

ARTICLE I. NAME OF STUDENT ORGANIZATION

The organization shall be called uCHARM (Undergraduate's Collaboration to Halt Antibiotic Resistant Microbes) at UCSD.

ARTICLE II. STATEMENT OF PURPOSE

uCharm aims to educate its members about the large threat of antimicrobial resistance by allowing members close interaction with industry experts, UC San Diego researchers, and public health officials. Members of this club will also learn to be more scientifically literate by learning how to read academic papers and conversing with professors. Additionally, members will gain knowledge about the potential career opportunities in the field of stopping antimicrobial resistance.

ARTICLE III. NONPROFIT STATEMENT

uCHARM at UCSD is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

There are no dues or fees required for membership. Only UCSD students are eligible for membership. One becomes a member by attending meetings where attendance will be counted. Members will be identified through rosters with the names and PID of members. To be considered an active member, one must attend at least four meetings each quarter or attend two CHARM (Collaborative to Halt Antibiotic-Resistant Microbes) events. One must also register with uCHARM on the first uCHARM event they attend.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

uCHARM will officially assemble a minimum of twice a month, every month except for Week 10 of each quarter. This will result in a total of at least 4 meetings per quarter, or at least 12 meetings per year. Minutes will be taken and required for all official meetings.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UCSD students in good academic standing may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers. uCHARM will be a student-run organization that consists of appointed officers. To be eligible for office candidates must be a student at UCSD and have fulfilled the requirements for office listed in Section 3 in this article. Potential candidates will also prove their interest throughout the membership, and can apply for any office which will be vacant in the coming

academic year by contacting a current officer. Potential candidates will be interviewed by the current officers and selected after careful evaluation by the current officers.

Section 1: Officer Titles and Duties

uCHARM will have 6 officers: President, Vice President, Director of Finances, Director of Events, Director of Advertising, Director of Outreach. Their roles are as follows:

I. President

- A. The president's primary role is to provide means for uCHARM to achieve its goal. To do so, the president must set qualitative and quantitative goals for the other officers and uCHARM in general. The president is also in charge of building and maintaining relationships with faculty, industry members, and health officials on connect the other officers with the appropriate behalf of uCHARM and its officers. As necessary, the President must schedule meetings with outside experts and faculty advisors to update and inform. Additionally, the president must also connect officers with appropriate faculty, industry members, and health officials to ensure the club can book the necessary speakers for events. The president provide a clear goal for the club. Finally, the President must meet with all the other officers at the beginning of the quarter to go over the goals for the quarter, and at the end of the quarter to go over the accomplishments and shortcomings.
- B. Additional Requirements
 - 1. Must have held an officer position for one full year

II. Vice President

- A. The Vice President's role is to maintain cohesiveness between the club's directors of finance, events, advertising, and outreach. The Vice President must sit in on all meetings between the President and officers. Additionally, the Vice President must regularly hold short meetings with the directors of finance, events, outreach, and advertising to ensure they are achieving their goals.
- B. Additional Requirements
 - 1. Must have held an officer position for one full year
 - a) Exception: The first 2 years of uCHARM's existence

III. Director of Finance

- A. The Director of Finance handles finances for uCHARM and works to obtain funding for our club while maintaining a ledger to track incomes/expenses. The individual must apply for funding from A.S (Associated Students). The Director of Finance must approve and process all expenditures by the other Directors for club activities. This director must also meet with the President and Vice President at the beginning of each quarter (week 1) to clearly outline what sources of funding the club will rely on for the quarter. At the end of each quarter, the Director of Finance must meet with the President and Vice President review expenses and the financial health of the club.
- B. Additional requirement

1. Applicant to this position must have been active in uCHARM for 2 consecutive quarters prior to elections (Section 2).

IV. Director of Events

- A. The Director of Events is in charge of determining the content of each event (what the attendees will do/learn) and organizing the logistics of the event.. As a part of these roles, this director will collaborate with the President and faculty to figure out which faculty members best fit into each event and plan an agenda which can be shared with speakers, students, and others interested in uCHARM. The Director of Events must collaborate with the Director of Finance to ensure the events' requirements are appropriately funded. Furthermore, the Director of Events must collaborate with the Director of Advertising and Director of Outreach to ensure there is awareness about the events and the content of the event is shared with the larger uCHARM community.
- B. Additional requirement
 1. Applicant to this position must have been active in uCHARM for 2 consecutive quarters prior to elections (Section 2).

V. Director of Advertising

- A. The Director of Advertising creates flyers, Facebook events and other advertising media in order to help spread the word about uCHARM. The individual is also in charge of posting flyers around campus to advertise the event. Other tasks may include taping mini-flyers. The Director of Advertising must obtain the imprint form and fill it out with the Director of Finance.
- B. Additional requirement
 1. Applicant to this position must have been active in uCHARM for 2 consecutive quarters prior to elections (section 2).

VI. Director of Outreach

- A. The Director of Outreach is in charge of spreading the knowledge uCHARM learns from experts. The Director of Outreach must maintain records of the information shared in uCHARM events by experts and share it with uCHARM members. The Director of Outreach will also take minutes for official meetings. Additionally, the Director of Outreach must collaborate with the Director of Advertising to share the knowledge from uCHARM events with the general student body. The Director of Outreach must also maintain meeting minutes of uCHARM events.
- B. Additional requirement
 1. Applicant to this position must have been active in uCHARM for 2 consecutive quarters prior to elections (Section 3).

Section 2: Current Officers (Academic year 2019-2020)

- I. President: Animesh Mohapatra
- II. Vice President: Christian John Ventura
- III. Director of Finances: Alexandra Sobocinski
- IV. Director of Events: Shaden Estephania Aguirre

- V. Director of Advertising: Joseph Oh
- VI. Director of Outreach: Joseph Park

Section 3: Election of Officers

NOTE: uCHARM will not hold officer elections for the first two academic years of the club's existence to ensure stability.

Eligibility Criteria

- I. Must be enrolled at UCSD for the next academic year after elections
- II. For Director of Finance/Outreach/ Events: must have been active in uCHARM for 2 consecutive quarters prior to elections
- III. For President/ Vice President: must have held an officer position for one full academic year

Steps for election

- I. Step 1: Those interested in being an officer, or a current officer wishing to switch to a new office, must fill out an application and submit it by the end of week 8 of winter quarter.
 - A. Note: Current officers may only switch into a new office that will be vacant the upcoming academic year
- II. Step 2: The current officers must review the applications and determine which applicants are fit for office by the end of week 9 of Winter quarter
- III. Step 3: All Applicants must meet with the current officers by week 1 of Spring Quarter
- IV. Step 4: Current Officers must select next academic years' officers by the end of Week 2 of Spring quarter
- V. Step 5: Selected future officers must shadow Current officers starting week 5

Elected officers start at the beginning of week 5 of Spring quarter by shadowing the current officer. Elected officers can hold their office for a maximum of 3 academic years.

An office is considered vacant if the officer leaves or applies for a new position

Section 4: Removal of Officers

Removal of an officer is initiated by a Vote of No Confidence by at least 3 other officers. If the Vote of No Confidence (VONC) is successful, a hearing will be scheduled with the Community Advisor present. At hearing, the initiators of the VONC will have an opportunity to describe charges and the officer facing removal will be given an opportunity to defend themselves. Once both parties have provided evidence, everyone, including the community advisor, will vote on the removal. The officer facing removal may not vote. For the officer to be fully removed from their post, there must be unanimous agreement.

ARTICLE VII. RISK MANAGEMENT

uCHARM at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

uCHARM at UCSD understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VIII. COMMUNITY ADVISOR

The community advisor for uCHARM is selected based on prior involvement in CHARM (Collaborative to Halt Antibiotic Resistant Microbes). Specifically, the Managing Director of CHARM will serve as a community advisor for uCHARM. Potential community advisors can bypass this requirement through an officer's recommendation and unanimous vote among the current officers.

Once selected, community advisors are required to serve one academic year, but may be offered the option of serving more than one term if agreed upon by the current principal members. They will help manage relationships between students, faculty, and industry and resolve conflicts within the club (including overseeing the vote of no confidence regarding replacing and removing officers). Advisors can also offer input and suggestions towards any uCHARM events or functions.

ARTICLE IX. FINANCIAL MANAGEMENT

uCHARM will hold activities free of charge to participants and will be funded through fundraisers and sponsorships obtained by the organization. Sponsorships and funds will be managed by the Director of Finance and will be distributed among activities and elsewhere throughout the organization as necessary. uCHARM will have an off campus bank account. Designated signers will be the current Director of Finance and President. Following the first two years of positions remaining unchanged, the organization bank account will be transferred to the incoming President and Director of Finance annually during the month of May with meeting minutes stating specifically the names of who the account will be transferred from and to. As for membership, there will be no membership fee for those who join uCHARM. uCHARM will submit quarterly budgets to the A.S. finance committee per UCSD policy.

ARTICLE X. AFFILIATION WITH OTHER GROUPS

uCHARM is in partnership with the "Collaborative to Halt Antibiotic-Resistant Microbes at UC San Diego (CHARM)." CHARM is an "interdisciplinary research & educational initiative seeking innovative, research-driven, paradigm-shifting approaches to the global antibiotic resistance crisis," formed by faculty, graduate students, post-doctorates and research staff at UC

San Diego, as well as other academics outside the school affiliated with the subject. uCHARM acts as the independent undergraduate wing of CHARM, sharing the advisors Dr. Victor Nizet and Dr. Ericka Anderson. uCHARM will also attend the monthly colloquiums held by CHARM, as well as the networking opportunities presented after CHARM events. uCHARM also plans to connect undergraduate students who are interested in antibiotics resistance research opportunities through the affiliated staff and faculty in CHARM, advertising employment opportunities or giving lab tours. CHARM does not have any additional requirements for uCHARM; the partnership exists for support and guidance of the undergraduate members.