

**The Constitution of**  
**American Sign Language Club at UC San Diego**  
**2022-2023 Academic Year**

**Article I. Name of Student Organization**

This organization shall be called ASL Club at UC San Diego.

**Article II. Statement of Purpose**

The ASL Club strives to promote the use of American Sign Language while also spreading awareness of the culture of the Deaf and Hard-of-Hearing community. Our goal is to create a safe space for new and existing signers to expand their knowledge of ASL/Deaf culture and connect with other students that seek to advance in the language and understanding of the culture.

**Article III. Nonprofit Statement**

The ASL Club at UC San Diego is a non-profit student organization.

**Article IV. Requirements for Membership**

All currently registered UCSD students may be members of the ASL Club. There are no restrictions for students to become members so long as they abide by the [Student Code of Conduct](#). In order to become a member, students must attend at least two meetings and/or events per quarter. After meeting and maintaining this requirement, students will be considered an active member. There are no fees required for membership.

**Article V. Frequency of Organization Meetings**

*Section 1. Principal members*

All principal members will meet bi-weekly, either online or in person, unless an external situation preventing a meeting should arise. Each meeting will discuss pertinent information pertaining to the

club as a whole. Minutes will be recorded, and in-formal summaries will be taken for these official meetings. Any crucial information discussed in the meetings will be shared with general members.

### *Section 2. General members*

Each quarter, the ASL Club will hold meetings amongst club members bi-weekly. Special club events will also be held periodically throughout the quarter. All meetings and events will be conducted in ASL. An availability Google doc will be sent to members upon joining to assess the best meeting times. Availability will be discerned at the start of each quarter and is subject to change. Attendance for events and meetings is not mandatory but is highly encouraged. All vital information will be sent to members through email, social media posts, and flyers as a reminder for each of the events.

## **Article VI. Qualifications for Holding Office & Methods of Selecting & Replacing Officers**

### *Section 1. Roles of Principal Members*

- **President:** Responsible for the organization in its entirety and thus as the following duties
  - Determines the direction of the club while heeding advice from principal and general members
  - Sets day/time for principal member meetings
  - Leads the club meetings
  - Resolves conflicts among principal or general members
  - Creates principal member meeting agenda
  - Ensures principal members are fulfilling their duties
  - Manages communication between club and CSI
- **Vice President:** Responsible for assisting the president and other principal members in their club duties. They have the following responsibilities.
  - Point of contact for club faculty liaison
  - Assists the Secretary and Social Media Manager if needed
  - Manages club email
  - Ensures any materials for events or meetings are submitted before a deadline
  - Helps lead the club meetings
  - Designates meeting location(s) for weekly club meetings

- Assists in the resolution of conflicts for principal or general members
  
- **Secretary:** Responsible for the internal organization of the club as a whole. They have the following responsibilities.
  - Handles the club's Google account
  - Takes meeting minutes during principal member meetings
  - Writes up in-formal meeting summaries
  - Sends surveys to general members
  - Assists in organizing club events
  - Manages sign-in list for club meetings
  
- **Social Media Manager:** Responsible for the external organization of the club and publicity of all events. They have the following responsibilities
  - Manages all social media accounts
  - Manages club website
  - In charge of in-class club promotion
  - Creates flyers for meetings and events
  - Handles any merch for the club
  - Assists in organizing club events

## *Section 2. Eligibility*

Only registered UC San Diego students may hold office in the organization. Only students who have served as principal members of the ASL club for one year are eligible for President and Vice President roles. Only students who are active members of the ASL club are eligible for Secretary and Social Media Manager roles. Students must have completed at least one of these requirements (or equivalent) to be considered for principal membership: Completed and passed ASL C/CX, deaf or hard of hearing \*, or are considered CODA\* (child of a deaf adult).

\*must be fluent and/or learning American Sign Language

### *Section 3. Selection*

Only current ASL club members are eligible to vote for the organization's officers. Principal member positions will open in the middle of Spring. Newly appointed principal members will begin leadership the following year. Students (*if they meet eligibility requirements*) must be nominated by other club members for organization officer positions. Only registered UC San Diego students may vote in elections for the selection of the organization's officers. Current principal members will then interview the nominees and choose the new principal members based on a majority vote ( $\frac{3}{4}$ ).

### *Section 4. Replacement and/or Removal*

If at any time a principal member is not successfully fulfilling their duties, is not behaving in a respectable manner, or causing harm to the integrity of the ASL club, they can be subject to removal. Removal of a principal member due to any of these reasons must be supported by all other current principal members and also have the support of the club's community advisor (*faculty liaison*). If a removal should occur, their duties will be distributed amongst other principal members until the role can be filled.

## **Article VII. Risk Management**

The ASL Club at UC San Diego is a registered student organization of The University of California, San Diego, but not part of the University itself.

The ASL Club at UC San Diego acknowledges that the University does not have legal liability for the actions of this organization.

## **Article VIII. Community Advisor**

The community advisor (*faculty liaison*) will meet with both the President and the Vice President once a quarter to discuss club details. Special or emergency meetings may be held if needed. They will serve as a connection to the department faculty and any external resources that may provide valuable opportunities to the ASL Club. They will serve until they decide to opt-out.

## **Article IX. Statement of Non-Hazing**

The ASL club at UC San Diego has a strict non-hazing policy. The ASL Club does not participate in any sort of hazing, harassment, or acts of violence.

## **Article X. Statement of Non-Discrimination**

The ASL Club at UC San Diego has a strict non-discrimination policy. The ASL Club does not discriminate based on language, gender, age, race, ethnicity, disability, religion, sexual orientation, political affiliation, relationship status, or military affiliation.

## **Article XI. Amendments**

The ASL Club reserves the right to amend the club's constitution. Principal members are required to review the constitution at the start of each academic year. Any current principal member can suggest amendments. Should the ASL Club's constitution need amendment, any and all changes must be approved by a majority vote ( $\frac{3}{4}$ ) among the current principal members. The current community advisor (*faculty liaison*) must also approve any, and all significant changes before the revised constitution is published. Any and all changes will go into effect immediately.