



Scholars Society at UC San Diego Constitution for the 2024-2025 Academic Year

Article I. Name of the Student Organization

The organization shall be called Scholars Society at UC San Diego.

Article II. Statement of Purpose

To foster service, academic development, and leadership among UC San Diego recurring merit based scholarship recipients (“Scholars”).

To promote a supportive and welcoming community among Scholars that allows them to enrich their social experience at UC San Diego.

To encourage Scholars to establish meaningful relationships with their peers, UC San Diego alumni, and faculty that can provide resources and support for achieving academic and career goals.

The Scholars Society at UC San Diego does not discriminate based on race, color, national origin, religion, sex, gender, disability, age, medical condition, ancestry, marital status, citizenship, or sexual orientation.

The Scholars Society at UC San Diego is an academic organization connected to UC San Diego Undergraduate Research Hub.

Article III. Non-profit Statement

Scholars Society at UC San Diego is a non-profit student organization.

Article IV. Membership

An invitation for membership shall be extended only to UC San Diego undergraduate students who have been awarded an academic scholarship from UC San Diego, as determined by the University of California Regents based on the standards required to maintain the scholarships (this includes, but is not limited to, recipients of the Regents Scholarship, Chancellor's Scholarship, Chancellor's Associates, Jacobs Scholarship, and Alumni Scholarship). To be considered an active member, Scholars must either attend at least fifteen events and six General Body Meetings (GBM) over the course of their four years at UC San Diego, attend at least six events and two General Body Meetings (GBM) over the course of their senior year, or serve on the Scholars Society board. Members may be excused on a case by case basis if they contact the presidents. Active members may receive a graduation stole and will have their name listed on the official roster on the Scholars Society website for the year 2023-2024.

Article V. Frequency of Organization Meetings

There shall be a minimum of one General Body Meeting each quarter to discuss upcoming events and opportunities. The GBMs will also consist of a social component, encouraging members of Scholars Society to get to know one another and discuss plans for the quarter. The Scholars Society officers shall convene each week in an Executive Board Meeting (EBM). This meeting will allow officers to present plans for their respective events, determine organization-wide policies, and to oversee the functions of the organization as a whole. Scholars Society Officers will be allowed absences from these meetings provided that notice of absence is given to a co-president and approved at least 24 hours in advance or if they have a permanent conflict. Co-presidents must release an agenda before each Executive Board meeting and each officer is required to fill out their respective section in the agenda as well as presenting their report of the week's activities and event progress during the meeting. Board members are required to attend at least one event per week unless they are excused by the presidents.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. Additionally, voting students must be active members of the organization. All officers must remain active members for their time in office. Elections for presidency for the next academic year shall take place during spring quarter. Candidates for the position of president must give a two-minute speech at the Spring GBM outlining their qualifications and their goals for Scholars Society. Voting for presidents shall be done electronically. In case of a tie, the position will be decided by a two-thirds vote from the current core officers, excluding the candidate if they are also a core officer. Presidents may not hold office for two terms unless there are no competitors. Presidents can become Executive Advisors after their terms. OSP officers will be appointed directly by the current OSP officers from the members of the OSP board. Other candidates for the rest of the board will submit an application and be appointed by the newly-elected core officers. All positions serve a term of one year, beginning and ending at the conclusion of Spring Banquet. An officer who fails to uphold the constitution of the Scholars Society at UC San Diego may be asked to resign by the co-presidents if there is a three-fourths consensus among officers at a weekly board meeting. Vacant positions may be filled by appointment during the school year.

Amendments to this constitution shall be adopted by a two-thirds majority vote of the board members for the current academic year.

Executive officers shall consist of the following:

- President(s)
 1. shall plan and run all GBMs and board meetings.
 2. shall oversee all activities of the board.
 3. shall delegate responsibilities to other officers as they arise.
 4. shall maintain organization logistics and registration.

5. shall serve as liaison between Scholars Society and UC San Diego offices including but not limited to the UC San Diego Alumni Association, the UC San Diego Office of Research Affairs, UC San Diego Academic Enrichment Programs, UC San Diego Office of the Vice Chancellor – Student Affairs, and UC San Diego Office of the Assistant Vice Chancellor for Student Retention and Success.

6. shall oversee the email account.

7. shall ensure the following year has a complete executive board.

• Vice President Internal

1. shall oversee officers of internal positions, including but not limited to social chair(s), mentor-mentee chair(s), and graphics/publicity chair(s).

2. shall take meeting minutes during board meetings.

3. shall send out a weekly email blast to the entirety of the organization.

4. shall maintain a contact list and keep track of active members.

5. shall oversee the ordering and distribution of stoles to active members who are graduating.

6. shall be in charge of the website. (<https://ucsdsscholarssociety.weebly.com/>)

• Vice President External

1. shall oversee officers of external positions, including but not limited to overnight stay program (OSP) chairs, volunteer chair(s), and academic chair(s).

2. shall maintain active communication with Scholars Societies of other UC campuses

3. shall lead UC San Diego Scholars Society's participation in the annual Inter-UC Conference as well as any other quarterly events between Scholars Society of UC San Diego and Scholars Societies of other UC campuses.

4. shall help organize and provide support for all meetings, including but not limited to board meetings and GBMs.

5. shall help organize collaborations with other organizations.

• Chief Operations Officer

1. shall create a budget for the year.

2. shall be charged with obtaining funding through activities including but not limited to requesting funding from UC San Diego groups such as UC San Diego Associated Students and College Councils.

3. shall manage all Scholars Society funds by keeping an organized record of cash flow external to the organization, including but not limited to fundraising, sponsorship, and expenditures; as well as an organized record of cash flow within the organization, including but not limited to reimbursements.

4. shall maintain a connection with Scholars Society's designated financial advisor.

• Executive Advisor

1. shall assist the executive board with running the organization.

2. shall give advice to the board based on previous experience as a board member.

3. shall serve in the president's place should the president be unable to fulfill their duties.

4. shall only be past presidents.

General Board Chair Positions and Committee Heads shall include:

- Overnight Stay Program (OSP) Chairs

1. shall form and head the committee charged with planning and executing the annual Scholars Society Overnight Stay Program.
2. shall communicate with UC San Diego offices to organize the event.

- Mentor-Mentee Chair(s)

1. shall be charged with running the Mentor-Mentee program and Collaborative Undergraduate Learning Teams for Scholars.
2. shall match Mentor and Mentee pairs based on information supplied by members through an online survey.
3. shall organize and update a list of all Mentor-Mentee pairs.
4. shall organize at least three Mentor-Mentee bonding events per quarter.

- Social Chair(s)

1. shall be charged with planning at least two social events per quarter. A social event is non-academic and non-professional in nature, but is run with the goal of building camaraderie between scholars.
2. shall be charged with planning one board social event per quarter.

- Academic Chair(s)

1. shall be charged with hosting at least two events per quarter, one of which should not be study jams, to connect scholars to academic and professional resources at UC San Diego.
2. in conjunction with the Vice President External, shall host the annual alumni event as well as the Legacy Lecture event. This counts as two events toward fulfilling the three event requirement.

- Graphics/Publicity Chair(s)

1. shall be in charge of social media: Facebook, Discord, Instagram.
2. shall be in charge of making graphics for every event that requests it at least 1 week in advance.

ARTICLE VII. RISK MANAGEMENT

Scholars Society at UC San Diego is a registered student organization at University of California, San Diego, but not part of the University itself.

Scholars Society at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Possible risks associated with organization activities include risks expected of attending an event on the UC San Diego campus, including but not limited to the facilities available to registered student organizations. Some events involve traveling by public transit to nearby areas and the inter-UC conference. Some events involve physical activity for sport and to arrive at the event location. These risks will be mitigated by ensuring that members are aware of such risks, via verbal or written announcements, or via signed waivers. In general, the organization will be watchful for and promptly address any reckless behavior among members that may cause harm

to themselves or others in the community.

Scholars Society at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu> . Scholars Society will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE VIII. COMMUNITY ADVISOR

An organization advisor will help to oversee and coordinate the actions of Scholars Society for the duration of the school year, and to serve as the organization's main point of contact with the UC San Diego administration.