

**Interaxon 2021-2022  
CONSTITUTION**

**ARTICLE I        NAME**

*SECTION A*        The organization shall be called “Interaxon” at UCSD.

**ARTICLE II        STATEMENT OF PURPOSE**

*SECTION A*        The purpose of this organization shall be to create and foster interest, excitement, and curiosity about the brain. Interaxon provides virtual presentations to elementary schools, middle schools, and high schools in underserved communities within San Diego County, to teach students at schools about varying topics within the field of neuroscience. Interaxon hopes to share its enthusiasm for neuroscience by providing disadvantaged students who might otherwise lack the opportunity to learn about the brain a chance to be exposed to the field of neuroscience and higher education in the sciences.

**ARTICLE III       STATEMENT OF PURPOSE**

Interaxon at UCSD is a non-profit student organization

**ARTICLE IV       REQUIREMENTS FOR MEMBERSHIP**

*SECTION A*        Membership shall consist of those who have attended 1 GBM per quarter and at least 2 visits per year on behalf of Interaxon.

*SECTION B*        All University of California, San Diego students, regardless of study, shall have the opportunity to become members.

*SECTION C*        Interaxon shall in no way discriminate on the basis of ethnicity, gender, religion, natural origin, or sexual orientation.

*SECTION D*        No members shall be required to pay any application or membership fee to join Interaxon, and any items offered (such as clothing) will not be mandatory for purchase.

*SECTION E*        Members are required to attend all general meetings with the exception of one and one event per quarter, excluding

the summer sessions, in order to remain an active member of Interaxon.

## **ARTICLE V      APPOINTMENT PROCEDURES**

*SECTION A*      All offices of Interaxon shall be appointed by the current Executive Committee of Interaxon.

*SECTION B*      All persons running for office must have been active members of Interaxon for at least two quarters.

*SECTION C*      Voting by the Executive Committee shall be by ballot. A candidate shall be elected by a plurality of votes. A runoff election will only be held in the case of a tie between candidates.

*SECTION D*      Elected officers shall hold office for one academic school year.

*SECTION E*      Nominations for office shall be held by the end of the seventh week Spring quarter. Elections shall be held the week after the closing of nominations.

*SECTION F*      Resignations from office shall be submitted to the president in writing. The resignation shall then be brought before the Executive Committee for approval.

*SECTION G*      In the event that an office becomes vacant during the term through resignation, removal or any other means, then the Executive Committee shall fill the office by appointment.

## **ARTICLE V      FREQUENCY OF ORGANIZATION MEETINGS**

*SECTION A*      Interaxon at UCSD shall meet at least twice per quarter through virtual GBMs.

*SECTION B*      Minutes shall be taken at each meeting by the publicist and included in a quarterly newsletter released to all members of UCSD Interaxon.

**ARTICLE VI      QUALIFICATIONS FOR HOLDING OFFICE AND  
METHODS OF SELECTING AND REPLACING  
OFFICERS**

*SECTION A*      Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers.

**EXECUTIVE COMMITTEE**

Item i: The Executive Committee shall govern Interaxon. The Executive Committee shall transact all of the business of Interaxon, fill vacancies in office, and authorize expenditures.

Item ii: The Executive Committee shall consist of the panel of officers, including, but not limited to, president, internal vice-president, external vice-presidents, program director, and publicist.

Item iii: The Executive Committee shall meet regularly at scheduled times.

Item iv: Special Executive Committee meetings may be called by any officer of Interaxon with at least 24 hours prior notice and approval of Interaxon's president.

Item v: The duties of each officer are listed in the officer duties sheet.

*SECTION B*      **ANCILLARY STAFF**

Item i: The ancillary staff shall consist of active members, which assist the Executive Committee with running the business of Interaxon.

Item ii: Members of the ancillary staff may be any member who has been active for at least one quarter and expresses interest towards any office of the Executive Committee.

*SECTION C*      **MEETINGS**

Item i: Virtual General Body Meetings of Interaxon shall be held twice during each of the quarters (fall, winter, spring).

Item ii: General Body Meetings are open to all individuals, including active and prospective members.

Item ii: Purposes of the General Body Meetings include preparation for upcoming trips, training and lessons for new members, as well as information about Interaxon and upcoming events.

Item iv: Workshops are required for all active members participating in the upcoming event said meeting is held for.

Item v: The purpose of workshops is to allow participating members to receive constructive criticism about their presentation by all present active members.

## **ARTICLE VIII     RISK MANAGEMENT**

Interaxon at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

Interaxon at UCSD understands that the University does not assume legal liability for the actions of the organization.

## **ARTICLE IX     FINANCES**

*SECTION A*     All financial records, including receipts and balances, shall be shared with the authorized university officials upon request.

*SECTION B*     Interaxon is a non-profit organization.

*SECTION C*     Online fundraisers may be held to provide funding for those activities sponsored by Interaxon, in accordance with university policy.

*SECTION D*     Interaxon will submit a quarterly budget for the necessary resources to A.S. for approval.

## **ARTICLE X     AMENDMENTS**

*SECTION A* Any proposed amendment to the Constitution must be submitted to the President of Interaxon, in writing, and a vote shall be held within 30 days thereafter.

*SECTION B* Amendments to the constitution shall be voted by ballot. To obtain passage, all of the current officers must vote and two-thirds of those voting must be in favor of the proposed amendments. All amendments shall be reported to the Center for Student Involvement within a week after their adoption.

## **ARTICLE XI AFFILIATION WITH OTHER GROUPS**

*SECTION A* Interaxon at UCSD is a new chapter originating from University of California, Los Angeles.

*SECTION B* Coordination with University of California, San Diego's Graduate Student Neuroscience Outreach Program may be possible upon approval with the program supervisor.

## **ARTICLE XII COMMUNITY ADVISOR**

*SECTION A* A Community Advisor for Interaxon was selected with certain qualities such as enthusiasm for science, willingness to help, and long-term availability.

*SECTION B* A Community Advisor is preferred to have a faculty position in a related field of science.

## **ARTICLE XIII RISK MANAGEMENT**

Interaxon at UCSD is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). Interaxon will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.