

**Constitution of Serotones
of the Skaggs School of Pharmacy and Pharmaceutical Sciences
at the University of California, San Diego**

ARTICLE I. *Name of Student Organization*

The name of this organization shall be SEROTONES of the Skaggs School of Pharmacy and Pharmaceutical Sciences (SSPPS) at the University of California, San Diego (UC San Diego) (hereby referred to as “Serotones of SSPPS at UC San Diego”).

ARTICLE II. *Statement of Purpose*

The purpose of this association shall be a non-profit organization for pharmacy students at the UC San Diego Skaggs School of Pharmacy and Pharmaceutical Sciences with an interest in music dedicated to providing relief to patients in hospitals and other health settings through music.

ARTICLE III. *Nonprofit Statement*

Serotones of SSPPS at UC San Diego is a non-profit student organization.

ARTICLE IV. *Requirements for Membership*

Section 1: Eligibility - Any member of the SSPPS community at UC San Diego is eligible to become a member of Serotones of SSPPS at UC San Diego. Serotones of SSPPS at UC San Diego will not discriminate based on any characteristic listed in the UC San Diego’s Nondiscrimination Statement.

Section 2: Membership Fees - A membership fee shall not be required from each member.

Section 3: Member Identification - One becomes a member of Serotones of SSPPS at UC San Diego by requesting their name be added to the official organization roster.

ARTICLE V. *Frequency of Organization Meetings*

Meetings will be held at a minimum of once per quarter to promote the purpose of the Serotones of SSPPS at UC San Diego. The first meeting per quarter will be held within five weeks of the beginning of each quarter. Meeting minutes will be taken at each official meeting and available to all organization members after the meeting.

ARTICLE VI. *Qualifications for Holding Office and Methods of Selecting and Replacing Officers*

Section 1: Eligibility - Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization’s officers. In addition, an officer must be a current student at the UC San Diego Skaggs School of Pharmacy and Pharmaceutical Sciences.

Section 2: Officers – There shall be a board of officers, henceforth referred to as the “Board,” consisting of the Immediate Past President, President, President-Elect, VP of Communications, and Secretary/Treasurer. The officers shall meet regularly as necessary to perform their tasks.

Section 3: Elections – Elections will be held each year following the establishment of the club. New officers will be chosen in the Spring quarter through an interview process held by current officers.

Section 4: Term – Officers will hold their position for one year and their reinstatement will be determined by the decision of the current board members through an interview process. Officers will begin their term starting on the first Saturday of November of each year.

Section 5: Vacancy – In the event of a vacancy in the position of President, the President-Elect will take up the duties of President.

Section 6: Duties of the Officers - Descriptions of duties of officers of the the Serotones of SSPPS at UC San Diego include:

Section 6, Subsection A: President

- Host organization meetings and guide general direction of the organization

- Represent club at outreaches and other events
- Coordinate performance schedule and performers
- Lead board meetings and set up future goals and objectives
- Delegate tasks to board members

Section 6, Subsection B: President-Elect

- Preside in the absence of the President
- Assist with coordinating performances and leading discussion
- Assist with hosting general meetings

Section 6, Subsection C: Secretary/Treasurer

- Record the minutes of all meetings
- Keep a file of the club's records
- Maintain a current roster of membership
- Issue notices of meetings and conduct the general correspondence of the club
- Manage and balance club expenditures

Section 6, Subsection D: VP of Communications

- Coordinating with site locations for performances
- Communicating with performers about performance schedules
- Function also as club liaison to coordinate activities with other organizations.
- Manage the Serotones website and social media content.
- Promote events through website and online media.

Section 6, Subsection E: Immediate Past President

- Act as advisor to the President and ensure that the organization acts in accordance to its founding virtues.
- Offer guidance to the succeeding board on running events, fundraising, and managing the general membership.

ARTICLE VII. *Risk Management*

Serotones of SSPPS at UC San Diego is a registered student organization at University of California, San Diego, but not part of the university itself.

Serotones of SSPPS at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Risks include contracting airborne illnesses from patients during performances and the risk of transmitting airborne illness to immunocompromised patients. To mitigate risk of transmitting any viral infections to patients, all performers must be clear of illness at the time of performance. All performances are to be held in low-risk environments to mitigate the risk of contracting infections from patients.

Article VII. Section 1. In Case of Interaction with Minors and/or the Elderly

Serotones of SSPPS at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only).

Serotones of SSPPS at UC San Diego will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications

with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

Article VII. Section 2. In Case of the Provision of Medical Assistance

In the event of Serotones of SSPPS at UC San Diego provides medical assistance to a community, all volunteers will work under the direction of licensed professionals (doctors, nurses, counselors, etc.). The University does not recommend that students provide medical assistance.

ARTICLE VIII. *Performances*

Section 1: Planning - Board members shall be tasked to coordinate the logistics of each performance.

Section 2: Auditions - Any group members within the Serotones interested in performing for an event must audition in front of at least two of the current board members. However, if a live audition is not feasible due to difficulties in coordination, a recording (audio or video) will be considered sufficient. The audition must take place at least two weeks prior to the event. The current board members will assess for quality and appropriateness of the music selection.

Section 3: Professionalism - Performing members are expected to dress appropriately for each event and to arrive in a timely manner to account for the duration required for setup.

Section 4: Record Keeping - Following each performance, performing members must fill out a post-performance report and submit the completed form to the board. The post-performance report shall include the DATE, TIME, LENGTH, and LOCATION of the performance; NAME of performing members; and a brief DESCRIPTION of the activity including the songs played.

ARTICLE IX. *By-laws and Amendments*

Section 1: In question arising in the interpretation of the other sections of this Constitution, the current Serotones of SSPPS at UC San Diego President shall be consulted. The Serotones officers have the opportunity to refute the Serotones' President's final interpretation, in which case, a unanimous vote from the Serotones officers can override the President's interpretation.

Section 2: The Serotones of SSPPS at UC San Diego officers shall have the power to establish by-laws in harmony with, and supplementary to the provisions of this Constitution. Such by-laws shall be numbered consecutively in the order of adoption and shall be kept in definite written form by the Secretary. Additions or amendments to the by-laws shall be submitted to the Serotones officers in writing and shall be held over until the next meeting for final consideration.

Section 3: A petition signed by one-quarter of the members of the Serotones shall be sufficient to bring any by-law before the Serotones for consideration. This petition must be acted upon at the next regular meeting.

Section 4: Amendment to this Constitution may be proposed to the Quarterly Meeting in the same manner as specified in Article VIII, Section A, or by submission of a petition signed by one-quarter of the members of the Serotones. Such proposed amendments shall then be submitted to a vote of the Serotones for ratification.

Section 5: It shall require a two-thirds majority vote of those votes cast to ratify an amendment to this Constitution.

Section 6: This Constitution shall be adopted by two-thirds majority of those voting, with the provision that it shall make no changes in officer for the current school year.

Date of last update: September 5, 2024.