

# **Constitution of the Kendo Club at UC San Diego**

## **Article I: Name of Organization**

### **Section 1.1**

The organization shall be called the Kendo Club at UC San Diego.

## **Article II: Statement of Purpose**

### **Section 2.1**

The Kendo Club at UC San Diego seeks to promote awareness and appreciation of the Japanese martial art of kendo through community outreach, school involvement, and intercollegiate competition.

## **Article III: Nonprofit Statement**

### **Section 3.1**

The Kendo Club at UC San Diego is a non-profit student organization.

## **Article IV: Requirements for Membership**

### **Section 4.1: Membership**

Membership is open to all UCSD students, regardless of gender, ethnicity, sexual orientation, or creed.

### **Section 4.2: Active Club Member**

Active club members are defined as those who attend the Kendo Recreation Class. Active club members must pay the UCSD Recreation fee for the class.

## **Article V: Practice and Meetings**

### **Section 5.1**

The Kendo Club at UC San Diego holds practice from 12 PM to 2 PM in the UCSD Recreation Gym. Club members are encouraged to participate in the Kendo Recreation Class. Other practices and meetings will be called at the discretion of the Executive Board.

## **Article VI: Executive Board**

### **Section 6.1: Elected Positions**

All officers will serve a one-year term, beginning from the end of the academic year in which they were elected, and ending one academic year later. All elected officers must have one year of training and experience with the Kendo Club. All officers are expected to serve as principal members of the club. No individual may hold more than one Executive Board position.

## Section 6.2: Vacancies

If an elected position becomes vacant before the end of the officer's term, the Executive Board has the power to nominate and elect a new officer who will serve for the remainder of the year.

## Section 6.3: List of Executive Board Positions

### A. President

1. In charge of the overall dealings of the Kendo Club at UC San Diego
2. In charge of organizing meetings and communicating with other officers
3. Works with Kendo Club alumni
4. Serves as club representative to other kendo dojos and university teams
5. Responsible for re-registering the club with the Center for Student Involvement
6. Acts as the intermediary between the senseis and club members
7. Must have a kendo rank recognized by AUSKF (All United States Kendo Federation)
  - 7.1. This clause may be suspended under extraordinary circumstances where an otherwise worthy member of the club was not able to attend an AUSKF-approved shinsa in order to hold a rank. Extraordinary circumstances are defined as major world events including but not limited to a global pandemic or a natural disaster. This member must still demonstrate a competent understanding of kendo fundamentals including but not limited to demonstrating proper reiho, how to put on their bogu, and mastery of the three basic hits.

### B. Vice President

1. Assists President in organizing meetings and communicating with other officers
2. Keeps Executive Board and members updated with club events and activities
3. Works with other groups at UCSD as necessary, alongside the President
4. In charge of internal affairs of the Kendo Club at UC San Diego
5. In charge of making any necessary room and space reservations
6. Applies for AS funding along with the Treasurer

### C. Secretary

1. Takes meeting minutes
2. Writes weekly newsletters to inform club members of the club's current dealings
3. Manages the club mailing list

### D. Public Relations

1. Works with the President on maintaining relations with other UCSD martial arts clubs and cultural interest groups
2. Point of contact and organizer for cultural demonstrations both on and off campus
3. Manages club social media accounts
4. In charge of taking photos and videos for the club social media and website

### E. Design

1. In charge of making club merchandise (tenugui, t-shirts, stickers, etc.)
2. Works with Public Relations to make posters and flyers for advertisements
3. Works with Public Relations to take photos and videos for the club social media and website

### F. Treasurer

1. In charge of club bank account

2. Keeps records of income, purchases, and any necessary reimbursements to individuals
3. In charge of organizing payments for team-related activities (shinai sales, tournaments, etc.)
4. Organizes fundraising activities along with the Vice President
5. Applies for AS funding along with the Vice President

G. Webmaster

1. Maintains Kendo Club webpage
2. Keeps webpage information current and updated, working with Public Relations

Section 6.4: Staff Positions

Up to 4 Staff positions will be available for interested members to apply for. These members will assist the Executive Board with their tasks, duties, logistics, etc. to ensure that club events and practices are run smoothly.

Section 6.5: Eligibility

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

## **Article VI: Elections**

Section 6.1: Elections

Elections for the Executive Board Positions shall be held during the fifth meeting of Spring Quarter, or at another time designated by the Executive Board if necessary. Voting shall be conducted by secret ballot unless extenuating circumstances cannot provide such an environment. Extenuating circumstances include events including but not limited to global pandemics, uncharacteristically challenging midterms for all members, and active members being scattered world-wide. Votes shall be counted by the club advisor.

Section 6.2: Application

Any active club member can apply to run for an Executive Board position, given that the applicant in question is eligible for the position. A member can apply for multiple positions, but can only hold one Executive Board position, per Section 5.1.

Section 6.3: Multiple Majorities

If an individual receives the majority vote for multiple positions, the individual must choose which single position they will hold. A secondary election will be held for the unfilled position(s).

## **Article VII: Risk Management**

Section 8.1: Disclaimer

The Kendo Club at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. The Kendo Club at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Section 8.2: Injuries

Risks associated with kendo are entirely athletic injuries ranging from small bruises to extremely uncommon muscle tears. However, the Kendo Club at UC San Diego is advised by multiple senseis that have personal experience with treating and taking care of injuries from years of

doing kendo. Most club members also bring first aid supplies to practice in the event small injuries are inflicted. For more serious athletic injuries, club members can provide transportation to medical facilities in close proximity, such as UCSD Student Health Services. If there is a sudden life-threatening injury, club members will call 911 and follow the 911 dispatcher's instructions accordingly.

## **Article VIII: Club Advisors**

### **Section 7.1: Sensei**

This club may function under the guidance of a Head Coach, who is a Sensei with a minimum of 4-Dan in kendo. In the event a 4-Dan or above sensei is not available to guide the Kendo Club, the Kendo Club may ask the Head Instructor of San Diego Kendo Bu (SDKB) to suggest an acting head coach for that current academic school year. The Head Coach will have oversight on club matters and will serve as a resource for all kendo related matters.

### **Section 7.2: List of Head Coaches**

The current Head Coaches of the Kendo Club at UC San Diego are Mrs. Susan Zau, Kendo 6-Dan, and Dr. Matthew Schultzel, Kendo 5-Dan. The Kendo Club at UC San Diego is additionally advised by Dr. Henry Kikunaga, Kendo 6-Dan, SDKB. The Kendo Recreation Class is taught primarily by Dr. Matthew Schultzel.

## **Article IX: Constitutional Amendments**

### **Section 9.1: Proposition of an Amendment**

Any active Club member per Section 4.2 may propose an amendment to the Constitution at any time during the academic year. This proposition must include a specific written account of all changes to be made to the Constitution. With the approval of at least half of the Executive Board, the suggesting member may call for a vote on the amendment.

### **Section 9.2: Voting on an Amendment**

Amendments to the Constitution shall be voted on by active Club members at a meeting taking place either after practice or at another reasonable time and place approved by a majority vote of the Executive Board. A quorum consisting of a simple majority of the current active Club members must be present in order for a vote on an amendment to the Constitution to take place. Amendments shall be adopted upon receiving the approval of a simple majority of present active Club members. If, in the presence of a quorum, an amendment does not earn a simple majority of votes in approval, the amendment shall be nullified and the suggesting party may not call for another amendment until 10 weeks have passed.

---

Created 2005

Revised August 2014 by M. Kanemoto, T.L. Liew, C. Chu

Revised April 2015 by M. Kanemoto

Revised August 2015 by M. Kanemoto

Revised April 2016 by S. Govindan, D. Koh, T. Thai, K. Shim

Revised August 2016 by K. Nguyen, L. Chea, D. Syau, K. Lo, M. Kanemoto, R. Yeap

Revised August 2018 by Stephen Chang

Revised August 2019 by Stephen Chang

Revised August 2020 by Maianh Chieko Phan

Revised August 2021 by D. Nishioka, T. Yabuta

Revised April 2023 by S. Park, B. Long, C. Wong

---