epsilon, a member must be in good standing and must maintain a cumulative or term grade point average of 3.0 on a 4.0 scale (or its equivalent). This member also must be through Epsilon ROP by the time of installation.

Section 3 At the expiration of his term of office, each officer shall deliver all chapter books, papers, monies or other articles to his successor. Each officer shall render all information to enable his successor to assume full charge of the duties of his office.

Section 4 The officers of this undergraduate chapter in the order of succession, and their duties, shall be as follows:

President:

1. The President shall preside at all meetings of his chapter, all extra sessions, appoint committees, decide in case of tie votes, and sign all papers requiring authentication.
2. He shall have authority to suspend from a chapter meeting any member for conduct unworthy of a member of Sigma Phi Epsilon.
3. The President shall be chairman of a President's Cabinet separate from the Executive Committee. The Parliamentarian and IFC representative are members of this cabinet.

Vice President of Programming:

1. The Vice President of Programming shall be responsible for the chapter's functions, programs, and to keep the chapter calendar.
2. He is chairman of the programs cabinet which may include the social chair, sorority relations, and the community service chairman, philanthropy chair, and formal chair.
3. He shall also deal with Risk Management for all chapter functions. The chapter's detailed risk management policy has been detailed in an official statement and can be found at [this link](#).
4. He shall assume all duties in the absence of or the disability of the President. He is also the ritualistic Vice President.

Vice President of Finance:

1. The Vice President of Finance shall be chairman of the finance cabinet which may include the budget chairman and house chairman.
2. The finance cabinet shall collect all dues and other charges due from the members to the undergraduate chapter, and the Vice President of Finance shall make disbursements subject to the order of the Chapter President or the Alumni Board.

3. The finance cabinet (budget chairman) shall prepare, with the assistance of the Alumni Board and the Chapter President, an annual budget of the undergraduate chapter, and after it is approved by the Alumni Board, he shall transmit a copy to the undergraduate chapter, the district governor, and Headquarters. Budget to the undergrad chapter shall be transmitted at the beginning of the quarter, middle of the quarter (week 4), and end of the quarter, before finals.

4. The finance cabinet shall prepare and submit the monthly financial reports required by Section E, Paragraph 20, of the Bylaws and Administrative Policies and Procedures.

5. The Vice President of Finance shall be responsible for the prompt collection and transmittal to Headquarters of all monies due the Fraternity pursuant to Section C of the Bylaws and Administrative Policies and Procedures.

6. Within one month after the conclusion of their terms of office, the Vice President of Finance and cabinet shall turn over for audit to a qualified person appointed by the Alumni Board, in accordance with Section E, Paragraph 21, of the Bylaws and Administrative Policies and Procedures, all records pertaining to the financial operations of the undergraduate chapter.

Vice President of Member Development:

1. The Vice President of Member Development shall be chairman of the development cabinet which may include the scholarship chairman, all challenge coordinators, retreat chair, sound mind and body chair, academic chair, IFC and intramural Sports Director, and speaker director.

2. He is responsible to schedule and lead chapter retreats and enrichment programs.

3. He shall act to uphold, develop, and strengthen the character of the members and to preserve the ideals and principles upon which the Fraternity was founded.

Vice President of Recruitment:

1. The Vice President of Recruitment shall be responsible for recruiting new members, both undergraduate and alumni, all year round into the chapter.

2. He is chairman of the recruitment cabinet which may include the Recruitment Events chairman and the Balanced Man Scholarship chairman.

3. They shall conduct the chapter's non-member recruitment and alumni programs to establish and maintain programs to recruit undergraduate members and to maintain proper contact with the alumni.

Vice President of Communications:

1. The Vice President shall maintain relations and communication within the chapter, alumni and community.

2. He will be responsible for coordinating and producing a newsletter to go out to members, alumni, parents, university and community.

3. He shall act as secretary for all meetings (chapter and exec) and keep formal minutes.

4. He is chairman for the communication cabinet which may include director of alumni operations and recreation, public relations chair, historian, newsletter chairman, Webmaster, Social Media Chair, and communication manager.

5. The Secretary Chairman shall maintain the membership records of the chapter in a form prescribed by the National Board of Directors, and he shall keep record of the history of the chapter.

6. He shall call the roll and keep the minutes of each meeting. He shall have charge of the seal, books, papers, and records of the chapter, except those in the charge of other officers.

Chaplain

1. The chapter, via election concurrent with other official elections, will elect the following officers to serve as members of the Standards Board: the chaplain, the senior marshal, the junior marshal, the guard, and guide.

Amendment: The chapter, via election concurrent with other official elections, will elect the following officers to serve as members of the Standards Board: the Chaplain, the Senior Marshal, and the Junior Marshal. The chaplain will appoint Epsilons as the Guard and Guide, pending Exec Board approval.

2. The Chaplain will be chairman of the Standards Board and is in charge of bringing up legislation to the chapter.

3. The Standards Board shall be responsible to plan the use of the Ritual, inspect the Ritual equipment, review proper risk management for upcoming events, and practice the Ritual.

4. The Standards Board shall also be responsible to enforce the Chapter's Bylaws and resolve member disputes.

5. The guard shall perform the duties as prescribed in the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 3(e).

6. The marshals shall properly set up and remove Ritual equipment for formal meetings and/or initiations. It shall be their duty to make sure that all Ritual equipment is available for formal meetings and initiations. They shall arrange for proper storage facilities, cleaning and repair of the Ritual equipment.

7. The standards board shall be responsible for conduction one review of ritual every quarter in order to preserve the tradition and integrity of ritual.

8. Upon adequate reason, brother will be required to attend Standards Board review. The individual brought forth will be told why he is being brought forth and will present his case. The member will then be asked to leave the room and Standards Board will review the matter. If Standards board finds with probable cause that the member is to be removed, then they are to hand a resignation form to the individual and the member is removed. Follow-up is required for removing from the said member IFC and HQ rosters

ELECTION OF OFFICERS

1. The officers of the undergraduate chapter shall be elected annually by secret ballot not later than the last regular meeting in November; provided, however, they may be elected semiannually if two-thirds (2/3) of the undergraduate brothers of the chapter vote in its favor, and the process is approved by the District Governor and supervised by the chapter counselor.

2. In the event the elective officers fail to return to college, the undergraduate members may assemble and effect a temporary organization and proceed to elect officers who will serve until the next annual election.

3. Only a member in good standing shall be eligible to hold an office or position of trust in any undergraduate chapter.

4. The officers of an undergraduate chapter shall be installed at the next regular meeting after their election, according to the manner and form prescribed in the Ritual.

5. A chapter shall have the power, by majority vote, to declare void the election of an officer who, without satisfactory cause, fails to present himself for installation.

6. An undergraduate chapter shall have the power, by a vote of two-thirds (2/3) of the chapter to declare vacant any office of the chapter. Further, the alumni board may require the chapter to declare vacant the office of Vice President of Finance for non-performance of his stated duties and obligation.

MEETINGS

1. Each undergraduate chapter shall hold a regular meeting each week when the college or university is in session. Upon a two-thirds vote, a chapter may omit a regular meeting, but no chapter shall omit more than two regular meetings in succession. A special meeting may be called by the President and he may also have the authority to change and cancel a meeting.

2. Formal meetings will be held on the first and last meetings of the quarter, and once in the middle of the quarter. Members will be required to attend in formal attire which means dress pants, dress shirt, dress shoes, dress socks, and tie.

3. Dress code for all Business casual meetings shall require dress shoes or boat shoes, khaki pants, a SigEp Polo, and no hats.

4. Failure to abide by the set dress code for Formal and Business Casual meetings shall result in a tardy.

5. All members of Sigma Phi Epsilon are required to be seated and present at the designated time of chapter meeting. Any member not present during roll call, but enters within 15 minutes will be marked as tardy. Leaving early without notification results in a tardy. Two tardies will count as an absence. A member who is absent for 2 chapter meetings during an academic quarter will be fined \$30 by the standards board.

ARTICLE VI COMMITTEES

Section 1a The vice presidents shall appoint, or the chapter shall elect by majority vote, the chairman of the following standing committees: Balanced Man Scholarship, budget, community service, evaluations chairman, alumni events, speaker director, membership recruitment, scholarship, events, special activities, intramurals, and songs.

Section 1b The Executive Committee shall appoint the members of the standing and special committees upon the recommendation of the committee chairmen.

Section 1c The vice presidents may remove any committee chairman or committee member, who, in his opinion, and in the opinion of the President, is not satisfactorily doing the duties for which he has been appointed.

Section 2 The duties of the standing committees shall be as follows:

a. Membership Recruitment Committee -- This committee shall have charge of all selection activities and extend on behalf of this chapter all invitations for such functions and bids for those men duly elected as new members by vote of the committee; also, this committee shall refer to the Membership Recruitment Guide for additional material and information concerning its duties and responsibilities. The committee shall consist of the VP Recruitment, Rush chair, and one class representative who is in good standing elected by majority of the chapter. The president shall only vote in the case of a tie.

Amendment 11/20/2022: The rule for extending bids is as follows: first, for a member of the chapter to vote in deliberations, they must have attended at least half of the rush events prior to that night's deliberations. Of the eligible voters, a potential new member must receive "yes" votes from 75% to be extended a bid. If they receive less than 60% "yes" votes, they will not be extended a bid. If the proportion of votes falls between 0.6 and 0.75, the core recruitment committee (VPR, Rush Chair, and a third member in good standing determined by the VPR) will vote.

b. Scholarship Committee -- This committee shall be responsible for seeing that quiet hours are maintained at all times; keeping members' scholastic records; preparing charts and graphs for indicating this chapter's recent ratings against the Fraternity and campus average; working closely with the member development coordinator and mentors; and determining which members are eligible for the Clifford B. Scott Memorial Key and the Ulysses Grant Dubach Award, and sending this information, properly authenticated, to the Headquarters in the fall of each year.

c. Events Committee -- This committee shall plan and prepare this chapter's social calendar at the beginning of the school year and revise this calendar during the year when necessary. It shall be the responsibility of this committee to stimulate improvements in the social graces of the individual members and the group as a whole, and to ensure the chapter's compliance with campus, city, state, and Fraternity laws and policies.

d. Intramurals -- This committee shall have charge of all games, contests and sports; it shall keep records and reports of such events and shall supervise and encourage members to participate in these events.

e. Songs -- The chairman of this committee shall conduct weekly song practices, encourage informal singing around the dinner table and other gatherings, and organize serenades of sororities, women's residence halls, etc. These songs should represent the principles of the Fraternity.

Section 2a The risk management committee shall plan out risk management at any chapter sponsored events. It shall be the responsibility of this committee to ensure there are adequate risk contingencies to ensure the safety of the members of the fraternity and individuals attending fraternity sponsored events. In addition it is the responsibility of this committee to ensure the fraternities events are in accordance with our national bylaws regarding risk management.

a. California Rho Chapter of the Sigma Phi Epsilon Fraternity at UC San Diego is a registered student organization at University of California, San Diego, but not part of the University itself.

b. California Rho Chapter of the Sigma Phi Epsilon Fraternity at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Section 3 The president shall appoint other committees and committee chairmen when he deems it to be for the benefit of this chapter.

Section 4 These committee chairmen shall meet weekly with the vice president as outlined in Article IV (of these bylaws).

ARTICLE VII CHAPTER MEETING

Section 1a A regular meeting of this chapter shall be held each Sunday at 7:00 pm during the school year, unless otherwise stated by executive board.

Section 1b Formal meetings shall be opened and closed using the form prescribed in the Ritual.

Section 1c This chapter shall have formal meetings, with the use of all official Ritual equipment, on the following occasions, as prescribed by the Fraternity Ritual:

- (1) The first regular meeting of each semester/quarter/term.
- (2) Ritual
- (3) Installation of officers.
- (4) Last regular meeting of the quarter.
- (5) At the option of the chapter president.
- (6) At the request of a representative of the Grand Chapter.

Section 1d A special meeting may be called by the President or by a two-thirds vote of the members of this chapter.

Section 2 The President shall have authority to suspend from the meeting any member for conduct unworthy of Sigma Phi Epsilon or unbecoming to a gentleman.

Section 3 The order of business shall be as follows:

- a. Roll call.
- b. Reading of the minutes of preceding meeting; approval.
- c. Financial report.
- d. Committee reports.
- e. Reading of communications and notices.
- f. Unfinished business.
- g. New business.
- h. Recommendation(s) for membership and voting on said recommendation(s)
- i. Report of sickness.
- j. Remarks for the good of the Fraternity (Gavel).
- k. Closing (Singing of the Anthem)

Section 4 Robert's Rules of Order shall be the authority on all parliamentary questions where they do not conflict with these bylaws or the Bylaws and Administrative Policies and Procedures of the Grand Chapter.

Section 5 Attendance at Chapter meetings is mandatory only the Vice President of Communications has the power to excuse a brother from a chapter meeting or executive meeting, notice must be given 48 hours in advance. Three unexcused meetings will come under Standards Board review and subject to sanction and punishment. Excuses shall be limited to illness, work, or family emergency. Notification of intended absence before the event time will result in a tardy; two tardies are equivalent to an absence.

Amendment 11/20/2022: If a member of the chapter has 3 unexcused/unapproved chapter meeting absences, they will be fined \$25. For each consecutive unexcused/unapproved absence, they will be fined an additional \$25 (e.g. 3:25, 4:50, 5:75, etc.) If they do not pay this within one week of the imposition of the fine, they will be placed on probation and will not be allowed to attend any chapter events.

ARTICLE VIII ASSESSMENTS, FINES AND FEES

Section 1 The membership fee shall be \$350.00, which shall be sent to Headquarters within 24 hours after joining, along with the membership form, in accordance with Article VII, Section Nos. 1 and 2, of the 2013 Grand Chapter Bylaws, in addition, the new member's

account with the chapter must be paid in full or have a written payment plan approved by VP of Finance before said new member may be inducted.

Section 2 This chapter shall deposit 20 dollars per member per year to the Chapter Investment Fund and 25 dollars per year to the SigEp National Housing, LLC (SENH) in accordance with Article VII, Section Nos. 7 and 8 of the 2013 Grand Chapter Bylaw.

Section 3 All members shall pay equal quarter dues and assessments as provided in the budget prepared by the Vice President of Finance and Alumni Board and said charges shall not be changed without the approval of the Alumni Board. 1st quarter members will be given a reduction in dues in order to compensate for HQ initiation fees. Reduction will be decided by VP of Finance.

Section 4 All chapter fees and bills shall become due and payable on the first of the month for which the fees are being charged. If the bill has not been paid by the end of the month for which it was levied, the member shall be suspended from the chapter upon majority vote of members present and in good standing; and unless said amount is paid within 30 days after suspension (60 days after original due date), he shall be expelled for indebtedness upon majority vote of members present and in good standing. The preceding actions are in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, Nos. 38 through 47, inclusive. Regular fees shall be chargeable for the period that any member is under suspension.

Section 4a

All members who pay their dues in full before New Business of the first meeting will be eligible for the SigEp Lottery. The SigEp Lottery will be held during New Business of the first meeting and the brother who is present at meeting or not unexcused and gets his name drawn from the lottery will have his dues refunded to him in full.

Section 5 Suspension is defined to be the denial, for a definite period, of the privileges and benefits of membership, including the wearing or displaying of the Fraternity insignia, the attending of this chapter's functions or otherwise identifying oneself as a member of the Fraternity, in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 36. Suspended members shall be required to still attend all chapter meetings.

Section 6 Expulsion is defined to be the permanent denial of all privileges and benefits of membership, including those specifically enumerated in the preceding section, in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 37.

Section 7 Any member under suspension for indebtedness shall, upon payment of his indebtedness, be restored to membership in good standing without a vote of this chapter, in

accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 42.

Section 8 Any member expelled for indebtedness by this chapter may be reinstated in accordance with the 2013 Grand Chapter Bylaw, Article II, Section Nos. 40 through 44. The chapter VP Communications shall notify the Headquarters of a member expelled for indebtedness, giving the amount of the indebtedness and a copy of the letter sent to the member informing him of his expulsion. In cases of expulsion, other than for indebtedness, the chapter secretary shall notify the Headquarters of the members expelled along with the minutes of the meeting where the expulsion was acted upon and all resolutions, together with all the papers giving a complete record of the case. (See Article II Membership, Sections No. 37 through 49 for SUSPENSION AND EXPULSION, SUSPENSION AND EXPULSION FOR INDEBTEDNESS, and NOTIFICATION AND REINSTATEMENT, of the Grand Chapter Bylaws and Administrative Policies and Procedures).

Section 9 The bookkeeping system employed by this chapter shall be that prescribed by the Chapter Alumni Board or that of the Grand Chapter and/or other systems with the approval of the National Board of Directors.

Section 10 All fines assessed by the President, Chaplain, or VP of Communications shall be recorded by the Chaplain and VP of Finance. VP Finance shall collect the amount due at the next chapter meeting. Any member who does not pay fines in full by the following meeting shall be sent to standards for review.

Section 11 Each brother must pay the full prescribed amount of dues amounting to \$400 each academic quarter. Dues will be paid in full or be put on a payment plan by the first meeting, and have their first payment into the Vice President of Finance. Changes to the amount of dues to be paid each quarter will be proposed by the Vice President of Finance with approval by a vote of two-thirds ($\frac{2}{3}$) of the chapter. Any member who has not paid their dues by the second meeting shall be denied entrance into bid night, and sent to standards and face expulsion.

Amendment: Payment Plan: For those members who do not pay the full designated amount by the first deadline will be subject to pay an extra fee tacked on to the original dues amount. This value will be approved by VP of Finance. A fine will also occur for each day late, decided by the VP of Finance.

ARTICLE IX AMENDMENTS

Section 1 Amendments to these Bylaws must be submitted in writing to the Executive Committee for review and then may be proposed at any business meeting of the chapter. Any said proposed amendment shall not be acted upon for at least two weeks. No amendments

shall become effective until approved by a two-thirds vote of the entire active membership at the meeting at which said amendments are acted upon.

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Addition to ARTICLE III: Executive Committee, Section 2: a-d

ARTICLE VI: Addition of BMS Committee

Altered ARTICLE II: Section 15: To Brother of the Month

Deleted ARTICLE II: Altered Section 15, 17, 18 to fit quarter system/non-greek housing

ARTICLE X (Parking): N/A

Revised 06/13/2012

Updated extensively:

04/27/2014

Revised Social Probation and social events: 1/29/15

Proposed Bylaw revision 2/18/2015

Updated 4/22/2015

Revised Risk Management Policies 2/3/2022

Changed all instances of 'UCSD' to 'UC San Diego' 10/21/2022

11/20/22:

- Updated dues to \$400
- Chapter members must attend at least 50% of rush events in order to vote at deliberations
- If a PNM receives less than 60% favorable votes, they will not be extended a bid. If a PNM receives more than 75% favorable votes, they will be extended a bid. If the vote falls between 60% and 75%, the vote will go to the core recruitment committee (VPR, Rush Chair, and delegate appointed by VPR).
- If a member of the chapter has 3 unexcused/unapproved absences to chapter meetings within one quarter, they will be fined an additional \$25 (e.g. 3:25, 4:50, 5:75, etc.) If they do not pay this within one week of the imposition of the fine, they will be placed on probation and will not be allowed to attend any chapter events.
- If a member of the chapter "ghosts" our faculty fellow, they will be fined \$25. This is determined by VPSLC.
- Updated formal rules

Amendment to Article 2 - Section 11 - appeal process to chapter counselor

National Hazing Policy and Statement on Hazing

Hazing has no place in Sigma Phi Epsilon and yet it continues to be a real problem within our organization and so many others. Too many brothers are losing out on the opportunity to have a valuable SigEp experience because of hazing and the desire to hold onto traditions. There are too many reports in the media about fraternities hazing their members. Hazing is both illegal and immoral. Forty-four states currently have laws that criminalize hazing activities. Individuals who engage in hazing subject themselves to both criminal and civil liability.

Hazing is dishonorable to the values and principles upon which the Fraternity was founded. In most states, hazing is a crime. It is extremely harmful to Sigma Phi Epsilon's reputation, and it is a real threat to our continued existence on college campuses. Hazing hinders the development of friendships based on true brotherhood.

Every brother is responsible to educate in a constructive and harmless way. Each and every brother must understand and take seriously their responsibility to see that hazing does not occur.

SigEp wants to lead the charge to eradicate hazing within all collegiate Greek-letter organizations. We promise that any brother who is found responsible for hazing other men will be held accountable for his actions. Individuals involved will face criminal and civil prosecution, expulsion, removal from school, financial hardship and loss of insurance coverage.

In August 2011, the National Board of Directors voted to support criminal prosecution of anyone hazing other brothers or new brothers.

Hazing is defined in the Statement on Chapter & Individual Responsibility as:

"Any action taken or situation created, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include, but are not limited to, the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; morally degrading or humiliating games and activities; late work sessions which interfere with scholastic activities; and any other activities which are not consistent with fraternal law or ritual, the regulations and policies of the educational institution or applicable local, state, or federal law."

We ask every brother to make a strong commitment to not haze anyone and to always stand up to anyone who wants to haze other brothers.