

## **Sorority & Fraternity Life Statement of Expectations for Organizations**

### **2023 – 2024**

The Sorority & Fraternity Life Statement of Expectations outlines the minimum expectations for the relationship between sororities and fraternities affiliated with UC San Diego. This statement shall be effective upon registration with the Center for Student Involvement by each sorority and fraternity. Registration is considered official consent and agreement with the expectation set forth in this statement.<sup>1</sup>

#### **I. Recognition of Organizations**

- a. All sorority and fraternity organizations must meet the criteria for SFL affiliation as stated on the [SFL website](#).
- b. All sorority and fraternity organizations must meet requirements as set by the Center for Student Involvement to be a Registered Student Organization (RSO).
  - i. Requirements and benefits of all RSOs can be found: <https://students.ucsd.edu/student-life/involvement/organizations/register.html#Learn-the-benefits-of-registeri>

#### **II. Student Conduct**

- a. Registered Student Organizations, including sororities and fraternities, and Principal Members may be collectively or individually charged and/or held responsible when actions by its Principal Members, leaders, officers, or members violate the University's Standards of Conduct in conjunction with activities or events, held on- or off-campus, sanctioned explicitly or implicitly by the organization's Principal Members, leaders, officers, or members.
  - i. <https://students.ucsd.edu/sponsor/student-conduct/policiesandprocedures.ht>
- b. Sororities and fraternities, along with their Principal Members, leaders, officers, and members, are expected to follow enhanced health and safety requirements issued by the University and/or local, state, or federal governments in response to public health emergencies.
- c. Any conduct allegations will be resolved through the student conduct process in collaboration with the Office of Student Conduct

#### **III. Risk Management**

- a. All organizations are expected to promote student wellbeing and safety through shared responsibility, risk management, and accountability.
- b. Organizations must follow any applicable University policies and requirements when hosting events.

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<sup>1</sup> This document may be amended as needed by the Center for Student Involvement. Amendments may also be proposed by sorority and fraternity members/leaders to the Center for Student Involvement Office for consideration.

- c. Chapter leaders and their advisors are expected to communicate with, review, and abide by policies set forth by their respective national board, headquarters, and/or insurance carrier on policies such as:
  - i. Risk Management
  - ii. Health & Safety
  - iii. Event Planning
  - iv. Intake/New member processes
  - v. Chapter operations
- d. Organizations must follow their national organization's risk management, health and safety, and/or event planning process when hosting events

#### **IV. Organization Requirements**

- a. Each organization must be affiliated and in good standing with one of the recognized councils at UC San Diego - Multicultural Greek Council (MGC), National Pan-Hellenic Council (NPHC), Interfraternity Council (IFC), or College Panhellenic Association (CPA), and in alignment with their procedures, governing documents, and expectations.
  - i. Good standing means that the organization is not under a current student conduct suspension, and/or is not currently deregistered due to a previous student conduct matter.
- b. Each organization must be in good standing with their inter/national, regional, local organization.
- c. Council and Chapter Presidents are expected to meet with their respective CSI/ SFL advisor once per quarter.
  - i. Citywide chapters that may not have a president at UC San Diego must have a Principal Member from UC San Diego meet with their SFL advisor once per quarter.
- d. Chapters are required to maintain appropriate levels of insurance and submit a current Certificate of Insurance on file with the Sorority & Fraternity Life office each academic year.
  - i. Sororities and fraternities with insurance coverage through their national/regional organization must have:
    - 1. UC San Diego and The Regents of The University of California listed as additional insured on their certificate. Organizations are responsible for ensuring that all chapter events are covered under their insurance policy with start and end dates encompassing the full academic year.
    - 2. The Insurer/Producer name and contact information listed on the certificate
    - 3. The policy must include General Liability coverage of at least \$1,000,000.
  - ii. Sororities and fraternities not covered by a national/regional organization insurance policy must submit a signed document that states they understand they must obtain liability insurance for on-campus events from the University's insurance broker, Mercer, through Campus Connexions that must include:
    - 1. UC San Diego and The Regents of The University of California listed as additional insured on their certificate. Organizations are responsible for ensuring that all on-campus chapter events are covered under their insurance policies.
    - 2. The Insurer/Producer name and contact information listed on the certificate
    - 3. The policy should include General Liability coverage of at least \$1,000,000.
  - iii. Organizations are strongly encouraged to apply for off- campus event coverage as applicable. The Center for Student Involvement and the office of Risk Management are available for consultation. Without this insurance, your personal or family financial

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resources could be affected by a claim or lawsuit. This has occurred at other UC campuses. Visit the [RSO Event Liability website](#) and click on the Off-Campus Events tab for more information.

- e. Must complete all expectations of the California Campus-Recognized Sorority & Fraternity Transparency Act through the Recognition of Excellence and Achievement (REACH) Program and Event Collection Forms.
  - i. All forms must be completed by the following deadlines or recognition for the chapter will be revoked until completed
  - ii. Must submit by the following deadlines:
    - 1. Fall Qtr. → Friday, December 22, 2023
    - 2. Winter Qtr. → Friday, March 28, 2024
    - 3. Spring Qtr. → Friday, June 21, 2024
- f. Principal Members must submit roster updates to Sorority & Fraternity Life by the Friday of week 5 on a quarterly basis in the SFRM system
  - i. Any new members associated with the organization and undergoing a new member process must complete the New Member Data Form to be added to the chapter roster.
- g. Must have at least 90% of chapter new members participate in Sorority & Fraternity Life 101 educational programs each academic year.
- h. Must have all required chapter representatives participate in Sorority & Fraternity Life office sponsored educational programming (e.g. Quarterly Roundtables, Supporting and Including New Members (SINM) Sessions (Fall/Spring), SFL Leaders Retreat and Risk Management Panel)
- i. Must schedule and participate in quarterly dialogues presented by the Sorority & Fraternity Life Equity, Diversity, and Inclusion Peer Ambassadors.
  - i. At least 80% of chapter members must attend quarterly workshops.
  - ii. Equity, diversity and Inclusion are core values in the SFL community and we ask that you encourage your members to engage respectfully and fully in the quarterly workshops
- j. Organizations that fall below 10 active members will have enhanced SFL Advisor support to create and implement a chapter Growth and Development Plan.

V. **Contact Information** - The Center for Student Involvement – Sorority & Fraternity Life Price Center East, Level 3; Gilman Drive #0078 La Jolla, CA 92093

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Please sign below stating that you have read the 2023-2024 UC San Diego Sorority & Fraternity Life Statement of Expectations. Once signed, please upload to the organization's registration via the registration portal.

Pi Beta Phi

Sorority/Fraternity

Madison Owen-Amundsen

President/Basileus (*Print*)



Signature

02/02/2024

Date

Irum Hasan

Principal Member (*Print*)



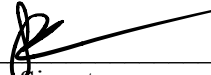
Signature

02/04/2024

Date

Sarah Paino

Principal Member (*Print*)



Signature

2/07/2024

Date

Becky Clines

Community/ Chapter Advisor (*Print*)



Signature

2/6/2024

Date