



Multicultural Greek Council at UC San Diego
Governing Bylaws
Revised: September 15, 2022

PREAMBLE

In 2002, the founding chapters, alpha Kappa Delta Phi Sorority Inc. (αΚΔΦ), Lambda Phi Epsilon Fraternity Inc. (ΛΦΕ), Lambda Theta Nu Sorority Inc. (ΛΘΝ), Nu Alpha Kappa Fraternity Inc. (ΝΑΚ), and Phi Lambda Rho Sorority Inc. (ΦΛΡ), sorority and fraternity organizations have joined to form a united council. The organization shall be called the Multicultural Greek Council (MGC) at UC San Diego. Our philosophy reflects the various ideals and traditions that each organization has developed.

We are here to stand united as one strong voice dedicated to representing our diverse interests and objectives by broadening our influence and presence at UC San Diego. Our aspiration is the unification of cultural and identity based sororities and fraternities to serve the University community through our diversity, academic agendas, community service projects, and to be an outlet for social interaction. We recognize that there are certain areas of action and programming that can be best carried out by the joint efforts of all such organizations. We do hereby establish such an organization and bind ourselves to abide by the provisions of the following bylaws.

Article I
Purpose

The objective of MGC shall be to create and maintain high standards in fraternities and sororities by addressing, coordinating, and developing strategic action plans that unify organizations, promote higher education, provide community service, and enhance leadership skills.

- I. MGC will serve as a liaison and advocate to the Associated Students (AS), the Center for Student Involvement (CSI), and other UC San Diego Registered Student Organizations.
- II. All policies and activities of the Council and its members shall comply with MGC Bylaws, University policies, and any applicable local, state, and federal laws.
- III. MGC shall maintain open communication and provide an inclusive space for all chapters.
- IV. Undergraduate chapters of the MGC shall be composed of college/university national and local fraternities and sororities that are cultural and identity based at UC San Diego.
- V. **MGC at UC San Diego is a non-profit student organization.**

- VI. MGC commits to supporting organizations affiliated with the National Pan-Hellenic Council in their efforts to establish and further their visibility at UC San Diego.
- VII. MGC at UC San Diego is a registered student organization at the University of California, San Diego, but not part of the University itself.
- VIII. MGC at UC San Diego understands that the University does not assume legal liability for the actions of the organization.

Article II Membership

Section A. There shall be two classes of membership regular and Interest.

- I. Current Regular members of MGC at UC San Diego are as follows:
 - A. Alpha Gamma Alpha Sorority
 - B. Alpha Epsilon Omega Fraternity
 - C. Delta Lambda Phi Social Fraternity
 - D. Gamma Zeta Alpha Fraternity, Inc.
 - E. Kappa Zeta Phi Sorority
 - F. Lambda Theta Alpha Latin Sorority, Inc.
 - G. Lambda Theta Nu Sorority, Inc.
 - H. Lambda Theta Phi Latin Fraternity, Inc.
 - I. Lambda Phi Epsilon International Fraternity, Inc.
 - J. Nu Alpha Kappa Fraternity, Inc.
 - K. Pi Alpha Phi Fraternity, Inc.
 - L. Phi Iota Alpha Fraternity, Inc.
 - M. Phi Lambda Rho Sorority, Inc.
 - N. Psi Chi Omega Fraternity
 - O. Sigma Alpha Zeta Sorority, Inc.
 - P. Sigma Omicron Pi Sorority
 - Q. Sigma Pi Alpha Sorority, Inc.
- II. Current Interest groups of MGC at UC San Diego are as follows:
 - A. Chi Delta Theta Sorority

Section B. Guidelines for regular membership are as follows:

- I. Each chapter of MGC shall be required to register with CSI in the Fall Quarter of each year and remain registered throughout the year.
- II. Each chapter must maintain updated contact information with the MGC Executive Board.
- III. Each member organization will have one vote on MGC business and the organization will determine which delegate holds the voting power.
- IV. Each organization must appoint two delegates and they must attend weekly General Body Meetings (GBM).
 - A. MGC Executive Board members do not count as a delegate for their organization and therefore the chapter must still send two other representatives.
 - B. Delegates must communicate with the Vice President of Administration twenty-four hours in advance if they will be sending a replacement.

- C. Delegates must be active within their member organization.
- V. Member organizations must meet attendance requirements set forth for MGC events.
- VI. In order to remain in active status with MGC, a member organization shall maintain a chapter average of at least a 2.6 quarterly GPA.
- VII. Maintain good standing with the University and with MGC.

Article III Multicultural Greek Council Meetings

Section A: Meetings

- I. The meetings of the Council will be held every Monday at 6pm of the academic school year, unless otherwise specified, beginning with week one of each academic quarter. There will be no meetings during Finals Week of each quarter.
- II. All special and/or emergency meetings will be called by the President. Each organization shall be notified of these meetings at least one day prior to the meeting.
- III. All delegates that attend meetings must have 4-inch chapter letters that are visibly seen.
- IV. Representatives of the Interfraternity Council, National Pan-Hellenic Council, and Panhellenic Council are invited to attend open MGC meetings and provide a report on their council.

Section B: Parliamentary Authority

- I. The latest edition of Robert's Rules of Order shall govern in all matters not provided for in this Constitution.

Article IV Multicultural Greek Council Finances

Section A: Member Chapter Dues

- I. Chapters will pay dues at \$9.00 per member.
- II. Interest Groups will pay a programming membership fee of \$25 per quarter.
- III. Membership dues invoices will have a due date of two-weeks out from when chapters receive the notice.
- IV. Organizations may request invoice due date extensions by emailing the Vice President of Finance at least five days before the due date. The extension may be given for no longer than two weeks from the original invoice due date.
- V. Dues submitted after the deadline are subject to a \$1 per day late fee.

Section B: Bank Account

- I. All monies collected or raised belonging to MGC shall be deposited and disbursed through an established bank account for this organization.
- II. All funds must be deposited within seven business days of collection.
- III. The President and Vice President of Finance shall be the only Executive Board Officers with access to the account.

Section C: Fines

- I. Member organizations will incur fines for the following infractions:
 - A. Missing a General Body Meeting will result in a \$10 fine per person, per organization.
 - B. After being tardy more than three times without an excuse to the General Body Meeting will incur a \$10 fine.
 1. Tardiness is defined as 5 minutes after the set event start time.
 - C. Not meeting the required chapter attendance at a mandatory MGC event is subject to a \$20 fine, per organization, per event.
 1. The MGC Executive Board must give at least one month's notice to all organizations with event dates, details, and required chapter attendance.
 2. Member organizations may submit a written statement describing the specific reasons that will prevent them from attending to the President, Vice President Administration, and Vice President Finance at least two weeks prior to the specific event.
 3. The MGC Executive Board will review the submission and grant the approval on the basis of prior event commitments, class conflicts, and extenuating circumstances. It is recommended that the MGC Executive Board reduce the required attendance requirement rather than completely remove the requirement when possible.
 - D. Failure to submit required MGC forms, such as recruitment packets, by the deadline will be subject to a \$1 fine per organization every day that it is late.
- II. Fines not paid by the invoice due date set by the Vice President of Finance will be subject to a \$1 fine per day that it is late.
- III. Organizations may request invoice due date extensions by emailing the Vice President of Finance at least five days before the due date. The extension may be given for no longer than two weeks from the original invoice due date.

Article V

Qualifications of the Executive Board

- I. Only registered UC San Diego students may hold office in the Multicultural Greek Council.
- II. Only registered UC San Diego students may vote in elections for the selection of the organization's officers.
- III. Be an active and in good standing member of their respective chapter.
- IV. Have at least a 2.60 cumulative GPA and in the quarter immediately prior to the election or appointment.
- V. Their chapter must not be in dormant or dishonorable standing with MGC and be a recognized organization with CSI.
- VI. Those running for President must also meet the following requirements:
 - A. At least one-year (3 quarters) membership in their chapter.
 - B. It is recommended that the candidate have served on the MGC Executive Board

but it is not required.

- VII. All other officers must also meet the following requirements:
 - A. Must have served one quarter as a member in their respective chapter, except under extenuating circumstances.
- VIII. Must intend to be an enrolled student from the beginning of their term, Week 1 of Winter Quarter, through Week 10 of Fall Quarter.
- IX. Must be available to attend weekly council meetings every Monday at 6pm through the entirety of their term.

Article VI Election of the Executive Board

Section A: Nominations

- I. Each organization under the council must submit at least two nominations of MGC members they see fit for an Executive Board position.
- II. Each organization under the council must have one formal application submitted by a member for an Executive Board position.
- III. Organizations that have 5 or less members, are not required to submit two nominations or a formal application but are encouraged to.
 - A. The organization must email the MGC President, Vice President of Administration, and Vice President of Recruitment with their plans for recruitment/intake for the following quarter. This must be submitted by the vote for the new Executive Board.
- IV. Members will need to turn in applications, provided by the executive board, by Week 6 of Fall Quarter to be considered a nominee. Applications will be reopened as needed.
 - A. All nominee short answer responses will be shared with the chapters under the council during Week 7 for their review in preparation for Week 8.

Section B: Voting

- I. Election voting shall take place Week 8 of Fall quarter.
- II. Nominees that meet the eligibility criteria will need to give a speech, not exceeding 2 minutes, detailing their reasons for seeking office and their qualifications.
 - A. A question and answer period will be opened following the speech.
- III. The mode of elections shall be by Robert's Rule of Order voting and election procedures.
 - A. Nominee needs a majority vote to win the election. In the case of abstentions, those will not be counted as votes and the majority rule will still apply.
 - B. In the case of a tie, a runoff shall be held between the candidates. The candidate receiving the majority vote shall be declared the winner.
 - C. In the case of three consecutive ties reached by the membership, the Executive Board will vote to determine who is selected for the position.
- IV. It is recommended that no more than two members of the same organization may serve on the Executive Board.

Section C: Term of Office

- I. Each Executive Board member shall hold office for one calendar year from the date on which they were appointed unless:
 - A. They were elected or appointed to fill a vacancy in office, in which case they shall finish the term of the officer they replaced; or
 - B. They are removed from office; or
 - C. The election date is changed.

Article VII

Transition of the Executive Board

- I. Retiring Executive Board members are required to work with the incoming Executive Board members. This includes meeting with the incoming member to have a one-on-one meeting where the necessary information will be passed down.
- II. Retiring Executive Board will schedule a transition retreat for retiring and incoming Executive Boards before the start of Winter Quarter.
- III. Retiring Executive Board members will make sure that all projects are completed by the end of Fall Quarter. All past work will be available for the incoming board member to reference to assure a more efficient transitioning.

Article VIII

Duties of Executive Board Officers

Section A: General Requirements

- I. All Executive Board Members shall:
 - A. Attend all weekly MGC GBMs and Executive Board meetings during the academic year.
 - B. Participate in the Sorority and Fraternity Life Awards in Winter quarter
 - C. To maintain a complete and up-to-date file, which includes a copy of all projects and assignments completed under respective term. This folder will be passed down to the successor during the transition period.
 - D. Be encouraged to hold one mandatory roundtable each quarter to meet with the respective chair of each chapter's organization.
- II. Attendance Policy
 - A. Any officers who are consistently late to any general body meetings, executive office meeting, or any official MGC events must create a plan with the President and Vice President of Administration. If the pattern continues, they will then be expected to meet with the Sorority & Fraternity Life Advisors. At any time after, the officer is subject to removal from office if no improvement is made.
 - B. Any officer with two unexcused total absences from any general body meeting, executive officer meeting, or any official MGC events in any given quarter will have to meet with the President and Vice President of Administration. At any time after, the officer is subject to removal from office if no improvement is made.
 - C. To be excused, the officer must notify the Vice President Administration.

Unexcused absences include, but are not limited to:

- i. Having to study
- ii. For work
- iii. For other meetings
- iv. Chapter events
- v. Personal social events

Section B: President

- I. The President is responsible for the operation of the Multicultural Greek Council at UC San Diego and shall:
 - A. Have the authority to call and preside all regular and special council and Executive Board meetings
 - B. Act as the liaison and representative for the Council at university and community meetings.
 - C. Have the authority to create and disband special committees for the Council.
 - D. Have the authority to appoint committee chairs in consultation of the Executive Board and with the concurrence of the Council.
 - E. Have the authority to break a tie if chapter delegates manage to create a tie in a voting matter. The President has the ability to discuss with the Executive Board in order to break the tie.
 - F. Have the authority to make executive decisions for the Council during extreme circumstances.
 - G. Be responsible for working with the SFL Advisor, Panhellenic Council President and Interfraternity Council President to plan and implement yearly community-wide activities such as retreats and seminars.
 - H. Be responsible for chairing at least one President's round table during their term.
 - I. Plan an annual retreat for the Multicultural Greek Council and for the Executive Committee with the help of the Vice President Administration.
- II. Vice President of Administration shall:
 - A. Be responsible for performing the duties of the President in their absence.
 - B. Be responsible for coordinating and chairing MGC Committees.
 - C. Be responsible for presiding as chair of the Judicial Board and maintaining records of all proceedings.
 - D. Be responsible for a yearly review of the Bylaws.
 - E. Be responsible for recording required attendance at all MGC meetings and events.
 - F. Be responsible for working with the Sorority and Fraternity Advisor, Panhellenic Council President and Vice President Administration, and Interfraternity Council President and Vice President Administration to plan and implement yearly activities such as retreats and seminars.
 - G. Be responsible for setting Executive Board meeting times each quarter.
 - H. Be responsible for taking minutes during the Executive Body meetings and the General Body meetings. These minutes should be uploaded and emailed out within 24 hours of the meeting.
 - I. Be responsible for creating weekly agendas for Executive Board and General

Body meetings.

- J. Be responsible for maintaining a calendar with the general meeting dates and tentatively scheduled MGC activity dates and events for the following quarter.
 - K. Be responsible for obtaining and updating the contact information for chapter members, their delegates, and their president.
- III. Vice President of Finance shall:
- A. Regulate all financial aspects of the council such as dues collection and payment of bills towards any MGC expense.
 - B. Be responsible for the preparation of the annual budget, which shall be voted on during the last meeting of Winter Quarter.
 - C. Be responsible for keeping a count of all spending and transactions conducted on a yearly basis.
 - D. Submit a financial report at each regular meeting of the council and an annual report at the end of their term.
 - E. Be responsible for transferring all checking account information and documents no later than 2 weeks after the new successor has been elected.
 - F. Be responsible for the approval of all budgets set by the Executive Board for specific events/activities.
 - G. Be responsible for enforcing and fining organizations that don't meet MGC Meeting expectations.
 - H. Be responsible for sending out weekly reminders for organizations with fees and fines that they need to pay, and making arrangements to receive said payments.
 - I. Be responsible for working with the executive board in submitting AS funding requests to help pay for community-wide activities and programs.
 - J. Is responsible for maintaining an inventory list of items the council has.
- IV. Vice President Educational Development shall:
- A. Promote scholarship and educational development opportunities available to the MGC community.
 - B. Determine guidelines and award an academic scholarship for a Multicultural Greek Council member on a quarterly basis.
 - C. Be responsible for monitoring grade sheets and ensuring all chapters meet the minimum GPA requirements.
 - D. Be responsible for hosting one educational event each quarter.
 - E. Be responsible for partnering with chapters that are below or near the minimum GPA requirement of MGC organizations to support them in making an academic plan together.
 - F. Coordinate with officers in the Interfraternity Council and Panhellenic Council to plan and execute quarterly the SFL Study Jam.
- V. Vice President Civic Engagement shall:
- A. Promote service and philanthropic opportunities available to the MGC community.
 - B. Be responsible for conducting at least one service or philanthropic event per

quarter for the council.

- C. Coordinate yearly service and philanthropic events with their counterparts in the Interfraternity Council and Panhellenic Council.
- D. Be responsible for coordinating a community service opportunity once a quarter for the Executive Board.

VI. Vice President of Marketing shall:

- A. Support all SFL wide marketing initiatives.
- B. Be responsible for marketing all events and initiatives sponsored and coordinated by the MGC Executive Board.
- C. Participate on the SFL Marketing Committee with the marketing officers from the Interfraternity Council, Panhellenic Council, and SFL Program Assistant.
- D. Maintain the council's website.
- E. Facilitate the MGC Calendar and ensure chapters submit their tentative schedules every quarter.
- F. Record all council activities through photographs, audiovisual equipment, and/or literature.
- G. Maintain all council social media pages.

VII. Vice President Recruitment shall:

- A. Promote membership and recruitment for all MGC chapters throughout the year.
- B. Plan and coordinate all council recruitment activities such as MGC Info Night.
- C. Coordinate and implement a recruitment packet in which chapters must submit prior to recruitment.
- D. Hold chapters to a high recruitment standard and work with the MGC executive board and SFL Advisors to ensure that all chapters' recruitment flyers, videos, and social media are appropriate and can be publicized.
- E. Enforce the moratorium standards during the recruitment periods.
- F. Ensure that all chapters receive information on recruitment opportunities.

VIII. Vice President External and Equity, Diversity, & Inclusion (EDI) Affairs shall:

- A. Promote EDI opportunities and events to the Multicultural Greek Council.
- B. Be a liaison between the Multicultural Greek Council, Panhellenic Council, Interfraternity Council, Resource Centers, Registered Student Organizations, Associated Students (A.S.), and the Sorority and Fraternity Life Equity, Diversity, and Inclusion Peer Educators.
- C. Attend weekly Panhellenic Council, Interfraternity Council, and A.S. meetings.
- D. Provide weekly reports from the Interfraternity Council, Panhellenic Council, and A.S at MGC Meetings.
- E. Seek opportunities for MGC members to serve on campus-wide committees and promote these opportunities.
- F. Plan, coordinate, and execute at least one social activity per quarter.
- G. Be responsible for the pairings and documentation of Buddy Org for each quarter.
- H. Meet with the EDI Peer Leads to discuss how to best represent, promote, and engage with the program.

- I. Host at least one open forum with the Multicultural Greek Council and relay information to EDI Peer Leads.

Article IX

Executive Board Vacancies and Removal from Office

Section A: Filling Vacancies

- I. If the President position becomes vacant, the Vice President of Administration will assume the role and applications will be opened for their position.
- II. If any other Executive Board position becomes vacant, the Executive Board may appoint an interim officer within the Executive Board until the next general body meeting.
- III. An announcement shall be made at the Multicultural Greek Council meeting of the vacancy and applications will be opened.
 - A. Qualified applicants must submit a completed application and meet the Executive Board requirements by the start of the next General Body Meeting.
 - B. If there are less than three qualified candidates, the Executive Board may move forward in appointing without a general council vote.
 - C. If there are three or more applicants running for a position, the voting procedure under Article VII will be followed.

Section B: Removal from Office

- I. If an officer's respective chapter falls under Dormant or Dishonorable Standing, they will automatically be removed from office and the vacancy will be filled accordingly.
- II. Any delegate or president of member organizations of the Multicultural Greek Council shall be able to motion the removal of an Executive Board officer if they feel the position holder has failed to meet their position expectations as specified in Article IX.
- III. The removal of an officer shall proceed as follows:
 - A. Any chapter president, delegate, or MGC Executive Board Officer, may notify the MGC President, or in the case of the President being motioned to be removed, shall notify the Vice President of Administration, and shall submit a written statement including grounds for the removal.
 - B. The notified officer shall contact the officer in question, and inform them of the complaint and call for removal.
 - C. A Formal Mediation will be conducted followed by a Judicial Hearing if a resolution can not be reached.
 1. The process will follow Article XI without an Informal Discussion.
- IV. If the officer shall be removed, they shall be replaced according to the procedures to fill vacancies.

Article X

Chapter Standings

Section A: Purpose & Standings

- I. MGC Chapter Standings are a proactive and accountability measure to ensure organizations are meeting council and community expectations and provide opportunities for intervention to further support chapters.

- II. Chapter Standings are not a Judicial Process but rather aim to ensure that organizations, MGC Executive Board, and SFL Advisors are collaborating and communicating about chapter struggles, progress, and areas of support.
 - A. The Judicial Process is an avenue to hold chapters accountable regardless of their standing. These procedures are outlined in Article XV.
- III. Standings
 - A. Good Standing
 - B. Probationary Standing
 - C. Retention Probation
 - D. Bad Standing
 - E. Dormant Standing
 - F. Dishonorable Standing
- IV. Notification of Standing
 - A. Chapter standings are disclosed at the beginning of every quarter as based on the chapter's performance in the previous quarter.
 - 1. The Vice President of Administration will send a notification email to every chapter with their standing. Any chapter that is below Good Standing will receive an outline of expectations not met.
 - B. If a chapter's standing changes at any point during the quarter as they meet expectations, the Vice President of Administration will notify the chapter via email with the update.

Section B: Good Standing

- I. All Chapters in Good Standing must meet the following expectations:
 - A. Quarterly average GPA of at least 2.6
 - B. Must be in Good Standing with their National Board.
 - C. Submit New Member Data Sheets for all new members to the Sorority & Fraternity Life Advisors and maintain an updated roster.
 - D. Current with dues and fines.
 - E. Attend and meet required attendance at MGC council meetings and events.
 - F. Submit quarterly REACH reports to the Sorority & Fraternity Life Advisors and at least meet Gamma Level.
 - G. Must meet and maintain all required registration requirements through the Center for Student Involvement.
 - H. Adhere to all MGC Bylaws and University policies.

Section C: Probationary Standing

- I. Chapters which fail to meet any of the requirements listed in Good Standing, will automatically be placed in Probationary Standing.
- II. Chapters will be required to meet with the MGC President, MGC VP of Administration, and the organization's SFL Advisor to discuss action steps to meet requirements.
 - A. If the requirement that is not being met is GPA, the VP of Educational Development will be included in the meeting and the chapter will need to provide their academic plan.
- III. If any organization is able to fulfill the requirement, they will automatically be placed

back to Good Standing.

- IV. If an organization fails to meet any requirements for two consecutive quarters, they will be placed in Bad Standing.
- V. Chapters that are being investigated by the Office of Student Conduct will be placed under Probationary Standing until notice of their outcomes.

Section D: Retention Probation Standing

- I. Chapters that fail to meet the minimum number of active members to be registered with the Center for Student Involvement will be placed in Retention Probation Standing.
- II. The organization must actively work towards meeting their recruitment expansion plan and work with their Sorority & Fraternity Life advisor each quarter until they meet the minimum active member count.
- III. Organizations that fail to make progress on their recruitment expansion plan for a consecutive of three quarters will be considered to be placed into Dormant Standing.
 - A. The Executive Board and Sorority & Fraternity Life Advisors will meet with the chapter to review their plan and progress and decide if the chapter will be placed into Dormant Standing.

Section E: Bad Standing

- I. Chapters that after one quarter of Probationary Standing, who do not make improvements on their standing, will be placed in Bad Standing.
- II. Chapters within “Bad Standing” will not be able to:
 - A. Attend any social events hosted by MGC.
 - B. Participate in multi-council led events.
 - C. Recruit members.
- III. A chapter in its second quarter in Bad Standing will not be allowed to vote on any MGC business.
- IV. After two quarters of Bad Standing, the chapter may be moved to Dormant Standing for failure to adhere to MGC expectations and improve its standing.
 - A. The Executive Board and Sorority & Fraternity Life Advisors will meet with the chapter to review their plan and progress and decide if the chapter will be placed into Dormant Standing.

Section F: Dormant Standing

- I. Chapters in Dormant Standing will no longer be recognized as part of the Multicultural Greek Council and shall not receive any of the associated benefits. If a chapter wishes to be reestablished, they must follow a recharter expansion process.
- II. Chapters within “Dormant Standing” will not be able to:
 - A. Recruit new members.
 - B. Host events.
 - C. Register as a sorority or fraternity under MGC.

Section G: Dishonorable Standing

- I. If a chapter is being investigated by the Office of Student Conduct for possible policy violations, the chapter will be placed under Probationary Standing until the outcome of

the investigation is announced.

- A. If the organization is found responsible for policy violations that do not suspend them from the University, MGC holds the right to move forward with a Judicial Hearing and apply additional outcomes.
- B. If the outcome of the investigation leads to the chapter being removed and suspended from the University, the chapter would be automatically moved to Dishonorable Standing with MGC.
- II. Once placed under Dishonorable Standing, said chapter has no rights or benefits from the council.
- III. It will be up to the Board's discretion as to the Chapter's sentence.
- IV. In order to return to the council, the chapter under dishonorable standing must go through the recharter process.
- V. Any MGC Executive Member who is affiliated with the organization in "dishonorable standing," must rescind their position on the MGC Executive Board.

Article XI Buddy Organizations

- I. Each quarter organizations will be paired to host a joint social event that fosters community, relationship building, and MGC unity.
- II. Buddy organizations (Buddy Orgs) pairings will be distributed by the Vice President of External and EDI Affairs during Week 10 of the quarter for the following quarter.
 - A. For Fall Quarter they will be distributed two weeks before Week 0
 - B. The Vice President of External and EDI Affairs maintains the right to change the pairings until Week 2 of the quarter if needed.
- III. The requirements of the social event are as follows:
 - A. Each Buddy Organization will be required to notify the Vice President of External and EDI Affairs one week prior to the scheduled event with the date, time, location, and activity.
 - B. A social activity must last a minimum of one hour.
 - C. At least 60% of members from both organizations must be present at the event.
- IV. Buddy Orgs will be required to submit a report by Friday of Week 10 to the Vice President of External and EDI Affairs.
 - A. Both organizations must submit a report.
 - B. Must not fabricate or plagiarize fellow buddy organization's report.
 - C. Reports must include picture proof and reflection of the event. MGC maintains the right to use the pictures for marketing purposes.

Article XII Recruitment

Section A: Recruitment Period

- I. Individual chapters have the right to recruit at any time, with the exception of when an

organization falls below the minimum overall GPA required by MGC.

- II. Each chapter must submit official recruitment packets before the start of each recruitment period to the Vice President of Recruitment. Chapters may not start their recruitment process until the final approval by the Vice President of Recruitment.

Section B: Recruitment Advertising

- I. Every organization must have a legible Multicultural Greek Council logo visible on all flyers distributed.
- II. Must include all recruitment events hosted by MGC in their recruitment flyers and social media (e.g. MGC Info Night).
- III. All recruitment advertisements must be submitted with the official recruitment packets subject to approval by the Vice President of Recruitment.
- IV. References to alcohol, tobacco, or any drug substance may not be used as a means of advertising or promoting a specific chapter or MGC.

Section C: Alcohol, Tobacco, and Other Drugs Moratorium

- I. There shall be a moratorium on alcohol, tobacco, and any drug substances for all member chapters during the duration of recruitment periods.
- II. The moratorium includes any sponsored events by alumni or parent groups, exchanges, open or invite parties of any kind, and events that occur on or off-campus grounds.
- III. No member of any member chapter may offer a Potential New Member any type of alcoholic beverage, tobacco product, or drug substance at any location during any recruitment period.
- IV. Guests (individuals or groups) must also fall under the moratorium on alcohol, tobacco, and drug substances during the official recruitment period. Any chapter found with a non-member under the influence of alcohol, tobacco, or drug substance will be held responsible for the action.

Section D: Reporting

- I. All new members must sign the "New Member Data Form" prior to beginning their new member process into a MGC organization. Forms should be turned into the Sorority & Fraternity Life Advisors within a week of a Potential New Member accepting an invitation and/or starting the new member process.

Section E: Risk of Dissolving Chapters

- I. Organizations that fail to meet the minimum number of active members to be registered with the Center for Student Involvement are considered at risk of dissolution and must submit a formal letter to the Sorority and Fraternity Life Advisor and MGC President. The letter must include the following:
 - A. Current recruitment efforts and initiatives
 - B. Outline of intended upcoming recruitment periods
 - C. Discussion of any current roadblocks
- II. Organizations considered at risk of dissolution must meet with the Sorority and Fraternity Life Advisor, Vice President of Recruitment, and President to establish a recruitment plan.

- III. If the organizations do not meet the minimum requirements to be an organization due to a lack of membership, they must submit a formal letter to the Sorority and Fraternity Life Advisor and President to note that they will no longer be an active chapter.
 - a. If a letter is not submitted, the organization will need to follow the expansion procedures if they want to reestablish their organization in the future.
 - b. If a letter is submitted, then the organization will be able to re-establish their membership with the council by contacting the Sorority and Fraternity Life Advisor and President and meeting the requirements to become part of the council

Article XIII Expansion for Membership

Section A. Eligibility

- I. Minimum number of members must be three non-graduating undergraduate members.
- II. A cumulative and quarterly average GPA of 2.6.
- III. Must turn in a letter of recognition as an Interest Group from their Fraternity/Sorority Board or Governing Body to the Sorority and Fraternity Advisor and MGC Executive Board.
 - A. Letter of intent to join MGC must include reason for interest in expanding under MGC and contact information of all interested members.
- IV. Must complete all the requirements in the recognition procedures with the Sorority and Fraternity Office within the Center for Student Involvement.

Section B. Process for Expansion

- I. MGC reviews applications for expansion once a year during the Winter Quarter so that the final vote for membership happens by Fall Quarter of the following academic year within the term of the current Executive Board.
 - A. It is recommended that MGC not expand for two years after establishing a new organization.
- II. Once the Interest Group fulfills the Eligibility for Expansion, they must coordinate with the MGC President to arrange a date and time for the Interest Group to present to the MGC General Body
 - A. The presentation will be ten minutes, highlighting the organization's ideas, goals, philanthropic/service events, fundraising events, and other information about how their admission into MGC will benefit the council and affiliated organizations.
 - B. The presentation and vote must occur by the end of Winter Quarter.
- III. The Interest Group must obtain a two-thirds vote by the voting Regular Members to obtain provisional status into the council as an Interest Group.
 - A. If granted status as an official Interest Group of the MGC, the Interest Group's Expansion Period will begin the following academic quarter.
 - B. If declined, the Interest Group must wait at least one quarter, from the date they first presented, until they can present again.
- IV. In the expansion of a new MGC Organization, the Council must consider the following:
 - A. Demographics of the UC San Diego undergraduate population and of the MGC

- member chapters
- B. Academic stability of the Interest Group
- C. Size of the Interest Group
- D. Commitment and compatibility with the purpose of MGC.
- E. An organizational emphasis differing those of the current member chapters of MGC.

Section C: Provisional Interest Group Status

- I. The Interest Group must abide by the following regulations throughout their Expansion Period:
 - A. All MGC Bylaws, University policies, and any applicable local, state, and federal laws. If at any time there is a violation of any policies, the Interest Group will be reviewed with a possibility of not joining MGC for a five year period.
 - B. May begin their potential Founding/Alpha Class intake process with approval from their Fraternity/Sorority Board or Governing Body and submission of their New Member Program to the Sorority and Fraternity Office.
 - C. Must work towards Gamma Level on REACH.
 - D. May hold events for their Interest Group and promote their organization.
 - E. Must maintain a minimum cumulative and quarterly grade point average of 2.6.
 - F. Maintain a minimum of five non-graduating, undergraduate active members.
 - G. Must send two delegates to each MGC GBM.
 - H. May not hold MGC Executive Board Positions.
 - I. May not vote until voted in as an official Regular Member.

Section D: Final Membership Consideration

- I. The final vote into the Council must occur before the end of the following Fall Quarter of the Winter Quarter in which the interest vote was passed.
- II. The final vote may only take place if the interest group has followed all the regulations throughout the Expansion Period.
- III. Approval into the Council as an official chapter will be granted by a three-fourths vote from the present voting members of the general body.
- IV. If declined, the Interest Group may continue to be affiliated for an additional academic quarter, during which the same affiliation regulations will apply.
 - a. The Interest Group will not be allowed to in-take new members during the additional academic quarter(s).
 - b. The Interest Group must wait at least one quarter, from the date of the vote
 - i. If declined for a second time, the Interest Group may not apply for affiliation for *three quarters*.
 - ii. If declined more than twice, the Interest Group will need to meet with the MGC Executive Board to discuss future plans.

Section E: Rechartering Process

- I. The Multicultural Greek Council Executive Board has to approve of the chapter seeking to recharter.
- II. The Rechartering Process for any organization seeking membership into MGC shall:

- A. Receive approval from the Executive Board and SFL Advisors to commence the Expansion Process.
 - 1. If the chapter seeking re-chartering is deemed ineligible to apply to the MGC Expansion Process, then said chapter must wait two calendar years before seeking approval to submit expansion materials.
 - B. Upon approval, the recharting organization will follow the Expansion Process.
- III. Chapters in Dormant Standing
 - A. Must wait a minimum of two years before applying for the rechartering process.
- IV. Chapters that were removed and are in Dishonorable Standing
 - A. Must wait the entirety of the University sanctions before applying for the rechartering process.
 - B. Must not be active underground and have ceased all operations during the University sanctioned period.
 - C. An organization that has fulfilled the appropriate suspension period and is seeking to begin the recharter process must complete the following requirements. All requirements must be turned in and assessed by the SFL Advisor and the MGC Executive Board.
 - 1. Demonstrate that the chapter took steps to address the problem which caused them to be removed from the campus previously including, but not limited to, successful completion of all applicable conduct sanctions.
 - 2. Demonstrate that the chapter has made the necessary changes to ensure that the previous instances will not occur again.
 - 3. Description of current national Risk Management policies.
 - 4. Demonstrate support from inter/national headquarters for the chapter to be rechartered.

Article XIV Judicial Procedures

Section A: Purpose and Authority

- I. The Judicial board shall act as a representation of the MGC community in reviewing disputes and complaints that are in contrast to the MGC Bylaws, University Policies, and/or state and federal laws.
- II. The Judicial Board will be responsible for resolving matters involving council regulations and organizational disputes.
- III. The Judicial Board will be responsible for reviewing any motions to remove an Executive Board Officer.

Section B: Judicial Structure

- I. The judicial procedures shall be composed of three steps, informal discussion, formal mediation, followed by a Judicial Board Hearing if needed.
- II. It is advised that disputes and complaints are managed through an informal discussion or formal mediation process. Judicial Board Hearings should be held to high standards and as a last form of resolution if informal discussion and mediation is not successful.

Section C: Informal Discussion and Formal Mediation

III. Informal Discussion

- A. This shall be the first step in which the two parties have a discussion to share about the situation and come to a common ground.
- B. No documentation shall take place of this discussion through MGC.
- C. If either of the two parties do not feel comfortable in participating in Informal Discussion they may request to move forward with a Formal Mediation.

IV. Formal Mediation

- A. The SFL Advisor will appoint an unbiased mediator for the Formal Mediation.
- B. Both parties will have the opportunity to share their perspective and outline their proposed outcome from the mediation.
- C. Each party will have no more than four representatives which includes the president if either party involves an organization.
 - 1. Executive Board Officers may not serve as representatives for their chapter during formal mediations involving their chapter as one of the parties.
- D. The Vice President of Administration shall be present to take notes at all formal mediations unless their chapter is one of the parties involved, in which case a different Executive Board Officer shall be appointed.
 - 1. If the MGC Executive Board is one of the responding parties, the Vice President of Administration will only serve as a note taker and not a representative.
- E. The SFL Advisor may be present at all mediations.
- F. The goal of the mediation shall be to resolve the dispute with outcomes that must be agreed by both parties.
 - 1. The outcomes may not be monetary based.
 - 2. The outcomes may not extend over a year period.
- G. The Vice President of Administration will be the keeper of the notes and agreement and send out to parties involved.
- H. The Formal Mediation and agreements shall remain confidential to the parties involved and MGC President and Vice President of Administration.
- I. If an outcome agreement can not be reached then a Judicial Board Hearing will proceed.

Section D: Judicial Board Hearings Procedures

- I. A Judicial Board hearing should only be called if Informal Discussion and Formal Mediation between the two parties is not successful.
 - A. A Judicial Board Hearing may also be called if an organization is found responsible for policy violations under the Office of Student Conduct only if the organization was not removed from the University. Additional sanctions may be placed by the Judicial Board if and only if MGC wants to move forward with the process.
 - B. Judicial Board Hearings may only review incidents and complaints from two quarters prior to the first Informal Discussion. This does not apply to Judicial

Board Hearings based on outcomes of an investigation with the Office of Student Conduct.

- II. The MGC Vice President Administration shall preside as the Chair of the Judicial Board and shall:
 - A. Decide, in consultation with the Judicial Board, the date, time and location of the proceedings.
 - B. Inform the involved organization in writing the date, time and location of the proceedings, within five business days after consultation with the Judicial Board.
 - C. Receive all information that will be presented at the hearing at least five days before the hearing.
 - D. Forward all information and brief the Judicial Board at least two days before the hearing.
- III. In the event that the Vice President Administration is unable to preside (e.g. if that chair's organization is among the involved parties), the President will preside.
- IV. The Judicial Board will be composed of the following:
 - A. One member from the selected seven organizations.
 1. Organizations will be randomly selected by the Chair of the Judicial Board and the SFL Advisor. Organizations shall not serve on two consecutive Judicial Boards unless absolutely necessary.
 - B. The SFL Advisor to serve as support for the process and procedures.
 - C. Each of the seven organization representatives shall receive one vote.
 - D. The hearing will be open only to presidents, delegates, and one other chapter representative of the presenting and responding organizations and any of their witnesses.
- V. The pre-hearing procedures shall be as follows:
 - A. The organization, or Executive Board Officer, bringing allegations against another organization or Executive Board Officer, shall provide a written complaint no later than ten business days, following the Formal Mediation to the Judicial Board Chair.
 - B. The Judicial Board Chair informs the accused organization, or Executive Board Officer, of the complaint within three days.
 - C. The Judicial Board Chair informs the organization Presidents, in writing, of the hearing date, location, and time.
 - D. Presidents of involved organizations will have five business days to appeal, in writing, for a change of the time and date of the hearing.
- VI. The hearing procedures shall be as follows:
 - A. The Judicial Board arrives half an hour early. All parties involved will wait outside the established location until the hearing is convened.
 - B. Introductions of the Judicial Board and the parties involved are made.
 - C. The Chair outlines the hearing and asks all witnesses to leave the room. Only the Board and the representatives of the organizations may remain.
 - D. The Board and the organization representatives review all information if they have not already done so.
 - E. The Judicial Board Chair reads the charges. The accused organization, or Executive Board Officer, then has the opportunity to accept or deny responsibility.

1. If they accept responsibility, the Judicial Board will deliberate and render a sanction.
 2. If they do not accept responsibility, the organization(s)/office/individual bringing forth allegations present its case including evidence and witnesses.
 - F. Witnesses are brought in one at a time.
 - G. The Judicial Board questions presenting organization and witnesses only.
 - H. The accused organization has the opportunity to present a defense including evidence and witnesses. Witnesses are brought in one at a time.
 - I. The Judicial Board questions those presenting information in defense.
 - J. The Judicial Board Chair will then mandate that all non-Board members vacate the hearing room.
 - K. The Judicial Board deliberates and makes a decision on the charged organization's responsibility and renders sanctions if applicable. Decisions must be made by two-thirds majority vote.
 - L. Only members of the presenting and defending organizations will be asked to reenter the hearing room. The Judicial Board Chair reads the decisions, rationale and sanctions, if applicable.
 - M. The hearing is immediately adjourned and the event is kept in confidence amongst those present.
- VII. Post-hearing procedures shall be as follows:
- A. The decisions will be put in writing, within twenty-four hours, by the Judicial Board Chair and delivered to presenting and responding organizations, with an additional copy sent to the Sorority and Fraternity Life Advisor.
 - B. Any appeal must be made in writing within seventy-two hours following adjournment of the hearing.
 - C. A copy of the appeal should be submitted to the Judicial Board Chair, and the Sorority and Fraternity Life Advisor.
- VIII. Sanctions and outcomes
- A. For violation of any Article of the Constitution, the following penalties are applicable according to the severity of the violation
 1. Voting rights revoked for a specific period
 2. Suspension for a specified period
 3. Suspension for an indefinite period of time, pending readmission by the body
 4. A fine appropriate to the violation
 5. Educational sanctions
 6. Community Service
 7. Any combination of the above
 - B. Under extreme circumstances, the Judicial Board may work with the Sorority and Fraternity Life Advisor to assign a penalty that has not been mentioned.
 - C. The organization must abide by all levied sanctions.
- IX. Appeals
- A. Any appeals to the outcome of a Judicial Board Hearing will be reviewed by the Judicial Board with input from the SFL Advisor.

- B. Appeals will only be considered to modify the sanctions provided by the Judicial Board.
- C. The appealing party must give rationale for each sanction they are asking to be modified along with an alternative they find more reasonable.
- D. The presenting party will not be involved in the appeal process but will be notified if sanctions have been modified.

Article XV
MGC Calendar

- I. Each organization is required to provide a tentative calendar of their events for the following quarter at the last meeting of the current quarter.
 - A. Events should include, but are not limited to, recruitment events, social events, fundraisers, philanthropies, cultural events, and community service events.
 - B. Submissions may include events without solidified dates but must be updated once the date is finalized.
- II. For Fall Quarter, the tentative calendar must be submitted two weeks before Week 0/ Welcome Week.
- III. The Vice President of Marketing will facilitate this process to ensure chapters submit by the deadline before Welcome Week and by Monday of Week 10 for winter and spring quarters.

Article XVI
Amendments

- I. Amendments to the MGC Bylaws may be proposed by the Executive Board and member organizations through their representatives.
- II. The amendment process is as follows:
 - A. Proposed amendments to the Bylaws may be submitted during New Business at any MGC Council Meeting. The proposed amendment will be heard and discussed at the following meeting with a final vote taking place the week after.
- III. The Executive Board will only make recommendations, no alterations, to the proposed amendment.
- IV. Proposed amendments to the Constitution shall be considered adopted by a two-thirds vote.
- V. The Vice President of Administration may make grammatical adjustments to the Bylaws, as long as the changes maintain the integrity of the original meaning.