

**PERSIAN COMMUNITY AT HILLEL AT UC SAN DIEGO CONSTITUTION**  
**2024-2025 ACADEMIC YEAR**

**ARTICLE I. NAME OF ORGANIZATION**

The organization shall be called Persian Community at Hillel at UC San Diego.

**ARTICLE II. STATEMENT OF PURPOSE**

Persian Community at Hillel at UC San Diego (PCH at UC San Diego) aims to provide a strong and tight-knit community for Persian Jewish students at UC San Diego. Through events and community building, students will gain informal cultural support from their Persian Jewish peers and advisor. The Persian Community at Hillel at UC San Diego will also educate students on aspects of Persian Jewish culture during events.

**ARTICLE III. NONPROFIT STATEMENT**

Persian Community at Hillel at UC San Diego is a non-profit student organization.

**ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP**

Though the Persian Community at Hillel at UC San Diego organization is focused on the education and celebration of Persian Jewish culture, any undergraduate student at UC San Diego is welcome to attend events and is eligible for membership. Active members are those who are on the WhatsApp group chat and attend at least 2 events a quarter. Dues are not required to maintain membership, and a member can remain in the organization if they fail to pay dues. Students planning to attend events must fill out an RSVP form that will be sent out in advance. The Persian Community at Hillel at UC San Diego does not discriminate membership based on race, religion, beliefs, or gender.

**ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS**

The board members of Persian Community at Hillel at UC San Diego will meet biweekly in order to check in on event and promotion progress and also plan for future events. Minutes will be taken during meetings for later reference. The co-presidents will prepare a meeting agenda prior to the meeting and allow the other board members to add any items they would like to discuss.

**ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS**

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

There shall be 5 officers: two Co-presidents, one Head of Logistics and Finance, one Head of Social Media and Outreach, and one Head of Cultural and Religious Education. The first board shall be established by the co-presidents and there shall be elections by Week 5 of Spring

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Quarter of each academic year to select future officers for the following year. All active members are eligible to run for office. Training will begin after positions are established so that officers can assume their positions at the conclusion of the academic year. Should an officer fail to fulfill their duties after two warnings, they will be asked to step down, but no removal process will be enacted. Should a member of the board step down, their responsibilities may be assumed by the co-presidents or the co-presidents may appoint another active member to assume the position.

The Head of Logistics and Finance is responsible for keeping track of funding received through grants and donations, as well as managing budgets for events. The Head of Social Media and Outreach is responsible for maintaining the club instagram and email and promoting the organization online and in-person. The Head of Cultural and Religious Education is responsible for ensuring that events are true to Persian Jewish culture and values and creating informational slides to explain the significance of each event. The co-presidents of the previous year automatically become “student advisors” for the following academic year, given that they are still enrolled as undergraduates at UC San Diego, and shall remain available to their successors as advisors.

**ARTICLE VII. RISK MANAGEMENT**

Persian Community at Hillel at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Persian Community at Hillel at UC San Diego at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Some events may involve cooking Persian food which will require use of the kitchen at UC San Diego Hillel. Possible risks with this equipment can include spillage and burns. These risks will be mitigated by limiting the number of students in the kitchen at one time (only board members), and clearly describing the necessary steps for any food preparation. For events that require food, students will also dictate any allergies they have (via the previously mentioned RSVP form), so that the risk of potential allergies can be mitigated through avoidance of these foods.

**ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY**

Persian Community at Hillel at UC San Diego will not be interacting with minors and/or elderly.

**ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE**

Persian Community at Hillel at UC San Diego will not provide medical assistance.

**ARTICLE VII. SECTION 3. IN CASE OF INTERNATIONAL TRAVEL**

Persian Community at Hillel at UC San Diego will not be traveling internationally.

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**ARTICLE VII. SECTION 4. IN CASE OF HANDLING OF HAZARDOUS CHEMICALS, MATERIAL, EQUIPMENT, AND/OR MACHINERY**

Persian Community at Hillel at UC San Diego will not be handling hazardous chemicals, material, equipment, and/or machinery.

**ARTICLE VIII. HAZING PREVENTION**

Hazing in any form will not be tolerated by Persian Community at Hillel at UC San Diego.

**ARTICLE IX. COMMUNITY MENTOR**

A staff member at UC San Diego Hillel shall volunteer to serve as a community mentor for as long as they are a staff member at Hillel, or until another Hillel staff member volunteers to serve as the community mentor. They will assist the board in event planning and logistics.

**ARTICLE X. FINANCIAL MANAGEMENT**

Persian Community at Hillel at UC San Diego has received grants from organizations such as Sepharic American Mizrahi Initiative and will receive funding through Hillel of San Diego on an event-to-event basis. Any money earned or gathered outside of the grants will be held in the possession of the Head of Logistics and Finance and used for events as needed. Should the need for an off-campus bank account arise, it will be created. Persian Community at Hillel at UC San Diego will not submit a budget to the AS or GSA finance committee.

**ARTICLE XI. AFFILIATION WITH OTHER GROUPS**

Persian Community at Hillel at UC San Diego will be affiliated with UC San Diego Hillel. Members of Persian Community at Hillel at UC San Diego are not required to attend events at UC San Diego Hillel, but some of the events of Persian Community at Hillel at UC San Diego will be in collaboration with UC San Diego Hillel (eg: Shabbat dinners).