

# **BIOTECH CLUB AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR**

## **ARTICLE I. NAME OF ORGANIZATION**

The organization shall be called Biotech Club at UC San Diego.

## **ARTICLE II. STATEMENT OF PURPOSE**

Biotech Club at UC San Diego seeks to create an innovative pre-professional environment to explore the intersection of biotech and business, connecting UC San Diego students interested in biotech and business with each other and with the San Diego commercial biotech community, including academic experts, industry leaders, and investors.

## **ARTICLE III. NONPROFIT STATEMENT**

Biotech Club at UC San Diego is a non-profit student organization.

## **ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP**

Currently enrolled UC San Diego undergraduate and graduate students across all majors who are interested in learning about the biotech industry are eligible to join. Events will be open to all UC San Diego full-time students and UC San Diego-affiliated postdocs to attend, membership not required. No dues or fees are required. Membership can be obtained by participating in organization's events and being added to the mailing list or by online sign-up.

## **ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS**

The organizing team will meet quarterly. Attendance will be taken at the quarterly meetings. Other meetings that are required for specific events or initiatives will be held on an as-needed basis.

## **ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS**

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. Biotech Club at UC San Diego will have an executive board consisting of a president and other board members that include Principal Members as full-time undergraduate students. The President will oversee club registration and perpetuation. Board members will be appointed at will and work to organize events as necessary. Additional officers are included based on the group's future activities, such as officers in the Internal Board (e.g. Financial Officer, Webmaster) and External Board (e.g. Industry Coordinator, Alumni Coordinator).

The president initiates yearly elections for officer positions during spring quarter by vote from board members.

## **BIOTECH CLUB AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR**

In the case of abdication, or incomplete tenure, a new officer is to be elected at the closest future meeting and will manage the organization until the next round of recruitment.

For the 2024-2025 academic year at UC San Diego, officers will be:

- President: Karan Raj
- Vice President: Nicole Ortuzar
- Social Media Manager: Sara Bernstein

### **ARTICLE VII. RISK MANAGEMENT**

Biotech Club at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. Biotech Club at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

#### **ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY**

Biotech Club at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu> . Biotech Club at UC San Diego will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

#### **ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE**

In the event that Biotech Club at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors, etc.). The University does not recommend that students provide medical assistance.

#### **ARTICLE VII. SECTION 3. IN CASE OF INTERNATIONAL TRAVEL**

Biotech Club at UC San Diego recognizes that the University generally recommends against all international travel by Student Organizations due to the myriad of risks travelers face in foreign countries. Student organizations are discouraged from traveling to foreign countries due to the wide variety of risks involved with foreign travel, and the extensive planning efforts required by the Student Organization's Members to manage those risks. Security risks and health care services vary widely from one country to another, so thorough

## **BIOTECH CLUB AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR**

research on those topics is especially important. International travelers are advised to research US State Department Travel Advisories and the CDC Travel Health site and abide by all recommended alerts and warnings and procure travel insurance with medical coverage that covers their chosen destination because most USA Health Plans are not valid in foreign countries.

### **ARTICLE VII. SECTION 4. IN CASE OF HANDLING OF HAZARDOUS CHEMICALS, MATERIAL, EQUIPMENT, AND/OR MACHINERY**

Biotech Club at UC San Diego recognizes that all student organization activities must be conducted safely, in accordance with all applicable federal, state and local laws. Additionally, Biotech Club at UC San Diego will abide by UC San Diego requirements for students in labs, including policies for minors in UC laboratories, and ensure members receive safety training regarding the use of chemicals and/or machinery before entering the lab. Members must follow any best practices and lab safety protocols for the use of such chemicals, research equipment or machinery, including the appropriate use of Personal Protective Equipment, and should work under close supervision of those trained in the handling of chemicals/use of research equipment or machinery.

### **ARTICLE VIII. HAZING PREVENTION**

Biotech Club at UC San Diego does not condone any form of hazing, and students and student organizations involved in hazing are subject to University disciplinary sanctions. Every member will be required to attest that they have read and understood the UC San Diego's definitions of and policies regarding hazing, including information from the following link: <http://hazing.ucsd.edu>, <https://adminrecords.ucsd.edu/ppm/docs/160-10.html> <https://policy.ucop.edu/doc/2710530/PACAOS-100>. Any reports of hazing can be reported to [hazing@ucsd.edu](mailto:hazing@ucsd.edu). We will ensure that our members understand what hazing is and how to identify it. Biotech Club at UC San Diego firmly opposes all forms of hazing, and members engaging in such activities may face disciplinary actions. The Biotech Club endorses the anti-hazing policies at UC San Diego. Hazing is defined as the utilization of physical violence or any conduct designed to induce embarrassment, harassment, physical, emotional, or mental distress. This also includes any activity that poses a threat to the physical, moral, or academic well-being of individuals, involves mentally antagonizing students, guests, or employees, or places someone under the risk of physical harm.

Every member is obligated to confirm that they have familiarized themselves with and comprehend UC San Diego's definitions and policies on hazing. This information can be found at the following link: <http://hazing.ucsd.edu>, <https://adminrecords.ucsd.edu/ppm/docs/160-10.html> <https://policy.ucop.edu/doc/2710530/PACAOS-100>. If any incidents of hazing are observed, they should be promptly reported to [hazing@ucsd.edu](mailto:hazing@ucsd.edu).

## **BIOTECH CLUB AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR**

### **ARTICLE IX. COMMUNITY MENTOR**

Biotech Club at UC San Diego will have Provost Paul Yu serve as the community mentor. Provost Yu has strong ties to the Biotech community, including with academic experts and industry leaders. Provost Yu's experience will be of great benefit to the development of the Biotech Club at UC San Diego.

### **ARTICLE X. FINANCIAL MANAGEMENT**

Biotech Club at UC San Diego will finance its activities via the Biological Sciences department, GSA per capita funds, and/or sponsorships. Our organization will finance its activities through appealing to Triton Activity Planner (TAP), Biotech Club's assigned CSI advisor, and the Student Life Business Office Fund for advising. As a registered undergraduate student organization, we shall apply for Associated Students and Triton Community Funds. Money earned/granted to our organization will be primarily overseen and collected by the Networking Coordinator, however all principal members will be consulted on financial decisions. Our organization will keep all funds secure in a designated, secure off-campus bank account. At the end of Spring quarter each year, all currently active board members will vote in a new designated signer for the account. Our organization shall record meeting minutes for documentation at our bank.

### **ARTICLE XI. AFFILIATION WITH OTHER GROUPS**

Biotech Club at UC San Diego has no affiliation with external groups.