

HOUSELESSNESS SERVICE ORGANIZATION AT UC SAN DIEGO CONSTITUTION - 2024-2025 ACADEMIC YEAR

ARTICLE I. NAME OF ORGANIZATION

The organization shall be called Houselessness Service Organization at UC San Diego.

ARTICLE II. STATEMENT OF PURPOSE

This organization's goal is to raise funds in order for our club to purchase material supplies for our houseless community in San Diego. We will also focus on building a community between our club members at the University and these communities in different neighborhoods throughout San Diego, as well as organizations and shelters that benefit the houseless community members. We will seek to promote the situations that many impoverished people face in urban cities in the United States to our UCSD student body. Our members will build a greater understanding of this huge issue, as well as helpful activism skills.

ARTICLE III. NONPROFIT STATEMENT

Houselessness Service Organization at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

There will be no fees or requirements needed to join this organization. There are no restrictions for membership in this organization. One can become a member by reaching out to one of our principal members via email or direct message on Instagram, and then attending our General Business Meetings (GBMs) and service events.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

This organization is scheduled to meet more or less once per week depending on the necessity of the meeting information. For the board members, they will be required to attend at least 80% of GBMs. Minutes will be taken.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Officers will be elected by interviewing for the best and most reliable candidates. They will be elected in June, right before Summer in preparation for the upcoming Fall quarter. Officers will be removed if they are not completing their duties or have harmed others. The 15 officer positions are as follows:

- Co-Presidents: Ameli Tucker, Melanie Gallegos-martin

- The President will oversee all activities, plan events alongside the Event Planner, and connect to our local representatives, make the formal introductions to our local unhoused population in the greater San Diego area, and plan GBMs, coordinate mutual aid events, and oversee all board members responsibilities.
- Vice President: Samantha Chan
 - The Vice President will handle all social media needs, as well as curating the posts and publishings in an aesthetic manner, leading an occasional meeting when need be, communicating with organizations and communities, and helping with any activities that need an extra boost.
- Secretary: Daniel
 - The Secretary will be in charge of all the emails, documents, attendance, and articles required for this club.
- Event Planners: Audrey Seiger and Joseph Zhou
 - The Event Planner will work with the President and Treasurer to curate events and activities, spread the word of the events, and
- Treasurer: Rachel Tseng
 - The Treasurer will be required to complete the club workshop as a principal member, as well as communicate with Associated Students and other budgeting associations in order to obtain the financial resources that this service club requires to do its work.
- Outreach Co-Chair: Sam Chan
 - The Outreach Co-Chairs will be in charge of all instagram infographic posts, presenting summaries of relevant readings every week at the GBM, and working with their team to create a list for every quarter of suggested readings for members. They will also co-lead the Education Co-Chairs.
- Education Co-Chairs: Ashley Hernandez & Nick Nelson & Eileen Huang
 - The education Co-Chairs will be in charge of all instagram infographic posts, presenting summaries of relevant readings every week at the GBM, and working with their team to create a list for every quarter of suggested readings for members. They will also represent our organization at various events and prepare presentations about various educational topics.
- Resource Co-Chairs: Rebeca Leon and Minh-Nha Kawamura
 - The goal of this position would be to coordinate donation pick ups, drop offs, and how to get them to mutual aids. They will also be responsible for maintaining relationships with and coordinating with our on and off campus connections.
- Officers will be removed should they have consistent trouble completing their duties without communicating an issue to the Co-Presidents.

ARTICLE VII. RISK MANAGEMENT

Houselessness Service Organization at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Houselessness Service Organization at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Community carpools and possible accidents are not covered under UCSD responsibility. Shall we encounter an injury during a GBM or service giveaway, we will take proper accountability and responsibility. Additionally, we will take proper precautions in order to avoid these incidents.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY

Houselessness Service Organization at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. Homelessness Service Organization will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE IX. FINANCIAL MANAGEMENT

- We will finance our activities through the Associated Students Union at UCSD.
- We will need money for carpool, fundraising, and events.
- We are currently setting up a bank account for this Organization and do have a tax ID number.
- We receive donations from the general San Diego population.
- We will distribute finances in order of necessity for expected activities.

ARTICLE X. AFFILIATION WITH OTHER GROUPS

- We will be connecting with the California governor's office, the California Senator's offices, and the Mayor of San Diego's office.
- Additionally, we will be involved with countless houseless person's shelters within San Diego.
- We are also in collaboration with numerous non-profit organizations dedicated to fighting against homelessness.