

CONSTITUTION of the UC SAN DIEGO PRE-LAW COALITION

Statement of Diversity and Inclusion

The Pre-Law Coalition is committed to fostering an environment that embraces empathy, as well as the diversity of background and belief. We seek to recruit members who will learn from one another—and with one another—as they engage with the pre-law community at UC San Diego. We are committed to both diversity and inclusion, and we shall actively embrace the guidelines set forth by UC San Diego. Through broadening access to professional and pre-law resources at UC San Diego, we hope to positively contribute to the fight for greater equality within the legal field.

Article I. Name of Organization

The organization shall be called the Pre-Law Coalition (PLC) at UC San Diego.

Article II. Statement of Purpose

Section A. Goals of the Organization

The Pre-Law Coalition is a logistical organization meant to support and unite the existing pre-law organizations of UC San Diego. PLC's aim is to grow the presence of the pre-law community at UC San Diego, providing event support, fundraising assistance, and means of communication between the pre-law organizations.

Section B. Member Outcomes

Members of the Executive Board of the PLC will learn the key skills of team coordination, event planning, fundraising, and administration. Member organizations of

the PLC will receive logistical support for their own organizational goals and a greater organizational network.

Article III. Nonprofit Statement

The Pre-Law Coalition at UC San Diego is a non-profit student organization.

Article IV. Requirements for Membership

Section A. Eligibility

Subsection I. Student Members

UCSD students are eligible to participate in the PLC, so long as they have demonstrated interest in the law and general competence. Additionally, the student must have been at UC San Diego for at least 3 academic quarters before starting the process to become a member. The student must also have at least 3 academic quarters remaining at UC San Diego, excluding the summer sessions.

Subsection II. Organization Members

Organization members are eligible to participate in the PLC if their stated organizational purpose relates to the legal field or the pre-law student classification.

Section B. Process to Become a Member

Subsection I. Student Members

A student candidate must have submitted an application and completed an interview administered by the PLC Executive Board prior to the review of their

membership. Their interview and application must be deemed as “superior” in comparison to the other potential candidates for that position.

Subsection II. Organization Members

Organization members will be approved by a majority vote of the Executive Board. The PLC president shall resolve all ties.

Section III. Dues

There are no mandatory dues to be a student or organization member in the PLC. Any implementation of dues is forbidden.

Article V. Processes of Holding Office

Section A. Duties and Division of Power

Subsection I. Executive Board

Individuals may not simultaneously serve on the executive board of a PLC organization member and the PLC Executive Board. Exceptions to this restriction are subject to presidential consideration in exigent circumstances.

1. President(s)

- a. Acts in an administrative capacity, ensuring that the Executive Board creates, executes, and maintains concrete projects and goals.
- b. Mediates the relationships between member organizations, liaisons, and Executive Board, resolving any conflicts that may arise.
- c. Represents the PLC in any official communications.
- d. Delegates tasks as necessary to other members of the Executive Board.

- e. Runs the Board of Directors and Executive Board meetings. Presidents can call emergency meetings to discuss pressing issues if necessary.
- f. It is possible to have two co-presidents. This is the maximum number of presidents permitted. In this instance, they must have run and been elected together in the previous presidential election.
- g. To oversee transitions from the incumbent Executive Board to the successive Executive Board and prepare the successive President(s) for their duties.
- h. To have any other responsibilities and powers assigned by the Executive Board.

2. Vice President of Internal Affairs

- a. Creates official reports and deliverables for each of the meetings associated with the PLC.
- b. Maintained organized records of PLC projects, activities, and proceedings.
- c. Coordinates official communications within PLC, as well as with the member organizations.
- d. Manages room reservations for PLC, as well as for member organizations if necessary.
- e. In the event that the President(s) is unable to carry out their duties for a temporary period of time, the Vice President of Internal Affairs will assume the presidential duties.
- f. To have any other responsibilities and powers assigned by the Executive Board.

3. Vice President of External Relations

- a. Creates and maintains relationships with outside organizations including, but not limited to, UC San Diego, law schools, law firms, and other external institutions or entities. Assists Presidents in maintaining a professional face of both the PLC and the UCSD pre-law community.
- b. To prepare the successive Vice President of External Relations for their duties.
- c. To have any other responsibilities and powers assigned by the Executive Board.

4. Vice President of Publicity

- a. Collaborates with organization members to publicize events, developing coordinated marketing plans to maximize efficiency and efficacy.
- b. Operates the PLC social media pages.
- c. Conducts external communications when necessary to publicize events and projects.
- d. To prepare the successive Vice President of Publicity for their duties.
- e. To have any other responsibilities and powers assigned by the Executive Board.

5. Vice President of Event Coordination

- a. Collaborates with organization members to coordinate their individual pre-law events, developing a shared calendar between the organizations.
- b. Plans the PLC campus-wide events with assistance from the other Executive Board members.

- c. Provides large-scale event planning support to member organizations when necessary.
- d. To prepare the successive Vice President of Event Coordination for their duties.
- e. To have any other responsibilities and powers assigned by the Executive Board.

6. Vice President of Finances

- a. Creates quarterly budget at the beginning of each quarter after consultation with member organizations, then submitting the budget for Executive Board approval.
- b. Determines specific budgetary practices for each academic year in collaboration with the Presidents.
- c. Maintains and grows base knowledge of existing avenues for grants, funding, and scholarships relevant to the member organizations.
- d. Collaborates with VP of External Relations and Co-Presidents to secure funding from external sources.
- e. To prepare the successive Vice President of Finances for their duties.
- f. To have any other responsibilities and powers assigned by the Executive Board.

Subsection II. Organization Liaisons

- 1. Each organization member must nominate one Liaison from their organization. This Liaison is to serve as a faithful representative of the views and desires of their corresponding organization.

2. Each year, every organization is to designate its Liaison for the following academic year before the end of the Spring quarter. Each organization's Liaison position must be filled throughout all the academic quarters, including the summer sessions.
3. Should a liaison become temporarily unable to fulfill their duties, they must appoint a replacement liaison and notify the Executive Board immediately.
4. The members of the Executive Board have the ability to nominate any Liaison for removal from the PLC. Removal of a Liaison occurs with a simple majority vote, in which no Executive Board members can abstain. Following this, the corresponding organization must appoint a new Liaison immediately.

Section B. Election Procedures

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Subsection I. Presidential Elections

1. Elections for the subsequent academic year will take place during the Spring Quarter.
2. Candidates may elect to run individually or on a two-person slate.
3. Executive members and organization liaisons will each be given one vote. No one may abstain from voting.
4. The President will be elected by majority vote.
 - a. The candidate or pair of candidates with the majority of the votes wins the presidency.

- b. If no candidate or pair of candidates wins the majority of the votes, there is a runoff election, wherein the two candidates or pairs of candidates with the most votes move on to a final election.
- c. In this final election, if there is a tie between the two parties, the incumbent President(s) shall determine the winner.

Subsection II. Executive Board (Excluding the Presidency)

- 1. Elections for the next academic year will be held during the Spring Quarter or as needed.
- 2. Applicants must complete a written application created by the incumbent President(s) and an interview facilitated by each incumbent member of the Executive Board and each organization Liaison.
 - a. In the event of an incumbent Executive Board member or Liaison seeking an Executive Board position for the following term, they may not participate in their own selection process.
- 3. Existing Executive Board members and Liaisons will each be given one vote. No one may abstain from voting.
- 4. The Executive Board members will be elected by plurality vote.
 - a. If there is a tie, the incumbent President(s) shall determine the winner.

Section C. Emergency Elections

- 1. In the event of an Executive Board member becoming unable to fulfill their duties for the remainder of the academic year, any member of the Executive Board may call for an emergency election, then any member of the Executive Board may nominate a

replacement candidate. Executive Board members will be given one vote. No one may abstain from voting. The replacement Board member will be elected by plurality vote.

Section D. Impeachment

1. In the event that an Executive Board member is believed to be incapable of maintaining office, they may be nominated by another Executive Board member for impeachment.
2. Any Executive Board members may nominate any other nominated for removal for:
 - a. Failing to meet the duties of their office.
 - b. Tarnishing the reputation of their position or the PLC.
 - c. Harming the greater UCSD student community.
3. The impeachment process will proceed as follows:
 - a. Once an Executive Board member has been nominated for impeachment, the rest of the Executive Board and each organizational Liaison will cast their vote in an emergency meeting. This emergency meeting must occur within one week of the nomination.
 - b. The nominator will explain their reasons for initiating impeachment during the emergency meeting, and the nominee will be given an opportunity to defend their case.
 - c. The nominated member will be removed by a $\frac{2}{3}$ majority minimum vote of the Executive Board, which includes the President(s), and the Liasons. The nominated member is not awarded a vote. No one may abstain from voting.

Article VI. Organization Meetings

Section A. Frequency of Meetings

The Executive Board of the PLC will have a minimum of 3 meetings per academic quarter. At the beginning of each academic quarter, the Executive Board must create a meeting schedule for that quarter. The exact number of Executive Board and Board of Director meetings must be agreed upon by all members of the Executive Board.

Section B. Purpose of Meetings

Subsection I. Executive Board

1. To update the rest of the Executive Board on each member's recent activities.
2. To discuss and develop events, collaborations, and overall concepts to better the PLC.
3. To accomplish any other purposes deemed necessary.
4. Liaisons must be present at the official Executive Board meetings. However, their presence is not required if the meeting is only relevant to the Executive Board members.

Subsection II. Board of Directors

1. To foster communication between organizations and the PLC.
2. To ideate events, collaborations, and solutions to challenges and needs of the various organizations. The Board of Directors meetings shall be open to the public as well.
3. To accomplish any other purposes deemed necessary.
4. The specific frequency, length, structure, and goals of these meetings are to be determined by the Executive Board each year.

5. These events require the attendance of each member organization's President or a suitable member substitute.

Article VII. Risk Management

The Pre-Law Coalition at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

The Pre-Law Coalition at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Article VIII. Non-discrimination Statement:

The Pre-Law Coalition, in accordance with applicable Federal and State law and University policy, does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services. The Pre-Law Coalition also prohibits sexual harassment. This nondiscrimination policy covers admission, access, and treatment in Pre-law Coalition programs and activities.

Article IX. Amendment

Any Executive Board member may propose an amendment to this constitution. Proposed amendments must be approved by $\frac{2}{3}$ of the Executive Board. No one may abstain from this vote.