

# **Bhagat Puran Singh Health Initiative (BPSHI) at UC San Diego CONSTITUTION- 2024-2025 Academic year**

## **Article I. Name:**

The organization shall be called Bhagat Puran Singh Health Initiative at UC San Diego and may be abbreviated as BPSHI.

## **Article II. Purpose:**

The purpose of this organization is to educate the Punjabi community (and possibly others) about leading a healthier lifestyle as well as lead community service projects in the broader San Diego community.

## **Article III. Nonprofit Statement:**

Bhagat Puran Singh Health Initiative at UC San Diego is a non-profit student organization.

## **Article IV. Requirements for Membership:**

Current UC San Diego students, faculty, staff, and alumni sharing common interests with the organization may register. Only UC San Diego students can hold office. All registered members hold the right of the single vote to be utilized at any or all election times.

Organizational funds shall be spent with the approval of at least one organizational officer and the approval of the treasurer.

## **Article V. Frequency of Meetings:**

Council meetings will be held weekly. The purpose of the meetings is to discuss future events and club matters.

## **Article VI. Qualifications for Holding Office:**

The organization is organized with 9 director positions. These 9 Directors will run the organization and head events. Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

1. The **President** will oversee and organize all events, meetings, or activities. He/She is responsible for all organizational aspects of the group, and may utilize the other officers and members as necessary and assist any of the directors when needed.
2. The **Vice President** will cover all stages of publicity for the organization. He/She is in charge of organizing and executing the health clinic we put on at various locations throughout the academic year. The committee for this director will help out with distribution of information and help in reaching the Sikh community on campus.
3. The **Secretary** is in charge of documenting the plans and progress of the club, ensuring that we are on schedule for events.
4. The **Treasurer** will manage all things regarding the financial aspect of the club.

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5. The **Electronic Medical Record Chair** will assist the Vice- President in organizing clinics every quarter, maintain correct paperwork and HIPPA regulations, and will initiate online patient medical records after each clinic.
6. The **Design Chair** will design flyers for events, coordinate opportunities to advertise for the club, take pictures at clinics, and coordinate pre- and post- event posts with the Marketing and Advertising Chair
7. The **Marketing and Advertising Chair** will manage the Facebook, Instagram, and Groupme accounts, market the club to members who are interested, and coordinate event advertising with the Design chair.
8. The **Event Manager** is in charge of planning one social event each quarter for bonding, and one seva/service event each quarter. They will work with the President and Vice President to ensure clinic planning is thorough and complete, and will reach out to other BPSHI chapters and/or campus organizations for potential collaboration on such events.
9. The **Physician Recruiter** will recruit health professionals for clinics, find new opportunities for BPSHI to volunteer, and write donation letters to companies as needed.
10. The **Outreach Chair** will be responsible for coordinating, contacting, and following up with off campus activities and other BPSHI organizations.

## **Methods for Selecting Officers:**

All officers shall be elected by a majority vote of eligible voting members of BPSHI. Those members meeting all requirements of active membership will be eligible to vote. Elections will be held in the spring quarter of every calendar year on a specific date decided upon by the electorate body. In order to run for a seat in the electorate body, one must be nominated by any member of the organization to be considered a candidate for election. A member may not nominate oneself.

In order to campaign for the election, all nominated candidates for office will be entitled to one electronic mail to be distributed to all the members of the organization and also a short speech presented at a designated meeting prior to elections. This form of campaigning is designed to allow the candidate a form in which to express his or herself to all registered members and to pronounce the issues for which he or she is qualified to hold office. All electronic mail will be subject to electorate body review prior to transmission.

Party platforms of groups and individuals who are running as a unified body are strictly prohibited in this organization. It is the hope of the founders of the organization that these types of internal conglomerations do not arise, and that the principles of unity and brotherhood are respected by all participating members. We, the founders, view platform politics as a deviation from these basic principles and therefore ban all such associations.

In the case the President resigns, or is unable to further carry the office of President, the Vice President shall assume all presidential responsibilities till the earliest following electorate body elections. The seat of Vice President by the newly appointed President in the case any other seat is relinquished before the next calendar elections, the President shall have the power to appoint any member he or she may choose to the vacant seat.

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## **Changes to the Constitution:**

Any and all changes to the organization's constitution are subject to internal balloting. In order to enact any change upon the constitution, a proposed change must be submitted for review to the electorate body. If a majority is achieved the President is responsible for enacting the change in the constitution.

## **Methods for Replacing Officers:**

Any officer of BPSHI in violation of the organization purpose or constitution may be removed from office by the following process.

- A written request by at least three members of the organization.
- Written notification to the officer of the request, asking the officer to be present at the next meeting and prepared to speak.
- A two-thirds majority vote is necessary to remove the officer.

## **Article VII. Hazing Prevention:**

Hazing is the imposition of any activity as a condition for recruitment or admission into a given organization. Hazing in any form is strictly prohibited in BPSHI. Members of BPSHI will be informed on what constitutes hazing, and how to identify different forms of hazing, ranging from subtle hazing to harassment and violent hazing. Members will be educated on how to report any alleged violations of the Standards of Conduct to the Office of Student Conduct. Repercussions may include, but are not limited to, membership revocation, disciplinary actions, and legal actions if necessary.

## **Article VIII. Risk Management:**

Bhagat Puran Singh Health Initiative at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the university itself.

Bhagat Puran Singh Health Initiative at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

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