

**POSTGRAD PUZZLES & PROOFS AT UC SAN DIEGO
ORGANIZATIONAL CONSTITUTION - ACADEMIC YEAR 2024-2025**

ARTICLE I. NAME OF ORGANIZATION

The organization shall be named Postgrad Puzzles & Proofs at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The purpose of Postgrad Puzzles & Proofs is to provide an inclusive and engaging community for math graduate students who are interested in jigsaw puzzles. Through community-building events with refreshments and puzzles, we hope to contribute positively to the experience of being a math graduate student at UCSD.

ARTICLE III. NONPROFIT STATEMENT

Postgrad Puzzles & Proofs at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Membership is open to any UC San Diego student who is enrolled in a graduate program related to the Department of Mathematics; including but not limited to: Mathematics Ph.D. students, Mathematics MA/MS students, Statistics MS students. Also eligible for membership is any UC San Diego student taking courses in mathematics or who have an interest in the topic. There are no fees, dues, or attendance requirements for membership.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

The organization shall meet approximately once per week in each of the Fall, Winter, and Spring academic quarters. The Leadership Team may meet periodically at their discretion to discuss matters related to PPP.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

There are three members of the PPP Leadership Team: President, Vice President, and Financial Director. Their duties are as follows:

President: Responsible for organizational leadership, delegation of duties for smooth operation of events and activities, and has final say in all matters where there is disagreement between the Vice President and the Financial Director.

Vice President: Assists the President in the execution of their duties on a regular basis, including but not limited to managing communications, setting up / breaking down event spaces, scheduling meetings. The Vice President is the main administrator of elections each year in the event that one is needed. The Vice President is also responsible for taking on the duties of the President or the Financial Director in the event that one or both leaves their role in the course of an academic year.

Financial Director: Manages the financial needs of the organization, including but not limited to: submitting financial requests to various university institutions and departments, collecting receipts and sign-in sheets at each event, compiling and submitting expense reports where needed.

The three positions each have a one-year term beginning October 1 of a given year, through September 30 of the following year. They are filled according to an open solicitation, and if needed, subsequent election of all current and eligible members (see Article IV) that should take place during Week 10 of each Spring quarter.

Any of the three principal members may be removed via a unanimous decision by the other two principal members, but not without reason.

ARTICLE VII. RISK MANAGEMENT

Postgrad Puzzles & Proofs at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Postgrad Puzzles & Proofs at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VII.1. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE

Potential risk associated with the organization includes extremely minor injury as a result of poor handling of puzzle pieces, and potential choking on provided refreshments. In the case of minor injury, members will be escorted to Student Health for any necessary medical attention, and actions will be taken in the event of more serious injury.

ARTICLE VIII. HAZING PREVENTION

The President, Vice President, and Financial Director will be required to be trained on identifying and preventing hazing in PPP. If hazing is identified, it will be promptly reported to the relevant offices at UCSD.

ARTICLE IX. COMMUNITY MENTOR

We will not have a community mentor.

ARTICLE X. FINANCIAL MANAGEMENT

PPP will finance its activities by raising funds from organizations including, but not limited to, the Student Success Center and the Department of Mathematics. The funds will be managed with the assistance of the fiscal support staff within the Department of Mathematics. Planning allocations and disbursements of funds is left to the discretion of the Financial Director, provided they act with the consent of the remainder of the Leadership Team pursuant to Article VI and the policies set forth by funding bodies, including but not limited to: the Student Success Center and the Department of Mathematics.

ARTICLE XI. AFFILIATION WITH OTHER GROUPS

The organization will have no affiliations with other groups or organizations, including but not limited to: the Student Success Center and the Department of Mathematics.

Statements and claims made in this document have not been evaluated by any external organization and reflect solely the opinions and stances of the Leadership Team of Postgrad Puzzles & Proofs for Academic Year 2024-2025.