

International Society for Pharmaceutical Engineering at UC San Diego Constitution - 2024-2025 Academic Year

Article I. Name of Student Organization

Section 1. The organization shall be called International Society for Pharmaceutical Engineering at UC San Diego. On the campus of UC San Diego, this name may be shortened to ISPE and ISPE at UC San Diego.

Section 2. The local ISPE San Diego Chapter or Affiliate will sponsor the Student Chapter at UC San Diego and all Members of the Student Chapter are considered members of the ISPE San Diego Chapter or Affiliate. In this document the UC San Diego Student Chapter of the International Society for Pharmaceutical Engineering shall be referred to as the Student Chapter.

Article II. Statement of Purpose

Section 1. The objectives of the Student Chapter shall conform to those of the International Society for Pharmaceutical Engineering, Inc., hereinafter called ISPE.

Section 2. In furtherance of these objectives, the non-profit Student Chapter shall hold meetings for the presentation of appropriate papers and the interchange of ideas and information. Where practical, the Student Chapter shall promote plant tours/site visits and educational lecture courses.

Article III. Nonprofit Statement

International Society for Pharmaceutical Engineering at UC San Diego is a non-profit student organization.

Article IV. Requirements for Membership

Section 1. All Members of ISPE attending University of California, San Diego as students shall be considered Members of this Student Chapter. Student Members are individuals enrolled full-time at a college, university, or other educational institution. We realize circumstances occur when an individual may not be enrolled full-time as a student, however if the primary intention of the individual is education, student membership is allowed. These individuals may enter the Society as Student Members of the Society and the Chapter.

Section 2. All Members of the Student Chapter who are in good standing shall have the right to vote and hold office in the Student Chapter.

Article V. Frequency of Organization Meetings

Section 1. Regular meetings of the Student Chapter shall be held at such time and place as may be selected by the Executive Committee.

Section 2. At least five meetings shall be held during each regular academic period.

Section 3. Officers of the Student Chapter will be elected by the membership by May 25 each year and shall hold office for one year.

Article VI. Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Section 1. The Officers of the Student Chapter shall consist of a President, Vice Presidents, a Secretary, a Treasurer, a Public Relations Officer, a Bioengineering Day Chair, a Mentorship Chair, a Department Outreach Chair, a Member Development Chair, and a Webmaster, all of whom shall be elected for a term of one academic year by the Student Chapter at the organizational meeting and at each May thereafter. The offices of Secretary and Treasurer may be combined, if desired.

Section 2. The management of the Student Chapter shall be vested in an Executive Committee consisting of the officers of the Student Chapter and the Advisors, Faculty and Industry.

Section 3. The Executive Committee shall have power to fill vacancies in its membership; such appointees will hold office for the remaining term of the vacating members.

Section 4. The Executive Committee may hold meetings, subject to the call of the President, as often as the interests of the Student Chapter demand.

Section 5. At all meetings of the Executive Committee, a majority of Members shall constitute a quorum. Section 6. Each Executive Board Officer shall submit all required reports within the required deadlines as specified in Appendix E to ISPE Headquarters and each Advisor.

Article VII. Risk Management

International Society for Pharmaceutical Engineering at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

International Society for Pharmaceutical Engineering at UC San Diego understands that the University does not assume legal liability for the actions of the organization.