

Students for Open Access at UC San Diego: 2022-23 Constitution

Article I. Name of Student Organization

The organization shall be called Students for Open Access at UC San Diego.

Article II. Statement of Purpose

The organization's purpose is to raise awareness about open access publication and related issues, and to give students a voice in efforts to promote greater accessibility of published information.

Article III. Nonprofit Statement

Students for Open Access at UC San Diego is a non-profit student organization.

Article IV. Requirements for Membership

All students can become members by attending general body meetings. No dues are required.

Article V. Frequency of Organization Meetings

The org will hold weekly board meetings and at least one general body meeting per quarter. Minutes will be taken as needed. Additional events will be scheduled at the board's discretion.

Article VI. Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.

There can be up to eight executive board members. These executive board members serve as the org's registered principal members. As long as the maximum number of executive board members (eight) is not exceeded, multiple people can share a position, e.g., Co-Education Directors.

Executive positions:

President: Oversees broad plans and monitors progress towards goals, leads board meetings, communicates with rest of board to coordinate scheduling and task distribution, communicates with library representatives and other individuals/groups when needed, coordinates org registration process, assists with other board duties as needed

Vice President(s): Works with president to manage the club's communications with the library and other individuals/groups, manages most email communications, books rooms/tables for club activities when needed, works with president on scheduling and the registration process, leads TAP-related duties (TAP = Triton Activities Planner), assists with other board duties as needed

Treasurer: Directs organization of fundraising activities; tracks money earned, spent, or needed to support the org's activities; oversees activities of any other board or general members who wish to participate in fundraising activities; reports all money-related matters to board, assists with other board duties as needed

Chief Information Officer: Coordinates board decisions on what information should be put in informational materials (posters, pamphlets, videos...) with help of Education Director, records information/task lists/ideas at board meetings as needed, makes and reviews notes on ideas/thoughts/questions etc. brought up in general body meetings and summarizes and assesses this info to the board regularly, oversees information management (such as spreadsheets of attendance data), works with PR Director to plan and execute surveys and related projects as needed

Public Relations Director: Manages interactions with the student body, such as member recruitment, production and distribution of info materials, surveys/petitions if needed, event/fundraiser advertising, club flyers, general body meeting announcements; manages club's social media (and website if possible); coordinates graphic design activities

Education Director: Plans presentations, topics, materials (recommended readings, videos, etc.), and discussion points for general body meetings; works with CIO on topic planning for GBMs and info materials; works with PR Director to communicate topics and relevant materials to general members

Other positions:

Executive Board Assistants: Act as understudies for specific exec board positions, help that exec board member with their duties at especially busy times, learn how to manage the duties associated with that position, communicate regularly with that exec board member; a good fit for students who want to learn more about club management

There can be up to one executive board assistant per executive board member in a position.

If the current board decides at any point that another assistant board member is needed, they can schedule an election for the position at any time in the year.

Board members are elected by a vote of the general body in May for terms lasting one academic year.

To be a board member (including nonexecutive positions), a member must have been in the org for at least a quarter first.

Newly elected board members assume their roles at the end of spring quarter and can work with the former board over the summer as needed to handle the transition. The former board members' positions officially end at the start of fall quarter.

If an executive board member leaves during the year, their executive board assistant takes their role, if that person chooses to accept it. If there are no executive board assistants for that position, or if the assistant does not wish to take the executive position, there will be an election among general members who are interested.

Article VII. Risk Management

Students for Open Access at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.

Students for Open Access at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Students for Open Access at UC San Diego does not anticipate any risks associated with the club's activities.

Article VIII. Community Advisor

The board will vote as to whether to have an advisor for each year and decide who to ask. The advisor will be chosen at the start of each year (fall quarter).

The advisor's role is to help us connect to resources and collaborations, especially in association with the Library.