

## Business Club at UC San Diego Constitution – 2023-2024 Academic Year

### **Article I: Name of Student Organization**

The organization shall be called Business Club at UC San Diego.

### **Article II: Statement of Purpose**

Business Club at UC San Diego is part of the Business Club network which is present in other schools such as Harvard, UC Berkeley, UCLA and USC. The purpose of this club is to provide a platform for students to connect with successful professionals. We host events with various businesses, professionals and other chapters pertaining to business and networking. Our events vary from industry to industry in order to allow people of different career paths to connect with professionals from their industry.

### **Article III: Nonprofit Statement**

Business Club at UC San Diego is a non-profit student organization.

### **Article IV: Requirements for Membership**

No dues or fees are required to join the club. All UCSD undergraduate students are eligible for membership, no matter the major. Our club does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services. One becomes a member by simply coming to the GBM meetings and attending the events that we host.

### **Article V: Frequency of Organization Meetings**

Our club will meet either every other week or once a month depending on whether we are planning to host an event soon. There is no required amount of meetings, we will hold one as necessary. Minutes will be taken by the Director of Operations (the secretary).

### **Article VI: Qualifications for Holding Office and Methods of Selecting and Replacing Officers**

- Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

- There are seven executive officers that are elected by majority vote by club members in June. Any UCSD undergraduate student is eligible for office. Once officers are elected, they immediately assume their positions. The majority vote of the club executive officers determines whether or not to remove club members or executive officers.

The Officer Positions and Duties are:

- **President**
  - Administers and executes all responsibilities assigned to officers
  - Key Connection to the University Advisor
  - Presides over all meetings
  - Establishes goals and objectives for each executive officer
- **Vice President**
  - Works with the President to execute and delegate tasks to the club executive board
  - Completes tasks assigned by the President
  - Responsible for completing any duties left vacant by an officer
  - Fulfills Presidential duties in the absence of the President
- **Director of Activities**
  - Plans and schedules events throughout the year.
  - Helps secure venues
  - Coordinates logistics to make ensure a successful event
- **Director of Finance**
  - Manages club finances, from budgeting to financial reporting
  - Identifies and secures funding for club events
- **Director of Marketing**
  - Responsible for growing and maintaining the club's presence on social media
  - Manages communication channels such as email, text and discord
- **Director of Operations**
  - Maintains the club's taskboard (Notion)
  - Ensures tasks are assigned, monitored and completed on time
  - Keeps club's records and minutes
- **Director of Relations**

- Ensures club builds and maintains strong relationships with alumni and industry professionals
- Creates and maintains connections with campus clubs and staff

### **Article VII: Risk Management**

Business Club at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Business Club at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

There are no possible risks associated with the club.

### **Article VIII: Hazing**

No Subtle, Harassment or Violent hazing is allowed or tolerated at the Business Club at UC San Diego. The first club meeting will discuss hazing and harassment and how to report it.

### **Article IX: Community Mentor**

The mentor, Michael Orfield, was selected as he is one of the most helpful and responsible professors at UCSD. Michael Orfield will serve as mentor for the 2023-2024 academic year and will have a minimal role in the club as our club is primarily student-run. However, the mentor will provide us with advice and necessary direction as needed.

### **Article X: Financial Management**

Business Club at UC San Diego will finance its events by selling food items on campus and by requesting programming funds from Associated Students. All money is received, handled and reported by the Director of Finance. We will store our money in the on-campus account within the SLBO.

### **Article XI: Affiliation with Other Groups**

Business Club is also held in other schools such as USC, Harvard and UCLA. However, all clubs operate independently. No club has any influence on the other.