

KAPPA KAPPA GAMMA AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR

ARTICLE I. NAME OF ORGANIZATION

In accordance with the wording of the charter of Kappa Kappa Gamma Fraternity, this chapter located in San Diego, California and founded on November 23, 1985, shall be known as Zeta Nu Chapter of Kappa Kappa Gamma Fraternity.

The organization shall be called Kappa Kappa Gamma at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

The purpose of this organization shall be:

- To unite members, through membership selection, in a close bond of friendship;
- To select members of its choosing;
- To properly maintain the organization and operation of the chapter;
- To cooperate with the host institution in advancing academic interest and promoting higher standards of social conduct; and
- To cooperate with other campus organizations in solving mutual problems and building higher standards of womanhood.

ARTICLE III. NONPROFIT STATEMENT

Kappa Kappa Gamma at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

Section 1. Membership.

Membership in Kappa Kappa Gamma Fraternity shall be in accordance with the provisions of the Sorority and Fraternity Life at UC San Diego Statement of Expectations, as well as the provisions necessary to be a registered student at UC San Diego. The classifications of chapter members are active, associate, and new member.

A. Qualifications. Specifically, each member of Kappa Kappa Gamma at UC San Diego must uphold the following:

1. They have demonstrated academic interest and have attained at least a "B+" average or its equivalent under any other grading system from high school or at least a "B-" average or its equivalent under any other grading system for the previous completed term as a full-time student at a college or university. In extraordinary cases, the chapter may petition the Director of Membership for an exception.
2. They have demonstrated qualities of personal and group responsibility and congeniality
3. They are pledged to membership or a member of any similar college or university fraternity except honorary or professional fraternities
4. They have not broken their pledge to membership in any other member group of the National Panhellenic Conference on that campus during the current calendar year.
5. They have not been initiated into any other member group of the National Panhellenic Conference.
6. They are willing to pledge themselves to uphold the Bylaws, Standing Rules, and Policies of the Fraternity

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Section 2. Participation.

Members who are unable to participate in chapter activities because of school-related responsibilities may be granted Special Status in accordance with chapter Standing Rules, Rule XVI

Section 3. Standards.

Chapter members shall adhere to all member responsibilities, rules, policies, and procedures established by the Fraternity and the chapter.

Section 4. Academic Excellence.

Chapter members shall meet and maintain the chapter-established GPA and shall submit verification of grades for each term to the officer in charge of academic excellence.

Section 5. Active Member Rights.

Active members in good standing as established by the Fraternity have the right to vote, represent the chapter as a delegate, and hold office within the chapter.

Kappa Kappa Gamma recognizes the value of each individual and expects its members to promote integrity, respect and regard for others, and appreciation for the worth of all individuals. Kappa Kappa Gamma values diversity and does not discriminate based on race, national origin, religion, disability, age, gender identity, sexual orientation or other class protected by state, local or federal law. Members, collegians and alumnae, are encouraged to promote and demonstrate an understanding of diversity, both on the college campus and in the world community.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Section 1. Chapter Council Meetings.

Meetings of the Chapter Council shall be held once a week during the academic year unless otherwise designated by the chapter President. Meetings occur Sundays at 8:00pm PST.

Section 2. Chapter Meetings.

- A. Chapter Meetings will occur weekly during the school year on Mondays at 8:00pm PST, with the exception of the University's scheduled finals week. All weekly Chapter Meetings are required for all active and Special Status members, unless granted an exemption by the Standards Committee, or approved for Associate Status or Senior Status.
- B. Once a month, a Formal Chapter Meeting will be held.
- C. Meeting minutes will be collected during each week and will be posted to the Chapter after the meeting concludes.

Section 3. Special Meetings.

A special chapter meeting may be called by the President or Executive Board or upon the written request

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of two-thirds of the members.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Section 1. Officers and Duties.

The officers of the chapter shall be as specified in the Fraternity Bylaws, Article XII. Section 2 who are active members of Kappa Kappa Gamma. The chapter has 22 total Officers, including President, seven Vice Presidents, who served in the Executive Board, and fourteen Directors.

The departments of the chapter shall be external affairs, finance, internal affairs, member development, membership, operations, and standards. Within each department, a director may be assigned to a functional area. The Vice President of the department shall assume the duties of the functional area if a director is not assigned.

- A. External Affairs.** The External Affairs Department serves the chapter in the functional areas of events, risk prevention, Panhellenic affairs, philanthropy, and public relations.
- B. Finance.** The Finance Department serves the chapter in the area of finance.
- C. Internal Affairs.** The Internal Affairs Department serves the chapter in the functional areas of member engagement, ritual and history, and academic excellence.
- D. Member Development.** The Member Development Department serves the chapter in the functional areas of the New Member Experience, Senior Member Experience, All-Member Experience, and diversity, equity and inclusion.
- E. Membership.** The Membership Department serves the chapter in the functional areas of Primary Recruitment and Continuous Open Bidding.
- F. Operations.** The Operations Department serves the chapter in the functional areas of administration and facility.
- G. Standards.** The Standards Department serves the chapter in the area of standards.

Section 2. Committees.

Committees, standing or special, may be established by the membership or Executive Board as may be deemed necessary from time to time. The President shall be a member ex-officio of all committees except the Nominating Committee.

Section 3: Nomination of Officers and Standing Committee Chairperson

- A. Nominating Committee.** The Nominating Committee and the related procedures shall be as specified in the Fraternity Bylaws, Article XII., Section 6., A.
 - a. Members of the nominating committee cannot take office or system positions the year that they serve on the committee.
- B. Elections.** Officer elections will be held in the Fall Quarter of each school year. A majority vote of the members present at chapter meeting shall elect. In the event of a tie, the chapter president who has been withholding her vote will vote to break it. In the event of no one receiving a majority vote, there shall be a run-off between the two candidates receiving the most votes. Proxy or absentee voting shall not be permitted.

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- a. Only active members who are in good standing, which includes the areas of finance, scholarship, attendance and behavior, may vote and run for office. All members interested in being considered for an elected position shall submit an application.
- b. Officers and directors shall be elected by ballot for a term of one year or until their successors are elected.
- c. Chapter members who are planning on studying abroad or leaving during the year may not take or run for positions. This can be waived by a 3/4 vote and recognition by the Nominating Committee.
- d. The offices of President, Vice President Standards, Vice President Operations, and Academic Excellence Director can only be filled by members who have had at least one year's previous experience on Chapter Council. Exceptions can be made by a majority vote from the Nominating Committee.

Section 4: Removal from Office

The Executive Board, in consultation with the District Director and the adviser to the Executive Board, may recommend to the chapter the removal of any officer or director failing to adequately perform the duties of office, failing to maintain Fraternity standards, or falling below academic requirements. The officer or director shall be given the opportunity to defend herself. A two-thirds vote of the active chapter members at any regular or special meeting shall be required to remove an officer or director

Section 5. Vacancies.

- A. After a nomination is made by the Executive Board, a majority vote of the active chapter members present at the meeting and voting shall fill a vacancy. Nominations from the floor shall be in order prior to voting.
- B. In the event an officer or director is temporarily unable to perform the duties of office, the Executive Board shall assign the duties to another member of the chapter who, if filling in for an Executive Board member, shall have the right to vote in place of the officer.
- C. In the event the chapter President is permanently unable to perform the duties of office, the Executive Board shall assign the President's duties to a vice president until a new chapter President is elected.

ARTICLE VII. RISK MANAGEMENT

Kappa Kappa Gamma at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. Kappa Kappa Gamma at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

All Kappa-sponsored or co-sponsored events must abide by the Risk Prevention Procedures as established by the Fraternity

- A. Transportation.** For off-campus chapter events, transportation procedures must comply with the Fraternity Risk Prevention Procedures for all active and new members and their guests. Alcohol, drugs and other controlled substances are prohibited from being transported or used by members or their guests while traveling to and from chapter events.
- B. Event Procedures.** The procedures for hosting a safe event will be determined by the officer or director responsible for risk prevention. The officer in charge of the event shall determine the method of transportation for any chapter event held off campus. Any

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chapter member failing to adhere to the established procedures shall be referred to the Standards Committee.

- C. Expenses.** Transportation expenses shall be included in the chapter budget.

Section 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY

Kappa Kappa Gamma at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. Kappa Kappa Gamma will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE VIII. HAZING PREVENTION

Kappa Kappa Gamma at UC San Diego does not condone any form of hazing. All members of Kappa Kappa Gamma at UC San Diego are informed of UC San Diego's Hazing Policy and California State Law. As an organization, we understand that failure to abide by the UC San Diego hazing policy, and other UC policies applicable to student organizations and/or California State Law will result in referral to the Office of Student Conduct for an organizational violation and/or individual violation(s). Hazing is prohibited and any chapter member failing to comply shall be held accountable for inappropriate conduct.

ARTICLE IX. COMMUNITY MENTOR

As a part of the College Panhellenic Association, the community advisor for Kappa Kappa Gamma at UC San Diego will be the CPA Sorority & Fraternity Life Advisor at UC San Diego.

ARTICLE X. FINANCIAL MANAGEMENT

All members are responsible for paying quarterly dues to the Chapter, with payments made possible via third-party system BillHighway. Upon entrance into the Chapter, each member will be given a BillHighway account in which payments can be made. Members are responsible for completing all payments within the given deadline, or else they will face judicial action (via our Standards Board).

Section 1. Finance. All matters pertaining to chapter finance shall be in accordance with the Fraternity Bylaws, Articles XVII, XVIII, and Leadership Guides.

Section 2. Dues. Chapter dues and fees shall be determined by the budget and approved by the chapter members annually.

- A. Payment Plans.** Requests for payment plans shall be granted only with approval of the Finance Chairman. For any approved payment plan, a promissory note showing the exact terms of the payment plan must be signed by the member and finance advisor and given to the treasurer. Payment plan contracts must be signed and approved.
- B. Delinquency.** When a payment (or payment plan payment) is 5 days past due, the member shall be

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referred to the Standards Committee for probationary and/or any future action.

- C. Loss of Membership/Collection Agency.** Failure to pay a delinquent bill may result in loss of membership and referral of the debt to a collection agency.

ARTICLE XI. AFFILIATION WITH OTHER GROUPS

Kappa Kappa Gamma at UC San Diego holds an annual philanthropy every Spring dedicated to mental health and well-being. Specifically, we partner with the National Eating Disorders Association and the National Alliance on Mental Illness. Funds raised in our Spring philanthropy benefit at least one of these organizations.