



GAMMA ZETA ALPHA FRATERNITY, INC. NU CHAPTER OFFICIAL BYLAWS

Revised September 2020

The organization shall be Gamma Zeta Alpha Fraternity, Inc. at UCSD.
Gamma Zeta Alpha Fraternity, Inc. at UCSD is a non-profit student organization.

“The mission of Gamma Zeta Alpha Fraternity, Inc., a non-for-profit corporation built on the foundation of respect and brotherhood, is to establish and promote the nurturing environment at the university level and beyond, through Academic Excellence, Community Service, and the Celebration of the Diverse Latino Culture.”

These Bylaws are to be used by the Nu Chapter of Gamma Zeta Alpha Fraternity, Inc. The parts in standard type are requirements of the Preamble, Constitution, or governing documents of Gamma Zeta Alpha Fraternity, Inc. and must be observed by this Nu Chapter. The parts printed in italics are mandatory to only this Chapter which may be modified by established procedures for amending Bylaws.

ARTICLE I PURPOSE

SECTION 1: EDUCATIONAL

One purpose of this corporation shall be to provide a support group that will encourage members to pursue a higher education and emphasize academic success for the membership of this corporation. The academic support of this chapter shall be governed by the chapter's academic plan, which shall be drafted on paper.

SECTION 2: PROMOTING LATINO CULTURE

Another purpose of this corporation shall include the promotion of Latino Culture through our participation in community events, conferences, multicultural festivities, as well as promoting the corporation's own events such as retreats, socials, educational programs and forums with other campus organizations.

SECTION 3: COMMUNITY SERVICE

To engage in activities that improve the community at large. Participate in outreach programs that correlate directly with the outlined principles of our fraternity. Create programs that will help the development of community members and students who may be identified as at-risk youth. Participate in any type of service that may advance knowledge of Diabetes awareness.

ARTICLE II LAWS, RULES, AND REGULATIONS

SECTION 1: LAWS

The laws of all chapters shall consist of all the Fraternal Documents of Gamma Zeta Alpha Fraternity Inc. mandates of the Executive Officers and those regulations as may be ratified by Gamma Zeta Alpha, Fraternity Inc.

SECTION 2: RULES AND REGULATIONS

This Chapter shall follow rules and regulations consistent with those defined in the Constitution of Gamma Zeta Alpha Fraternity, Inc., Article 1 – Section 2.

ARTICLE III MEMBERSHIP

SECTION 1: NONDISCRIMINATION STATEMENT AND ANTI-HAZING

No individual shall be denied membership based on race, creed, national origin, religion, marital status, sexual orientation, gender, age, or handicap. No prospective member shall undergo any form of hazing throughout their prospective membership process. No member is to touch, hurt, or publically humiliate any prospective member at any time.

SECTION 2: SUB-DIVISION AND ELIGIBILITY

Membership of Gamma Zeta Alpha Fraternity, Inc. shall consist of the following sub-division: collegiate, honorary, alumni, inactive.

A. COLLEGIATE ELIGIBILITY

Students must be regularly enrolled at the University of California, San Diego. No one person shall be admitted into the pledge process unless they are enrolled as full-time students as recognized by UCSD. No minimum G.P.A. is required to accept applications. A minimum of a 2.5 Quarterly and Cumulative G.P.A is required for all members that have been initiated into the chapter. A letter of educational intent must be submitted by all applicants to be reviewed by the active members.

B. HONORARY ELIGIBILITY

Honorary brothers shall be those individuals who are chosen by the Nu Chapter and approved by a simple majority of the Board of Directors of Gamma Zeta Alpha Fraternity, Inc.; upon initiation, the honorary brother shall have the status of alumni. Faculty will have the same status as alumni brothers upon indoctrination.

C. ALUMNI ELIGIBILITY

Alumni eligibility shall be granted to those brothers who are collegiate brothers in good standing with our chapter, who have graduated from, or who have ceased to pursue a regular course of study at UCSD, and are either faculty or honorary brothers initiated by Gamma Zeta Alpha Fraternity, Inc. Alumni may attend General body meetings but are not eligible to vote. Any inactive member who has not been enrolled in any college or university for two consecutive academic years shall be considered alumni.

D. INACTIVE ELIGIBILITY

All members who were enrolled at UCSD and have not met the minimum 2.5 G.P.A. requirement. Any brother who has chosen to no longer pursue a Bachelor's degree or who has not paid chapter fees shall be considered inactive. Only undergraduate inactives will pay inactive dues.

SECTION 3: GENERAL INELIGIBILITY

Membership in Gamma Zeta Alpha, Fraternity Inc. shall not be granted to any member of another fraternity. No member shall join another fraternity that is in direct conflict of interest with Gamma Zeta Alpha Fraternity, Inc.

SECTION 4: INDOCTRINATION AND ALLEGIANCE

Every member of Gamma Zeta Alpha Fraternity Inc. must be initiated in due form, according to the rituals of Gamma Zeta Alpha Fraternity, Inc., and shall take the oath of Gamma Zeta Alpha Fraternity Inc. as provided therein.

ARTICLE IV COLLEGIATE STATUS

SECTION 1: GOOD STANDING

Members in good standing shall be those initiates who have satisfied the requirements of the laws of this Chapter, are contributing to the financial support of this Chapter, and the National Organization. Those members in good standing are able to be Active. Those members who are not in good standing are subject to be deemed Inactive by the Chapter executive board. Those members who are not enrolled nor have graduated shall be deemed as Non-Enrolled unless they have enrolled at another university in which case they may still be eligible for good standing based on G.P.A. at their respective institution.

SECTION 2: ACTIVE

In order to keep in good standing with the Chapter and be allowed to participate in intake activities, an active brother must not miss or fail to comply with the following per quarter:

- a. *More than one (1) social and must participate from the beginning of the social.*
- b. *More than one (1) community service*
- c. *More than one (1) fundraiser*
- d. *More than one (1) brotherhood event*
- e. *Must attend National Conference at least twice during undergraduate career*
- f. *First two offences will result in a fine. See Article VIII: fines for further information.*
- g. *Third offence will result in a review of your indoctrination process participation by the Dean of Membership Education. Your participation will be revoked in social events.*
- h. *If all five offences are committed, your active status will be revoked for the following quarter. After becoming a member, a brother must remain active for 75% of their fraternity tenure in order to receive a graduation sash subject to approval by the executive board and national board.*

SECTION 3: INACTIVE (ONE YEAR OF MEMBERSHIP)

Any member who within the first year of initiation into the Chapter becomes inactive whether by the chapter's decision or personal choice, will not be allowed to wear the letters until he becomes active again. Failure to comply will result in a fine referred to in Article VIII. In the event of failure to comply with the fine, the general body will vote on whether to revoke said inactive member's privileges by a two-thirds majority. In this case the member in question must be notified of the time and place of the vote and will be allowed to plead their case.

Inactive members are required to do the following if planning to return to active status the subsequent quarter. Failure to comply will result in extension of your inactive status.

- a. *You must attend one academic workshop and one community service, imposed by the executive board.*
- b. *You must attend six mandatory study hours per week unless otherwise specified by the current academic plan.*

SECTION 4: INACTIVE STATUS

If a member decides to go inactive they are to:

- Alternative*
1. *Fill out the required roster update form from the MGC or governing council and acquire the signatures of the president and a chapter advisor.*
 2. *Present to a council consisting of two active brothers and the President, Vice-President and Sergeant at Arms.*

**Members may be required to go into inactive status if they do not meet the GPA requirements for active status in which case none of the following steps need be taken.*

- 1. Plan a meeting with the Chapter President to discuss reasons for going inactive.*
- 2. Present a written proposal to go inactive to the Chapter President.*
- 3. If a member is carrying a position, they will not be given inactive status until another member is elected and transitioned. Failure to do so will result in consequences mandated by the President.*

If a member later decides to return to active status, they must present a proposal to the Chapter President. The active body will decide if the member may return to active status by a two-thirds vote.

SECTION 5: TRANSFERRING MEMBERSHIP

A member who wishes to transfer membership from the Chapter of which he is a member to this Nu Chapter at where they must be currently matriculating may do so. However, that member must present themselves to the Nu Chapter, send verification from the former Chapter stating that all financial obligations have been paid and that the member is in good standing with the Fraternity, and the Nu Chapter must vote to admit said member. Such a member shall be referred to as an "Affiliate Member." Voting procedures shall be the same as used for admitting candidates into the new member process.

SECTION 6: RIGHT TO VOTE AND HOLD OFFICE

No Active member shall be discriminated against by having the right to vote or hold office denied or abridged, except those honorary, faculty, alumni, and those student members who have been suspended, for either financial delinquency, in-attendance, or in which other disciplinary action has been taken by the Chapter, shall not be eligible to vote or hold office in this Chapter.

ARTICLE V NEW MEMBER PROCESS

SECTION 1: ACCEPTANCE OF PROSPECTIVE NEW MEMBER

The candidate is to be determined a prospective new member as by the provisions stated in the National Constitution in Article II, Section 8.

SECTION 2: PROCEDURES FOR NEW MEMBER PROCESS

All prospective new members and members shall follow and adhere to all rules governing the intake process, which shall be determined by the New Member Education Program of Gamma Zeta Alpha Fraternity, Inc. *The indoctrination process shall take place at least once per academic year, but not exceed two times per academic year.* There shall be no consumption of any alcohol, illegal drugs, or other drugs that may impair the active members during educational activities.

SECTION 3: REVOCATION OF NEW MEMBER PROCESS

Disenrollment from the university, a general consensus of the active members, or any violation of the Fraternal Documents shall constitute just cause for revocation of intake process. All prospective new members are eligible to request a meeting with the executive board to defend against their revocation of prospective membership.

A. DUE PROCESS CLAUSE

If revocation is contested, the prospective new member may request a hearing with the active body of the chapter. The prospective new member will need a majority vote from the active body to remain eligible for membership. If approved the prospective new member may continue the new member process. If rejected the individual will not be allowed to participate in the new member process of the chapter for the academic year.

SECTION 4: ELECTION OF MEMBERSHIP

All elections to membership in this fraternity shall be by a general consensus of the active body of the Chapter. (II11)

SECTION 5: VALIDATION OF ELECTION TO INDOCTRINATION PROCESS

A vote of 50% + 1 shall be sufficient to accept a candidate to the intake process. See the declaration of acceptance. (II12)

ARTICLE VI CHAPTER MEETING AND AGENDA

SECTION 1: REGULAR CHAPTER MEETINGS

Regular chapter meetings shall be held once a week during every week in the academic school year with the exception of finals week. Time and place are to be determined by the Sergeant at Arms and every member is to be notified no later than twenty-four hours prior to the meeting in question.

SECTION 2: TARDINESS OR ABSENCE

Members must call the Sergeant at Arms at least twenty-four hours prior to the meeting to inform of lateness or absence in order to avoid a fine (for meetings only). Members are to be excused at the discretion of the Sergeant at Arms.

SECTION 3: PROPER ATTIRE

The proper attire for general body meetings is any shirt, sweater or jacket adorned with the Greek letters Gamma Zeta Alpha. The Sergeant at Arms will have the ability of requiring professional attire in place of the Greek letters at least twenty-four hours prior to the general body meeting. Professional attire shall consist of a collared long-sleeved shirt, tie, belt, proper slacks, socks, and dress shoes. No hats, chains, or sport attire accepted unless otherwise mentioned. If a member fails to wear the proper attire, he will be fined but will be allowed to participate in the meeting.

SECTION 4: MEETING PROCEDURES

The order of business at all stated or special meetings shall follow a written agenda reflecting Robert's Rules of Order, and/or such other procedures as prove conducive to the progress of the meeting. (IV3)

SECTION 5: CALL TO ORDER

The Vice-President shall call all chapter meetings to order within ten minutes after the time the meeting is scheduled for. Should the Vice-President fail to do so for any reason, the President may call the meeting to order. Should the President fail to do so for any reason, the Sergeant at Arms may call the meeting to order. Role call will be taken at this time.

SECTION 6: CHAPTER MEETING AGENDA

The Secretary shall provide a hardcopy of the agenda. Submission of New Business Items: For general meetings, new agenda items must be given to the Secretary at least twenty-four hours prior to the regular Chapter meeting. To be considered under old business, an item must have been reported out of committee at least one meeting before, without the body taking final action on it.

SECTION 7: MINUTES

After roll call has been taken, the Secretary will present the minutes of the previous meeting.

SECTION 8: OFFICERS REPORTS

Under Officer Reports, the fraternity shall allow any officer to report their activities. The Executive Officers must report their activities during the general body meetings.

SECTION 9: COMMITTEE REPORTS

Every committee shall report its activities and attendance at each general body meeting. When a committee reports out a Main Motion, the Chair of the Committee must present:

An oral report of any recommendations that is to be recorded by the Secretary, it shall address the reasons behind the committee's decision, and address any pertinent facts and statements by concerned members. Once the Main Motion is reported out of committee, the active members may immediately consider the Main Motion.

SECTION 10: MAKING A MOTION

The maker of the motion shall have one (1) minute to obtain a second for that motion. After a minute has gone by, the motion will be dropped.

SECTION 11: DEBATE

Debate on any given subject shall be limited to fifteen (15) minutes. At the end of this period the body shall come to an immediate vote on the subject. An extension of debate beyond the fifteen minute period may be made for a specific amount of time by a majority vote of the body. Debate may be tabled at any time by a majority vote of the body.

SECTION 12: VOTING

All motions in the fraternity require a majority vote, unless otherwise specified in the Constitution, in our Bylaws, or as according to Robert's Rules of Order. Only active members who have paid their dues may vote.

SECTION 13: ELECTIONS

In the election of the chapter officers, candidates receiving a majority of votes shall be declared elected. The candidates must not be on probation by the college or in debt to the fraternity at time of nomination or election and must be enrolled full time in their respective university. (IV5)

SECTION 14: DISCIPLINE FOR DISRUPTION OF MEETINGS

The Sergeant at Arms is granted the power to issue fines and/or remove a member from a meeting with the approval of the President and Vice-President. First offence; the Sergeant at Arms must verbally address a member for disruption with a warning. Second offence; a fine will be imposed, and the Sergeant at Arms may ask a member to move to another seat. Third offence: a greater fine will be imposed, and the Sergeant at Arms will remove the member from the meeting with the approval of the President and the Vice President.

ARTICLE VII FINANCE

SECTION 1: STUDENT MEMBERS INITIATION FEE

The initiation fee to be paid by each member of the corporation shall be \$75.00. The prospective new member Big Brother shall pay a non-refundable deposit for the expenses of their prospective little bros. No prospective new member shall be initiated until all financial obligations are fulfilled. Such dues will be collected and deposited into the fraternity checking account. *In the case of hardship, special arrangement for payment may be petitioned through the Executive Board.*

SECTION 2: FACULTY/ HONORARY/ ALUMNI MEMBER INITIATION FEE

The initiation fee to be paid by each faculty shall be determined by our chapter. This shall be a one time only fee that will be deposited into our chapter's checking account.

SECTION 3: CHAPTER DUES

All chapter dues are due and payable by the second meeting of the semester; the Executive Board must grant a petition for extension. Delinquency of dues will result in reconsideration of active status. In the case of hardship, special arrangement for payment may be petitioned through the Executive Board. The payment of said dues per member per semester shall be deposited as deemed appropriate by the Chapter Treasurer. *Dues will be \$65 per quarter for each active to be paid at three intervals per year, once per quarter. Inactives will pay national dues which will be collected twice a year.*

SECTION 4: CHECKING ACCOUNT

This chapter shall maintain a checking account in the name of Gamma Zeta Alpha Nu Chapter. Treasurer and President shall approve all disbursements in advance in writing. The checking account shall be used, as our chapter deems appropriate. Proof of checking and savings balance report provided at every meeting and printed upon request. A minimum balance of \$300 is to be left in a checking account at the end of Spring Quarter unless decided otherwise by the majority of the active body.

SECTION 5: HOUSE APPROPRIATION FUND

An appropriation from the fraternity fees shall be placed in a separate account to be applied for the acquisition of a future fraternity residence. No less than ten (10) percent of all dues paid to the Nu Chapter, and of all profits generated through fraternity events, shall be placed in the House Appropriation Fund (*Savings Account/ Scholarship Fund*). These funds are to be used solely for the acquisition of a fraternal residence (only lease or purchase). **(III7)y12**

SECTION 6: VOUCHERS, RECEIPTS, INVOICES

Each disbursement must be supported by one of the following: a voucher, a receipt, or an invoice. All vouchers, receipts, and invoices must be kept for 3 years.

ARTICLE VIII FINES

SECTION 1: MEETING FINES

- a. *Improper attire fine will be in the discretion of sergeant of at arms max \$10*
- b. *Unexcused tardy fine will be \$5*
- c. *Unexcused Absence or tardiness of 20 min fine will be..... \$20*
- d. *First misconduct fine will be \$5*
- e. *Second misconduct fine will be..... \$7*
- f. *Removal from meeting.....\$20*

SECTION 2: OTHER FINES

In the event of not receiving a prior excused absence from the Sergeant at Arms the following fines will be imposed of any brother:

- a. *Missing more than one social(s), or brotherhood events per* \$20 *from there after quarter*
- b. *Missing more than one community service or fundraiser per* \$25 *from there after quarter*
- c. *Attending only two or less recruitment events will result in* \$10
- d. *Missing an event without notifying the Sergeant-At-Arms or the* \$20
Chair of the event at least 24 hours prior to event
- e. *Being tardy for Mandatory events without prior notification* \$10
- f. *Wearing letters while inactive during the first year of membership* \$20
- g. *Unexcused absence from an event either hosted by or hosted for* \$20 *max*
prospective members in the intake proves where the Dean or
President determine that attendance is necessary, with a 24 hour
notice of absence.

Fines dictated under any applicable proposals shall be enforced as if dictated in this section and article.

SECTION 3: OUTSTANDING FINES

All dues and fines must be paid before the next chapter dues are collected. That is, for brothers that have not paid their fines as an active brother, those individuals will not be allowed to pay their chapter dues until the previous balance is paid. Those that do not pay their chapter dues and/or fines will remain "Inactive"(See Article IV: Section 3 of the Bylaws). All active brothers must pay off their fines prior to paying their chapter dues. If a brother of the fraternity is unable to pay their fines but wishes to pay only the Chapter's dues then it is up to the consent of the Executive Board to bring a solution with a majority vote. All fines must be paid at the Sergeant-at-Arms discretion.

SECTION 4: FINANCIAL OBLIGATIONS

Remittance for all fines shall be in cash or by earning it through hours worked or money earned for the fraternity in financial projects. The hourly rate or pay shall be decided upon by the executive officers. An accumulation of fines that is deemed to be of "excessive amount" (as defined by the Chapter Executive Board) will result in that member having a hearing before the executive officers through which disciplinary actions may be taken. Priority to participate in financial projects will be given to members with financial obligations to the fraternity. (III8)

SECTION 5: CONTACTING SERGEANT AT ARMS (NON-MEETINGS)

- a. *Contact Sergeant at Arms twenty- four hours prior to absence. Failure to do so will result in a fine.*
- b. *Legitimate and valid excuses: Work, Class, Personal Affairs or Illness.*
- c. *Even if there is no legitimate excuse, contact Sergeant at Arms to announce an upcoming absence.*

SECTION 6: APPEALING FINES

All fines can be appealed through the executive board. Appeal must be turned in to the Sergeant at Arms in writing. If fine is a meeting fine, fine or appeal is due before the next general body meeting. If any other fine, it is due at the next general body meeting seven days after the event.

ARTICLE IX OFFICERS AND THEIR DUTIES

SECTION 1: ELECTED OFFICIALS

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers. Director of Academics, Director of Community Service, Director of Finance, Director of Public Relations, Director of Alumni Relations, and Director of Marketing & Recruitment shall all be elected officials. All other positions appointed with nominations from an active brother following with the approval by the executive board.

SECTION 2: TERM OF OFFICE

All elected officials shall hold office from the beginning of fall quarter and finish at the end of spring quarter, elections will be held at the end of winter quarter and newly elected officials will shadow and transition throughout spring quarter; or until they are removed by a two-thirds majority of the active body.

SECTION 3: FINANCIAL OBLIGATIONS OF ELECTED OFFICERS

All members delegated or elected responsibility to fraternity funds shall be held accountable for those funds and their proper usage. (V3)

SECTION 4: RESPONSIBILITIES OF OUTGOING OFFICERS

It is the responsibility of all outgoing officers of this Chapter to personally give to their successors all written materials, records, reports and assets pertaining to the conduct and duties of their respective office, and to personally instruct their successors in the proper administration of that office. All written information shall be retained for a minimum of two years. Incoming officers of this Chapter will share the responsibility to seek out and receive all written materials, records, reports, and assets, as well as the counsel of the outgoing officer who preceded them in office. A copy of an electronic file is to be kept and retrieved by the Webmaster at the end of term containing all information, contacts, records, reports and assets.

SECTION 5: CHAPTER PRESIDENT

The President shall have the power to call a special meeting in accordance with the bylaws to see that all committees, committee chairs, and officers of the chapter, discharge their duties impartially, accurately, faithfully, and promptly. The President has the power to call a meeting if deemed necessary. He shall have access to any chapter funds and accounts, and may sign any chapter checks with the approval of the Treasurer. The president is the spokesperson and represents Gamma Zeta Alpha Fraternity Inc. on and off campus. The President shall enforce the strict observance of the active body. President shall sign all certificates of membership for members indoctrinated by the chapter during his term of office. The President shall have the custody of all official governing documentation.

SECTION 6: CHAPTER VICE-PRESIDENT

The Vice-President's duties are to assist the President. The Vice President shall be second in command and first in command in the absence of the President. The Vice President shall preside at all meetings of the chapter and all trials conducted by the chapter. The Vice President shall have such other duties and powers as may be prescribed in the bylaws of the fraternity. The Vice President shall be responsible for monitoring the social, academic, personal well being of the membership and any other director position. The Vice President may also be spokesperson and represent Gamma Zeta Alpha Fraternity Inc. on and off campus.

SECTION 7: CHAPTER TREASURER

The Treasurer shall receive and allocate upon duly authorized orders, all money of the chapter. Treasurer shall keep an accurate account of the same in the standard accounting system provided by the Board of Directors. Such a system shall be open at all reasonable times for inspection and examination. Treasurer shall sign all checks issued by the chapter, which will be countersigned by the President. Treasurer shall make available such reports as required by the fraternity without unreasonable delay, in accordance with the rules and regulations established by the executive officers.

SECTION 8: CHAPTER SECRETARY

The Secretary shall record the minutes of all meetings of his respective chapter, in the official chapter minute's book. It shall be his duty to read all official communications into the minutes of this chapter: to handle promptly any correspondence associated with his respective chapter. Secretary shall sign all certificates of membership for members indoctrinated by his respective chapter in his term of office. Secretary shall have such other duties and powers as may be prescribed in the bylaws of his respective chapter. *The Secretary shall be responsible for keeping track of amendments made to the Chapter Bylaws as well as proposals and event reports made by the officers and directors of the Chapter.*

SECTION 9: CHAPTER SERGEANT AT ARMS

The Sergeant at Arms shall maintain rule of order of all meetings conducted by the fraternity: shall be in charge of security at all fraternity functions, shall assist in the implementation and expedition of all judiciary and disciplinary matters. Sergeant at Arms shall have other duties and powers as may be prescribed in the bylaws of his respective chapter.

SECTION 10: CHAPTER HISTORIAN

The Historian shall provide the fraternity with an accurate account of all fraternity activities each academic term. The account shall consist of all written, pictorial, and other recorded historical items that reflect the fraternity's history. The account shall be presented to the fraternal body by the last meeting of the academic term and shall be properly approved as an official historical account of the fraternity. All other artifacts deemed historical by each chapter shall be acquired and kept by the current historian. Upon succession all said artifacts are to be passed on to the succeeding historian.

SECTION 11: DEAN OF MEMBERSHIP EDUCATION

The Dean of Membership Education (DME) shall report to the chapter President and Executive Board. The Dean of Membership Education manages intake activities for the chapter as established by the national membership intake process via the standing orders.

(Chapter and Officer Development Training Manual, 2.2.9)

The Assistant Dean shall be responsible to organize successful recruitment events. Assistant Dean shall form part of the membership intake committee and keep them informed of all events. Assistant Dean shall work closely with the DME to form an informative and attractive Info Night and a complete selection process.

SECTION 12: EXECUTIVE BOARD

The executive board will consist of the President, Vice-President, Secretary, Treasurer, Dean of Membership Education, Historian and Sergeant at Arms.

ARTICLE X DIRECTORS AND OTHER POSITIONS

SECTION 1: COMMUNITY SERVICE CHAIR

The Community Service Chair shall be responsible for the conduct of a community service program for this Nu Chapter. The Community Service Chair shall develop a calendar of activities for community programs and conduct or propose at least two community service events per quarter, oversee the implementation of the national programs and special projects, coordinate the Diabetes Program, and coordinate chapter's scholarship program. The Community Service Chair shall chair the Community Service Committee.

SECTION 2: ACADEMICS CHAIR

The Academics Chair shall be responsible for the conduct of an academic program for this Nu Chapter. The Academics Chair shall develop a calendar of activities for educational programs, oversee the implementation of the national programs and special projects, and organize tutoring and mentoring opportunities for the chapter. The Academics Chair shall be responsible for conducting or proposing at least two academic events per quarter.

SECTION 3: FINANCE CHAIR

The Finance Chair shall be responsible for the conduct of a profitable financial program for this Nu Chapter. The Finance Chair shall oversee the Finance Committee. The Finance Chair shall develop a calendar of activities for fundraising programs, oversee the implementation of the national programs and special projects, and coordinate chapter's fundraisers for the scholarship program. Qui-Laws will be enforced by the sergeant at arms.

SECTION 4: PUBLIC RELATIONS CHAIR

The Public Relations Chair shall be responsible for the conduct of a public relations program for this Chapter, including activities in the areas of faculty relations, community relations, relations with students who are non-members of the Fraternity, and relations with such other groups as may be dictated by local conditions or as may be assigned by the Chapter President. The Public Relations Chair shall supply such data, reports, information and material that may be requested for publication. He shall chair the Public Relations Committee. The Public Relations Chair shall be responsible for conducting at least two social events per quarter.

SECTION 5: ALUMNI RELATIONS CHAIRS

The Alumni Relations Chair shall be responsible for the conduct of an active-alumni program for this Nu Chapter. Alumni Relations Chair shall head the Alumni Relations Committee. Alumni Relations Chair shall develop a calendar of activities for active-alumni programs, and oversee the implementation of the national programs and special projects. Alumni Relations Chair shall be responsible for conducting at least one event per quarter.

SECTION 6: BROTHERHOOD CHAIR

The Brotherhood Chair shall be responsible for the conduct of a strengthening brotherhood program for this Nu Chapter. Brotherhood Chair shall chair the Brotherhood Committee and the Formal Committee. Brotherhood Chair shall create opportunities for personal development for members. Brotherhood Chair shall be responsible for conducting or proposing at least two brotherhood events per quarter.

SECTION 7: MARKETING & RECRUITMENT CHAIR

The Marketing and Recruitment Chair shall be responsible for marketing of events for the Nu Chapter. The Marketing and Recruitment Chair shall work closely with all other Directors to obtain information and publicize community services, socials, fundraisers, and recruitment events. The Marketing and Recruitment Chair may appoint a Recruitment Coordinator to plan recruitment events. If there is no appointment he shall carry out the duties of the Recruitment Coordinator. The Marketing and Recruitment Chair shall chair the Rush Committee.

SECTION 8: WEBMASTER CHAIR

The Webmaster Chair shall update and maintain the Nu Chapters Official Website. Webmaster Chair shall be responsible to make sure every member registers themselves to the National and Nu Chapter List-serve. Webmaster shall work closely with the Marketing and Recruitment Chair to publicize events via the Internet. The Webmaster

Chair shall also be responsible for collecting an electronic file from every Officer and Director at the end of the year and store the information on a portable hard-drive to be kept and passed down to every Webmaster thereafter.

SECTION 9: MGC REPRESENTATIVES

The Multicultural Greek Council Representatives (MGC Reps) shall consist of 2 active brothers of the Nu Chapter of Gamma Zeta Alpha Fraternity, Inc. Representatives must attend all MGC meetings and report MGC activities to the General body of Gamma Zeta Alpha Fraternity, Inc.

ARTICLE XI COMMITTEES

SECTION 1: EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the general welfare and management of the chapter. The Executive Committee should consist of the Executive Board, the Historian, and all directors. The President shall chair the Executive Board and the Executive Committee. The Executive Committee shall meet at least once per quarter. All further committees may be created as deemed necessary by their respective chairs as provided by the following sections.

SECTION 2: ACADEMICS COMMITTEE

The academics committee shall be responsible for keeping track of and raising the chapter's GPA. At the beginning of the quarter the committee will calculate the fraternity's GPA and a goal to try to increase it. It shall actively look for scholarships and opportunities available to members. It is also generally responsible to ensure that the chapter realizes its goal of academic excellence. The Committee shall secure a list of scholarship opportunities available to members, and to coordinate the chapter's community scholarship program. The Director of Academics shall head the committee.

SECTION 3: COMMUNITY SERVICE COMMITTEE

The community service committee shall be responsible for the initiation of any community service done on and off campus. The Director of Community Service shall head the committee. It is also generally responsible to ensure that the chapter realizes its goal of community service.

SECTION 4: FINANCE COMMITTEE

The finance committee shall be responsible for the initiation of any fundraisers done on and off campus. The committee will work closely with the Director of Finance, who shall head the committee, to create profitable activities each quarter.

SECTION 5: RECRUITMENT COMMITTEE

The rush committee shall be responsible for the creation of Recruitment events to be held in quarters in which the promotion of the fraternity is necessary. Their participation in creating and leading Recruitment events shall follow the rules and regulations set up by both the Multicultural Greek Council and the chapter's executive board. Recruitment Chair shall head the committee, and shall work closely with the Dean of Membership Intake in designing and executing successful Recruitment events.

SECTION 6: MARKETING COMMITTEE

The marketing committee shall be responsible for the creation of marketing strategies for the Fraternity. The committee shall cooperate with the Recruitment Coordinator in making flyers and t-shirts during the recruitment process. The committee shall also be responsible to advertise and create design for flyers of other fraternal events. It

shall also be responsible to know how to advertise to different organizations, departments, colleges, etc. on and off campus.

SECTION 7: INDOCTRINATION COMMITTEE

The indoctrination committee shall be responsible for the creation of an educational program for the intake process. The committee shall consist of the President, the Dean of Membership Intake, the Assistant Dean of Membership Education, the Recruitment Coordinator, and one active brother.

SECTION 8: FORMAL COMMITTEE

The Director of Brotherhood shall chair the Formal Committee. The committee shall be assembled during the Winter Quarter and remain active until the conclusion of each academic year.

SECTION 9: NEW COMMITTEES

The President or the Vice-President of this Nu Chapter shall have the authority to preside over any committee of this Nu Chapter. The President shall also have the power to appoint any committee not provided for by the Bylaws of the Nu Chapter.

SECTION 10: COMMITTEE MEMBERS

Any member of any Committee may be removed or replaced by the overseeing President or Director who made the appointment to that Committee, with the exception of those officers or members who are specifically designated by these Bylaws to serve on a specific committee.

SECTION 11: NEW COMMITTEES

New Committees may be formed at any time with the general consent of the executive committee provided that they consist of at least one committee chair and two other active members and contain a clear statement of purpose. For the transaction of any committee business, a majority vote of the members thereof shall decide and govern. All standing committees will provide a historical outline of prior years, to be retained for a minimum of two years.

ARTICLE XII RISK MANAGEMENT

SECTION 1: RECOGNITION:

Gamma Zeta Alpha Fraternity, Inc. at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

SECTION 2: LIABILITY:

Gamma Zeta Alpha Fraternity, Inc. at UCSD understands that the University does not assume legal liability for the actions of the organization.

ARTICLE XIII RESIGNATION OF OFFICERS & IMPEACHMENT OF OFFICERS

SECTION 1: RESIGNATION PROCESS

Any officer wishing to resign must submit a letter or make a formal presentation to the executive board citing the reasons for resigning. The general body will accept the resignation and the position shall be open for appointment by the president.

SECTION 2: IMPEACHMENT OF OFFICERS

Any officer not complying with the established duties of the office held following an evaluation and majority vote of the Executive Council would first be asked to resign, before the impeachment proceedings begin. All impeachment proceedings shall be brought before the Executive Council meeting; order to schedule a special designated general meeting designed to review the proceedings. Any elected officer to Gamma Zeta Alpha may be impeached if the duties pertaining to the office, as specified by the constitution and/or bylaws are not performed satisfactory, and/or the officer misuses funds, and/or is academically disqualified by the campus, and/or is absent for three meetings in a given quarter.

SECTION 3: IMPEACHMENT PROCEDURES

- 1. The highest-ranking officer not implicated in the impeachment proceedings for review by the Executive Council, shall introduce a petition recommending resignation.*
- 2. If the highest-ranking officer is unwilling to submit a petition recommending resignation, any other officer may introduce resignation, and then the impeachment proceedings shall be run by a member of the executive council not implicated.*
- 3. If all officers are implicated in the impeachment proceedings, a petition may be introduced by a general body Gamma Zeta Alpha member, not of the Executive Board, at a general body meeting.*
- 4. The officer being impeached will present his case second.*
- 5. Impeachment will be effective by secret ballot consisting of a 2/3 vote of the Gamma Zeta Alpha members in good standing, at a specially designated meeting.*
- 6. If an elected officer is removed from office, that office shall be declared vacant, and an election shall be held as soon as practicable to fill the vacant office.*

ARTICLE XIV DISCIPLINE

SECTION 1: LETTER PROTOCOL

The letters are defined by the Greek symbols ΓΖΑ. No active, inactive, alumni or honorary member of the fraternity may consume or be under the influence of alcohol or any illicit drugs while the letters, or the shield are worn in any article of clothing or jewelry on their person. In case of any permanent marks concerning the Fraternity, i.e. tattoos, brands, etc., those shall be covered. All members shall wear letters on the day of General Chapter Meetings unless otherwise instructed. During the new membership education program, the prospective members shall be prohibited to use the letters ΓΖΑ or the Shield in any paddle. Our Chapter will not sponsor or encourage the use of our letters ΓΖΑ or the Shield in any type of paddle in order to represent this Fraternity.

SECTION 2: GROUNDS FOR DISCIPLINE

Any member of this chapter who violates our constitution, bylaws, or conducts himself in a manner unbecoming of a brother; or who engages and participates in consent to, aids, or abets any act, or acts of disloyal conduct; of who is delinquent for any sum of money past due; or who fails to discharge his financial obligations to our chapter, shall be fined, reprimanded, or suspended as defined by Article VI, Section 1 of the National Constitution.

SECTION 3: TERMINATION AND SUSPENSION OF MEMBERSHIP

Termination and Suspension of membership should be determined by following Article XIV of the National Board's Discipline Provisions of Gamma Zeta Alpha Fraternity, Incorporated.