

Constitution of the Engineering in Medicine and Biology Society (EMBS) at UC San Diego

ARTICLE I. NAME OF STUDENT ORGANIZATION

The organization shall be called the *Engineering in Medicine and Biology Society (EMBS) at UC San Diego*.

ARTICLE II. STATEMENT OF PURPOSE

The Engineering in Medicine and Biology Society (EMBS) at UC San Diego is dedicated to promoting the application of engineering sciences and technology to medicine and biology by fostering interdisciplinary education, professional development, collaborative research, and outreach activities. The organization is committed to improving access to and inclusion in engineering research and applications to students, scientists, and the public at large.

ARTICLE III. NONPROFIT STATEMENT

The Engineering in Medicine and Biology Society (EMBS) at UC San Diego is a non-profit student organization.

ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

EMBS student members must be student members of the Institute of Electrical and Electronics Engineers (IEEE). Any registered UC San Diego student, from any college on campus, is eligible for membership and can obtain it by filling the EMBS membership registration form. Student members also have the option of enrolling in half-year memberships for both IEEE student member subscriptions as well as EMBS membership subscriptions. These half-year memberships cost half as much as the year-long memberships and last half as long.

ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

The organization meets in-person on a monthly basis with an available Zoom option. In addition, outside of scheduled monthly meeting times, industry guests will be invited to speak and interact at organized events with chapter members including undergraduates, graduates, post-doctoral fellows, faculty, and university staff. Guest speakers will be invited based on their academic merit, industry contributions, and overall relevance to translational medicine.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UC San Diego students may hold office in the organization. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. The organization is composed of four officers. The Student Chair serves as the student representative of the organization and is responsible for organizing and leading the monthly virtual meeting. The Student Vice-chair will support overall efforts of the organization including assisting in planning and executing chapter duties. The Treasurer is responsible for all the financial activities of the organization. The Secretary is responsible for documentation including keeping of the minutes and tracking membership participation, status, compliance, and providing additional support to the organization. The four officers are elected every year by the members and will be tasked with submitting yearly registration and compliance documents. A minimum of two third of the members needs to be present during the election and officers are elected by an absolute majority. Only senior student members are eligible for office.

ARTICLE VII. RISK MANAGEMENT

The Engineering in Medicine and Biology Society (EMBS) at UC San Diego is a registered student organization at the University of California, San Diego, but will not be part of the University itself. The Engineering in Medicine and Biology Society (EMBS) at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR THE ELDERLY

The Engineering in Medicine and Biology Society (EMBS) at UC San Diego is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). The Engineering in Medicine and Biology Society (EMBS) will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

ARTICLE VII. SECTION 4. IN CASE OF HANDLING OF HAZARDOUS CHEMICALS, MATERIAL, EQUIPMENT, AND/OR MACHINERY

The Engineering in Medicine and Biology Society (EMBS) at UC San Diego recognizes that all student organization activities must be conducted safely, in accordance with all applicable federal, state and local laws. Additionally, the Engineering in Medicine and Biology Society (EMBS) student club at UC San Diego will abide by UC San Diego requirements for students in labs, including policies for minors in UC laboratories, and ensure members receive safety training regarding the use of chemicals and/or machinery before entering the lab. Members must follow any best practices and lab safety protocols for the use of such chemicals, research

equipment or machinery, including the appropriate use of Personal Protective Equipment, and should work under close supervision of those trained in the handling of chemicals/use of research equipment or machinery.

ARTICLE VIII. COMMUNITY ADVISOR

The organization includes academic advisors. There can be more than one academic advisor and a minimum of one academic advisor is always required. Academic advisors can be professors, researchers, and postdoctoral fellows from any department of the UC San Diego School of Engineering. Members of the organization select the academic advisors. The position of academic advisor is voluntary and will be renewed on a yearly basis.

ARTICLE X. AFFILIATION WITH OTHER GROUPS

The organization is affiliated with all student groups at UC San Diego that are associated with the Institute of Electrical and Electronics Engineers (IEEE), including, but not limited to, the IEEE Student Branch at UC San Diego. Other organizations the chapter will interact with include the Biomedical Engineering Society (BMES) at UC San Diego and the Bioengineering Graduate Society (BEGS) at UC San Diego. The organization is also affiliated to other local IEEE EMBS chapters and sections.