



OTTA UNITED at UC SAN DIEGO

CONSTITUTION

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Article I | Name of Student Organization

The organization shall be called OTTA United at UC San Diego. “OTTA” United stands for Our Time to Act United.

Article II | Statement of Purpose

OTTA United at UC San Diego is the official UC San Diego chapter of the 501(c)(3) non-profit Our Time To Act United. As an affiliate organization of Our Time To Act United, we advance the organization’s mission of empowering youth within our local communities.

Simply put, we strive to empower youth. When we are successful in encouraging youth to get involved, the entire community benefits. According to OTTA’s research, youth engagement within decision-making creates more effective representation, fosters pluralistic leadership, and strengthens democratic institutions. Socially, youth experience greater self-awareness, positive identity development and social bonding, and a sense of purpose. It’s a win-win for everyone!

Our general strategy is to build youth power in areas predominantly occupied by adults to benefit young people and the community as a whole. We seek innovative and effective ways to create new pathways in sociopolitical systems that increase the influence wielded by the next generation of leaders and citizens, emphasizing issues that disproportionately affect young people.

Article III | Nonprofit Statement

OTTA United at UC San Diego is a non-profit student organization.

Article IV | Requirements for Membership

Any registered UC San Diego student—undergraduate, graduate, or professional—may be a principal member of OTTA United at UC San Diego.

The activities, campaigns, initiatives, and events of OTTA United at UC San Diego will be determined by the priorities and campaigns of the central non-profit organization. Principal members of OTTA United at UC San Diego will have the ability to advance the central mission and goals through campaigns, initiatives, and other programs. General responsibilities may include:

- A. Representing OTTA United’s mission and values of empowering youth, including students at UC San Diego.
- B. Advancing OTTA United’s campaigns through educational programming and community engagement.
- C. Promoting civic engagement for issues directly affecting youth in the local San Diego community.

Article V | Frequency of Organization Meetings

OTTA United at UC San Diego shall meet as needed, as determined by ongoing campaigns, projects, and initiatives. All OTTA United at UC San Diego meetings shall be conducted in the following manner:

- A. Both the Executive Committee and General Body Meetings shall be facilitated by the Chair.
 - a. In the case that the Chair is unable to chair a meeting, they may then delegate another Officer to chair the meeting, defaulting to the Vice Chair.
- B. All official meetings shall have written minutes and an agenda.
- C. The Executive Committee shall meet consistently to ensure the well-being of the chapter, and ensure its successful implementation.

Article VI | Qualifications for Holding Office and Methods of Selecting and Replacing Officers

OTTA United at UC San Diego shall be comprised of the following Executive Officers, with the following responsibilities:

- A. Chair
 - a. Shall be responsible for representing the chapter to external entities, and consistently coordinate with the central organization.
 - b. Shall consistently convene Executive Committee and General Body meetings to ensure the maintenance of the chapter.
 - c. Shall coordinate OTTA United at UC San Diego's campaigns, projects, initiatives, and programs in conjunction with the principal membership.
- B. Vice Chair
 - a. Shall assist the Chair in internal functions of the organization, including but not limited to meeting logistics, recruitment, etc.
 - b. Shall serve as the Chair in the absence of the current Chair.
- C. Secretary
 - a. Shall be responsible for recording and publicizing meeting documents, especially minutes and agendas.
 - b. Shall be responsible for maintaining good standing with regards to registration, reporting, and other related matters as determined by the University and in accordance with the law.
- D. Treasurer
 - a. Shall be responsible for organization finances, including budgeting, fundraising, and consistently connecting with the central organization for sponsored funding.

Executive Officers shall be elected annually during Week 8 of Spring Quarter. Upon election, the elected Executive Officers shall take office Week 9 of Spring Quarter.

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

Article VII | Risk Management

OTTA United at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

OTTA United at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Section 1 | In Case of Interaction with Minors and/or the Elderly

OTTA United at UC San Diego is aware that all registered organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via UC Learning: <https://uclearning.ucsd.edu>. OTTA United at UC San Diego will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on the Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations, working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

Article VIII | Affiliation with Other Groups

OTTA United at UC San Diego is an official university/college chapter of the 501(c)(3) non-profit Our Time To Act United. As an affiliate of Our Time To Act United, this organization's activities and conduct shall be of the utmost highest expectation. The central nonprofit organization may have the authority to intervene in the chapter's actions in the case of unethical or inappropriate conduct.

The Chapter does not have the right to contract on behalf of the 501(c)(3) nonprofit organization, Our Time to Act United, without explicit, written, and prior approval by an authorized representative of the central organization. Contracts, commitments, and agreements made without such approval are considered void and in violation of Our Time to Act United's policy.