

THE CONSTITUTION OF THE UNDERGRADUATE ECONOMICS SOCIETY AT UC SAN DIEGO

ARTICLE I. NAME OF STUDENT ORGANIZATION

The organization shall be called The Undergraduate Economics Society at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The purpose of the Organization is to create a scholastic community of students and faculty members defined by an interest in the study of Economics. The Undergraduate Economics Society is directly connected to the UC San Diego Economics Department.

ARTICLE III. NONPROFIT STATEMENT

The Undergraduate Economics Society at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

- i. Membership shall be open to all undergraduate students at the University of California, San Diego without regard to race, religion, gender, sexual orientation, national origin, or physical disability.
- ii. The basis of membership shall be an interest in the study of Economics.
- iii. A student at UC San Diego may become a member by completing the 3-week Externship program with a sufficient amount of points as defined by the executive board at the start of the program and will be added to the ues@ucsd.edu email list.
- iv. An individual who no longer wishes to become a member shall have his or her request honored by being removed from the email list.
- v. There shall be no required dues or fees for general members, and an optional, not mandatory, twenty dollar fee for committee members of the Organization.
- vi. Members must renew their membership on a quarterly basis by accumulating enough points at the end of each quarter, as defined by the executive board at the beginning of each quarter. Failure to do so will lead to membership privileges revoked and removed from the ues@ucsd.edu email list.
- vii. Points can be attained by attending workshops, socials, and other events hosted by the UES executive board and committees.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

All members will meet together at least once a week for the weeks 3-5 of the Fall term for the UES Externship. Following this, except in the event of an unforeseeable complication, the Executive Board will meet every week for all three quarters of the academic year, while the Organization will meet every other week. Committee Members and Executives Officers must attend, as detailed below.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

The Offices of the Organization

i. Qualifications and Grounds for Dismissal

- a. Committee Members must have a GPA of 2.0 or higher, must be enrolled in a minimum of 6 units, and must have filled out an application for committee membership.
- b. Committee Members must attend a majority of biweekly staff meetings and events during the term for which they have been elected. If a committee member does not receive enough points gained by attending events as determined by the executive board at the beginning of the quarter, their role may be revoked by a majority executive vote.
- c. Executive Officers must serve for no fewer than two consecutive quarters. They must attend all weekly staff meetings during the term for which they have been elected. During a single quarter, the number of excused absences may not exceed three, and the number of unexcused absences may not exceed one. In order to qualify for an excused absence, the Officer must notify a fellow Committee Executive Officer. If a meeting is missed due to a class related conflict, it won't be counted as an absence. If the number of absences exceeds the limit stipulated above, then the Executive Board reserves the right to motion for dismissal of the Executive Officer in question by a two-thirds majority vote.
- d. In the event of the resignation of an Executive Officer, he or she shall provide a two week notice in advance before he or she is officially dismissed from the Executive Board. At the discretion of the remaining Executive Officers, the

dismissed Officer shall aid in transitioning the newly elected Officer into their Executive Office.

ii. Duties of Executive Officers

a. The Co-Presidents

The Co-Presidents shall act as the primary representatives of and directors for the Organization. The Co-Presidents shall direct all meetings or delegate a representative to perform that function in the event of an absence. He or she shall ensure that all of the functions of the Organization are performed and that all of the objectives of the Organization are achieved. The Co-Presidents shall collaborate with the Executive Board to ensure the fulfillment of all responsibilities relevant to each position, as defined by this Constitution. He or she shall develop an agenda for all meetings with the assistance of other executive officers.

b. The Vice President of Internal Affairs

The Vice President of Internal Affairs shall be responsible for monitoring committees and ensuring their coordination in order to achieve the goals of the Organization. He or she shall be responsible for the recruitment and training of new Committee Members, which includes but is not limited to reviewing membership applications and conducting interviews. The Vice-President of Internal Affairs shall aid the transition of the duties of an officer in the event that a vacancy should occur. If one or more offices are vacant, the Vice President of Internal Affairs shall serve in the one office deemed most important by the Executive Board.

c. The Vice President of External Affairs

The Vice President of External Affairs shall serve as the representative of the Organization to outside speakers, potential corporate sponsors, and other undergraduate student organizations at the University (including the Business Council). He or she shall be responsible for bringing outside speakers to the UC San Diego campus and ensuring that their needs and interests are respected. The Vice President of External Affairs shall additionally be responsible for collecting contact information for all alumni of the organization and, should an alumnus or alumna demonstrate an interest in continued involvement with the Organization, ensuring his or her ability to do so. He or she is also the representative of the Organization to the Business Council and the director of the External Committee.

d. The Vice President of Finance

The Vice President of Finance shall be responsible for preparing and presenting all UES budgets and weekly reports to the Executive Board, which includes but is not limited to the quarterly and annual budget, the budget for individual activities and functions, and budgets for individual officers. The Vice President of Finance shall additionally be responsible for obtaining funding from Associated Students and seeking reimbursement for relevant expenses from the Economics Department. If further funding is needed, the Vice President of Finance shall coordinate fundraisers in order to meet the financial obligations of the Organization. He or she also serves as the director of the Finance Committee.

e. The Co-Vice Presidents of Marketing

The Vice Presidents of Marketing are responsible for maintaining the appearance and content of the Organization's web page. He or she shall be responsible for promoting and advertising all events and functions of the Organization through effective marketing strategies. The Directors of Marketing shall design flyers and advertisements and be responsible for posting them on campus in accordance with the University's posting policies. He or she also serves as the directors of the Marketing Committee.

f. The Vice President of Technology Operations

The Vice President of Technology Operations is responsible for all required website updates as well as managing the website as a whole. In addition, he or she shall work with the VP of Marketing to drive online marketing strategies for events, not limited to updating the online media platform (Facebook, Instagram, Snapchat). Responsibilities also include assisting visiting speakers with their technology needs and updating UES members by emailing upcoming events.

g. The Vice President of Professional Development

The Vice President of Professional Development is responsible for planning and hosting general body meetings for the organization. In addition, he or she shall work closely with the VP of External on outreach efforts. Responsibilities also include booking reservations, creating slide decks to present, and planning the logistics for ECONference.

i. Other Executive Offices

Other Executive Offices may be created if the President and a two-thirds majority of the Executive Board deem it necessary.

iii. Selecting and Replacing Executive Officers

i. In the months of April and May, the Organization shall hold an election to choose new Executive Officers for the following academic year.

- ii. Any Committee Member who has served for at least a quarter is eligible to run for an Executive Office.
- iii. New Executive Officers shall assume their responsibilities in the month after they are elected.
- iv. An Executive Officer may be removed by the consensus of two-thirds of the Executive Committee. In the event that this occurs, there shall be an immediate election to find a replacement.

The Committees of the Organization

i. The Marketing Committee

The Marketing Committee assists the Directors of Marketing in promoting the Organization and its events. This includes the distribution of flyers, writing announcements on classroom chalkboards, making announcements to classes, requesting that information be e-mailed to students in the Department of Economics and posted on the EconBlog, sending invitations on social networking sites, updating the web site, and providing brochures at events.

ii. The Professional Development Committee

The Professional Development Committee assists the Vice President of External Affairs in representing the Organization to alumni, other student organizations, potential guest speakers, and the Business Council.

iii. The Finance Committee

The Finance Committee assists the Vice President of Finance in meeting the financial obligations of the Organization. This may include developing a budget, applying for funding from Associated Students, seeking reimbursement from the Economics Department, seeking corporate sponsorships, and coordinating fundraisers.

iv. The Internal Committee

The Internal Committee will assist the Vice President of Internal Affairs in meeting the internal obligations of the Organization. This may include handling all communication with members of the Organization and initiating as well as following through with the recruitment process.

v. The Technology Operations Committee

The Technology Operations Committee will assist the Vice President of Technical Operations in updating the website and making sure UES has a social media presence.

vi. The External Committee

The External Committee will assist the Vice President of External with any outreach and planning goals to ensure that UES has speakers for its events.

ARTICLE VII. RISK MANAGEMENT

The Undergraduate Economics Society at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

The Undergraduate Economics Society at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VIII. FINANCING THE ORGANIZATION

The Organization shall obtain financing through reimbursements for expenses from the Department of Economics, by applying for A.S. funding, and by applying for grants from Omicron Delta Epsilon.

The Organization will not necessarily apply for A.S. funding every quarter but may do so during individual quarters to meet its financial obligations.