

AMF AT UC SAN DIEGO CONSTITUTION - 2023-2024 ACADEMIC YEAR

ARTICLE I. NAME OF ORGANIZATION

The name of this organization shall be called “Alpha Miracle Foundation (AMF) at UC San Diego”.

ARTICLE II. STATEMENT OF PURPOSE

Alpha Miracle Foundation is a 501(c)(3) non-profit humanitarian organization. We are a public charity that provides assistance to both our local communities and internationally. We strive every day to improve the lives of our charity's recipients through our many causes, including helping the Homeless, Fighting Poverty, and Feeding Children.

ARTICLE III. NONPROFIT STATEMENT

AMF at UC San Diego is a non-profit student organization.

AMF has been approved by the IRS as a 501-3(c)(3) non-profit humanitarian organization.

AMF, in accordance with applicable Federal and State law and University Policy, does not discriminate based on race, color, national origin, religion, sex, disability, age, medical condition, ancestry, marital status, citizenship, sexual orientation, or status as a Veteran. AMF also prohibits sexual harassment. This non-discrimination policy covers organizational membership, access to organizational programs and activities, and the general treatment of members in the organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

To be an official member and, therefore, be qualified to vote and hold office, one must be an enrolled student at the University of California – San Diego, agree to abide by the spirit of the club and these bylaws, and attend at least one meeting and one activity at least once per quarter over the academic year. Staff, faculty, alumni, a spouse/domestic partner or associate thereof, of

good character and reputation, may participate in club activities but may not hold official membership. An email address of all members must be included in the club's database.

Termination of membership can occur due to actions not in accordance with the spirit of the club constitution, a majority of the officers must agree to expel a member. Right to appeal termination of request made in writing to the President. A simple majority vote at an official meeting where quorum is met shall be necessary to reverse such a decision.

There will be a \$15 fee to join AMF each quarter or \$40 for the whole academic school year (excluding summer), along with an official AMF t-shirt for service events which will also be an additional fee. Additional fees may apply if mission trips or traveling occurs to cover one's own expenses. The Principal Members have the right to impose fees for activities on a per-event basis if they deem it necessary.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

There will be a general body meeting (GBM) once every two weeks and an officer meeting once every week. The location of general body meetings will be put on social media for all members to see, along with courtesy reminders via email.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers. New board members must be interviewed for their position by the previous board members. Board members will hold positions for a year-long term or until deemed unfit by the President, unless discussed otherwise. These members must be deemed inclusive, responsible, and professional.

1. President - responsible for governing the club and overlooking other officers
2. External Vice Chair - responsible for keeping track of dues and money raised along with holding educational workshops
3. Internal Vice Chair - responsible for upholding diversity, equity, and inclusion and supporting other officer positions

4. Secretary - responsible for maintaining the membership records and contact information as well as taking minutes at general body and board meetings
5. Service Chair - responsible for organizing community service events
6. Social Chair - responsible for creating inclusive social events for all members
7. Fundraising Chair - responsible for fundraising events and advertising
8. Outreach Chair - responsible for creating events that correlate with our mission statement for the local communities as well as collaborating with other organizations
9. Publicity Chair - responsible for publicizing the organization by taking pictures at events
10. PR Chair - responsible for upkeeping a social media presence and creating graphics

ARTICLE VII. RISK MANAGEMENT

AMF at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself. AMF at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR ELDERLY

AMF at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning <https://uclearning.ucsd.edu>. AMF will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE

In the event that AMF at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors,

etc.). The University does not recommend that students provide medical assistance.

ARTICLE VII. SECTION 3. IN CASE OF INTERNATIONAL TRAVEL

AMF at UCSD recognizes that the University generally recommends against all international travel by Student Organizations due to the myriad of risks travelers face in foreign countries. Student organizations are discouraged from traveling to foreign countries due to the wide variety of risks involved with foreign travel, and the extensive planning efforts required by the Student Organization's Members to manage those risks. Security risks and health care services vary widely from one country to another, so thorough research on those topics is especially important. International travelers are advised to research US State Department Travel Advisories and the CDC Travel Health site and abide by all recommended alerts and warnings, and procure travel insurance with medical coverage that covers their chosen destination because most USA Health Plans are not valid in foreign countries.

ARTICLE VII. SECTION 4. IN CASE OF HANDLING OF HAZARDOUS CHEMICALS, MATERIAL, EQUIPMENT, AND/OR MACHINERY

AMF at UC San Diego recognizes that all student organization activities must be conducted safely, in accordance with all applicable federal, state and local laws. Additionally, [Name of the organization] at UC San Diego will abide by UC San Diego requirements for students in labs, including policies for minors in UC laboratories, and ensure members receive safety training regarding the use of chemicals and/or machinery before entering the lab. Members must follow any best practices and lab safety protocols for the use of such chemicals, research equipment or machinery, including the appropriate use of Personal Protective Equipment, and should work under close supervision of those trained in the handling of chemicals/use of research equipment or machinery.

ARTICLE VII. SECTION 5. POTENTIAL RISKS AND SAFETY MEASURES

1. Water and food consumption:

Student volunteers should not drink tap water in foreign countries and only commercially bottled water and juices should be consumed.

2. Disease Prevention:

All students should visit their physician prior to any foreign departure and get the needed vaccinations which can include vaccinations for malaria, yellow fever, hepatitis B, rabies, measles, and Tetanus-diphtheria.

3. Insurance:

Prior to departing for foreign countries, student volunteers will be required to submit proof of valid health insurance with international health coverage. Students without one will be required to purchase short-term health insurance coverage. AMF will pay close attention to the latest health information provided by the U.S. Centers for Disease Control and Department of State. If students have special medical needs, they must bring an ample supply of prescription medications.

4. Liability:

AMF understands that the University does not assume legal liability for the actions of the organization, and that the University does not provide insurance coverage for any of the organization¹'s activities.

ARTICLE VIII. HAZING PREVENTION

AMF at UC San Diego strictly prohibits any form of hazing, which is defined as any action taken or situation created, whether on or off organizational premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. This includes, but is not limited to, any activity expected of someone joining or participating in an organization that could be seen as a prerequisite for initiation or continued membership in the organization. Any member found to be engaging in hazing will be subject to disciplinary action, up to and including expulsion from the organization, and may also be subject to legal action. The following are examples of activities that will be considered hazing:

- a. All forms of physical activity not a part of an organized athletic contest and not specifically directed toward constructive work is prohibited
- b. The application of foreign substances to the body is prohibited
- c. Such activities as a new member scavenger hunt, new members ditches, kidnaps, and the like are prohibited.

- d. Any activity that is mandatory for new member only, and is not educational in nature is prohibited
- e. Depriving students of sufficient sleep (6 hours per day minimum), decent and edible meals, or access to means of maintaining bodily cleanliness is prohibited.
- f. Depriving students of “sense awareness” (sight, sound, etc.), which may cause mental and/or physical stress, is prohibited.
- g. Forcing, coercing or permitting students to eat or drink foreign or unusual substances such as raw meat, salt water, onions, etc., or excessive amounts of any substance is prohibited.
- h. Forcing, or allowing, students to dress in any unusual or awkward fashion is prohibited.
- i. This list should be used as a guide only, other activities not included in this list may be also considered as hazing.

ARTICLE IX. COMMUNITY MENTOR

Community mentor Angelica Warda Khan Weatherman, founder and CEO of Alpha Miracle Foundation, will serve until she hands the position down in which Alpha Miracle Foundation (non-profit unaffiliated organization) will choose the next community advisor.

ARTICLE X. FINANCIAL MANAGEMENT

AMF will only submit a budget request to A.S. when necessary. In addition to the budget, this organization will fundraise throughout the school year for the rest of its monetary needs.

ARTICLE XI. AFFILIATION WITH OTHER GROUPS

AMF at UC San Diego is the first chapter of the nonprofit humanitarian organization Alpha Miracle Foundation.