

ENGINEERING WORLD HEALTH (EWH) AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR

Article I – Name

Section I:

The organization shall be called Engineering World Health at UC San Diego.

Article II- Statement of Purpose

Section I:

Engineering World Health at UC San Diego shall hereinafter be called the “chapter” which shall have been granted a charter by the Engineering World Health national society. The object of the chapter shall be to promote the profession of Engineering World Health (EWH) at UC San Diego through the organized effort of this group in study, research, and discussion of the fields of EWH UC San Diego and the dissemination of knowledge thereby gained. The chapter will also: a) promote student research awareness, b) identify job opportunities and options, c) aid fellow students in development of technical skills and d) promote student/faculty interaction.

Section II: The Engineering World Health (EWH) at UC San Diego is a non-profit student organization.

Article III – Nonprofit Statement

Section I:

The Engineering World Health (EWH) at UC San Diego is a non-profit student organization.

Article IV - Requirements for Membership

Section I:

In accordance with UC San Diego Associated Students policy, any person who is a registered student, undergraduate or graduate, enrolled at UC San Diego is eligible for membership in the student chapter.

Section II:

All members of the student chapter are subject to the Constitution and Bylaws of the Engineering World Health at UC San Diego.

Section III: Members and non-members shall be welcome and encouraged to attend any chapter events. Undergraduate, lower division, pre-engineering candidates shall be encouraged to attend EWH at UC San Diego general body meetings and/or events.

Article V - Frequency of Organization Meetings

Section 1:

Meetings between members will be held weekly as appropriate and hosted by the presiding officer as they see fit.

Article VI – Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Section I:

The officers of the chapter shall be: Co-Presidents, Vice-President External, Vice-President Internal, Vice President Finance, Project Manager, EWH 101 Chair, Social Chair, TESC Representative, and between two and eight Project Team Leads. Between four and eight of these officers must be registered yearly as principal members with Associated Students. Only registered UC San Diego students may hold office in the organization.

Section II:

The officers of the chapter shall be elected in the manner prescribed by the Bylaws of the chapter. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Article VII – Risk Management

Section I:

Engineering World Health at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. Engineering World Health at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Section II:

In the event that EWH at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors, etc.). The University does not recommend that students provide medical assistance.

Section III:

Engineering World Health at UC San Diego understands that the University does not assume legal liability for the actions of the organization, and that the University does not provide insurance coverage for any of the organizations activities.

Section IV:

EWH at UC San Diego recognizes that the University generally recommends against all international travel by Student Organizations due to the myriad of risks travelers face in foreign countries. Student organizations are discouraged from traveling to foreign countries due to the wide variety of risks involved with foreign travel, and the extensive planning efforts required by the Student Organization's Members to manage those risks. Security risks and health care services vary widely from one country to another, so thorough research on those topics is especially important.

International travelers are advised to research US State Department Travel Advisories and the CDC Travel Health site and abide by all recommended alerts and warnings, and procure travel insurance with medical coverage that covers their chosen destination because most USA Health Plans are not valid in foreign countries.

Section V:

EWH at UC San Diego recognizes that all student organization activities must be conducted safely, in accordance with all applicable federal, state and local laws. Additionally, EWH at UC San Diego will abide by UC San Diego requirements for students in labs, including policies for minors in UC laboratories, and ensure members receive safety training regarding the use of chemicals and/or machinery before entering the lab. Members must follow any best practices and lab safety protocols for the use of such chemicals, research equipment or machinery, including the appropriate use of Personal Protective Equipment, and should work under close supervision of those trained in the handling of chemicals/use of research equipment or machinery.

Article VIII – Student Council

Section I:

The chapter is classified as a professional organization and is to be registered with the Triton Engineering Student Council (TESC). The chapter is directly represented in the Student Council and Council decisions shall be binding upon this organization as long

as they are not in any way conflicting with the EWH at UC San Diego Constitution and Bylaws.

Article IX – Constitution

Section I:

This Constitution may be amended by a three-fourths vote of the members present at any regular or special meeting, provided that written notice of the amendments has been posted on the EWH at UC San Diego web site at least ten days prior to the date of the meeting. Upon passage, an amendment should be submitted to the Society headquarters.

ENGINEERING WORLD HEALTH (EWH) AT UC SAN DIEGO BYLAWS - 2024-2025 ACADEMIC YEAR

Article I – Dues

Section I:

The annual dues to renew the chapter's status with the National EWH organization has been established at \$400 for 2021.

Section II:

There are to be no mandatory student dues.

Section III:

Student applications for membership are evaluated by the executive board and kept confidential. Students will individually be notified of their acceptance for EWH at UC San Diego membership.

Section IV:

A student member displaying behavior inappropriate for a professional representative of the society may be expelled from the chapter by a three-fourths vote of the membership if said behavior has not ceased after three written warnings have been submitted by the chapter officers to the student in question.

Article II – Elections

Section I:

Elections shall be held in April at a special Elections meeting, during the first weeks of spring quarter.

Section II:

During recruitment in Fall quarter, general members may apply directly to a committee consisting of the Co-Presidents, Vice President Internal, Vice President External, and Vice President Finance for an officer position to fill any vacancies from the previous April election.

Section III: No student shall be elected to office if graduating before completing at least one quarter in office.

Section IV:

Elected positions are filled in the order listed in Article V, Section I of the Constitution. Nominees are taken from the voting body by the current President, including self-nominations. Individuals running for an Executive board position consisting of Co-Presidents, Vice-President External, Vice-President Internal, or Vice-President Finance, must have been an active member the previous year. Short speeches establishing willingness and capability are to be given by candidates in order of nomination. A majority vote of all members present shall be necessary to elect an officer, with all candidates removed from the room during voting, which is to be conducted by open counting.

Section V:

Impeachment of any officer may be accomplished only upon presentation of just and reasonable cause for such action to the Faculty Advisor of the chapter and, upon the Faculty Advisor's approval, with a two-thirds vote of all enrolled members of the chapter, subject to review by EWH at UC San Diego headquarters.

Article III - Meetings

Section I:

The chapter shall hold general body meetings twice each quarter, with the dates to be determined by the officers during the previous quarter, as soon as class schedules are available.

Section II:

The chapter shall hold officer meetings at a minimum of twice a month, at a regularly scheduled time of mutual convenience. Attendance by non-officers is at the discretion of the Presidents.

Article IV– Programs

Section I: Two general body meetings each quarter shall be devoted primarily to the profession of EWH at UC San Diego and may be accomplished in connection with food or refreshments.

Section II:

A field trip, industry night, speaker event, or student workshop may be scheduled in lieu of a regular general body meeting.

Article V – Duties of Officers

Section I:

The Co-Presidents are the chief executives of the chapter and supervise all chapter's affairs and activities. The Co-Presidents organize officer meetings and represent EWH at UC San Diego at events such as Admit Day, Welcome Week Orientation, etc. The Co-Presidents work with the faculty advisor and the officers in planning and coordinating events for each quarter and for the academic year. The Co-Presidents will organize and lead Build Days and assist the project teams with editing and reviewing project submissions. It is recommended that the candidates have prior experience in EWH at UC San Diego.

Section II:

The Vice-President External is in charge of developing and maintaining relations with alumni, industry, and other local organizations. The VP External will manage the industry tours program, sponsorship, and other industry-related programs.

Section III:

The Vice-President Internal is responsible for maintaining the general well-being of members. This includes posting permanent record (minutes) of all regular and special meetings, maintaining a current roster of members, assisting with recruitment, and facilitating quarterly evaluations of member satisfaction.

Section IV:

The Vice-President Finance is responsible for the financial records of the chapter and for disbursement of funds. The VP Finance also is responsible for filling out AS, TESC, and BE department funding request forms. This includes the completion of TAP forms.

Section V:

The Social Chair will put on quarterly events, collaborate with other engineering/science clubs and put on joint social events. The Social Chair will maintain a website, Instagram page, and Google Groups for EWH at UC San Diego and update events in a timely manner. Also take pictures at EWH events to be posted on the website/Instagram. Create fliers to be posted around school to publicize GBM's and Build Days.

Section VI:

The EWH 101 Chair will put on quarterly events consisting of a speaker series where members of industry or UC San Diego faculty members shall speak about issues relating to engineering or global health.

Section VII:

The TESC/DECaF Representative is the liaison between EWH at UC San Diego and TESC and organizes EWH at UC San Diego's involvement with the DECaF Career Fair. The TESC/DECaF Representative attends weekly TESC meetings and any other DECaF planning meetings as necessary.

Section VIII:

The Project Team Leads shall be in charge of a Project Team. They are responsible for organizing the members of their project team.

Article VI – Committees

Section I:

There shall be two standing committees: Executive Board and Officer Board, as well as two to eight Project Teams.

Section II:

The committees shall consist of two to eight members of the chapter.

Section III:

The membership of the Executive Board shall consist of the Co-Presidents, Vice President Internal, Vice President External, and the Vice President Finance. The Executive Board shall meet separately from the Officer Board in order to make policy decisions, facilitate broader organizational goals such as recruitment and elections, as well as confer about their respective responsibilities.

Section IV:

The membership of the Officer Board shall be a general committee consisting of all officers in the chapter. The Officer Board shall meet to report on and coordinate their respective responsibilities and schedule events for upcoming quarters.

Section V:

The Project Teams shall consist of officers and general members interested in participating in National EWH design competitions, projects, and other projects aimed at improving world health through engineering. The teams shall be led by one or two Project Team Leads and have an additional general members. The Project Teams will meet for the purpose of submitting a project proposal to the national EWH Design Competition.

Section VI:

The Co-Presidents shall determine and appoint any additional committees deemed necessary and proper to fulfill the objective of the organization.

Article VII – Faculty Advisor

Section I:

The Faculty Advisor shall be appointed annually by the Chapter.

Section II:

The Faculty Advisor must be a member of UC San Diego faculty as per the national EWH chapter guidelines. The faculty advisor must also be registered as the chapter's community advisor through the Center for Student Involvement.

Article IX – Bylaws

Section I:

These Bylaws may be amended by a three-fourths vote of the members present at any regular or special meeting, provided that written notice of the amendments has been posted on the EWH at UC San Diego website at least ten days prior to the date of the meeting. Upon passage, an amendment should be submitted to the Society headquarters.