**UCSD**

**INTERFRATERNITY COUNCIL**

**CONSTITUTION & BYLAWS**

**2020 LAST REVISED**

**CONSTITUTION INTERFRATERNITY COUNCIL**

**The University of California, San Diego**

**La Jolla, California**

**ARTICLE I Name**

The name of this organization is the Interfraternity Council at the University of California, San

Diego, which may be abbreviated as IFC or the IFC

**ARTICLE II Purpose**

The purpose of the IFC shall be to serve as the governing body of all fraternities. It will provide resources, guidance and educational opportunities for its members. The IFC will maintain standards and ideals in compliance with University regulations and will act as a liaison between the Sorority and Fraternity Community, the University, and surrounding community. It will preserve academic and social integrity while serving the individual chapters to the best of its ability and promoting mutual cooperation.

The IFC is a non-profit student organization, and though it is a registered student organization at UC San Diego, it is not a part of the University itself. Furthermore, IFC understands that the University does not assume legal liability for the actions of the organization.

**ARTICLE III Membership**

**Section 1: Membership Limitations**

1. Membership in the IFC is open to chapters and colonies of fraternities at UC San Diego as follows:
	1. Any chapter or colony of a North American Interfraternity Conference (NIC) member organization shall hold membership in the IFC.
	2. Any chapter or colony of a local, state, regional, or inter/national fraternity, which is not a member of the NIC, may hold membership in the IFC
2. The IFC will not recognize chapters that have been suspended or have had the charter revoked by the inter/national organization.

**Section 2: Requirements to Become a Member Fraternity**

To become a member, a fraternity:

**A)** Must be recognized by the University as a student organization and be in good standing with the University

**B)** Must receive a 2/3 vote of the Presidents Council in a Regular Session by written ballot to affirm membership

**C)** Must have been approved for expansion by the Presidents Council at least two full quarters prior to beginning recruitment of potential new member

**Section 3: Privileges of a Member Fraternity**

A Member Fraternity shall, when allowed by the Constitution and Bylaws:

**A)** Have all privileges and rights under this Constitution and Bylaws, limited by actions of the

Judicial Board or the University

**B)** Receive coverage on a par with any Member Fraternity in all IFC publications that list or describe Member Fraternities

**C)** Be given the option to participate in all IFC sports tournaments

**D)** Be able vote at meetings of this Presidents Council

**E)** Be allowed to have its members, as they are eligible, run for elective and appointive offices in the IFC

**Section 4: Expectations of a Member Fraternity**

A Member Fraternity shall:

**A)** Pay all dues and fees owed to the IFC

**B)** Abide by this Constitution and Bylaws and all regulations adopted by the Presidents

Council

**C)** Cooperate in any proceedings of the Judicial Board with which it may be involved and abide by all Judicial Board rulings affecting it.

**D)** Cooperate with all administrative actions of the Executive Board

**E)** Maintain an updated list of all of its officers, standing committee members, advisors with the Center for Student Involvement and IFC Executive Board

**F)** Maintain an updated list of its current members with the Center of Student Involvement

**G)** File with the Center of Student Involvement the name of each new member, and update the new member’s status when there is a change in that status

**H)** Maintain an updated file of grade release forms with the Center of Student Involvement

**I)** Each member chapter shall maintain a minimum chapter annual cumulative GPA of 2.70 and a minimum new member class GPA of 2.70 at/or above UC San Diego’s all-men’s grade point average if that grade point average is below a 2.70

**J)** Abide by all University regulations and policies

**K)** Encourage a spirit of cooperation with the University community and the city

**ARTICLE IV Standing**

**Section 1: Good Standing**

A Member Fraternity that satisfies the conditions of this Constitution and Bylaws is in good standing with the IFC

**Section 2: Loss of Good Standing**

A Member Fraternity may lose its good standing with the IFC if it is found responsible of violating any part of this Constitution and Bylaws.

**Section 3: Consequences of Loss of Good Standing**

In accordance with the Judicial Board Bylaws, a Member Fraternity that loses its good standing could be expelled from IFC or could lose some or all of its privileges as granted by this Constitution and Bylaws

**ARTICLE V Presidents Council**

**Section 1: Duties**

The governingpowers of the IFC lie in the Presidents Council, which shall:

**A)** Formulate all regulations that are necessary to maintain and execute the purposes of the

IFC

**B)** Receive and conduct all business appropriately before it under this Constitution and

Bylaws

**C)** Meet weekly in Regular Session during the Fall, Winter, and Spring quarters unless determined otherwise by the IFC President and meet in Special Session upon the vote or written request of a majority of its members

**D)** Meet annually in an election meeting to elect the members of the Executive Board

**E)** Receive and vote on the IFC operating budget as submitted by the Vice President of Finance and approved by the Executive Board, with majority vote necessary for its adoption

**F)** Set all regulations concerning fraternity recruitment

**Section 2: Composition**

The Presidents Council shall be composed of the President of each Member Fraternity

**Section 3: Obligations**

The Presidents Council may

**A)** Amend this Constitution and Bylaws

**B)** Recall any administrative action of the IFC President or Executive Board by a 2/3 vote

**Section 4: Duties of Members of Presidents Council**

A member of Presidents Council shall

**A)** Attend each Regular Session and each election meeting

**B)** Abide by this Constitution and Bylaws and all regulations adopted by the Presidents

Council

**C)** Cooperate in any proceeding of the Judicial Board with which he may be involved and abide by all Judicial Board rulings affecting his fraternity

**D)** Cooperate with all administrative actions of the Executive Board

**E)** Be allowed only one absence from a Regular Session or election meeting per quarter before incurring fines as detailed in Article VII of the Bylaws

**F)** Not be a current member of the IFC Executive Board or currently serve as his member chapter’s IFC Judicial Board Justice

**ARTICLE VI Executive Board**

**Section 1: Authority and Duties**

The administrative powers of the IFC lie in the Executive Board, which shall execute this

Constitution and Bylaws and the regulations of the Presidents Council and shall:

**A)** By administrative action not contrary to the authority granted to the Presidents Council or to the Judicial Board, facilitate on a daily basis the smooth operations of the IFC in accordance with its purpose

**B)** Oversee the function of any committee placed into its custody by the Presidents Council

**C)** Meet in regular Executive Board meetings at least twice a month during each full month of the Fall, Winter, Spring quarters and in special board meetings at the request of the IFC President or the IFC Advisor

**D)** Hear requests for an appeal of a Judicial Board ruling

**Section 2: Composition**

The Executive Board is composed, in order of rank, of a:

**A)** President

**B)** Vice President of Administration

**C)** Vice President of Health and Safety

**D)** Vice President of Recruitment

**E)** Vice President of Athletics

**F)** Vice President of Finance

**G)** Vice President of External

**H)** Vice President of Service

**I)** Vice President of Marketing

**J)** Vice President of Education

**K)** Vice President of EDI Affairs

**Section 3: Duties of a member of the Executive Board**

An IFC officer shall throughout the term for which he is elected

**A)** Be an Initiated Member or New member, in good standing, of a member chapter

**B)** Maintain good academic standing with the UC San Diego campus

**C)** Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution

**D)** Have a working knowledge of the IFC Constitution and Bylaws, UC San Diego policies, NIC Standards, and NIC Alcohol & Drug Guidelines

**E)** Not currently serve as his member chapter’s IFC Representative or IFC Judicial Board Justice

**F)** Must complete formal judicial policies and procedures training

**G)** Remain registered with the University as an undergraduate student

**H)** Prepare a transition manual for his successor

**ARTICLE VII Judicial Board**

The power to decide disputes between member fraternities, to adjudicate infractions of regulations of administrative action, to adjudicate violations of this Constitution and Bylaws, and to interpret this Constitution and Bylaws lies in the Interfraternity Judicial Board.

The procedures of the Interfraternity Judicial Board are outlined within the Bylaws

**ARTICLE VIII Standing Committees**

**Section 1: Duties of the Standing Committees**

The Standing Committees shall meet at least once per quarter to assist the Executive Board in planning and improving the activities and procedures of Member Fraternities and the IFC

**Section 2: The Composition of the Standing Committees**

The Standing Committees shall each be chaired by a member of the Executive Board and shall consist of the following:

**A)** The IFC Recruitment Committee

**B)** The IFC Finance Committee

**C)** The IFC Scholarship Committee **D)** The IFC Philanthropy Committee **E)** The IFC Judicial Committee

**F)** The IFC Athletics Committee

**G)** The IFC Marketing Committee

**H)**  The IFC Risk Management Committee

**ARTICLE IX Discipline and Expulsion**

A Member Fraternity that is found guilty of violating this Constitution and Bylaws, excluding violations of University Policy or California Law, or any regulation or administrative action may lose its good standing or may be expelled from the IFC in accordance with the Bylaws of the Interfraternity Judicial Board. Violations of University Policy or California Law shall be handled by the appropriate investigative body or authority.

**ARTICLE X IFC Advisor**

1. Advise the IFC and its member chapters
2. Advise and consult with the IFC Judicial Board on all conduct cases
3. Advise financial processes
4. Gather and disseminate information via meetings, websites, newsletters, social media venues, and/or information bulletins to the various entities in fraternity life
5. Provide assistance and advice in planning and assessing IFC and member chapter programs
6. Organize and facilitate leadership programs, retreats, and workshops
7. Connect the Members and New Members of member chapters to leadership opportunities across campus, in the local community, and within their inter/national organization

The IFC Advisor may attend all sessions of the Presidents Council and Executive Board and shall remain informed of IFC business

Adjunct advisors to assist with special operations may be appointed by the Executive Board

**ARTICLE XI Meeting Order**

The IFC shall be governed by parliamentary law as set forth in the latest edition of Robert’s

Rules of Order unless otherwise provided for in the Constitution and Bylaws

**ARTICLE XII Amendments**

**Section 1: Right to introduce amendments**

Any member of the Presidents Council or the Executive Board may introduce an amendment to the Constitution

**Section 2: Procedure for proposing amendments**

After the session in which an amendment is introduced, the Presidents Council shall hear one additional reading of the amendment in its next Regular Session and may vote on the amendment in that session or any following session within 4 weeks of the initial introduction

**Section 3: Adoption**

An amendment that receives the affirmative vote of at least 3/4 of the entire Presidents Council is adopted as part of this Constitution

**ARTICLE XIII**

**Statement Against Sexual Violence**

Member organizations will not tolerate or condone any form of sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions which are demeaning to people of all genders, including but not limited to, the use of date rape drugs, online harassment, stalking, date rape, or verbal harassment.

**BYLAWS INTERFRATERNITY COUNCIL**

**The University of California, San Diego**

**La Jolla, California**

**ARTICLE I Nominations for Office**

**Section 1: Composition of the Nominating Committee**

The Nominating Committee is composed of:

**A)** The Executive Board members, excluding those that are candidates for any IFC office

**B)** The IFC President shall be Chairman of the Nominating Committee, providing that he is not a candidate for any IFC office

**C)** If the President is a candidate for any IFC office, then the Nominating Committee shall select its own chairman by a majority vote

**Section 2: Procedure for Slating Nominees**

**A)** The Nominating Committee shall prepare a completed slate consisting of at most, two nominees for each office, selected only from individuals who have submitted a petition for that office and have interviewed with the Nominating Committee for that office

**B)** The Nominating Committee shall present its completed slate to the Presidents Council at a regular meeting at least one week prior to the election meeting

**C)** The Chairman of the Nominating Committee shall inform all slated candidates of their position on the slate and of the date of the election meeting

**D)** At the election meeting, before voting begins and after the Nominating Committee reads

its slate, a member of the Presidents Council may nominate a candidate from the floor for a specific office if he is qualified under these Bylaws and if he submitted a petition to the Nominating Committee for that office before the first time it presented a completed slate to the Presidents Council

**ARTICLE II Election Procedures**

**Section 1: Officers Elected**

The Presidents Council shall elect members for all offices with at least one qualified candidate at the election meeting

**Section 2: Date for the Election Meeting:**

The election meeting shall be held annually in Week 8 of the Fall Quarter

**Section 3: Procedure of the Election Meeting:**

**A)** The Presidents Council may conduct no business other than the election at the election meeting

**B)** The Chairman of the Nominating Committee shall preside over the election meeting

**C)** The Presidents Council shall vote on each office one at a time in the following order

1. President

2. Vice President of Administration

3. Vice President of Health and Safety

4. Vice President of Recruitment

5. Vice President of Athletics

6. Vice President of Finance

7. Vice President of External

8. Vice President of Service

9. Vice President of Marketing

10. Vice President of Education

11. Vice President of EDI Affairs

**D)** Each nominee for office shall present his qualifications and goals for the office he seeks within five minutes

**E)** The Presidents Council may then question a candidate for up to five minutes

**Section 4: Method of Voting**

**A)** Voting shall be conducted by a written ballot

**B)** If on the first vote, no candidate has received a majority, the candidate receiving the lowest number of votes shall be dropped from consideration and re-vote among the remaining candidates shall be taken. This process may be repeated until one candidate achieves a majority

**C)** The Chairman of the Nominating Committee:

**1.** Has the ability to break a tie

**2.** Shall count the ballots

**3.** Shall announce the outcome of the vote

**Section 5: Filling Positions**

If no candidate is selected for a position, then the newly elected IFC President can appoint any eligible candidate from a Member Fraternity other than his own, subject to a majority approval of the entire voting membership of the Presidents Council

**ARTICLE III Term of Office**

Each member of the Executive Board shall assume office Week 1 of Winter Quarter

**ARTICLE IV**

**Removal from or Forfeiture of Office**

A member of the Executive Board or member of the Judicial Committee shall forfeit his office:

**A)** If he becomes president of his own fraternity

**B)** If his grades fall below any requirement specified in the Constitution or Bylaws

**C)** If the Presidents Council, by a 2/3 vote of the entire membership, chooses to remove the officer from office for failing to fulfill the duties of his office as specified in the Constitution and Bylaws

**1.** Any motion to remove an officer must provide a 1-week notice

**A)** Motion must be provided in writing to the Vice President of Administration at President’s Council meeting or by email to the Vice President of Administration

**ARTICLE V Filling a Vacancy**

The Executive Board shall receive nominations interested in filling an unexpired term. If an elected office, except that of President, becomes vacant during the middle of a term the Executive Board shall act as a Nominating Committee and slate a maximum of two candidates. The Presidents Council shall receive and vote on the slated candidate at its next Regular Session after the office becomes vacant.

**ARTICLE VI**

**Duties of Executive Officers**

**Section 1: President**

The President is chiefly responsible for the overall operation of IFC and shall:

**A)** Preside over all sessions of the Presidents Council and meetings of the Executive Board

**B)** Serve on or represent the IFC on any University or student committee as necessary

**C)** Maintain close contact with all the work of the IFC

**D)** Coordinate and expedite projects and business of the IFC

**E)** Bring business to the Presidents Council when necessary and appropriate

**F)** Appoint and disband special committees

**G)** Work with the Presidents of the Panhellenic Council and Multicultural Greek Council as necessary to advance IFC’s interests and improve Greek relations and visibility

**H)** Prepare the agenda for each Presidents Council session

**I)** Co-sign checks as necessary with the Vice President of Finance

**J)** May vote to break a Presidents Council tie

**K)** Have the power to veto any majority approved legislation of the Presidents Council, subject to a 2/3 overrule by the Presidents Council

**L)** Serve as an ex-oficio member of all IFC committees

**M)** Organize and plan the EXCEL Leadership Conference

**Section 2: Vice President of Administration**

The Vice President of Administration shall:

**A)** Preside at meetings of the Judicial Board and serve as Chief Judicial Officer

**B)** Serve as President should that office become permanently vacant

**C)** In the President’s temporary absence, perform the duties of that office

**D)** Record and distribute meeting notes to the Presidents Council within 3 days of Regular

Meetings

**E)** Make reservations for facilities and equipment needed by the Executive Board or

Presidents Council

**F)** Disseminate information to all member fraternities as ordered by the Executive Board

**G)** Review and interpret the contents of the Constitution and Bylaws

**H)** Enforce meeting order

**I)** Serve as Chair of the IFC Judicial Committee

**J)** Serve as one of three representatives from the IFC Executive Board to be a member of

any student-sponsored NCAA athletics committee

**K)** Represent IFC in any matters concerning risk management

**L)** Collaborate with the UC San Diego Office of Student Conduct to construct a training program designed to prepare IFC Delegates for their role as judicial committee justices

**M)** Keep accurate judicial records as they pertain to IFC and its member fraternities

**Section 3: Vice President of Health and Safety**

The Vice President of Health and Safety shall:

**A)** Coordinate and facilitate clear communication between all chapter Risk Management Officers within IFC Chapters

**B)** Plan and facilitate mandatory quarterly meetings between all chapter Risk Management Officers and Chapter Presidents to communicate, educate upon, and share risk management information, guidelines, and encourage parity in risk management practices

**C)** Create and update IFC recommendations for risk management practices annually as a resource for chapter Risk Management Officers

**D)** Plan, coordinate and execute educational events within the IFC community to teach positive risk management practices, sexual violence education/prevention, bystander intervention, hazing prevention, mental health, healthy relationships, and other topics as determined by the IFC Executive Board

**E)** Serve as Chairman of the IFC Risk Management Committee

**F)**  Educate member Chapters on the NIC Health and Safety Guidelines, University policies, the IFC Constitution and Bylaws, Judicial processes and Risk Management policies

**G)** Coordinate Health and Safety policies and efforts with other councils and stakeholders

**H)** Meet quarterly with the UC San Diego Office of Health Promotion and CARE at the Sexual Assault Resource Center

**I)** Serve as point of contact for all reports of hazing among IFC Chapters to share these reports with the IFC Advisor, and convey information on hazing prevention

**J)** Assist chapters with coordinating and planning Equity Diversity and Inclusion workshops on a quarterly basis

**Section 4: Vice President of Recruitment**

The Vice President of Recruitment shall:

**A)** Coordinate all system-wide recruitment programs

**B)** Run IFC Info Night at the beginning of the Fall and Spring recruitment periods

**C)** Make himself available to aid Member Fraternities with their own recruitment programs

**D)** Print, distribute, and collect bid cards

**E)** Coordinate any efforts at fraternity expansion and chair the Expansion Committee

**F)** Serve as Chair of the IFC Recruitment Committee

**Section 5: Vice President of Athletics**

The Vice President of Athletics shall:

**A)** Organize and promote all IFC sponsored athletic competitions

**B)** Utilize chapter rosters to determine the eligibility of athletic participants

**C)** Maintain standings for yearly Sports Banner competition

**D)** Maintain a close working relationship with the Intramural Department at UC San Diego and

UC San Diego athletics department

**E)** Serve as Chair of the IFC Athletics Committee

**F)** Serve as one of three representatives from the IFC Executive Board to be a member of

any other student-sponsored NCAA athletics committee

**Section 6: Vice President of Finance**

The Vice President of Finance shall:

**A)** Prepare a budget in consultation with the Executive Board to submit to the Presidents

Council on a quarterly basis

**B)** Regulate the finances of IFC in strict line with the budget

**C)** Collect all payments owed to IFC and notify the IFC President when a Member Fraternity is in arrears

**D)** Pay all bills owed by IFC

**E)** Make necessary arrangements for any annual conferences attended by the IFC Executive

Board

**F)** Present weekly updates for the Executive Board of all financial situations of the IFC

**G)** Levy and collect all necessary fines on Member Fraternities

**H)** Serve as Chair of the IFC Finance Committee

**Section 7: Vice President of External**

The Vice President of External Relations shall:

**A)** Attend all Associated Students Meetings as the IFC Representative and report necessary information back to the Presidents Council

**B)** Actively encourage Greeks to participate in the AS Spring General Election and any special election that may be called

**C)** Serve as the IFC’s delegate to the Panhellenic Council and Multicultural Greek Council

**D)** Assist Member Fraternities in getting AS funding as necessary for events, publicity, and office supplies

**E)** Serve as a member of the Greeks United for Inclusivity, Diversity, and Equity leadership team and attend all meetings

**Section 8: Vice President of Service**

The Vice President of Service shall:

**A)** Oversee and plan quarterly all-campus Greek events including fundraising projects and philanthropic events

**B)** Plan all events pertaining to Greek Week and oversee the Greek Week chairs

**C)** Be responsible for coordinating and obtaining sponsorships for IFC related events

**D)** Serve as Chair of the IFC Philanthropy Committee

**Section 9: Vice President of Marketing**

The Vice President of Marketing shall:

**A)** Arrange for the publicity for all programs and activities of the IFC

**B)** Coordinate IFC marketing efforts on Triton Day

**C)** Run all IFC social media accounts

**D)** Serve as a member of the Greek Council Marketing Committee

**E)** Serve as Chair of the IFC Marketing Committee

**F)** Serve as one of three representatives from the IFC Executive Board to be a member of any other student-sponsored NCAA athletics committee

**Section 10: Vice President of Education**

The Vice President of Educational Development shall:

**A)** Establish and maintain programs that will improve the scholastic achievements of Member

Fraternities

**B)** Compile and distribute Member Fraternities scholastic rankings; separated by new members, actives, and overall

**C)** Reserve study rooms for IFC Member Fraternities as necessary

**D)** Plan the yearly Greek Awards ceremony and oversee the awards process

**E)** Update new member info from bid cards by the end of Week 3 of each quarter

**F)** Provide the VP of Athletics with updated rosters as necessary

**G)** Serve as Chair of the IFC Scholarship Committee

**H)** Create and distribute the application for Educational Incentives once per academic quarter for individual awards

**Section 11: Vice President of Equity, Diversity, and Inclusion (EDI)**

The Vice President of EDI shall:

1. Host quarterly committee meetings on assessing current inclusion operations and creating EDI initiates based on the recommendations of the committee
2. Meet and address chapters who fail to schedule and host quarterly EDI Peer Ambassador workshops as states in the SFL Statement of Expectations
3. Meet with recruitment chairs at least one month before the recruitment period officially begins and provide formal EDI training to promote inclusivity within member chapters in preparation of recruitment. The training should be a workshop focused on promoting inclusion within member chapters in order to make the fraternity community more welcoming and inclusive to individuals from diverse backgrounds
4. Host monthly roundtables with chapter presidents regarding development and feedback of the role
5. Publish important SFL and UC San Diego educational programs related to EDI trainings as well as work with IFC Health and Safety advocate for IFC attendance at relevant SDL programs. This includes building and maintain relationships from resource centers to announce and inform chapters about
6. Build and maintain relationships with UC San Diego’s Office for Equity, Diversity, and Inclusion, as well as collect and distribute information about campus diversity and inclusion programming and resources from relevant campus resources
7. Coordinate diversity and inclusion programming for member chapters. This includes culture programs, celebrations, etc.
8. Provide support for chapter new member education officers and programming officers on how to provide diversity and inclusion trainings
9. Participate on any SFL EDI committees as the IFC representative

**ARTICLE VII**

**President’s Stipend**

**Section 1: Stipend Approval**

The President’s Stipend shall be approved as follows:

1. The IFC Advisor, Vice President of Administration and Vice President of Finance shall meet by week 8 of each academic quarter to determine if the IFC President has met and fulfilled the enumerated duties of the position
2. The Vice President of Administration and Vice President of Finance will present their report to both the Executive Board and President’s Council during Week 9
3. If the IFC Advisor, Vice President of Administration and Vice President of Finance unanimously agree that the President has executed the enumerated duties of the position, the stipend will be awarded by the end of Week 9
4. If there is not a unanimous agreement by the IFC Advisor, the Vice President of Administration and Vice President of Finance, the determination regarding execution of enumerated duties will be discussed by the President’s Council during Week 9’s President’s Council Meeting. During the Week 10 President’s Council Meeting, the President’s Council will vote on the dispensing of the President’s Stipend. Any discussion of the executed duties of the IFC President will be facilitated by the Vice President of Administration and Vice President of Finance.

**Section 2: Stipend Amount**

1. The President’s Stipend will consist of a scholarship worth $500 USD per quarter, awarded separately per academic quarter.

**ARTICLE VIII Financial Obligations**

**Section 1: Financial Obligations of Member Fraternities**

The Executive Board shall assess dues on every Member Fraternity on a per capita basis. The Vice President of Finance shall base this assessment on the number of current members no later than midnight on Wednesday of Week 5 of each academic quarter and the number of bid cards turned in, minus any new members that the Greek Advisor is notified to remove from the roster no later than Regular Session of the Presidents’ Council Week 6.

Member Fraternities shall be presented with an invoice detailing total dues owed no later than

Regular Session of Week 6.

A Member Fraternity shall pay its dues no later than Regular Session of Week 7.

The Vice President of Finance shall fine a Member Fraternity that fails to pay its assessment when due 10% of the total and $1.00 per day until the assessment is paid

The amount of dues shall be $7 per member per Member Fraternity

The IFC shall have the power and authority to collect additional funds uniformly from Member

Fraternities with a 3/4 vote of the Presidents Council

All Member Fraternities planning on participating in IFC sports must pay an additional $350 at the Week 4 Regular Session of Fall Quarter

Member Fraternities shall be assessed a $15 fine for not providing an appropriate representative for any meeting of the Presidents Council, Judicial Committee, or Standing Committees

**Section 2: Financial Obligations of the Executive Board**

The Vice President of Finance shall present a quarterly budget to the Presidents Council by Week

3 for approval, and shall send out the budget to the Presidents Council in a non-editable document after approval

Individual reimbursements for purchases made for IFC purposes must be presented within 30 days of purchase with the original receipt

All checks for more than $300 must be co-signed by the Vice President of Finance and either the

President or the Vice President of Administration

The IFC shall not, under any circumstances, loan or give funds to any chapter or individual, for any purpose, whatsoever, regardless of any intent to or contract of repayment

**ARTICLE IX Scholarship**

Member Fraternities must maintain a minimum quarterly GPA of 2.70 to remain in good standing

Quarterly GPAs will be calculated on the basis of units taken

Quarterly GPAs will be calculated based on the roster submitted by midnight on Wednesday of

Week 1 of the following quarter

Individual Educational Incentives will be announced week 3 of each quarter, accompanied by a thorough application, and will be open to applications until week 5

Individual Educational Incentives will consist of a single scholarship award of $100, announced week 6, based on the application and academic performance

A single Chapter Educational Incentive will be awarded to the top performing chapter academically each year at Greek Awards

The Chapter Educational Incentive will be included as a part of the Chapter Educational Excellence award, for a sum of $500, based on academic performance and growth over the course of the previous academic year

**ARTICLE X**

**Interfraternity Council Expansion Policies**

**Section 1:** **Eligibility for Membership**

Membership in the Interfraternity Council at UC San Diego is open only to nationally or internationally affiliated social male fraternities that intend to become chartered Greek chapters.

**Section 2: Expansion Limitation**

No more than one new chapter shall be established every two years.

**Section 3: The Expansion Committee**

The IFC President will chair the Expansion Committee and will appoint the rest of the committee, consisting of:

1. The Vice President of Recruitment.
2. The Interfraternity Council Advisor.
3. The President of the newest Member Fraternity.
4. The President of the largest Member Fraternity.
5. The President of the smallest Member Fraternity.
6. The President of a Member Fraternity chosen at random.

**Section 4: Expansion Schedule**

1. The Expansion Committee will review campus readiness every two years beginning Week 5 of Winter Quarter. Campus readiness will be brought to the Presidents’ Council no later than Monday of Week 4 Spring Quarter.
	1. The Expansion Committee will not review campus readiness during years when a new chapter has joined UC San Diego’s campus.
	2. The Expansion Committee will not review campus readiness during years a new chapter is slated to join UC San Diego’s campus the following year.
2. The Expansion Committee will determine campus readiness based on the criteria outlined in Article IX Section 5.
3. If the Expansion Committee determines UC San Diego’s campus is ready for expansion, the Expansion Committee will seek approval to begin the expansion process from the Presidents’ Council.
	1. If expansion is approved by a 3⁄4 vote of Member Fraternity Presidents, the Expansion Process will begin as outlined in Article IX, Section 6.
	2. If expansion is not approved by 3⁄4 of Member Fraternity presidents, campus readiness will be reviewed again in two years.

**Section 5: Campus Readiness**

1. The Expansion Committee will conduct a study to determine campus readiness.
2. The following criteria must be met in order to continue the study:
	1. Number of total bids signed for IFC each academic year must have increased continuously over the course of the previous three years.
	2. Average chapter size may not have decreased at any point in the previous three years.
3. If the aforementioned criteria are met, then the Expansion Committee will continue the

study. The study will include, but is not limited to, an assessment of the following:

1. Retention rates of chapter members
2. Student experiences
3. Impact to campus facilities
4. Enrollment trends
5. Number of students involved with the Greek Life community
6. Number of fraternity organizations expressing interest
7. IFC Advisor Support

**Section 6: The Expansion Process**

If the Expansion Process is approved by a 3⁄4 vote of Member Fraternity Presidents, the Expansion Process will begin.

1. The Expansion Committee with contact the NIC and inform the NIC that the Committee is accepting letters of intent. Letters of intent will be accepted until Monday of Week 8 of the same Spring Quarter.
2. The Expansion Committee will then review Letters of Intent until Week 10 of the same Spring Quarter.
3. The Expansion Committee will then select chapters from whom they would like to receive applications. The Expansion Committee will then invite those chapters apply.
	1. Formal applications from prospective fraternities are due by the Monday of Week 1 of Fall Quarter.
4. The Expansion Committee will review applications during Weeks 1, 2, and 3 of Fall Quarter.
5. The Expansion Committee will invite no more than 3 candidates to present to the Presidents’ Council during Weeks 5, 6, and 7 of Fall Quarter.
	1. There will be a maximum of one presentation per week.
6. The Presidents’ Council will then vote on which candidate to invite to campus. The candidate must receive a simple majority vote in order to receive in an invitation to campus.
7. The formal invitation to campus will be extended by the Expansion Committee no later than Monday of Week 9 Fall Quarter.

**Section 7: Expansion Materials**

1. Formal letter of intent to expand
	1. Inter/National Organizations’ letter of intent sent to the IFC Advisor in the Office of Center for Student Involvement should include:
2. Providing a summary of why the organization should be on the UC San Diego campus
3. How this organization can contribute to the larger UC San Diego campus community
4. Appropriate contact information for follow-up
5. Expansion Packet Application
	1. The IFC Expansion Committee will review and narrow down the organization pool and request Expansion Packets from organizations. Expansion Packets must include:
6. History of the organization
7. Information on inter/national strength
8. Ongoing support via headquarters regionally
9. Membership policies and requirements including financial costs
10. New Member Education plan
11. Alumni information
12. Risk Management policies and insurance credentials
13. Proposed expansion plan that should include-
	1. Membership selection and size requirements
	2. Supervision and continuing assistance information
	3. Academic/Educational programming for members
	4. Academic requirements and expectations
	5. Leadership development for officers
14. On-Campus Expansion Presentation
	1. The Expansion Committee will determine which organizations will be invited to the campus to formally present their expansion proposal. No more than three organizations will be invited on campus to present. The IFC Advisor and IFC Vice President of Administration will help to coordinate all campus arrangements related to the presentations. Expansion presentations should include:
		1. The chapter should be able to demonstrate prior expansion success.
			1. Specifically, expansion success on campuses utilizing the quarter system structure. Presentations should also include expansion success at other University of California campuses, if applicable.
		2. Details of how the chapter plans to recruit new members at UC San Diego.
		3. Information on the fraternity’s Risk management policies.
		4. An explanation of the fraternity’s values contributes to the IFC community.
		5. A brief description of the New Member Process.
15. Presentations will be made to the following groups:
	1. IFC Expansion Committee
	2. IFC Presidents’ Council
	3. Greek Life community open forum

**Section 8: The Expansion Period**

1. An organization that has been extended and accepted an invite to expand under the Interfraternity Council (IFC) at UC San Diego, will be eligible to begin recruitment during the Winter quarter after they have received approval. Expansion organizations will only be allowed to join the campus during Winter quarter. Organization(s) who have been invited to join IFC can begin recruitment during the Winter Recruitment period which will begin the Sunday before week 2 and can recruit throughout the winter quarter. Any chapters participating in Winter Recruitment must follow all other recruitment regulations, including Alcohol Moratorium as stated in the Interfraternity Council Constitution & Bylaws.

**Section 9: Acceptance of Invite to Expand**

1. The Center for Student Involvement (CSI), Greek Life Advisor for IFC will serve as a liaison between Interfraternity Council and the inter/national organization that has been granted approval to expand at UC San Diego. The Greek Life Advisor will work with the invited organization headquarters/local staff to develop an expansion/establishment plan. The plan will be outlined in partnership between the Greek Life Advisor and the expanding organization, in conjunction with the executive board of IFC. The establishment plan will include opportunities to highlight the organization, timeline for the organization, and additional strategies for success. Additionally, the establishment plan will include information from the inter/national organization regarding continuous support and communication from expansion staff to undergraduate students. Any needs or expectations the inter/national organization has for the Greek Life staff and IFC will be communicated in the establishment plan.
2. Organization(s) accepting an invitation for expansion must abide by the expectations below. Failure to abide by the following expectations may jeopardize the organization’s good standing with the University and/or the Interfraternity Council.
	1. Complete all student organization registration requirements as outlined by the Center for Student Involvement.
	2. Must achieve full chapter status within two years of establishment.
	3. In the first two years, the average chapter cumulative GPA must meet or exceed the all fraternity/sorority community cumulative GPA.
	4. Active participation & representation at the IFC weekly council meetings.
	5. Identify a community advisor and submit community advisor paperwork as specified in the student organization registration requirements.
	6. Complete and send required chapter representatives to appropriate educational programming or trainings as required by the Center for Student Involvement and IFC.
	7. Organization(s) must abide by the Center for Student Involvement statement of expectations for all fraternities/sororities.
	8. Expanding organization(s) must maintain appropriate levels of insurance and provide proper documentation to the Greek Life office.
		1. Certificate of Liability Insurance must have a coverage of at least $1,000,000.
3. Organizations may lose their invitation to participate in expansion, and therefore be unable to join the Interfraternity Council at UC San Diego if:
	1. The organization is not in good standing with the Center for Student Involvement at the two year mark of establishing on campus.
	2. The organization is not in good standing with the Interfraternity Council at the two year mark of establishing on campus.
	3. The organization is not awarded chapter status by their inter/national organization within two years from the quarter they are approved to begin recruit at UC San Diego.

**Section 10: Re-Expansion**

1. In order for a chapter seeking the opportunity to re-expand to join the University of California, San Diego campus after previous removal from campus, the chapter must receive approval to submit expansion materials during the Expansion Process from both the Interfraternity Council Executive Board and the CSI Office. The chapter seeking re-expansion must submit the following information to the Interfraternity Council Executive Board and the CSI Office for review:
	1. Demonstrate that the chapter took steps to address the problem which caused them to be removed from the campus previously including, but not limited to, successful completion of all applicable conduct sanctions.
	2. Demonstrate that the chapter has made the necessary changes to ensure that the previous instances will not occur again.
	3. Description of current national Risk Management policies.
	4. Demonstrate support from inter/national headquarters for the chapter to be re-chartered.
2. If the chapter seeking re-expansion receives approval to submit expansion materials during the Expansion Process from both the Interfraternity Council Executive Board and the CSI Office, then said chapter will participate in the Expansion Process as outlined by the Constitution and Bylaws.
	1. If the chapter seeking re-expansion is deemed eligible to apply to the IFC Expansion Process, they will be eligible to apply during the upcoming expansion cycle.
	2. If the chapter seeking re-expansion is deemed ineligible to apply to the IFC Expansion Process, then said chapter must wait two calendar years before seeking approval to submit expansion materials to the Expansion Process again.

**ARTICLE XI Standing Committees**

The Standing Committees shall meet at least once a quarter and as further deemed necessary by the committee chair. Members of Standing Committees must attend all meetings of the Standing Committees or substitute with a member of their chapter’s Executive Board or incur a fine as detailed in Article VII of the Bylaws

**Section 1: The IFC Recruitment Committee**

The IFC Recruitment Committee shall:

**A)** Familiarize members with IFC recruitment policies

**B)** Facilitate open discussion regarding potential changes in recruitment polices and practices

**C)** Be chaired by the IFC Vice President of Recruitment and Vice President of Administration

**D)** Consist of the Recruitment Chair of each Member Fraternity

**Section 2: The IFC Finance Committee**

The IFC Finance Committee shall:

**A)** Familiarize members with IFC financial policies

**B)** Facilitate open discussion regarding potential changes in financial polices and practices

**C)** Be chaired by the IFC Vice President of Finance

**D)** Consist of the Treasurer of each Member Fraternity

**Section 3: The IFC Scholarship Committee**

The IFC Scholarship Committee shall:

**A)** Familiarize members with IFC scholarship policies

**B)** Facilitate open discussion regarding potential changes in scholarship polices and practices

**C)** Be chaired by the IFC Vice President of Educational Development

**D)** Consist of the Scholarship Chair of each Member Fraternity

**Section 4: The IFC Philanthropy Committee**

The IFC Philanthropy Committee shall:

**A)** Familiarize members with the upcoming Greek philanthropy calendar

**B)** Facilitate open discussion regarding potential changes in philanthropy practices

**C)** Be chaired by the IFC Vice President of Service

**D)** Consist of the Philanthropy Chair of each Member Fraternity

**Section 5: The IFC Judicial Committee**

The IFC Judicial Committee shall:

**A)** Familiarize members with any amendments and updates regarding the IFC Bylaws and

Constitution

**B)** Provide training for all members to participate in Judicial Board Hearings

**C)** Facilitate discussion regarding any improvements to the IFC judicial process or the role of

IFC delegates

**D)** Be chaired by the Vice President of Administration

**E)** Consist of the IFC delegate of each member fraternity

**Section 6: The IFC Athletics Committee**

The IFC Athletics Committee shall:

**A)** Familiarize members with IFC athletics policies

**B)** Facilitate open discussion regarding potential changes in athletics polices and practices

**C)** Set the quarterly sports brackets

**D)** Be chaired by the IFC Vice President of Athletics

**E)** Consist of the Athletics Chair of each Member Fraternity

**Section 7: The IFC Marketing Committee**

The IFC Marketing Committee shall:

**A)** Familiarize members with IFC marketing practices

**B)** Facilitate open discussion regarding potential changes in marketing practices

**C)** Be chaired by the IFC Vice President of Marketing

**D)** Consist of the Marketing Chair of each Member Fraternity

**Section 8: The IFC Risk Management Committee**

The IFC Risk Management Committee shall:

**A)** Familiarize members with updated risk management guidelines and safety protocols

**B)** Facilitate open discussion regarding potential changes in risk management guidelines and safety protocols

**C)** Be chaired by the IFC Vice President of Health and Safety and Vice President of Administration

**D)** Consist of the Risk Management Chairs of each Member Fraternity

**ARTICLE XII**

**Associate Vice Presidents**

Each IFC Executive Member may have one Associate Vice President (AVP) assist them in the performance of their duties and in any other special projects as necessary. The Vice President of Athletics, Administration, Recruitment, External, and Finance are permitted to maintain up to 2 AVPs at a given time

**Section 1: Eligibility of AVP**

AVPs must, for the duration of their term:

**A)** Remain a member of a Member Fraternity in good standing

**B)** Maintain a cumulative GPA of 2.5

**C)** Attend at least 1/2 of Regular Sessions of the Presidents Council

**D)** Not become President of their own fraternity

**Section 2: Appointment and Removal of AVPs**

The IFC Executive Board can appoint AVPs at any time during their term, requiring a 2/3 confirmation from the Presidents Council

The IFC Executive Board can remove an AVP from their position at any time for failure to remain in good standing of IFC

AVP terms conclude at the end of Fall Quarter

**ARTICLE XIII**

**IFC Delegates**

Each member fraternity will be required to select one of its members to attend weekly IFC meetings to serve as that chapter’s delegate. From time to time the delegate may report on the activities of his chapter, and shall be allowed to participate in discussions brought up during Regular Sessions of the Presidents Council.

**Section 1: Judicial Responsibilities**

Upon assuming his position, each delegate shall be required to participate in a training process to prepare him for the responsibilities of the Judicial Board. The IFC Vice President of Administration will be responsible for organizing such training.

The delegate shall serve as each chapter’s Judicial Committee justice, provided that he has completed Judicial Board training. In the event that a delegate is selected for a judicial hearing prior to completing training, the most recent member of his fraternity to have completed the training shall replace him as justice.

**Section 2: Attendance**

Attendance at Regular Sessions of the President Council, except when excused by the IFC President, is mandatory.

In addition, delegates are required to attend quarterly meetings of the IFC Judicial Committee, which will be scheduled by the IFC Vice President of Administration.

**Section 3: Eligibility of IFC Delegates**

Delegates must, for the duration of their term:

A) Be an active member of their Member Fraternity

B) Maintain good academic standing with the University

C) Not be a current member of the Presidents Council or IFC Executive Board

**ARTICLE XIV**

**Meeting Order**

Regular Sessions of the Presidents Council shall follow this order:

**Section 1: Call to Order**

**A)** The Presiding Officer shall be the IFC President. In the event of his absence, the Presiding Officer will be the Vice President of Administration or whoever the next available officer is, following the rank outlined in Article VI, Section 2 of the Constitution

**B)** Regular Sessions are closed to the public, and the Presiding Officer has the power to remove people as he sees necessary

**C)** Decisions to remove can be overturned by a majority vote of the Presidents Council

**Section 2: Roll Call**

**A)** Attendance for Chapter Presidents, Chapter Delegates, and Executive Board Members is noted

1. Delegates shall:

a) Be an active member or new member of their Member Fraternity b) Maintain good academic standing with the University

c) Not be a current member of the IFC Executive Board, IFC Judicial Board, or be the current President of their fraternity

**B)** Delegates may vote in the absence of their chapter President

**C)** All votes take into account the full voting membership, not just those present

**Section 3: Approval of Meeting Minutes**

**A)** Meeting minutes are approved provided there are no objections

**B)** If objections are heard, the minutes must be approved by majority vote

**Section 4: Special Presentations**

**A)** The Presiding Officer will allow presentations by guest speakers approved by him at least

24 hours before the meeting

**Section 5: Reports of Executive Officers**

**Section 6: Interfraternity Council Advisor Report**

**Section 7: Chapter Reports**

**A)** Delegates may present any relevant information regarding their chapter

**Section 8: Old Business**

**A)** Any topics brought up in a previous Regular Session can be brought up for discussion and can be voted on with a proper motion

**B)** The Presiding Officer has the sole ability to set the agenda for this section

**Section 9: New Business**

**A)** Any topics that haven’t been brought up in previous Regular Session can be brought up for discussion and can be voted on with a proper motion

**B)** The Presiding Officer has the sole ability to set the agenda for this section

**Section 10: Open Forum**

**A)** All topics must have been approved by the Presiding Officer at least 24 hours in advance, but new items can be added to the agenda with a majority vote of the Presidents Council

**B)** Votes can occur in this section with a proper motion

**Section 11: Call to Adjourn**

**ARTICLE XIX Suspension of the Bylaws**

The Bylaws may be temporarily suspended with a 3/4 vote of the Presidents Council

**ARTICLE XX Amendments**

**Section 1: Right to introduce amendments**

Any member of the Presidents Council or the Executive Board may introduce an amendment to the Bylaws

**Section 2: Procedure for proposing amendments**

After the session in which an amendment is introduced, the Presidents Council shall hear one additional reading of the amendment in its next Regular Session and may vote on the amendment in that session or any following session within four weeks of the initial introduction

**Section 3: Adoption**

An amendment that receives the affirmative vote of at least 2/3 of the entire Presidents Council is adopted as part of the Bylaws

**Section 4: Quorum**

Meetings shall be considered to have met quorum, and be eligible to amend the bylaws, if half of all chapter presidents plus one are present and voting

**OFFICIAL LOG OF AMENDMENTS**

**4/18/16**

 Made approval of meeting minutes automatic with no objections

**5/2/16**

 Added provision for late bids

 Added end time of 5 PM for moratorium

 Added seeding policy for sports with seasons

 Added mandatory participation in all three quarters for sports

 Added seeding policy for top 4 seeds in all sports

**5/30/16**

 Increased threshold for Winter Rush participation from 2/3 to ¾

**11/21/16**

 Added Continuous Open Bidding recruitment bylaws

**1/30/17**

 Deleted phrase that restricted delegates from participating in the Judicial Board

**3/6/17**

 Added responsibility to Admin, Athletics, and Marketing to serve as representatives to the

Spirit Squad

**4/24/17**

 Added article outlining the responsibilities of the IFC delegates

 Changed responsibilities of the VP Admin to include judicial committee responsibilities and record keeping

 Changed the IFC Risk Management committee to Judicial Committee

 Struck the responsibilities of the risk management committee and created responsibilities for the judicial committee

**5/1/17**

 Made constitutional the section regarding winter recruitment that only allows chapters below ¾ of the average chapter size to recruit

**11/6/17**

 Amended duties of executive board members to require that they maintain a 2.5 cumulative GPA rather than a 2.7

**11/13/17**

 Added a requirement to the Winter Recruitment article to determine when the threshold for winter recruitment would be calculated

 Amended the eligibility of AVPs to maintain a 2.5 GPA rather than a 2.7

**11/28/17**

 Amended the Financial Obligations timeline so that roster updates are submitted no later than week 6 and dues are paid no later than week 7 of each academic quarter

 **3/15/19**

Amended motions of removal from office to be required in writing

 Amended Recruitment Bid Card amounts

 Amended Recruitment Violations

 Amended ‘Cease and Desist’ Recruitment Section

 Amended Judicial Process language for clarity in Sections 2, 4, 6, 8, 9

 Amended Alcohol Moratorium

 Added Article for ‘President’s Stiped’

 Amended Meeting Quorum, added minimum requirement to vote

**5/6/19**

Condensed Sports Categories 2 and 3 into a single Category

 Added Spikeball and Beach Volleyball as official sports

**11/4/19**

 Statement against Sexual Violence added

 Updated Article X ‘Discipline and Expulsion’

 Added VP Health and Safety and Associated Clauses

 Updated Recruitment Violations

 Updated Scholarship Program Bylaws